



CITY OF LAKE WORTH

7 North Dixie Highway · Lake Worth, Florida 33460 · Phone: 561-586-1600 · Fax: 561-586-1750

AGENDA

**CITY COMMISSION SPECIAL MEETING
CITY HALL COMMISSION CHAMBER
TUESDAY, MARCH 25, 2014 - 6:00 PM**

1. ROLL CALL:

2. PLEDGE OF ALLEGIANCE: Led by Commissioner Andy Amoroso

3. NEW BUSINESS:

A. Fiscal Year 2013 Comprehensive Annual Financial Report and Management Letter

B. Lake Worth 2020 summary presentation and discussion on potential funding sources

4. ADJOURNMENT:

If a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

NOTE: ONE OR MORE MEMBERS OF ANY BOARD, AUTHORITY OR COMMISSION MAY ATTEND AND SPEAK AT ANY MEETING OF ANOTHER CITY BOARD, AUTHORITY OR COMMISSION.



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AGENDA DATE: March 25, 2014, Special Meeting

DEPARTMENT: Finance

EXECUTIVE BRIEF

TITLE:

Fiscal Year 2013 (FY 2013) Comprehensive Annual Financial Report and Management Letter

SUMMARY:

The Report and Management Letter are required by Florida Statutes and the Federal Government.

BACKGROUND AND JUSTIFICATION:

The Audit Process for the September 30, 2013 Fiscal Year end began in September of 2013 with the auditors performing interim audit work. TCBA Watson Rice LLP, the City's independent audit firm began the final portion of the audit in January of 2014 and was completed by March 11, 2014.

The auditors will present the City's September 30, 2013 Comprehensive Annual Financial Report, their Audit report for the City along with the results of their Federal and State Compliance Reports and their management comments.

The City has made significant strides in addressing the issues raised by both prior and current auditor's management comments. As an indicator:

Management Comments

	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY12/13
New	4	4	5	0	1
Remaining from prior years	18	8	5	2	1
	22	12	10	2	2

The issues raised by the management comments are important and the Finance Department along with the Operating Departments have developed a series of actions that have mitigated the remaining issues in subsequent years. Those actions are laid out in the Compliance Section, Management's Response under each comment. Because of the multi-year impact of these financial issues from one fiscal year to the next, some of the auditor's comments may continue to appear in future reports. However, the FY 2013 audit shows that the Finance Department has addressed all but 1 of the 46 legacy comments from 2009 through 2012.

The Department has addressed the underlying problems that caused those situations:

- The Finance Department at this time is properly staffed with individuals who have the proper skill levels to adequately deal with these problems.
- The Accounting Policies and Procedures Manual is being continually updated.
- Previously there were issues related to proper oversight of the financial functions and regular reporting, those issues have been corrected.
- The Commission adopted City Wide Financial Policies in December of 2010 and have kept them up to date.
The Finance department will continue to propose additions and refinements to those policies each year.

The City Manger and Finance Director recommend acceptance of the reports as required by Ch 218.39 and Ch. 218.32 Florida Statutes, and the Federal Government.

MOTION:

I move to approve/disapprove acceptance of the September 30, 2013 Audit Reports; and authorize the Mayor to sign the necessary documents

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable

FY 2013 Audit – available in the Finance Department



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AGENDA DATE: March 25, 2014, Special Meeting

DEPARTMENT: Water Utilities

EXECUTIVE BRIEF

TITLE:

Lake Worth 2020 summary presentation

SUMMARY:

A Summary of the Lake Worth 2020 (LW2020) Projects and potential funding scenarios will be presented. The projects were developed from Roadway, Utility and Stormwater Master Plans, the Park of Commerce Master Plan and the Alley/Easement steel water line estimates. This meeting will allow the Commission to provide direction concerning the scope, priorities and funding to be considered for the LW2020 projects.

BACKGROUND AND JUSTIFICATION:

The Lake Worth 2020 Plan was initiated in Fiscal Year 2013 to combine and prioritize critical Roadway, Water, Sewer, and Stormwater projects within the City. The Plan was expanded to consider a broad range of infrastructure improvements within the City. A series of detailed workshops were conducted in Fiscal Year 2013 to discuss these potential projects. A summary of the most critical infrastructure projects will be presented, along with potential funding sources that may be used for the projects.

The Commission may provide direction concerning the scope, priority and potential funding sources to be considered for the Lake Worth 2020 Plan.

MOTION:

At the direction of the City Commission

ATTACHMENT(S):

Presentation

A. Department Fiscal Review: _____

Larry Johnson

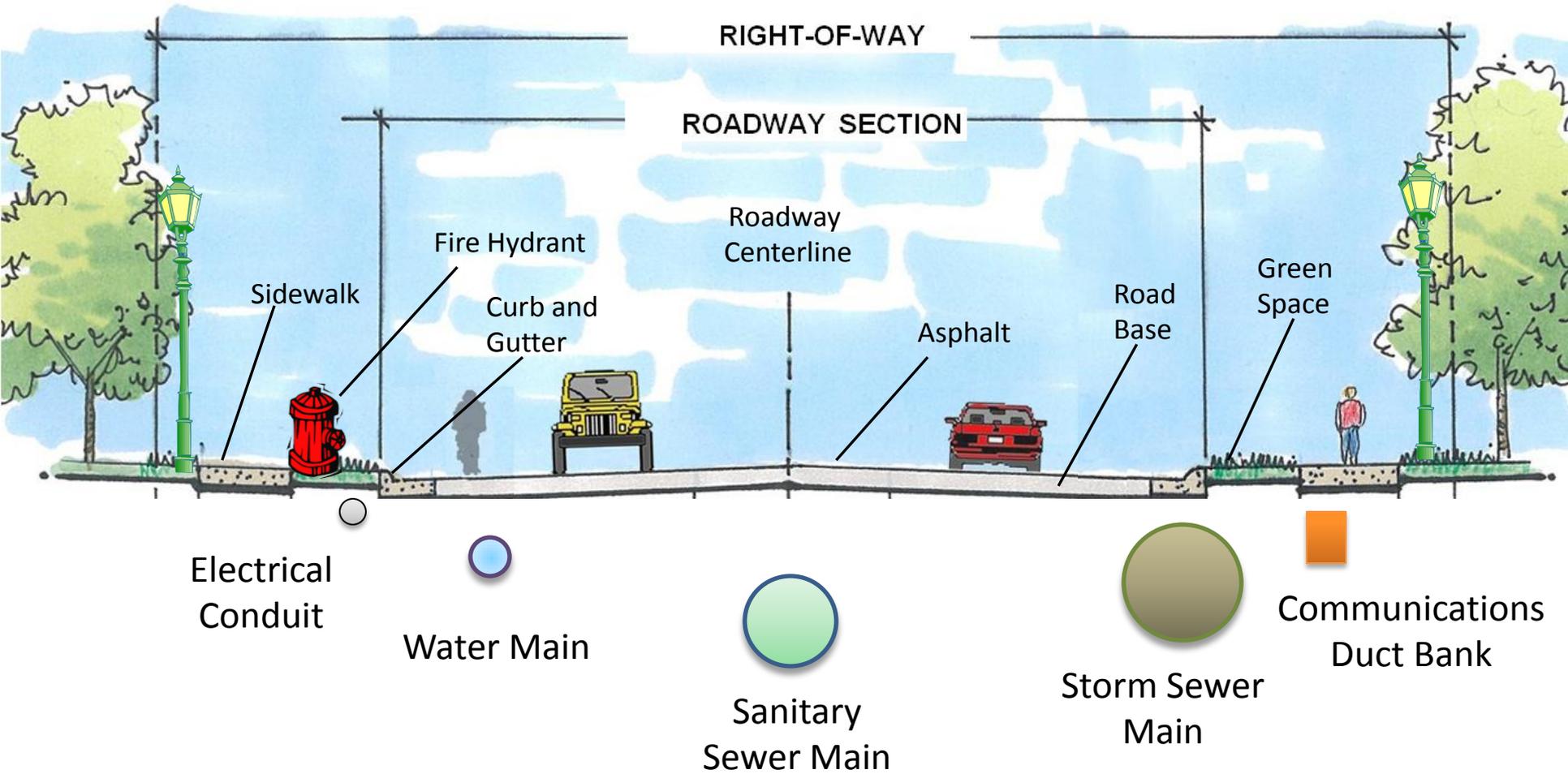
Jamie Brown

Douglas Wood

Michael Bornstein

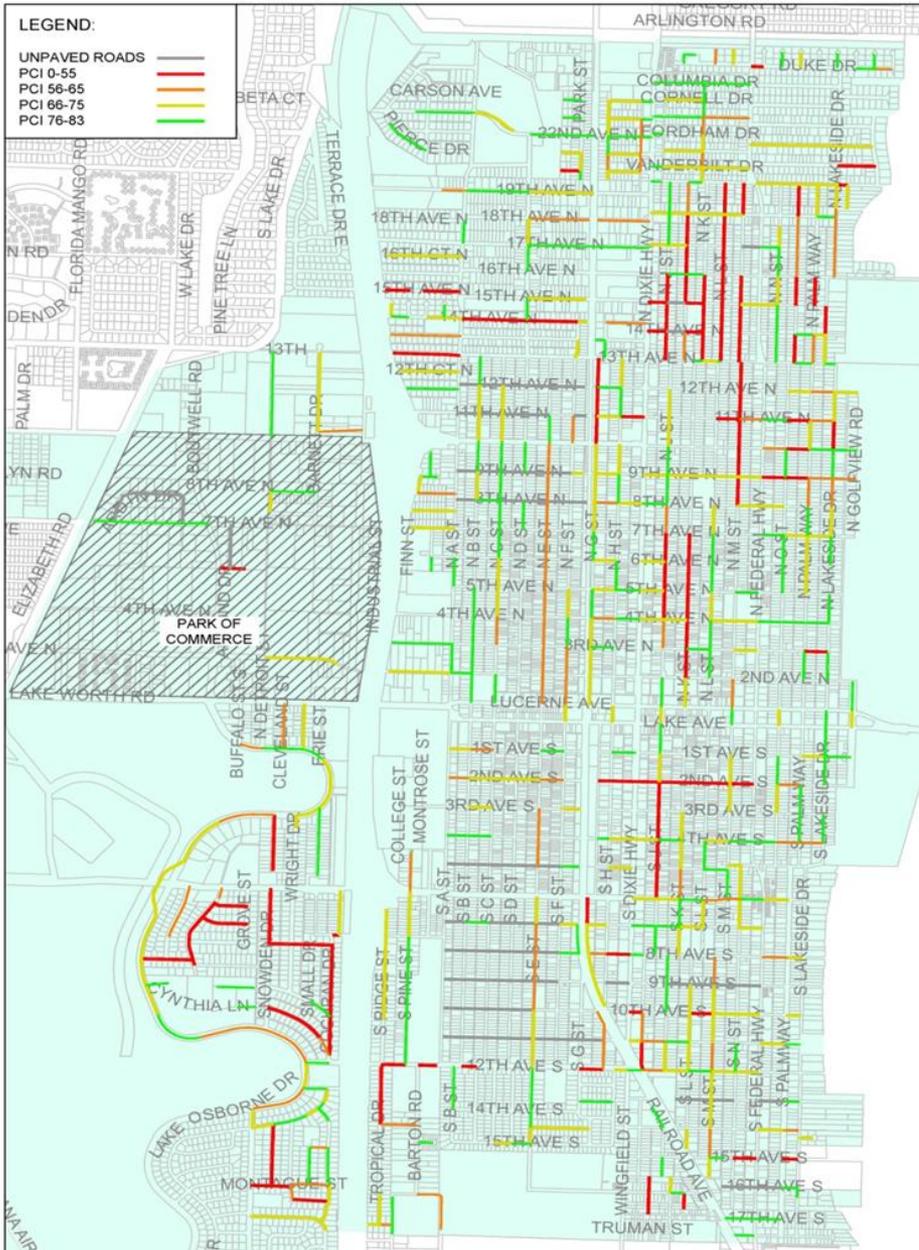


LAKE WORTH COMPREHENSIVE INFRASTRUCTURE PLAN



LAKE WORTH COMPREHENSIVE INFRASTRUCTURE PLAN

EXISTING CONDITIONS: ROADWAYS



ROADWAY STUDY RESULTS

PAVEMENT CONDITION INDEX:

ROADS PCI < 55 = 25 MILES

ROADS PCI 56-65 = 11 MILES

ROADS PCI 66-75 = 20 MILES

ROADS PCI 76-83 = 15 MILES



LAKE WORTH COMPREHENSIVE INFRASTRUCTURE PLAN

EXISTING CONDITIONS: ROADWAYS



FORMATION OF
POTHOLES DUE TO LACK
OF APPROPRIATE BASE
AND POOR SUBGRADE

- RAINFALL EVENTS, VEHICULAR TRAFFIC, AND A SATURATED SUB-SURFACE ACCELERATE THE DETERIORATION OF ROADS AND FORMATION OF POTHOLES

- POTHOLES FORM AND INCREASE IN SIZE EVERYDAY AND ARE AN ONGOING MAINTENANCE FUNCTION PERFORMED BY THE CITY

LAKE WORTH COMPREHENSIVE INFRASTRUCTURE PLAN

EXISTING CONDITIONS: SIDEWALKS



SIDEWALK STUDY RESULTS (PCI 84-100)

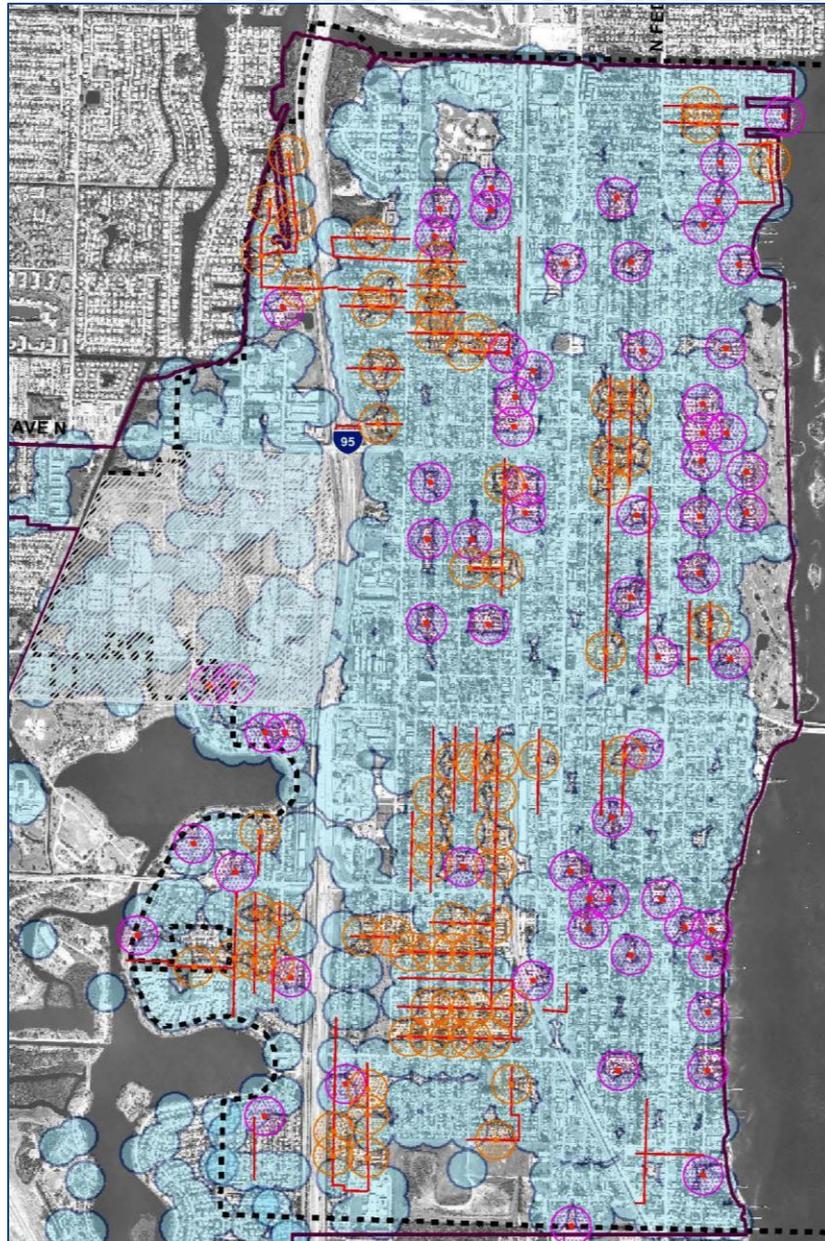
- GOOD = 51 MILES
- REPAIR = 8 MILES
- POOR = 4 MILES
- MISSING = 23 MILES*



LAKE WORTH COMPREHENSIVE INFRASTRUCTURE PLAN

EXISTING CONDITIONS: FIRE PROTECTION

- INSTALLING 15 MILES OF WATERMAINS
- 136 NEW HYDRANTS TOTAL
- INCREASED FIRE PROTECTION TO APPROX 2,700 PROPERTIES



Legend

 Water Service Area

 Municipal Boundary

Fire Hydrant Coverage

 Within 300 ft. Radius

 New F Hyd.

 New F Hyd. w/ New
Water Main Install

 New Water Mains

LAKE WORTH COMPREHENSIVE INFRASTRUCTURE PLAN

EXISTING CONDITIONS: DRAINAGE



LAKE WORTH COMPREHENSIVE INFRASTRUCTURE PLAN

EXISTING CONDITIONS: ALLEYWAYS & EASEMENTS

FAILED 2 INCH STEEL WATER PIPES IN ALLEYS & EASEMENTS

- PROVIDE WATER TO HOMES
- INTERNAL AND EXTERNAL CORROSION
- PIPES ARE UNDERSIZED
- CAUSE WATER QUALITY COMPLAINTS
- CAUSE LEAKS

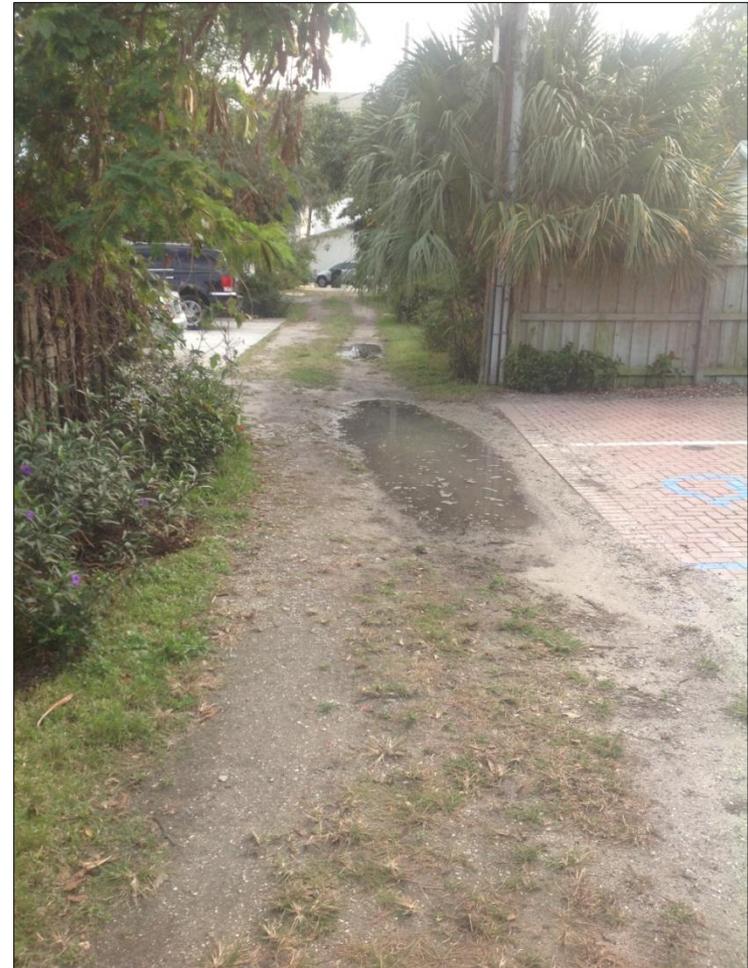


LAKE WORTH COMPREHENSIVE INFRASTRUCTURE PLAN

EXISTING CONDITIONS: ALLEYSWAYS & EASEMENTS

ALLEY CONDITIONS

- 23 MILES OF SHELLROCK ALLEYS IN THE CITY
- UNSTABLE MATERIALS AND OVERGROWTH
- INEFFICIENT DRAINAGE

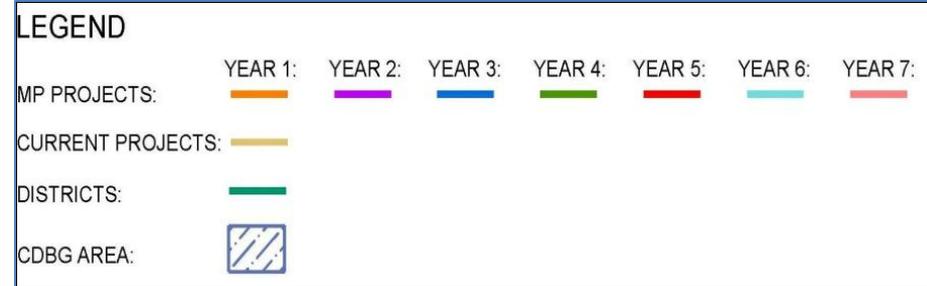
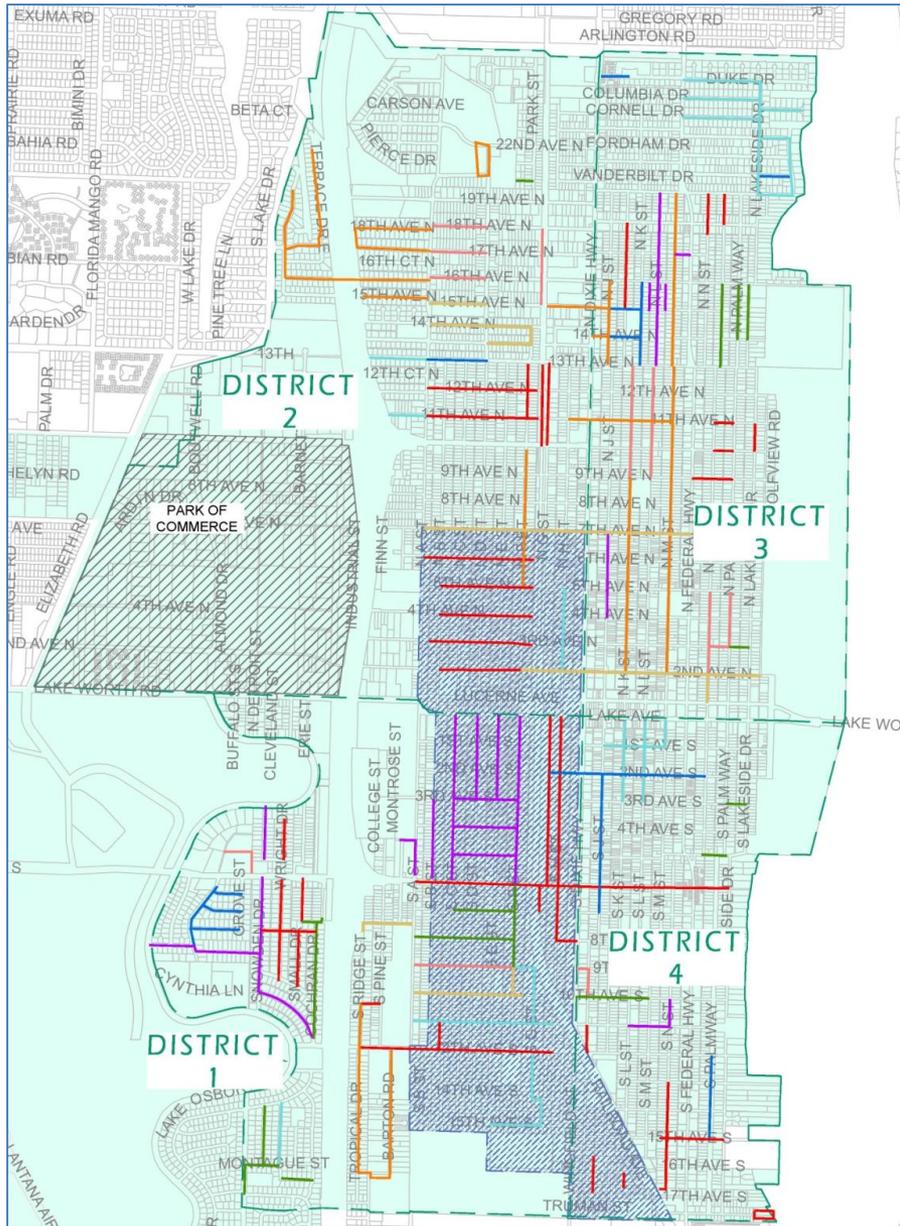


LAKE WORTH COMPREHENSIVE INFRASTRUCTURE PLAN

PROPOSED: 7 YEAR ROADWAY IMPROVEMENTS

PLAN INCLUDES:

- DRAINAGE PLAN
- WATER/HYDRANT PLAN
- ROADWAY PLAN UP TO PCI 55
- FULL DEPTH ROADWAY RECONSTRUCTION



LAKE WORTH COMPREHENSIVE INFRASTRUCTURE PLAN

PROPOSED 7 YEAR ROADWAY IMPROVEMENTS

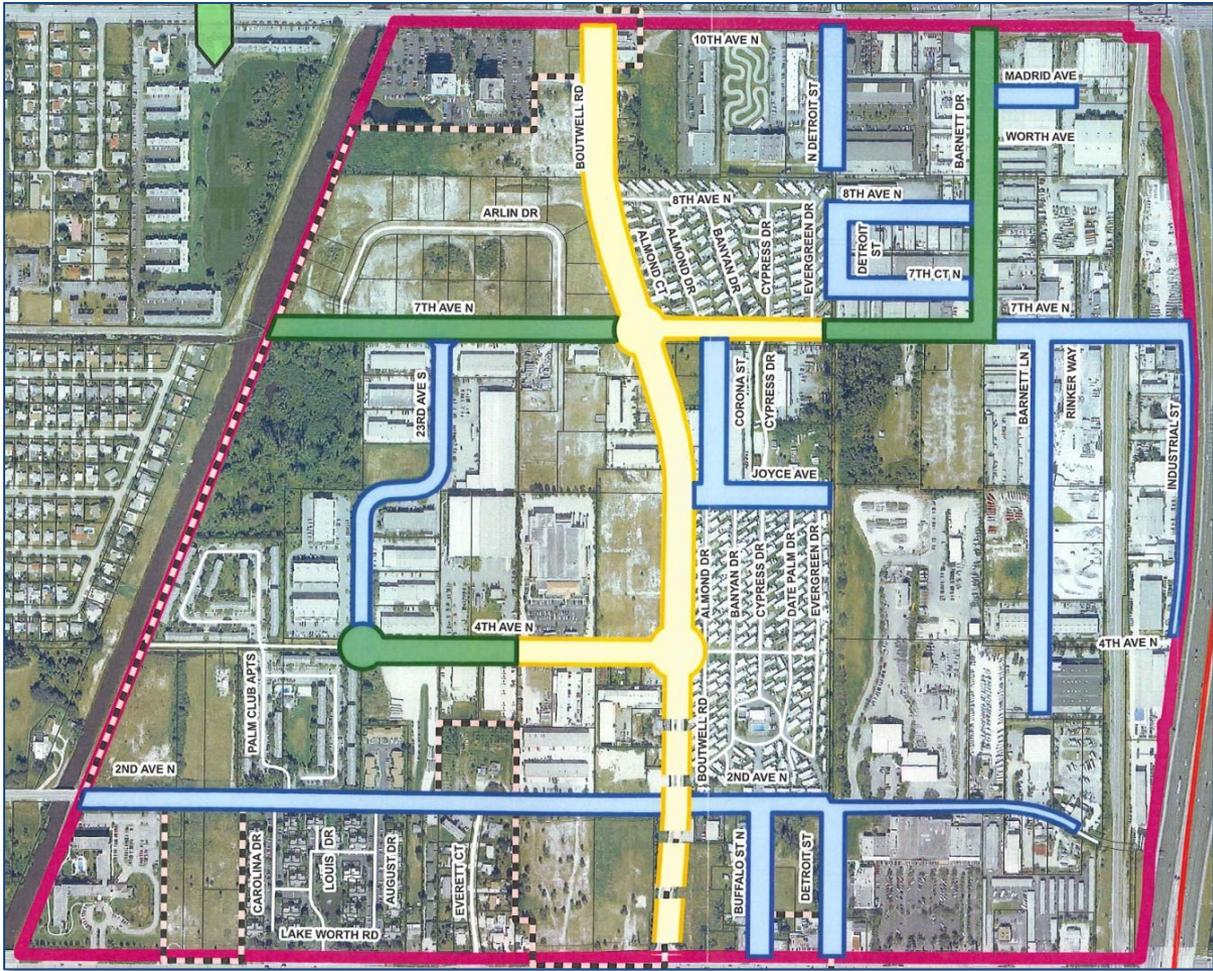
		ROADWAY	STORM	WATER	SEWER	PROJ. MGMT.	TOTAL
2015	YEAR 1	3,950,000	1,610,000	6,150,000	2,090,000	210,000	14,010,000
2016	YEAR 2	4,200,000	2,820,000	3,650,000	-	220,000	10,890,000
2017	YEAR 3	2,140,000	1,600,000	-	-	220,000	3,960,000
2018	YEAR 4	2,830,000	2,550,000	810,000	-	230,000	6,420,000
2019	YEAR 5	6,880,000	3,360,000	1,650,000	2,150,000	240,000	14,280,000
2020	YEAR 6	3,810,000	2,970,000	3,340,000	1,170,000	250,000	11,540,000
2021	YEAR 7	2,760,000	880,000	3,200,000	730,000	250,000	7,820,000
	TOTAL	26,570,000	15,790,000	18,800,000	6,140,000	1,620,000	68,920,000

PARK OF COMMERCE OVERVIEW

- 393 ACRE INDUSTRIAL PARK
- FINAL BUILD OUT IN 2035 TO INCLUDE:
 - 750,000 SF COMMERCIAL SPACE
 - 2,250,000 SF LIGHT INDUSTRIAL AND OFFICE SPACE
- INFRASTRUCTURE IMPROVEMENTS TO INCLUDE:
 - ROADWAY REDEVELOPMENT
 - DRAINAGE IMPROVEMENTS
 - POTABLE WATER SERVICE UPGRADES
 - FIRE PROTECTION IMPROVEMENTS
 - SANITARY SEWER SERVICE UPGRADES
 - ELECTRIC SERVICE UPGRADES
 - TELECOMMUNICATIONS
 - LANDSCAPING UPGRADES
 - STREET LIGHTING



PARK OF COMMERCE PHASING



Legend

ROAD IMPROVEMENTS

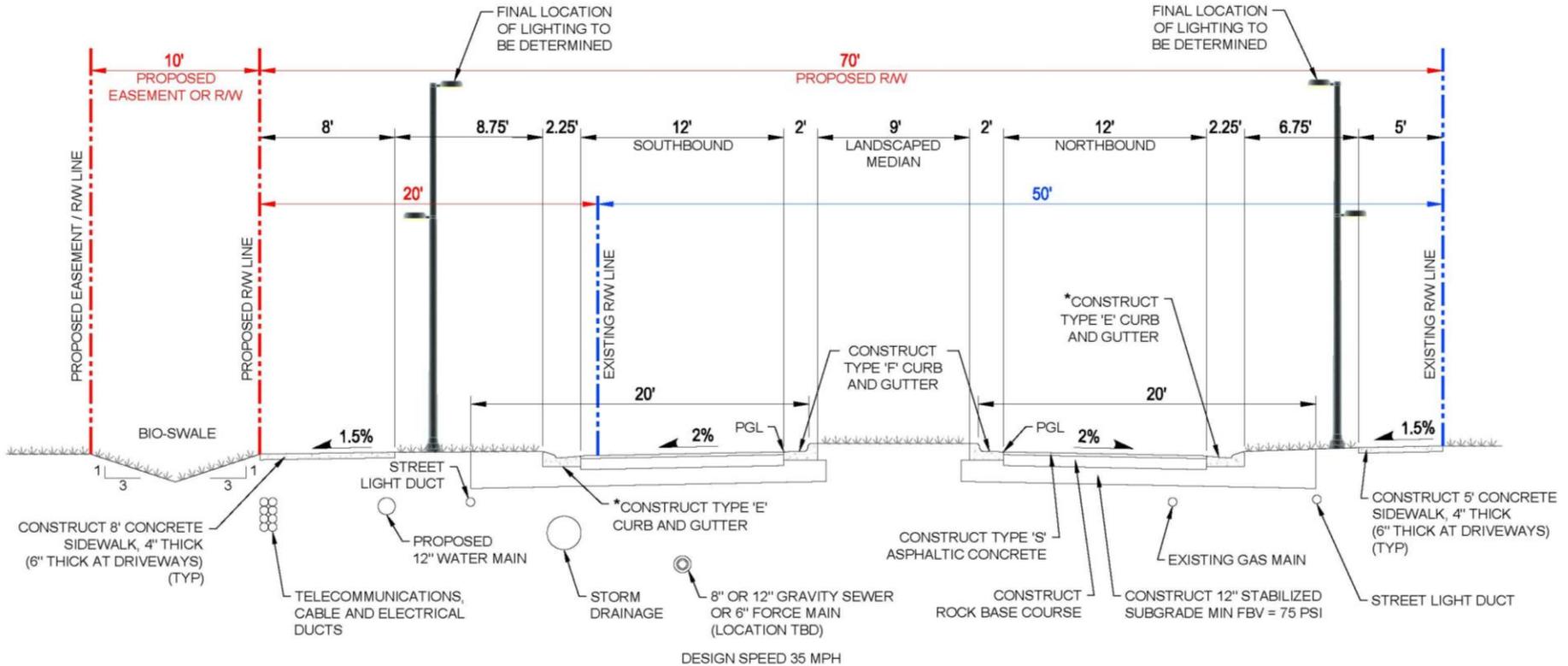
-  PHASE 1
-  PHASE 2
-  PHASE 3

 PARCEL

 CITY LIMIT

 LAKE WORTH PARK OF COMMERCE

PARK OF COMMERCE TYPICAL SECTION – BOUTWELL ROAD



**BOUTWELL ROAD
PROPOSED TYPICAL SECTION
W/ LANDSCAPED MEDIAN**

* SUBJECT TO PBC FIRE RESCUE APPROVAL

<small>THIS IS EQUAL TO ONE INCH OF ORIGINAL DRAWING ADJUST ALL SCALES REVISION ACCORDINGLY</small>			
NO.	DATE	BY	REVISION

APPROVED BY THE CITY
OF LAKE WORTH STAFF
ON FEBRUARY 6, 2014

DESIGNED BY
DENNIS J. THOMAS
FLORIDA P.E. NO. 29584

FLORIDA E.C. NO. 45
MOCK • ROOS
ENGINEERS • SURVEYORS • PLANNERS
5720 Corporate Way, West Palm Beach, Florida 33407 (561) 683-3113, Fax 478-7248

FLORIDA L.E. NO. 49
 FIELD: _____
 DRAWN: YM
 DESIGN: DJT
 APPR: DJT
 SCALE: 1" = 6"

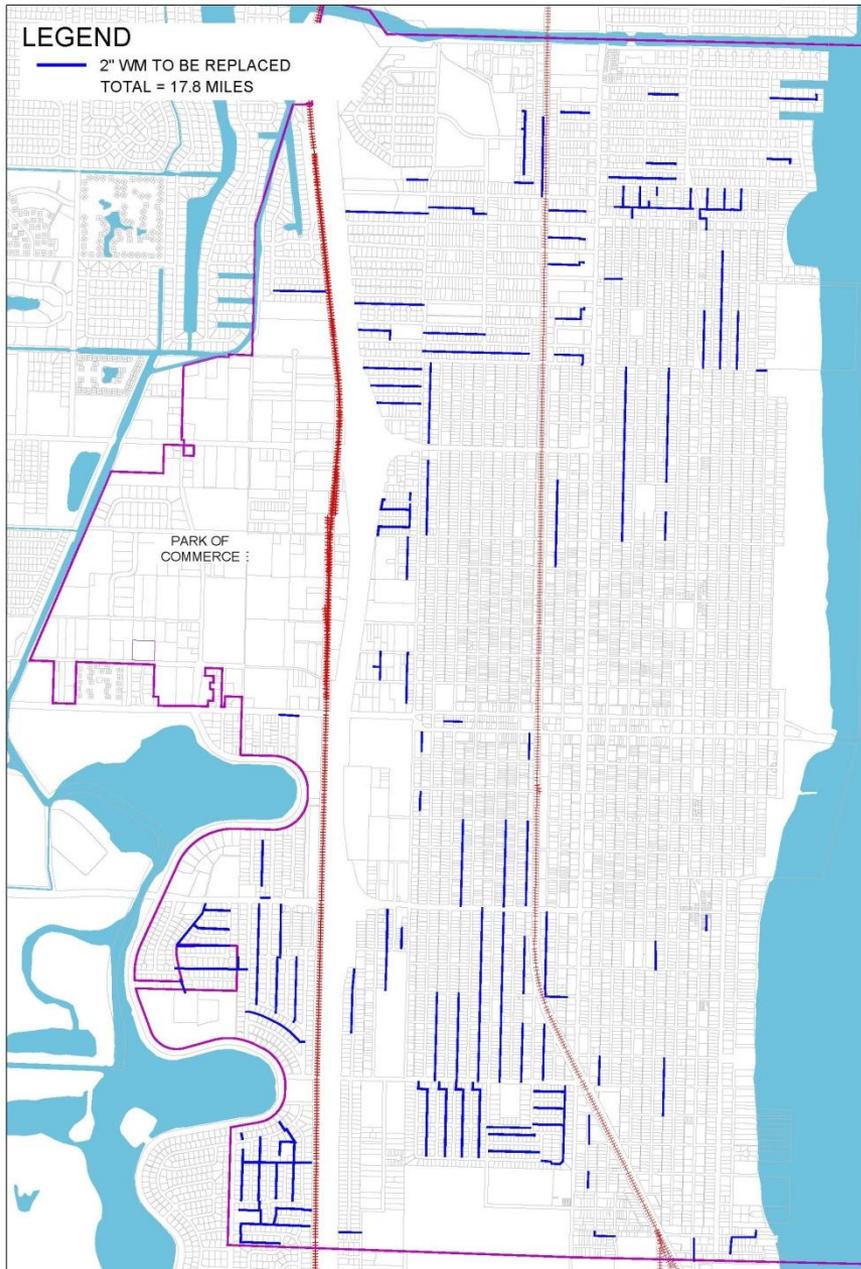
LAKE WORTH
 PARK OF COMMERCE
 BOUTWELL ROAD
 CITY OF LAKE WORTH
PALM BEACH COUNTY, FLORIDA

DATE: FEBRUARY 2014
 P.A. NO.: B2042.20
 DWG. NO.: 44-43-20-100
 SHEET: EX-01

PARK OF COMMERCE BUDGET

Project Elements	PYs as of 2011	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	2013 - 2021 Est. Total
		Phase I	Phase I	Phase I	Phase II	Phase II	Phase II	Phase III	Phase III	Phase III	
Pre-Construction (i.e. Survey)		-	-	-	-	-	-	-	-	-	
Design / Plans / Engineering	658,000	300,000	50,000	50,000	200,000	50,000	50,000	500,000	100,000	100,000	1,400,000
Land Acquisition		500,000	-	-	250,000	-	-	500,000	-	-	1,250,000
Permits		150,000	50,000	50,000	50,000	25,000	25,000	150,000	25,000	25,000	550,000
Construction		1,000,000	2,000,000	2,000,000	2,250,000	500,000	500,000	2,000,000	1,500,000	1,500,000	13,250,000
Inspection / Testing		-	-	-	-	-	-	-	-	-	-
Furniture / Fixtures / Equipment		-	-	-	-	-	-	-	-	-	-
Contingency / Miscellaneous		250,000			250,000		100,000	250,000	150,000	150,000	1,150,000
Other / Indirect		-	-	-	-	-	-	-	-	-	-
Total Expenditures	658,000	2,200,000	2,100,000	2,100,000	3,000,000	575,000	675,000	3,400,000	1,775,000	1,775,000	\$ 17,600,000

LAKE WORTH COMPREHENSIVE INFRASTRUCTURE PLAN



PROPOSED: ALLEY & EASEMENT/ROADS PIPING IMPROVEMENTS

ALLEY WATER PIPING IMPROVEMENTS

- REPLACE CARBON STEEL PIPING
 - 2" = 11 MILES – 117 BLOCKS
- METERS WILL BE CHANGED TO RADIO READ
- PROPERTIES IMPROVED APPROX. 1450

ROAD AND EASEMENT WATER PIPING IMPROVEMENTS

- WATER PIPING WILL BE REPLACED IN ROADWAY
AT FRONT OF PROPERTY
 - 2" = 7.3 MILES - 68 BLOCKS
- WATER METERS WILL BE MOVED TO FRONT OF
PROPERTY
- METERS WILL BE CHANGED TO RADIO READ
PROPERTIES IMPROVED APPROX. 815

TOTAL COST ESTIMATE: \$14,100,000

PROPOSED: ALLEY & EASEMENT PIPING IMPROVEMENTS

A. ALLEYWAY IMPROVEMENTS

- 23 MILES OF SHELLROCK ALLEYS
IN THE CITY
- 11 MILES OF ALLEYS WITH 2”
WATER LINES TO BE IMPROVED
- REPLACE WATER LINES
- ADD RADIO READ TO METERS
- REPLACE SURFACE WITH NEW
SHELLROCK
- RE-GRADE TO PROMOTE MORE
EFFICIENT DRAINAGE
- TOTAL EST. COST = \$ 7,200,000



PROPOSED: ALLEY & EASEMENT PIPING IMPROVEMENTS

B. IMPROVEMENTS IN EASEMENTS and ROADS

- 7 MILES OF ROADS AND EASEMENTS HAVE 2" WATER LINES
- REPLACE WATER LINES WITH 7.3 MILES OF 4" PLASTIC PIPE AT FRONT OF PROPERTIES
- REPLACE SIDEWALKS WHERE WATER LINES WILL BE LOCATED
- REPLACE WATER SERVICES AND METERS AT FRONT OF PROPERTY
- TOTAL EST. COST = \$ 6,900,000

