



OFFICE OF THE CITY MANAGER

7 North Dixie Highway · Lake Worth, Florida 33460 · Phone: 561-586-1630 · Fax: 561-586-1798

August 18, 2009

The Honorable Mayor and City Commission
City of Lake Worth, Florida

In accordance with the City Charter, I hereby submit to the City Commission the proposed Annual Operating and Capital Improvements Budget for the City of Lake Worth for the Fiscal Year 2010. In preparing the annual operating and capital budgets, City staff dedicated a substantial amount of time and effort in determining the resources necessary to meet the service demands that will be placed on City government during the next year. As outlined in the budget narrative prepared by the Administrative Services Director, expenditures within the proposed budget total \$167,349,689. This budget has been prepared in accordance with all applicable City, state and federal requirements and accounting standards.

Financial Management

As Lake Worth's newly appointed City Manager, I am excited about FY 2010 and the opportunity to improve financial management in the City and begin to work collaboratively with the entire Lake Worth community. Preparation of the FY 2010 budget began prior to my appointment as City Manager in April, 2009 and I felt it best not to disrupt the on-going process by making substantial changes in the review process or the existing FY 2010 budget format. Administrative Services Director Mark Bates is to be commended for coordinating the FY 2010 budget preparation and assisting me in gaining a better understanding of the City of Lake Worth's existing budgetary process and financial reporting mechanisms.

As discussed with the City Commission and City staff, I am a fiscally conservative city manager and support long-term financial management with the use of bi-annual budgets. Preparation of future budgets for the City will begin much earlier than has been the practice in the past in Lake Worth and will be predicated on a number of core beliefs developed over my twenty-five year career as a city manager:

- A city budget should be a policy document which empowers elected officials to make educated decisions on the quality and quantity of city services.
- Preparation and development of the budget is best done with staff members responsible for providing the service and who are accountable for its success.
- Budgets should be developed with logical program and activity components which identify the true cost of providing the service. Once a budget is adopted, it is a staff responsibility to monitor and control the expenditure of funds.
- Budget amendments are generally necessitated by ineffective financial planning.

- Good financial management includes a diversified base of revenues, multiple-year revenue projections, user fees where specific beneficiaries can be identified, and appropriate undesignated fund balances for use in case of anticipated community emergencies.
- City residents should be involved in the development of their city budget in order to give them an opportunity of communicating their concerns directly to elected officials.

In FY 2010 I will begin implementing the following organizational changes and initiatives which will enhance the City of Lake Worth's budgetary process and management:

Office of Management and Budget

Administration of the proposed FY 2010 Annual Budget will be the responsibility of the newly created Office of Management and Budget. The creation of an Office of Management and Budget replaces the current Purchasing Division in the Administrative Services Department and will report directly to the City Manager. In order to fund the establishment of this office, the position of Assistant City Manager has been eliminated, purchasing staff positions have been reconfigured and consultant contracts for grant writing and special project administration not funded in the 2010 Budget. In addition to administering the budget, the newly created staff positions will also assume responsibility for:

- Streamlining processes, reducing inefficiencies and identifying cost savings
- Commission Memorandum preparation
- Preparation of a ten-year Capital Improvement Plan
- Development of a long-term Financial Plan
- Productivity analysis
- Grant Writing and Administration
- Purchasing and Bidding
- Capital Project Coordination
- Establishment of Performance Measures
- Program evaluation and other research studies.

Citizen Finance Advisory Board

In order to better involve City residents in the creation of a city budget and to provide focused financial advice to City Commissioners, I will be recommending the creation of a Citizen Finance Advisory Board for FY 2011. In addition to reviewing the annual budget, this citizen based finance board will be able to review the City's Capital Improvement Program, Annual Audit Report and review any other financial item on which the City

Commission desires public feedback and recommendations prior to City Commission action. Citizen based finance advisory boards are an excellent opportunity for citizens to have more meaningful involvement in the fiscal matters of the city.

Departmental Goals and Objectives

In order to promote accountability, the City of Lake Worth needs to adopt departmental goals prior to the preparation of the annual operating or capital budget. In order to ensure that these goals are achieved, they need to be specific, measurable, attainable, relevant, realistic and timely. Each goal proposed by City staff will also include specific objectives that will describe the steps that will be taken to achieve the goal and the staff member responsible for its accomplishment. Each goal will be submitted to the City Commission for approval and serve as the basis for reviewing department director job performance.

Marketing and Communication

During the past four months, many Commissioners have expressed the need for a City marketing plan which would include improving the appearance and functionality of the City web page, creating user-friendly information pertaining to City services, improving the appearance of City facilities, refining the City's image to promote the community's assets and begin a general branding of City services. While the proposed budget does not provide specific funding for the creation of a marketing program, City staff is being tasked with evaluating the existing City resources and to begin addressing the marketing and communication needs of the City.

Parks and Recreation Department

In the past two years, the City has dedicated critical funds to improving recreational programming in the community. In order to more fully establish a comprehensive recreational program that can better meet the needs of the community's diverse population, the City needs to consider establishing a full service Parks and Recreation Department. The current Recreation Division within the Public Service Department can not adequately promote the recreational opportunities or programming needed in the City of Lake Worth. This effort will involve identifying both the recreational program needs within the community and the relevant user fees to finance their creation. One of the major recreational programmatic needs for which this department will assume responsibility, involves the renovation and operation of the Casino Building, Fishing Pier, and Beach Parking Lot operations and maintenance.

Facility Maintenance and Management

The City of Lake Worth does not have an established Facility Maintenance Program to effectively plan for the cost effective maintenance of City buildings and capital assets. The creation of a professional facility maintenance plan is critical to the development of an effective ten-year Capital Improvement Plan. The most critical first step in the creation of a facility maintenance plan is the employment of a professional Facility Maintenance

Manager in FY 2010 who will also exercise supervisory authority over existing facility maintenance staff and related functions.

Space Utilization Study and Recommendations

In order to properly provide for the current and future space needs of City operations, it is imperative that the City conduct a Space Utilization Study of all buildings in City departments. The City needs to be a better steward of its public assets and to ensure that its own operational space requirements are being met before allowing other governments, agencies, non-profit organizations, commercial interests and private residents to occupy City buildings or take title to City land and property.

Intergovernmental Relations

The City of Lake Worth is part of a very large and complex metropolitan body and needs to become more effective in its intergovernmental relations with other cities, Palm Beach County, state and special regulatory agencies and with members of the State and Federal legislature. Many local and state government executives and legislators have expressed to me their frustration over the fact that the City of Lake Worth has not participated in critical government policy making involving emergency management, community development block grant revenue allocation, and capital project funds involving transportation, economic development and affordable housing. It is imperative that the Commissioners, Department Directors, as well as myself as City Manager, be active and engaged participants in intergovernmental discussions and policy formation.

Customer Service

During my brief tenure as City Manager I continue to be taken aback by the level of hostility and frustration residents feel towards city government. So many residents have shared with me their anger in trying to obtain a building permit, comply with the development code, obey residential garbage collection rules, apply for employment, bid on City services and capital projects, or simply to pay their electric bill. The City Manager's Office spends countless hours on the phone each day talking with residents trying to resolve problems that should have been properly addressed by department staff who are often perceived as insensitive and uncaring. During the next year, it is imperative that the City begin a new dialog of public service based on customer satisfaction. Employees must be given relevant and updated training in customer service and the proper tools to deal with complex service related problems. City staff need to be provided critical professional training to enable them to better resolve problems within their division instead of transferring calls to City Hall or referring angry residents to members of the City Commission.

Conservation Management

During the last year, the City of Lake Worth has taken substantial steps in becoming a more energy conscious community committed to promoting sustainable smart growth. In addition

to the City's capital plans for the construction of an RO Water Treatment plant and beginning the process of withdrawing from the Florida Municipal Power Association All Requirements Project, the City needs to become more aggressive in the conservation of resources and assisting residents reduce energy and water consumption. The proposed FY 2010 budget allocates funds for the establishment of a new division within the Utility, Conservation Management. The focus will be to provide energy and water audits for City of Lake Worth customers and will include funds to assist residents with home improvements that will help reduce electric and water consumption and consequently lower monthly utility bills. This new program will continue the City's efforts in the formation of a more comprehensive approach in becoming a Green community.

Improve Labor Relations

The City of Lake Worth, like all cities in the State of Florida, is confronting unprecedented and difficult economic conditions which have substantially eroded its fiscal health and threatened its ability to provide basic city services. As I have shared with the City Commission and with Union leadership, the City of Lake Worth does not have the necessary financial resources nor the economic base to sustain its current personnel compensation without a cooperative partnership with its City employees and their respective collective bargaining units. During the next year, the City must develop and implement a comprehensive employee performance system to reward high performance, correct operational deficiencies and establish a labor-management committee to address such issues as health care, code of conduct, professional development and pay and compensation.

I have no illusions that the proposed FY 2010 Annual Budget and upcoming contract negotiations will profoundly strain the positive labor relations that the City has enjoyed with its three collective bargaining units. However, irrespective of the anticipated challenges in FY 2010, I believe strongly that most people come to work with a genuine desire to meet the expectations of their employer and to leave at the end of the day with a sense of accomplishment and satisfaction. I believe we all have an obligation to invest in our professional development, remain open to new ideas, and adjust and adapt to a changing world. I also believe that most people are not motivated by money, but by the need to feel appreciated and recognized for the contribution they make. Irrespective the City's collective bargaining agreement, I believe all employees have a right to participate in decisions regarding the terms and conditions of their employment whether they belong to a union or are non-represented employees. The most valuable assets Lake Worth has are the passion, professionalism and pride of its employees working as a unified team toward common goals and a singular mission.

Summary

During the passed four months I have thoroughly enjoyed getting to know residents in the community, witnessing the active and passionate involvement of citizens at City Commission meetings, getting to know the professional staff and employees throughout the city and developing a partnership with each member of the City Commission. As I discussed during my very first interaction with the City Commission, effective leadership does not happen by sitting behind a desk or behind locked doors at City Hall. I have been

singularly impressed with the strong dedication and sense of purpose that each member of the City Commission displays while conducting the people's business. The Commission's collective vision for improving the quality of life in Lake Worth will be a critical asset in the upcoming year.

The current economic environment in Lake Worth and in Florida will undoubtedly require a long term prospective and a sense of optimism about our collective future. I strongly believe that a community gets the government it demands. Genuine leadership occurs when we are called upon to make tough decisions in the best interest of community. As leaders, we spend time in the arena, fighting the good fight and trying to do what is right. During the next twelve months I look forward to working with the entire community, City staff and the City Commission in reestablishing a productive collaborative relationship which capitalizes on the diversity and strength of Lake Worth. I am honored and so very humbled by the friendship and confidence that Mayor Clemens and the entire City Commission has vested in me as City Manager and I look forward to a very productive and exciting new year.

Respectfully,

A handwritten signature in black ink, appearing to read "Susan Stanton", with a stylized flourish at the end.

Susan A. Stanton
City Manager

Commission Approved Budget

Fiscal Year

October 1, 2009 through September 30, 2010

DIRECTORY OF OFFICIALS CITY COMMISSION

Jeff Clemens.....Mayor
Jo-Ann GoldenDistrict 3/Vice Mayor
Retha LoweCommissioner District 1
Cara JenningsCommissioner District 2
Suzanne MulvehillCommissioner District 4

CITY MANAGER

Susan A. Stanton ICMA-CM

Department Directors:

City AttorneyElaine Humphreys
City ClerkPamela Lopez
Community Development ...Vacant

FinanceMark Bates
Human ResourcesDiane Clark
Information Technology ...Charles Stevens

OMBNew Position
Public ServicesJoseph Kroll
Utilities.....Rebecca Matthey

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Finance Department

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Budget Narrative

August 17, 2009

Mayor Jeff Clemens
Vice Mayor Jo-Ann Golden
Commissioner Retha Lowe
Commissioner Cara Jennings
Commissioner Suzanne Mulvehill

Honorable Mayor and Commissioners:

The Finance Department has assisted the City Administration in preparing this Recommended Budget proposal for the 2010 Fiscal Year commencing October 1, 2009.

This budget recommendation represents the budget policy direction discussed with the City Commission over the past three months. The City of Lake Worth staff is committed to improving the budgetary process so that the Commission and residents are kept fully informed as to the financial condition of the City.

FY 2010 BUDGET—THE COMING YEAR

The 2010 Recommended Budget and tax rates are based upon previous discussions and direction provided from the City Commission. The current year-end budget projections are based on the best available financial data to date and reflect tax reform measures passed by voters last year. All legal, debt and statutory requirements are reflected in this budget.

The Recommended Budget anticipates consideration and approval of various service and user fee adjustments including the annual assessment for Stormwater and residential solid waste. Past utility rate studies included recommendations for annual adjustment of electric, water and sewer rates that should take effect on October 1, 2009. A portion of the electric revenues are being used to create a new City Utility Conservation Fund. These conservation resources will provide assistance to residential customers in evaluating, prioritizing and provide payment assistance for conservation improvements using funds in this Recommended Budget. Fee changes are also planned for beach parking and boat ramp parking areas allowing users to pay a greater portion toward these public service areas.

The City's Fire Rescue service is scheduled to be contracted with Palm Beach County beginning October 1, 2009. This transfer of service cost, equipment and personnel is coupled with including all Lake Worth properties within the County's Fire MSTU (Municipal Services Taxing Unit). Under the City's contract, annual operational Fire Rescue costs will be reflected by the County Fire Rescue Department with service costs funded through the County's MSTU on City property. This separate MSTU funding for the City fire rescue services results in a reduction of almost 3 mills to City operating millage rate as well as a corresponding reduction in this budget's General Fund annual tax revenues and operating expenses.



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The City's tentative operating millage established at the July public meeting was set at 5.9999 mils. This compares favorably with the current operating rate of 7.65 mils which would, for comparative equivalency, include the County's MSTU of 2.95 mils. As discussed at our July meeting, this budget has been prepared using a lower operating millage rate a level of 4.9999 mils. The higher tentative tax rate was recommended to allow the City Commission an important level of financial breadth as you evaluate and discuss regarding this Recommended Budget document. The tentative operating millage rate of 5.9999 mils would provide an additional \$1,410,490 that is not reflected in this Recommended Budget. The Commission may consider adjustment of the tentative operating millage rate at the September budget hearings.

City taxable value fell for the second consecutive year to a level of \$1,484,727,169 in 2009. This reduction in property values is almost \$471 million lower (-24%) than the prior year's value of \$1,955,343,021 and almost \$670 million lower than two years ago. The City's All-Funds budget for Revenue sources totals approximately \$162 million.

Important organizational and staff realignments are reflected in this Recommended Budget. Creation of an Office of Management and Budget (OMB) is a formative step in developing a more effective City organization. Realigning other Department operating and reporting areas has also been proposed to better match service demands with staffing resources and to better match scarce staffing resources in order to promote more effective public services.

Staff pay and benefit modifications have been appropriated in this budget with consideration of current economic challenges and reduced property values faced the local Lake Worth area as well as general economic conditions of the State and Nation. Curtailing annual pay adjustments for employees and planning several modifications to various overtime and employment benefit levels resulted in the appropriation of reduced pay and benefit funding reflected in the Recommended Budget. The City's Human Resources Department will be preparing details of various pay and benefit adjustments for Commission consideration apart from this budget document as part of a comprehensive annual compensation and benefit plan. These pay and benefit modifications are prudent and necessary to meet the City of Lake Worth's current and long-term economic needs.

General Fund

The total FY2009/2010 General Fund budget, including operating expenditures and capital transfers, totals \$33,253,611 signifying a decrease of \$6,908,526 from the FY2008/2009 budget. This reduction is primarily a result of the transfer of fire rescue services to the County Fire Rescue Department and the County's MSTU tax.

Based on the year-to-date actual expenditures and revenues for FY08/09 as well as projections for FY08/09, the current fiscal year is expected to be completed within the planned budget after some necessary reallocation of available department savings that will be needed to cover Fire Rescue costs that have exceeded planned levels due to employee



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leave balance payouts. The City's Golf Fund and Building Fund are also expected to experience operating deficits in the current year and will require financial support from the City's General Fund. The projected available Fund Balance is estimated to be approximately \$8.7 million at the conclusion of the current fiscal year. In order to preserve the City's financial health, the Recommended Budget does not plan for any use of the available General Fund Balance.

Utility Funds

All City Utility Funds are budgeted on a business-basis using accrual accounting corresponding to the City's annual audited financial statements.

The Electric Fund budget plan reflects a planned loss of \$4.6 million in the coming year pending consideration and adjustment of electrical rates. Revenues are projected to be \$1.7 million higher than current year estimates but \$800,000 below the current year plan. Electric Utility costs are projected to rise by \$6 million from the current year budget due to increased costs of Power System Operations (\$2.4 m), Transmission & Distribution (\$1.6m), and Administration & Engineering (\$680k).

The Water Fund budget reflects a planned level of income at \$400k but does not yet reflect the addition of increased debt service expense that will be associated with additional borrowings for the Reverse Osmosis Capital plant construction during the coming year. The budget reflects and incorporates a second year portion of the City's 3-year

approved rate adjustment plan. Annual water revenues are projected to increase by \$1.1m over the planned levels of the current year. Expenses are also projected to rise, primarily in both the Treatment area and Transmission & Distribution divisions (\$1.6m and \$340k respectively).

The Local Sewer Fund reflects a budgeted loss in the coming year of \$1.69m and Utility staff's projected revenues in this Fund will be monitored closely. The budget reflects and incorporates the second year portion of the City's 3-year approved rate plan. Budgeted revenues reflect declines in the coming year by \$750k to a level of \$5.124 million which is unexpected even with consideration of lower water use from customer conservation. Annual operating expenses are projected to rise primarily in the areas of both Sewer Collection and Treatment & Disposal (\$300k and \$760k respectively).

The Regional Sewer Fund provides sewerage transmission and treatment services under contract agreements with the City of Lake Worth and several surrounding municipalities. This Fund reflects a planned income of approximately \$550k in the coming year. Fund revenues are planned to remain approximately the same as the current year estimate of \$6.7 million. Fund expenses are projected to increase by approximately \$600k due mainly to the expected costs of Transmission and Distribution. Unpaid billings to customers have caused this fund to decline to a state of financial weakness and dependency. Payments from City customers in this fund must be pursued in a timely fashion to help prevent



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an even larger financial burden to the City of Lake Worth in the coming year

Other City Funds:

Building Permit Fund

The Building Permit Fund accounts for the billing, collection and costs of building construction inspection services. Revenues from general construction are projected to remain at low levels in the coming year totaling \$477k. These revenues do not reflect fees that may be collected in the coming year relating to the construction of a new Reverse Osmosis Water Plant by the City of Lake Worth. Expenses relating to Building Inspection and support staff total \$728k resulting in a projected loss of \$251k in the coming year.

Utility Conservation Fund

The Utility Conservation Fund is being established by this Recommended Budget to provide funding, services and homeowner financial support to promote energy conservation and lower energy use and the subsequent cost of monthly power bills. Funding for this service is being incorporated into the annual base electrical rate adjustment that is being presented to the Commission in September. With a total compliment of five staff members, annual funds remaining for the provision of matching financial assistance to homeowners is estimated at over \$400k in the Recommended Budget.

Golf Fund

The Golf Fund is projecting further declines in revenue in the coming year due to competitive re-opening impacts of the nearby municipal golf course. Revenues of \$1.46 million will not provide sufficient resources to pay for annual operating costs, capital replacements and debt repayments. The Golf Fund is expected to have a small net loss (\$137k). Capital funds were designated by the City in prior years toward necessary and planned course improvements.

Refuse Fund

Refuse Fund annual revenues are planned to remain relatively level in the coming year at \$4.68 million. Costs are planned to decline slightly from the current year through a combination of cost containment and staffing reductions, resulting in a planned net income of \$500k.

Debt Service Fund

The City's Debt Service Fund is used to accumulate the repayment of voter-approved General Obligation debt. The annual principal and interest payment due in the coming year on General Obligation debt totals approximately \$433k. The debt service millage rate needed to fund this repayment is .3041 mils.

Internal Service Funds:

The Recommended Budget reflects the use of three (3) Internal Service funds: 1) Information Technology Fund, 2) Self Insurance Fund, and 3) Garage Fund. These funds capture the cost of respective City support services and allocate them to Fund users.



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The Information Technology Fund budget increased to \$1.36 million in the coming year reflecting the Administration's emphasis on improved automated systems. Included in these improvements is \$120k for server and personal computer replacements and \$60k for network connectivity to outlying Utility and Sanitation facilities.

The Self Insurance Fund captures and records the City's insurable costs for General Liability, Workers Compensation, and Property coverage (all insurance except health coverage). Contracting of City police and fire services over the past two years has resulted in a significant decline in the City's annual insurance costs. A further reduction of \$300k is reflected in the Recommended Budget which also reflects a successful reduction in the City's insurance claims since entering the League of Cities coverage program.

The Garage Fund was created to capture and record all costs of internal Garage maintenance repairs. Billings to Department users are made for both light and heavy equipment based on time and materials. City passenger vehicles and light trucks carry an annual charge allocation from this Fund to provide funds for general maintenance and for replacement at the conclusion of the vehicle's normal useful life.

SUMMARY

The Administration has taken prudent steps to comply with the State Legislature's ad valorem millage limits, City Commission direction to reduce property taxes burden on residents (lowering the operating millage rate well beneath the 'roll-back' rate) and to adequately fund essential City services. This Recommended Budget addresses our City needs for fiscal restraint, operational resources, capital and infrastructure improvements, community revitalization and homeowner assistance.

Working collaboratively as an elective body, the City Commission may consider reductions in the tentative operating millage at the September budget hearings. Reducing the tentative operating rate by 1 full mil to a level of 4.9999 mils would cause a \$150,000 home with \$50,000 homestead exemption to pay \$499.99 in City taxes. The City receives only a portion (about 25%) of resident local property taxes with the majority of local taxes (about 75%) going to other agencies including Palm Beach County, the Fire Rescue MSTU, Palm Beach County School Board and other local taxing authorities.



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Highlights of the City's ad valorem property taxes in this Recommended Budget are as follows:

- The tentative operating millage was set at 5.9999 mils at the July 2009 meeting.
- The Debt Service millage used to pay annual installments of voter-approved General Obligation debt was established at .3041 mils at the July 2009 meeting.
- The first public hearing on this Recommended Budget is Thursday, September 10, 2009 at 5:30 p.m. at Lake Worth City Hall. At this meeting the tentative operating millage rate may be reduced based on input from the public and the Commission review of the coming year's budget recommendations contained in this budget.
- The final City Operating Millage will be set at the second public budget hearing, scheduled for Wednesday, September 23, 2009.

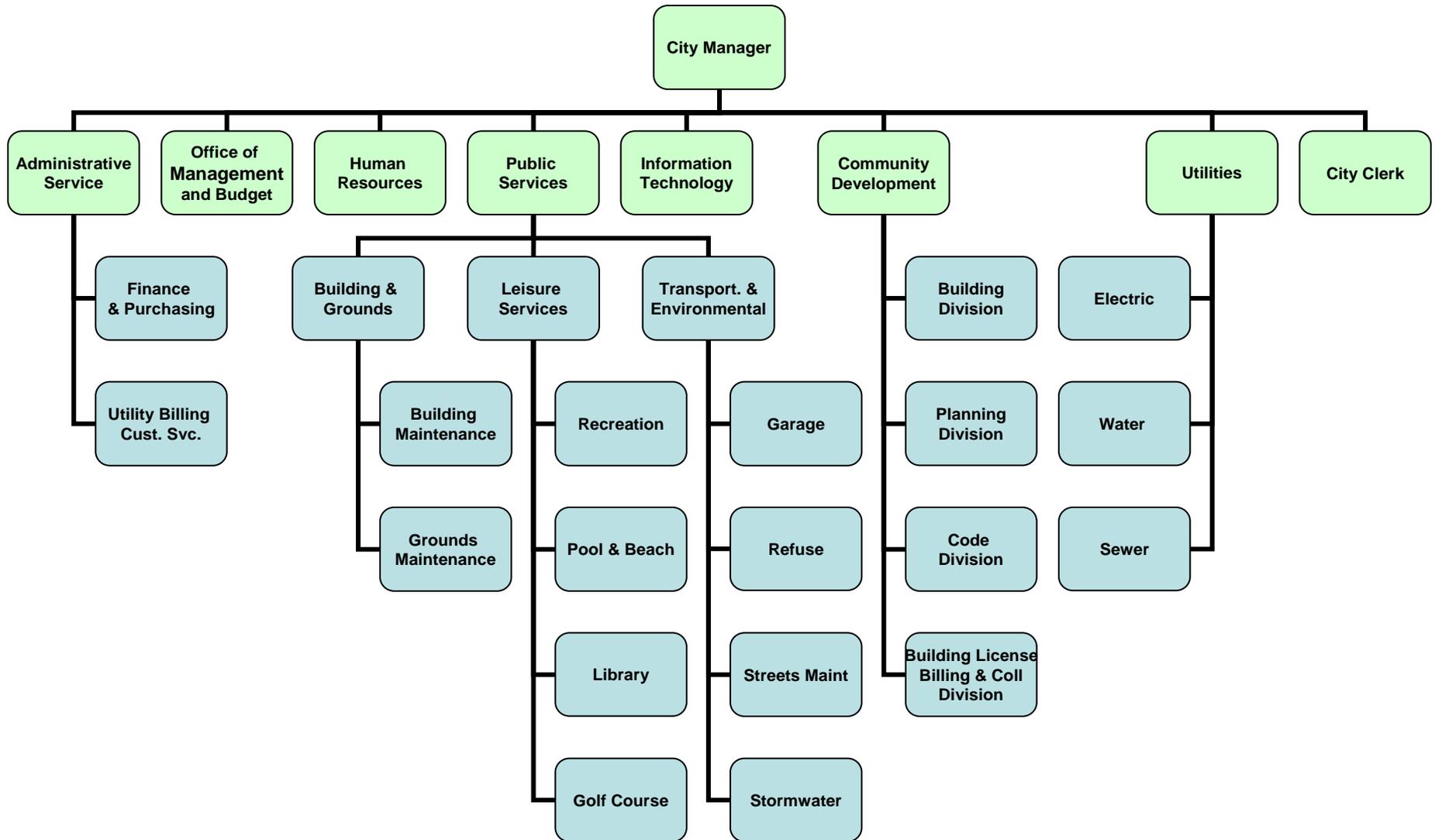
Staff will summarize and reflect all modifications approved by the Commission stemming from workshops and public hearings in August and September. Approved budget adjustments will be incorporated into the final Commission Approved Budget for the coming 2010 fiscal year.

We thank the City Commission for the patience and guidance exhibited in the development of this budget and also to the City Departments and staff members for assisting in the development of this budget document and the City's 5-year Capital Project plan.

Respectfully submitted,

Mark Bates, C.P.A.
Administrative Services Director

Citywide Administration



BUDGET SUMMARY
City of Lake Worth - Fiscal Year 2009-2010

| | <u>General Fund</u> | <u>Building Permit Fund</u> | <u>Internal Svc. Funds</u> | <u>Golf Course Fund</u> | <u>Stormwater Fund</u> | <u>Refuse Fund</u> | <u>Electric Fund</u> | <u>Water & Sewer Funds</u> | <u>Other Funds</u> | <u>Total</u> |
|---|---------------------|-----------------------------|----------------------------|-------------------------|------------------------|--------------------|----------------------|--------------------------------|--------------------|----------------------|
| <u>ESTIMATED REVENUES</u> | | | | | | | | | | |
| Taxes: | | | | | | | | | | |
| Ad Valorem Taxes | 7,163,459 | | | | | | | | | 7,163,459 |
| Ad Valorem Taxes - Debt | 433,102 | | | | | | | | | 433,102 |
| Sales & Use Taxes | 860,000 | | | | | | | | | 860,000 |
| Franchise Taxes | 126,004 | | | | | | | | | 126,004 |
| Utility Service Taxes | 4,723,877 | | | | | | | | | 4,723,877 |
| Licenses and Permits | 738,700 | | | | | | | | | 738,700 |
| Intergovernmental Revenue | 4,850,244 | | | | | | | | | 4,850,244 |
| Charges For Service | 2,159,232 | 477,201 | | 1,603,720 | 1,547,000 | 4,682,100 | 60,448,300 | 23,472,514 | | 94,390,067 |
| Fines and Forfeitures | 628,800 | | | | | | 50,000 | | | 678,800 |
| Miscellaneous | 913,459 | | | | 121,000 | 200 | 70,000 | 500 | 1,226,000 | 2,331,159 |
| Contribution From Enterprise Operations | 10,196,480 | | | | | | 1,839,262.00 | | | 12,035,742 |
| Other Financing Sources | 2,187,400 | | 5,660,600 | | | 2,900 | 700,000 | 1,135,000 | 442,103 | 10,128,003 |
| TOTAL REVENUES AND OTHER FINANCING SOURCES | \$34,980,757 | \$477,201 | \$5,660,600 | \$1,603,720 | \$1,668,000 | \$4,685,200 | \$63,107,562 | \$24,608,014 | \$1,668,103 | \$138,459,157 |
| TOTAL ESTIMATED REVENUES & BALANCES | \$34,980,757 | \$477,201 | \$5,660,600 | \$1,603,720 | \$1,668,000 | \$4,685,200 | \$63,107,562 | \$24,608,014 | \$1,668,103 | \$138,459,158 |
| <u>EXPENDITURES/EXPENSES</u> | | | | | | | | | | |
| General Government | 4,842,241 | 815,980 | | | | | | | 1,021,400 | 6,679,621 |
| Public Safety | 18,321,638 | | | | | | | | 92,000 | 18,413,638 |
| Physical Environment | 4,666,480 | | | | 1,139,258 | 3,930,279 | 62,724,665 | 20,840,021 | 1,000,000 | 94,300,703 |
| Transportation | 1,129,440 | | | | | | | | | 1,129,440 |
| Culture & Recreation | 2,657,806 | | | 1,519,185 | | | | | | 4,176,991 |
| Non-Departmental | 3,363,152 | | 5,110,221 | 166,609 | 243,843 | 315,901 | 5,043,994 | 4,448,272 | 565,716 | 19,257,708 |
| Intragovernmental Services (Net) | | | | | | | | | | 0 |
| TOTAL EXPENDITURES/EXPENSES | \$34,980,757 | \$815,980 | \$5,110,221 | \$1,685,794 | \$1,383,101 | \$4,246,180 | \$67,768,659 | \$25,288,293 | \$2,679,116 | \$143,958,101 |

Capital Improvement Program
FY 2010-2014
Summary

| | <u>Fiscal Year</u> <u>2009-2010</u> | <u>Deferred</u> <u>Fiscal Year</u> <u>2009-2010</u> | <u>Fiscal Year</u> <u>2010-2011</u> | <u>Fiscal Year</u> <u>2011-2012</u> | <u>Fiscal Year</u> <u>2012-2013</u> | <u>Fiscal Year</u> <u>2013-2014</u> | <u>Project</u> <u>Total</u> |
|----------------------------------|--|---|--|--|--|--|--------------------------------|
| Fund | | | | | | | |
| General | 2,951,500 | 14,657,500 | 10,152,300 | 5,253,500 | 2,092,000 | 3,599,000 | 38,705,800 |
| Garage | - | - | 15,000 | 54,000 | - | - | 69,000 |
| Information Technology | 60,000 | - | - | - | - | - | 60,000 |
| Electric | 3,933,000 | - | 3,282,000 | 6,194,000 | 4,086,000 | 4,086,000 | 21,581,000 |
| Water | 15,554,800 | - | 9,082,400 | 1,216,216 | 552,465 | - | 26,405,881 |
| Local Sewer | 2,024,000 | - | 1,096,000 | 429,000 | 215,000 | - | 3,764,000 |
| Regional Sewer | 604,000 | - | 520,000 | 540,800 | - | - | 1,664,800 |
| Stormwater | 240,000 | - | 210,000 | 90,000 | 50,000 | 50,000 | 640,000 |
| Refuse Collection & Disposal | 250,000 | - | 255,000 | 250,000 | 300,000 | 300,000 | 1,355,000 |
| Total all Funds | 25,617,300 | 14,657,500 | 24,612,700 | 14,027,516 | 7,295,465 | 8,035,000 | 94,245,481 |
| Department | | | | | | | |
| Community Development | 2,605,000 | 3,550,000 | 8,710,000 | 4,365,000 | 872,000 | 765,000 | 20,867,000 |
| Building Maintenance | 125,000 | 57,000 | 235,000 | 220,000 | 210,000 | 120,000 | 967,000 |
| Building & Zoning | - | - | - | - | - | - | - |
| Cemetery | - | 435,200 | 15,800 | - | - | - | 451,000 |
| Public Works - Administration | - | - | - | - | - | - | - |
| Public Works - Streets, Sidewalk | - | 280,000 | 725,000 | 375,000 | 360,000 | 210,000 | 1,950,000 |
| Library | 18,000 | 9,960,000 | 30,000 | 30,000 | - | - | 10,038,000 |
| Recreation | 103,000 | 194,000 | 330,000 | 183,000 | 540,000 | 2,450,000 | 3,800,000 |
| Grounds Maintenance | 100,500 | 103,800 | 78,500 | 52,500 | 82,000 | 26,000 | 443,300 |
| Pool & Beach | - | 77,500 | 28,000 | 28,000 | 28,000 | 28,000 | 189,500 |
| Garage | - | - | 15,000 | 54,000 | - | - | 69,000 |
| CRA | - | - | - | - | - | - | - |
| Information Technology | 60,000 | - | - | - | - | - | 60,000 |
| Golf | - | - | - | - | - | - | - |
| Stormwater | 240,000 | - | 210,000 | 90,000 | 50,000 | 50,000 | 640,000 |
| Refuse Collection & Disposal | 250,000 | - | 255,000 | 250,000 | 300,000 | 300,000 | 1,355,000 |
| Power Plant | 955,000 | - | 1,535,000 | - | - | - | 2,490,000 |
| Transmission & Distribution | 2,593,000 | - | 1,747,000 | 6,194,000 | 4,086,000 | 4,086,000 | 18,706,000 |
| Customer Service | 75,000 | - | - | - | - | - | 75,000 |
| System Operations | 310,000 | - | - | - | - | - | 310,000 |
| Water | 15,554,800 | - | 9,082,400 | 1,216,216 | 552,465 | - | 26,405,881 |
| Local Sewer | 2,024,000 | - | 1,096,000 | 429,000 | 215,000 | - | 3,764,000 |
| Regional Sewer | 604,000 | - | 520,000 | 540,800 | - | - | 1,664,800 |
| Total All Departments | 25,617,300 | 14,657,500 | 24,612,700 | 14,027,516 | 7,295,465 | 8,035,000 | 94,245,481 |
| Funding Source | | | | | | | |
| Net Assets | 8,159,300 | 2,717,500 | 7,090,700 | 3,628,516 | 2,462,465 | 3,289,000 | 27,347,481 |
| Debt | 9,178,825 | 11,940,000 | 12,620,000 | 1,030,000 | - | 2,148,905 | 36,917,730 |
| Available debt proceeds | 6,679,175 | - | 1,547,000 | 6,094,000 | 4,086,000 | 1,937,095 | 20,343,270 |
| Grants | 1,600,000 | - | 3,355,000 | 3,275,000 | 747,000 | 660,000 | 9,637,000 |
| Total Funding Sources | 25,617,300 | 14,657,500 | 24,612,700 | 14,027,516 | 7,295,465 | 8,035,000 | 94,245,481 |

Changes In Full Time Staffing

| | | ----- FTE ----- | | | | | | |
|--------------------------------|-------------------------------|-----------------|----------------|---------------|-----------------|--------------|--------------------------|-------------------|
| Department / Division | | Present | Transfers | Additions | Deletions | | Recommended Budget 09/10 | annual net change |
| Executive Branch | Commission | 5.000 | 0.000 | 0.000 | 0.000 | - | 5.000 | 0.000 |
| " " | City Manager | 7.000 | (4.000) | 0.000 | (1.000) | - | 2.000 | (5.000) |
| " " | City Attorney | 4.000 | 0.000 | 0.000 | (1.000) | 1 V | 3.000 | (1.000) |
| " " | Human Resources | 5.000 | 0.000 | 1.000 | (1.000) | - | 5.000 | 0.000 |
| " " | City Clerk | 0.000 | 4.000 | 0.000 | 0.000 | - | 4.000 | 4.000 |
| " " | Office of Management & Budget | 0.000 | 1.000 | 3.000 | 0.000 | 3 V | 4.000 | 4.000 |
| Finance | Finance | 14.000 | (4.000) | 2.000 | 0.000 | 2 V | 12.000 | (2.000) |
| Public Safety | Police | 0.000 | 0.000 | 0.000 | 0.000 | - | contract | |
| | Support | 0.000 | 0.000 | 0.000 | 0.000 | - | 0.000 | |
| " " | Fire | 51.000 | 0.000 | 0.000 | (51.000) | - | contract | |
| | Executive / Admin | 9.000 | 0.000 | 0.000 | (9.000) | - | (certified only) | (2.000) |
| Public Services | Public Services Admin | 7.000 | (1.000) | 1.000 | (1.000) | 1 V | 6.000 | (1.000) |
| " " | Streets Maint / Traffic | 10.000 | (2.000) | 0.000 | 0.000 | 1 V | 8.000 | (2.000) |
| " " | Grounds | 27.000 | 0.000 | 5.000 | 0.000 | 6 V | 32.000 | 5.000 |
| " " | Building Maintenance | 16.000 | 0.000 | 3.000 | (1.000) | 3 V | 18.000 | 2.000 |
| " " | Library | 8.500 | 0.000 | 1.000 | (1.000) | - | 8.500 | 0.000 |
| " " | Pool & Beach | 12.500 | 0.000 | 2.000 | 0.000 | 3 V | 14.500 | 2.000 |
| " " | Recreation | 6.300 | 0.000 | 1.800 | (1.000) | 2 V | 7.100 | 0.800 |
| Community Development | Planning Division | 4.000 | 1.000 | 1.000 | (1.000) | 1 V | 5.000 | 1.000 |
| " " | Code Division | 17.000 | 0.000 | 2.000 | (12.000) | 1 V | 7.000 | (10.000) |
| | Compliance Service Division | 0.000 | 2.500 | 0.500 | 0.000 | 1 V | 3.000 | 3.000 |
| General Fund Total | | 203.300 | (2.500) | 23.300 | (80.000) | 25.00 | 144.100 | (1.200) |
| Less : Certified Fire Transfer | | (58.000) | | | 58.000 | | | |
| Net General Fund Total | | 145.300 | (2.500) | 23.300 | (22.000) | 25.00 | 144.100 | (1.200) |

Changes In Full Time Staffing

| | | ----- FTE ----- | | | | | Recommended Budget 09/10 | annual net change |
|----------------------------------|-----------------------------|-----------------|--------------|---------------|-----------------|--------------|-----------------------------|----------------------|
| Department / Division | | Present | Transfers | Additions | Deletions | | | |
| <u>General Fund Total</u> | (excluding) | 145.300 | (2.500) | 23.300 | (22.000) | 25.00 | 144.100 | (1.200) |
| <u>Information Technology</u> | | 6.000 | 0.000 | 0.000 | 0.000 | 1 V | 6.000 | 0.000 |
| <u>Garage Service Fund</u> | | 6.000 | 0.000 | 0.000 | 0.000 | - | 6.000 | 0.000 |
| <u>Building Services Fund</u> | | 11.000 | (2.500) | 0.500 | (2.000) | 1 V | 7.000 | (4.000) |
| <u>Golf Course Enterprise</u> | | 16.500 | 0.000 | 4.000 | (4.000) | 1 V | 16.500 | 0.000 |
| <u>Refuse Enterprise</u> | | 31.000 | 0.000 | 0.000 | (1.500) | - | 29.500 | (1.500) |
| <u>Stormwater</u> | | 0.000 | 2.000 | 3.000 | 0.000 | 3 V | 5.000 | 5.000 |
| <u>Utility Conservation Fund</u> | | 0.000 | 0.000 | 5.000 | 0.000 | 5 V | 5.000 | 5.000 |
| <u>Utilities Enterprise</u> | | | | | | | | |
| Electric | Administration | 9.000 | (4.000) | 2.000 | (3.000) | 2 V | 4.000 | (5.000) |
| " " | Engineering | 0.000 | 5.000 | 3.000 | 1.000 | 2 V | 9.000 | 9.000 |
| " " | Billing / Customer Service | 28.000 | (4.000) | 5.000 | (5.000) | - | 24.000 | (4.000) |
| " " | Power Resources | 23.000 | 0.000 | 1.000 | (1.000) | 1 V | 23.000 | 0.000 |
| " " | Power System Operations | 7.000 | 0.000 | 2.000 | (2.000) | - | 7.000 | 0.000 |
| " " | Transmission & Distribution | 23.000 | 5.000 | 7.000 | (8.000) | 2 V | 27.000 | 4.000 |
| Local Sewer | Collection | 9.250 | 1.125 | 1.500 | (1.500) | - | 10.375 | 1.125 |
| " " | Pumping | 2.100 | 0.000 | 0.625 | (0.625) | 1 V | 2.100 | 0.000 |
| Regional Sewer | Pumping | 3.400 | (0.125) | 0.375 | (0.375) | 1 V | 3.275 | (0.125) |
| Water | Treatment Plant | 13.250 | 0.250 | 2.250 | (0.250) | 2 V | 15.500 | 2.250 |
| " " | Trans & Dist | 13.000 | (0.250) | 1.250 | (1.250) | - | 12.750 | (0.250) |
| Utilities Total | | 131.000 | 3.000 | 26.000 | (22.000) | 22 V | 138.000 | 7.000 |
| GRAND TOTAL | | 346.800 | 0.000 | 61.800 | (51.500) | 47.00 | 357.100 | 10.300 |

General Fund

General Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|--------------------------------------|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Fund Balance | 17,003,734 | 14,438,029 | 13,130,555 | 13,130,555 | 8,749,772 | 8,749,772 |
| Source of Funds | | | | | | |
| Ad valorem Property Taxes | \$ 16,367,654 | \$ 15,730,702 | \$ 14,694,983 | \$ 14,692,983 | \$ 7,530,415 | \$ 7,596,561 |
| Sales, Use & Fuel Taxes | 928,943 | 864,888 | 980,000 | 850,000 | 860,000 | 860,000 |
| Franchise Fees | 126,043 | 134,309 | 175,000 | 130,000 | 126,004 | 126,004 |
| Utility Services Taxes | 5,217,774 | 5,276,059 | 4,633,000 | 4,516,001 | 4,723,877 | 4,723,877 |
| Business Licenses & Cert. of Use | 606,709 | 1,080,716 | 414,196 | 609,529 | 610,000 | 610,000 |
| Permit | 978,433 | 942,552 | - | 5,927 | 6,000 | 6,000 |
| Plan Review | - | - | - | 10,657 | 2,700 | 2,700 |
| State Shared Revenues | 5,020,856 | 4,973,630 | 5,259,000 | 4,920,763 | 4,850,244 | 4,850,244 |
| Grants | 1,373,904 | 468,099 | - | - | - | - |
| Payments in Lieu of Taxes | 5,431,182 | 5,679,208 | 5,900,470 | 3,634,319 | 6,490,517 | 6,490,517 |
| General Government | 107,738 | 65,095 | 135,250 | 145,515 | 142,850 | 142,850 |
| Public Safety | 842,169 | 699,533 | 1,145,304 | 524,844 | 232,000 | 232,000 |
| Physical Environment | 35,575 | 23,950 | 425,000 | 490,451 | 549,000 | 549,000 |
| Transportation | 457,878 | 367,892 | 565,000 | 410,000 | 816,000 | 816,000 |
| Culture/Recreation | 112,424 | 127,257 | 554,500 | 348,325 | 575,382 | 539,382 |
| Judgments & Fines | 163,346 | 206,665 | 200,000 | 120,000 | 160,000 | 160,000 |
| Library Fines | - | - | - | 6,807 | 6,800 | 6,800 |
| Violations of L Ordinance | 1,075,631 | 638,719 | 760,000 | 352,681 | 402,000 | 462,000 |
| Interest & Other Earnings | 718,942 | 519,218 | 550,000 | 870,443 | 620,400 | 620,400 |
| Rents & Royalties | 227,138 | 248,659 | 108,500 | 213,842 | 251,342 | 251,342 |
| Sale of Surplus Material | 25,316 | 47,229 | 15,000 | 211,272 | 15,200 | 15,200 |
| Other Miscellaneous Rev | 1,646 | 4,013 | 700 | 8,481 | 8,000 | 8,000 |
| Contribution from Enterprise | 2,287,625 | 2,640,864 | 2,966,173 | 2,866,173 | 3,705,963 | 3,705,963 |
| Non-Operating Sources/Reimbursements | 763,670 | 889,859 | 680,061 | 680,061 | 568,917 | 638,917 |
| Total Funding Sources | 42,870,596 | 41,629,116 | 40,162,137 | 36,619,074 | 33,253,611 | 33,413,757 |

General Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|---|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Use of Funds | | | | | | |
| City Commission | 364,308 | 261,508 | 318,785 | 265,699 | 303,975 | 228,975 |
| Internal Auditor | - | 38,050 | 50,000 | 50,000 | 50,000 | 50,000 |
| City Clerk | - | 326,671 | - | - | 392,902 | 392,902 |
| City Attorney | 441,075 | 668,729 | 619,966 | 538,329 | 473,611 | 569,111 |
| City Manager | 1,153,963 | 548,771 | 999,591 | 843,471 | 630,329 | 544,129 |
| Office of Mgmt & Budget | - | - | - | - | 384,813 | 384,813 |
| Human Resources | 565,553 | 453,710 | 537,318 | 473,254 | 663,775 | 643,275 |
| Finance | 1,382,135 | 1,409,896 | 1,458,698 | 1,380,329 | 1,387,158 | 1,387,158 |
| Community Development -Planning & Zoning | 736,326 | 1,566,113 | 624,614 | 559,775 | 541,428 | 475,807 |
| - Code Compliance | 1,597,304 | 1,338,288 | 1,295,786 | 1,127,009 | 555,172 | 619,638 |
| - Business License/Billing & Coll | - | - | - | 7,500 | 144,337 | 166,071 |
| Sub-Total Comm. Development | 2,333,630 | 2,904,401 | 1,920,400 | 1,694,284 | 1,240,937 | 1,261,516 |
| Police | 13,402,305 | 14,499,375 | 16,053,718 | 15,294,580 | 15,677,000 | 15,677,000 |
| Fire | 8,647,023 | 9,158,177 | 9,349,318 | 9,159,425 | 2,025,000 | 2,025,000 |
| Public Services Administration | 399,619 | 726,697 | 1,243,453 | 1,147,204 | 667,446 | 667,446 |
| - Streets Maintenance | 1,981,115 | 1,324,691 | 1,628,621 | 1,519,187 | 1,078,940 | 1,078,940 |
| -Grounds | 1,872,801 | 1,623,504 | 1,848,125 | 1,728,540 | 2,311,460 | 2,311,460 |
| - Cemetery | 432,239 | 372,472 | 330,669 | 361,078 | 375,027 | 375,027 |
| - Building Maintenance | 1,246,314 | 1,110,073 | 1,242,412 | 1,202,972 | 1,312,547 | 1,312,547 |
| - Library | 623,894 | 696,171 | 536,177 | 640,189 | 556,141 | 556,141 |
| - Parking Facilities | 45,335 | 61,013 | 20,557 | 29,957 | 50,500 | 50,500 |
| - Recreation | 830,206 | 726,429 | 956,308 | 959,948 | 960,047 | 1,018,047 |
| - Pool & Beach | 1,030,383 | 853,367 | 855,531 | 822,106 | 1,083,618 | 1,083,618 |
| Sub-Total Public Services | 8,461,906 | 7,494,417 | 8,661,853 | 8,411,181 | 8,395,726 | 8,453,726 |
| Non-Departmental | 441,078 | 113,818 | 395,530 | 87,342 | 109,472 | 139,472 |
| Sub-Total Operating Uses | 37,192,976 | 37,877,523 | 40,365,177 | 38,197,894 | 31,734,698 | 31,757,077 |
| Net Revenues Over (Under) Expenditures | 5,677,620 | 3,751,593 | (203,040) | (1,578,820) | 1,518,913 | 1,656,680 |
| Other Financing Sources (Uses): | | | | | | |
| Transfers In | 452,622 | 156,070 | 159,000 | 2,886,859 | 767,000 | 767,000 |
| Transfer Out - Capital | (6,025,656) | (691,830) | (140,200) | - | (376,500) | (386,500) |
| Transfers Out- Other | (2,557,438) | (4,410,453) | (3,464,878) | (4,675,078) | (2,649,014) | (2,649,014) |
| Debt Loan Proceeds | - | - | - | - | 800,000 | 800,000 |
| Debt Payments | (112,852) | (112,854) | (13,744) | (13,744) | - | - |
| Contingency | - | - | - | - | (60,399) | (188,166) |
| Transfer to Support Golf Fund (Est.) | - | - | - | (500,000) | - | - |
| Transfer to Support Building Fund (Est.) | - | - | - | (500,000) | - | - |
| Total other Financing Sources (Uses) | (8,243,324) | (5,059,067) | (3,459,822) | (2,801,963) | (1,518,913) | (1,656,680) |
| Net Change (Use) of Fund Balance | \$ (2,565,704) | \$ (1,307,474) | \$ (3,662,862) | \$ (4,380,783) | \$ - | \$ - |
| Ending Fund Balance | 14,438,030 | 13,130,555 | 9,467,693 | 8,749,772 | 8,749,772 | 8,749,772 |

**Capital Improvement Fund
FY 2010-2014
Summary**

General Fund

| | <u>Fiscal Year 2009-2010</u> | <u>Deferred Fiscal Year 2009-2010</u> | <u>Fiscal Year 2010-2011</u> | <u>Fiscal Year 2011-2012</u> | <u>Fiscal Year 2012-2013</u> | <u>Fiscal Year 2013-2014</u> | <u>Project Total</u> |
|--------------------------------------|----------------------------------|---|----------------------------------|----------------------------------|----------------------------------|----------------------------------|--------------------------|
| Community Development | | | | | | | |
| Casino Building Renovations | - | 3,550,000 | 5,100,000 | 1,000,000 | - | - | 9,650,000 |
| Community Services One Stop Shop | 30,000 | - | - | - | - | - | 30,000 |
| Community Development Block Grant | 275,000 | - | 275,000 | 275,000 | 275,000 | 275,000 | 1,375,000 |
| Lake Worth Beach Public Improvements | 1,800,000 | - | 3,200,000 | 2,700,000 | - | - | 7,700,000 |
| | <u>2,605,000</u> | <u>3,550,000</u> | <u>8,710,000</u> | <u>4,365,000</u> | <u>872,000</u> | <u>765,000</u> | <u>20,867,000</u> |
| Funding Source | | | | | | | |
| Operating | - | - | - | - | - | - | - |
| Net Assets | 305,000 | 1,550,000 | 355,000 | 90,000 | 125,000 | 105,000 | 2,530,000 |
| Debt | 800,000 | 2,000,000 | 5,000,000 | 1,000,000 | - | - | 8,800,000 |
| Grants | 1,500,000 | - | 3,355,000 | 3,275,000 | 747,000 | 660,000 | 9,537,000 |
| Total Funding Sources | <u>2,605,000</u> | <u>3,550,000</u> | <u>8,710,000</u> | <u>4,365,000</u> | <u>872,000</u> | <u>765,000</u> | <u>20,867,000</u> |
| Building Maintenance | | | | | | | |
| City Wide A/C Replacements | - | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |
| Replace Bandshell Roof & Canopy | - | 10,000 | - | - | 90,000 | - | 100,000 |
| Update Annex Electrical System | 20,000 | - | - | - | - | - | 20,000 |
| Annex Fire Alarm System Installation | - | 27,000 | - | - | - | - | 27,000 |
| City Hall Generator Replacement | 55,000 | - | - | - | - | - | 55,000 |
| City Hall Reroof | - | - | 150,000 | - | - | - | 150,000 |
| City Hall Window Replacement | - | - | - | 100,000 | 100,000 | 100,000 | 300,000 |
| Reroof Fire station #2 | - | - | - | 100,000 | - | - | 100,000 |
| Library Fire Alarm System | - | - | 25,000 | - | - | - | 25,000 |
| Sherriff Dept Holding Cell Elevator | - | - | 40,000 | - | - | - | 40,000 |
| Total Building Maintenance | <u>125,000</u> | <u>57,000</u> | <u>235,000</u> | <u>220,000</u> | <u>210,000</u> | <u>120,000</u> | <u>967,000</u> |
| Funding Source | | | | | | | |
| Operating | - | - | - | - | - | - | - |
| Net Assets | 125,000 | 57,000 | 235,000 | 220,000 | 210,000 | 120,000 | 967,000 |
| Debt | - | - | - | - | - | - | - |
| Grants | - | - | - | - | - | - | - |
| Total Funding Sources | <u>125,000</u> | <u>57,000</u> | <u>235,000</u> | <u>220,000</u> | <u>210,000</u> | <u>120,000</u> | <u>967,000</u> |
| Cemetery | | | | | | | |
| Mower Replacement | - | - | 15,800 | - | - | - | 15,800 |
| Utility Vehicle Replacement | - | 14,750 | - | - | - | - | 14,750 |
| Security Fencing | - | 375,450 | - | - | - | - | 375,450 |
| Survey Cemetery / Plot Graves | - | 25,000 | - | - | - | - | 25,000 |
| Total Cemetery | <u>-</u> | <u>435,200</u> | <u>15,800</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>451,000</u> |
| Funding Source | | | | | | | |
| Operating | - | - | - | - | - | - | - |
| Net Assets | - | 435,200 | 15,800 | - | - | - | 451,000 |
| Other | - | - | - | - | - | - | - |
| Total Funding Sources | <u>-</u> | <u>435,200</u> | <u>15,800</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>451,000</u> |

**Capital Improvement Fund
FY 2010-2014
Summary**

| General Fund | Fiscal Year | Deferred | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Project |
|-----------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|---------------------|
| | <u>2009-2010</u> | <u>2009-2010</u> | <u>2010-2011</u> | <u>2011-2012</u> | <u>2012-2013</u> | <u>2013-2014</u> | <u>Total</u> |
| Public Services - Streets | | | | | | | |
| Vehicle Replacement | - | 140,000 | 75,000 | 75,000 | 60,000 | 60,000 | 410,000 |
| Road Improvements | - | 70,000 | 500,000 | 250,000 | 250,000 | 100,000 | 1,170,000 |
| Total Public Services - Streets | - | 280,000 | 725,000 | 375,000 | 360,000 | 210,000 | 1,950,000 |
| Funding Source | | | | | | | |
| Operating | - | - | - | - | - | - | - |
| Net Assets | - | 280,000 | 725,000 | 375,000 | 360,000 | 210,000 | 1,950,000 |
| Debt | - | - | - | - | - | - | - |
| Other | - | - | - | - | - | - | - |
| Total Funding Sources | - | 280,000 | 725,000 | 375,000 | 360,000 | 210,000 | 1,950,000 |
| Library | | | | | | | |
| Servers & Public Access Computers | 18,000 | - | - | - | - | - | 18,000 |
| Library Fire & Security System | - | 20,000 | - | - | - | - | 20,000 |
| Total Library | 18,000 | 9,960,000 | 30,000 | 30,000 | - | - | 10,038,000 |
| Funding Source | | | | | | | |
| Operating | - | - | - | - | - | - | - |
| Net Assets | 18,000 | 20,000 | - | - | - | - | 38,000 |
| Debt | - | 9,940,000 | 30,000 | 30,000 | - | - | 10,000,000 |
| Other | - | - | - | - | - | - | - |
| Total Funding Sources | 18,000 | 9,960,000 | 30,000 | 30,000 | - | - | 10,038,000 |
| Recreation | | | | | | | |
| Howard Park | 15,000 | 40,000 | 22,000 | 26,000 | - | - | 103,000 |
| Sunset Ridge Park | - | - | - | 103,000 | - | - | 103,000 |
| NW Ball Fields Park | 38,000 | 34,000 | 158,000 | 54,000 | 70,000 | - | 354,000 |
| Gymnasium | - | 120,000 | 100,000 | - | - | - | 220,000 |
| Spillway Park | - | - | 25,000 | - | 20,000 | - | 45,000 |
| South Palm Park | - | - | 25,000 | - | - | - | 25,000 |
| Memorial Field | 50,000 | - | - | - | - | - | 50,000 |
| Total Recreation | 103,000 | 194,000 | 330,000 | 183,000 | 540,000 | 2,450,000 | 3,800,000 |
| Funding Source | | | | | | | |
| Operating | - | - | - | - | - | - | - |
| Net Assets | 103,000 | 194,000 | 330,000 | 183,000 | 540,000 | 2,450,000 | 3,800,000 |
| Debt | - | - | - | - | - | - | - |
| Other | - | - | - | - | - | - | - |
| Total Funding Sources | 103,000 | 194,000 | 330,000 | 183,000 | 540,000 | 2,450,000 | 3,800,000 |

**Capital Improvement Fund
FY 2010-2014
Summary**

| General Fund | Fiscal Year | Deferred | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Project |
|-----------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|---------------------|
| | <u>2009-2010</u> | <u>2009-2010</u> | <u>2010-2011</u> | <u>2011-2012</u> | <u>2012-2013</u> | <u>2013-2014</u> | <u>Total</u> |
| Grounds Maintenance | | | | | | | |
| Mower Replacement | - | 32,800 | - | - | - | - | 32,800 |
| Utility Vehicle Replacement | - | 15,000 | 15,500 | 15,500 | - | - | 46,000 |
| Vehicle Replacement | - | 56,000 | 37,000 | 21,000 | 22,000 | 26,000 | 162,000 |
| Irrigation Upgrades / Bryant Park | 85,500 | - | - | - | - | - | 85,500 |
| Purchase Bermuda Mower | - | - | - | - | 60,000 | - | 60,000 |
| Triplex Mower Replacement | - | - | 16,000 | 16,000 | - | - | 32,000 |
| Park Furnishings | 15,000 | - | 10,000 | - | - | - | 25,000 |
| Total Grounds Maintenance | 100,500 | 103,800 | 78,500 | 52,500 | 82,000 | 26,000 | 443,300 |
| Funding Source | | | | | | | |
| Operating | - | - | - | - | - | - | - |
| Net Assets | 100,500 | 103,800 | 78,500 | 52,500 | 82,000 | 26,000 | 443,300 |
| Debt | - | - | - | - | - | - | - |
| Other | - | - | - | - | - | - | - |
| Total Funding Sources | 100,500 | 103,800 | 78,500 | 52,500 | 82,000 | 26,000 | 443,300 |
| Pool & Beach | | | | | | | |
| Cabanas on the Beach | - | 77,500 | 28,000 | 28,000 | 28,000 | 28,000 | 189,500 |
| Total Pool & Beach | - | 77,500 | 28,000 | 28,000 | 28,000 | 28,000 | 189,500 |
| Funding Source | | | | | | | |
| Operating | - | - | - | - | - | - | - |
| Net Assets | - | 77,500 | 28,000 | 28,000 | 28,000 | 28,000 | 189,500 |
| Debt | - | - | - | - | - | - | - |
| Other | - | - | - | - | - | - | - |
| Total Funding Sources | - | 77,500 | 28,000 | 28,000 | 28,000 | 28,000 | 189,500 |
| Total Funding Source | | | | | | | |
| Operating | - | - | - | - | - | - | - |
| Net Assets | 651,500 | 2,717,500 | 1,767,300 | 948,500 | 1,345,000 | 2,939,000 | 10,368,800 |
| Debt | 800,000 | 11,940,000 | 5,030,000 | 1,030,000 | - | - | 18,800,000 |
| Grants | 1,500,000 | - | 3,355,000 | 3,275,000 | 747,000 | 660,000 | 9,537,000 |
| Total Funding Sources | 2,951,500 | 14,657,500 | 10,152,300 | 5,253,500 | 2,092,000 | 3,599,000 | 38,705,800 |

GENERAL FUND REVENUE

FY 2009/10

| | | FY 2006-07 | FY 2007-08 | FY 2008-09 | FY 2008-09 | City Manager | City Commission |
|--|-----------------------|-------------------|-------------------|-------------------|-------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| 3110 AD VALOREM TAXES | | | | | | | |
| 001-0000-311.10-10 | Current | 12,815,244 | 12,126,213 | 11,221,165 | 11,221,165 | 5,836,014 | 5,902,160 |
| 001-0000-311.10-13 | CRA | 3,025,206 | 3,041,519 | 2,989,290 | 2,989,290 | 1,216,299 | 1,216,299 |
| 001-0000-311.10-20 | Debt | 439,595 | 420,909 | 432,528 | 432,528 | 433,102 | 433,102 |
| 001-0000-311.10-30 | Delinquent | 20,389 | 51,948 | 22,000 | 40,000 | 40,000 | 40,000 |
| 001-0000-311.10-50 | Interest - Delinquent | 67,220 | 90,113 | 30,000 | 10,000 | 5,000 | 5,000 |
| TOTAL AD VALOREM TAXES | | 16,367,654 | 15,730,702 | 14,694,983 | 14,692,983 | 7,530,415 | 7,596,561 |
| 3120 SALES & USE TAX | | | | | | | |
| 001-0000-312.10-15 | Gas Tax | 928,943 | 864,888 | 980,000 | 850,000 | 860,000 | 860,000 |
| TOTAL SALES & USE TAX | | 928,943 | 864,888 | 980,000 | 850,000 | 860,000 | 860,000 |
| 3130 FRANCHISE TAXES | | | | | | | |
| 001-0000-313.40-00 | Gas | 92,022 | 69,653 | 85,000 | 65,000 | 60,658 | 60,658 |
| 001-0000-313.80-00 | Refuse | 34,021 | 64,656 | 90,000 | 65,000 | 65,346 | 65,346 |
| TOTAL FRANCHISE TAXES | | 126,043 | 134,309 | 175,000 | 130,000 | 126,004 | 126,004 |
| 3140 UTILITY SERVICE TAXES | | | | | | | |
| 001-0000-314.10-00 | Electricity | 2,379,179 | 2,424,577 | 2,200,000 | 2,200,000 | 2,173,600 | 2,173,600 |
| 001-0000-314.20-00 | Telecommunications | 1,597,680 | 1,514,074 | 1,600,000 | 1,600,000 | 1,680,000 | 1,680,000 |
| 001-0000-314.30-00 | Water | 995,853 | 1,062,735 | 670,000 | 575,136 | 737,000 | 737,000 |
| 001-0000-314.40-00 | Gas | 115,030 | 116,352 | 118,000 | 118,000 | 119,671 | 119,671 |
| 001-0000-314.80-00 | Propane | 45,100 | 38,424 | 45,000 | 22,865 | 13,606 | 13,606 |
| 001-0000-314.90-00 | Sewer Charge | 84,932 | 119,897 | - | - | - | - |
| TOTAL UTILITY SERVICE TAXES | | 5,217,774 | 5,276,059 | 4,633,000 | 4,516,001 | 4,723,877 | 4,723,877 |
| 3210 BUSINESS LICENSE & PERMITS | | | | | | | |
| 001-0000-321.41-00 | General | 606,709 | 1,080,716 | 414,196 | 609,529 | 610,000 | 610,000 |
| 001-0000-322.10-00 | Bldg Permits | 971,666 | 942,552 | - | 7,957 | - | - |
| 001-0000-322.30-00 | Re-inspection Fee | 101 | - | - | 5,727 | 5,800 | 5,800 |
| 001-0000-322.30-10 | Public Services | - | - | - | 200 | 200 | 200 |
| 001-0000-322.40-00 | Education Fee | 6,666 | - | - | - | - | - |
| 001-0000-323.10-00 | Public Services | - | - | - | 675 | 675 | 675 |
| 001-0000-323.30-00 | Community Development | - | - | - | 2,025 | 2,025 | 2,025 |
| TOTAL BUSINESS LICENSE & PER | | 1,585,142 | 2,023,268 | 414,196 | 626,113 | 618,700 | 618,700 |

GENERAL FUND REVENUE

FY 2009/10

| | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission | |
|--|---------------------------|--------------------|--------------------|--------------------|---------------------|------------------------|------------------|
| | Actuals | Actuals | Budget | Forecast | Recommended | Approved | |
| 3350 STATE SHARED REVENUE | | | | | | | |
| 001-0000-335.10-20 | Vehicle Rebate | 36,150 | 32,496 | 30,000 | 23,796 | 17,425 | 17,425 |
| 001-0000-335.10-40 | Mobile Home Licenses | 48,492 | 52,498 | 46,000 | 69,226 | 70,000 | 70,000 |
| 001-0000-335.10-50 | Alcoholic Beverages Licen | 42,954 | 32,026 | 33,000 | - | 37,000 | 37,000 |
| 001-0000-335.10-60 | Fire Pension | 306,783 | 517,144 | 440,000 | 440,000 | 440,000 | 440,000 |
| 001-0000-335.10-65 | Police Pension | 529,248 | 529,248 | 550,000 | 550,000 | 550,000 | 550,000 |
| 001-0000-335.10-70 | Entitlement | 1,387,232 | 1,287,185 | 1,350,000 | 1,225,000 | 1,185,819 | 1,185,819 |
| 001-0000-335.10-80 | Half Cent Sales Taxes | - | - | 2,800,000 | 2,600,000 | 2,550,000 | 2,550,000 |
| 001-0000-335.10-90 | Other | 2,658,657 | 2,523,033 | - | - | - | - |
| 001-0000-335.20-10 | Fire Supplemental Comp | 11,340 | | 10,000 | 12,741 | - | - |
| TOTAL STATE SHARED REVENUE | | 5,020,856 | 4,973,630 | 5,259,000 | 4,920,763 | 4,850,244 | 4,850,244 |
| GRANTS | | | | | | | |
| | | 1,373,904 | 468,099 | | | | - |
| TOTAL GRANTS | | 1,373,904 | 468,099 | - | - | - | - |
| 3391 PAYMENT IN LIEU OF TAXES | | | | | | | |
| 001-0000-339.10-10 | Water Supply System | 1,052,982 | 1,103,207 | 1,122,338 | 1,122,338 | 1,234,572 | 1,234,572 |
| 001-0000-339.10-20 | Electric Supply System | 3,603,900 | 3,848,050 | 3,972,912 | 1,706,761 | 4,370,203 | 4,370,203 |
| 001-0000-339.10-40 | Garbage/Solidwaste | 444,000 | 461,708 | 461,708 | 461,708 | 507,879 | 507,879 |
| 001-0000-339.10-60 | Golf Course | 162,600 | 198,543 | 169,104 | 169,104 | 186,014 | 186,014 |
| 001-0000-339.10-70 | Stormwater | 167,700 | 67,700 | 174,408 | 174,408 | 191,849 | 191,849 |
| TOTAL PAYMENT IN LIEU OF TAXES | | 5,431,182 | 5,679,208 | 5,900,470 | 3,634,319 | 6,490,517 | 6,490,517 |
| 3410 GENERAL GOVERNMENT SERVICE | | | | | | | |
| 001-0000-341.30-87 | Code | - | - | - | 41,640 | 41,640 | 41,640 |
| 001-0000-341.30-90 | Other | - | - | - | 854 | 900 | 900 |
| 001-0000-341.90-10 | Zoning Fees | 70,980 | 23,830 | 50,000 | 20,000 | 17,000 | 17,000 |
| 001-0000-341.90-20 | Sale of Maps/Publication | 540 | 240 | 250 | 106 | 110 | 110 |
| 001-0000-341.90-30 | Certification/Records | 30,240 | 20,895 | 20,000 | 15,768 | 16,000 | 16,000 |
| 001-0000-341.90-40 | Photocopies | 5,976 | 5,580 | 5,000 | 2,131 | 2,200 | 2,200 |
| 001-0000-341.90-50 | Building Janitorial | - | - | 60,000 | 60,000 | 60,000 | 60,000 |
| 001-0000-341.90-80 | NSF and Bank Charges | - | - | - | 359 | 350 | 350 |
| 001-0000-341.90-81 | NSF Fees - Business | - | - | - | 253 | 250 | 250 |
| 001-0000-341.90-90 | Miscellaneous | - | 14,550 | - | 4,404 | 4,400 | 4,400 |
| TOTAL GENERAL GOVERNMENT SER | | 107,736 | 65,095 | 135,250 | 145,515 | 142,850 | 142,850 |

GENERAL FUND REVENUE

FY 2009/10

| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|-----------------------------------|--------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| 3420 PUBLIC SAFETY | | | | | | | |
| 001-0000-342.10-10 | Outside Overtime | - | - | - | - | - | - |
| 001-0000-342.10-20 | False Alarms | 183,809 | 355,889 | 150,000 | 203 | 30,000 | 30,000 |
| 001-0000-342.20-20 | False Alarms | 11,190 | (115) | 3,000 | 20,000 | - | - |
| 001-0000-342.40-10 | Fire Rescue Response | 5,924 | 21,120 | 20,000 | 1,772 | - | - |
| 001-0000-342.50-10 | Fire Code | - | - | - | 22,838 | - | - |
| 001-0000-342.50-20 | COU - Code Fee | - | - | - | 61,655 | 62,000 | 62,000 |
| 001-0000-342.50-25 | COU - Admin Fee | - | - | 657,304 | 120,074 | 120,000 | 120,000 |
| 001-0000-342.60-10 | ALS Fees | 624,091 | 268,364 | 280,000 | 280,000 | - | - |
| 001-0000-342.90-00 | Other Charges & Fees | 17,155 | 54,275 | 35,000 | 18,302 | 20,000 | 20,000 |
| TOTAL PUBLIC SAFETY | | 842,169 | 699,533 | 1,145,304 | 524,844 | 232,000 | 232,000 |
| 3430 PHYSICAL ENVIRONMENT | | | | | | | |
| 001-0000-343.30-40 | Water Outside Surcharge | - | - | 330,000 | 349,864 | 395,000 | 395,000 |
| 001-0000-343.50-40 | Sewer Outside Charge | - | - | 80,000 | 107,338 | 121,000 | 121,000 |
| 001-0000-343.80-10 | Cemetery Fees | 35,575 | 23,950 | 15,000 | 33,249 | 33,000 | 33,000 |
| TOTAL PHYSICAL ENVIRONMENT | | 35,575 | 23,950 | 425,000 | 490,451 | 549,000 | 549,000 |
| 3440 TRANSPORTATION | | | | | | | |
| 001-0000-344.50-10 | Parking Meters | 201,988 | 155,233 | 250,000 | 175,000 | 250,000 | 250,000 |
| 001-0000-344.50-20 | Parking Meters-Taxable | 241,174 | 198,054 | 300,000 | 225,000 | 400,000 | 400,000 |
| 001-0000-344.50-30 | Parking Permits | 14,716 | 14,605 | 15,000 | 10,000 | 16,000 | 16,000 |
| 001-0000-344.50-40 | Boat Launch | - | - | - | - | 150,000 | 150,000 |
| TOTAL TRANSPORTATION | | 457,878 | 367,892 | 565,000 | 410,000 | 816,000 | 816,000 |
| 3470 CULTURE-RECREATION | | | | | | | |
| 001-0000-347.10-10 | Library Fees | 3,013 | 2,972 | 4,000 | 3,162 | 3,200 | 3,200 |
| 001-0000-347.30-10 | Staff Time | 144 | - | 2,000 | 2,000 | 2,000 | 2,000 |
| 001-0000-347.30-20 | Junior Lifeguard Program | - | - | 7,500 | 1,147 | 1,500 | 1,500 |
| 001-0000-347.30-30 | Learn to Swim Program | 10,525 | 27,255 | 8,500 | 17,500 | 17,500 | 17,500 |
| 001-0000-347.30-40 | Summer Camp | 7,720 | 9,400 | 17,500 | 17,500 | 9,000 | 9,000 |
| 001-0000-347.30-50 | Sports Program | 12,093 | 5,886 | 100,000 | 100,000 | 81,680 | 81,680 |
| 001-0000-347.30-60 | Pool Fees | 24,328 | 22,810 | 67,500 | 50,000 | 50,000 | 50,000 |
| 001-0000-347.30-70 | Pier Fees | - | - | 300,000 | 100,000 | 286,000 | 286,000 |
| 001-0000-347.30-90 | Other | 34,442 | (11) | 17,500 | - | 56,575 | 20,575 |
| 001-0000-347.50-90 | Other | 20,159 | 58,945 | 30,000 | 7,424 | - | - |

GENERAL FUND REVENUE

FY 2009/10

| | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|--|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| 001-0000-347.90-10 Park Rental | - | - | - | 13,161 | 31,500 | 31,500 |
| 001-0000-347.90-30 Shuffleboard Court Rental | - | - | - | 354 | 350 | 350 |
| 001-0000-347.90-50 Osbourne Center Rental | - | - | - | 36,077 | 36,077 | 36,077 |
| TOTAL CULTURE-RECREATION | 112,424 | 127,257 | 554,500 | 348,325 | 575,382 | 539,382 |
| 3520 LIBRARY FINES | | | | | | |
| 001-0000-351.10-00 Fines | 163,346 | 206,665 | 200,000 | 120,000 | 160,000 | 160,000 |
| 001-0000-352.00-00 Library Fines | - | - | - | 6,807 | 6,800 | 6,800 |
| TOTAL LIBRARY FINES | 163,346 | 206,665 | 200,000 | 126,807 | 166,800 | 166,800 |
| 3540 VIOLATIONS-LOCAL ORDINANCE | | | | | | |
| 001-0000-354.10-00 Parking Fines | 149,862 | 98,798 | 160,000 | 50,000 | - | 60,000 |
| 001-0000-354.20-00 Code Fines | 905,563 | 539,921 | 600,000 | 300,000 | 400,000 | 400,000 |
| 001-0000-354.40-00 Late Fees | - | - | - | 2,531 | 2,000 | 2,000 |
| 001-0000-354.90-00 Violations - Other | 20,206 | - | - | 150 | - | - |
| TOTAL VIOLATIONS-LOCAL ORDINANCE | 1,075,631 | 638,719 | 760,000 | 352,681 | 402,000 | 462,000 |
| 3610 INTEREST EARNINGS | | | | | | |
| 001-0000-361.10-10 Investments | 527,330 | 492,632 | 500,000 | 850,000 | 600,000 | 600,000 |
| 001-0000-361.10-20 Tax Collections | 38,158 | 26,586 | 38,000 | 10,000 | 10,000 | 10,000 |
| 001-0000-361.10-50 Miscellaneous | 153,454 | - | 12,000 | 10,443 | 10,400 | 10,400 |
| TOTAL INTEREST EARNINGS | 718,942 | 519,218 | 550,000 | 870,443 | 620,400 | 620,400 |
| 3620 RENTS & ROYALTIES | | | | | | |
| 001-0000-362.10-00 Casino Stores | 164,137 | 168,842 | 50,000 | 168,842 | 168,842 | 168,842 |
| 001-0000-362.20-00 Marinas | 7,063 | 7,522 | 7,500 | - | - | - |
| 001-0000-362.30-00 Commissions | 5,739 | 33 | - | - | - | - |
| 001-0000-362.40-00 Pier | 40,481 | 51,733 | 42,000 | 30,000 | 60,000 | 60,000 |
| 001-0000-362.90-00 Miscellaneous | 9,718 | 20,529 | 9,000 | 15,000 | 22,500 | 22,500 |
| TOTAL RENTS & ROYALTIES | 227,138 | 248,659 | 108,500 | 213,842 | 251,342 | 251,342 |
| 3640 SALE OF ASSETS | | | | | | |
| 001-0000-365.00-00 Sale of Surplus Material | - | - | - | 222 | 200 | 200 |
| 001-0000-365.10-00 Furniture & Equipment | 25,316 | 47,229 | 15,000 | 211,050 | 15,000 | 15,000 |
| 001-0000-369.90-90 Other | 1,646 | 4,013 | 700 | 8,481 | 8,000 | 8,000 |
| TOTAL SALE OF ASSETS | 26,962 | 51,242 | 15,700 | 219,753 | 23,200 | 23,200 |

GENERAL FUND REVENUE

FY 2009/10

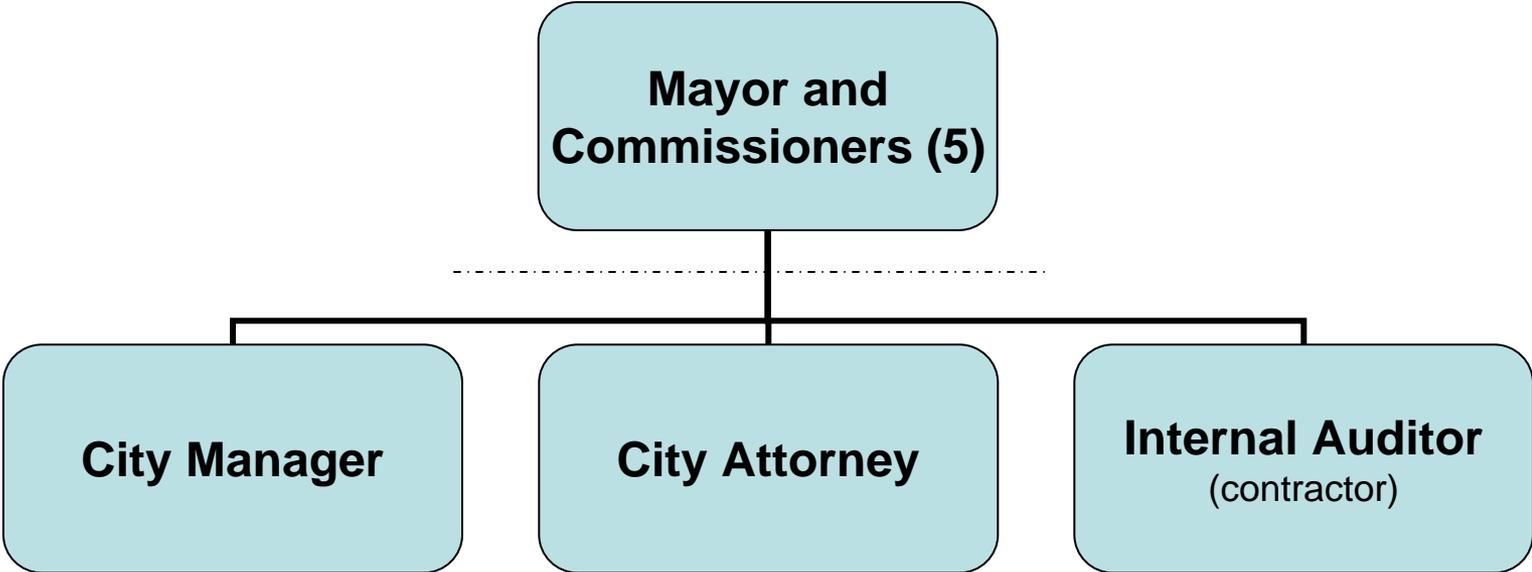
| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|--------------------|--|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| 3820 | CONTRIBUTIONS ENTERPRISE OPER | | | | | | |
| 001-0000-382.10-00 | Electric | 1,878,800 | 2,178,800 | 2,431,316 | 2,331,316 | 2,530,664 | 2,530,664 |
| 001-0000-382.15-00 | Water | - | - | - | - | 270,028 | 270,028 |
| 001-0000-382.20-00 | Golf Administration | 165,000 | 169,104 | 212,441 | 212,441 | 40,813 | 40,813 |
| 001-0000-382.30-00 | Refuse Administration | 165,000 | 198,543 | 212,441 | 212,441 | 161,886 | 161,886 |
| 001-0000-382.40-00 | Stormwater Administration | 63,825 | 79,417 | 84,975 | 84,975 | 52,751 | 52,751 |
| 001-0000-382.50-00 | CRA Administration | 15,000 | 15,000 | 25,000 | 25,000 | 26,000 | 26,000 |
| 001-0000-382.60-00 | Local Sewer | - | - | - | - | 406,481 | 406,481 |
| 001-0000-382.65-00 | Regional Sewer | - | - | - | - | 189,264 | 189,264 |
| 001-0000-382.70-00 | Building Fund | - | - | - | - | 28,076 | 28,076 |
| | TOTAL CONTRIBUTIONS ENTERPRISE | 2,287,625 | 2,640,864 | 2,966,173 | 2,866,173 | 3,705,963 | 3,705,963 |
| | REIMBURSEMENT INTER-FUNDS | | | | | | |
| 001-0000-389.90-20 | Reimb - Intradep | 68,350 | 59,212 | 70,000 | 70,000 | - | - |
| 001-0000-389.90-21 | Reimb - Ground Maint | 60,000 | 60,000 | 60,000 | 60,000 | 226,400 | 226,400 |
| 001-0000-389.90-22 | Reimb - Stormwater | 420,000 | 489,777 | 524,061 | 524,061 | 212,517 | 212,517 |
| 001-0000-389.90-24 | Remb -CRA | | | | - | 130,000 | 200,000 |
| 001-0000-389.90-40 | Reimb - Festival | 10,973 | 12,667 | 11,000 | 11,000 | - | - |
| 001-0000-389.90-90 | Other | 204,347 | 268,203 | 15,000 | 15,000 | - | - |
| | TOTAL REIMBURSEMENT INTER-FUNDS | 763,670 | 889,859 | 680,061 | 680,061 | 568,917 | 638,917 |
| | TOTAL GENERAL FUND REVENUES | 42,870,594 | 41,629,116 | 40,162,137 | 36,619,074 | 33,253,611 | 33,413,757 |

GENERAL FUND REVENUE

FY 2009/10

| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|----------------------------|-----------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| TRANSFERS IN | | | | | | | |
| 001-0000-381.10-16 | Foreclosure Fund | 64,900 | 65,000 | 69,000 | 69,000 | 85,000 | 85,000 |
| 001-0000-381.10-65 | Simpkin Trust Fund | 30,000 | 30,000 | 80,000 | 80,000 | 30,000 | 30,000 |
| 001-0000-381.10-67 | Library Trust Fund | 10,000 | 11,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 001-0000-381.10-31 | Capital Project Fund | - | - | - | - | 642,000 | 642,000 |
| | Enterprise Funds | - | - | - | 2,727,859 | - | - |
| | Insurance Fund | 60,000 | 50,000 | - | - | - | - |
| | Road Improvement Fund | 205,000 | - | - | - | - | - |
| | Public Safety Fund | 15,714 | 70 | - | - | - | - |
| | Pension Funds | 67,008 | - | - | - | - | - |
| TOTAL TRANSFERS | | 452,622 | 156,070 | 159,000 | 2,886,859 | 767,000 | 767,000 |
| DEBT PROCEEDS | | | | | | | |
| 001-0000-384.10-02 | Community Development | - | - | - | - | 800,000 | 800,000 |
| TOTAL DEBT PROCEEDS | | - | - | - | - | 800,000 | 800,000 |
| TOTAL TRANSFERS | | 452,622 | 156,070 | 159,000 | 2,886,859 | 1,567,000 | 1,567,000 |

Executive Branch



| | FY '08-09 | Staffing Changes | Recommended FY'09-10 |
|-----------------|-----------|------------------|----------------------|
| Full-Time | 5 | -0- | 5 |
| Part-Time (FTE) | -0- | -0- | -0- |

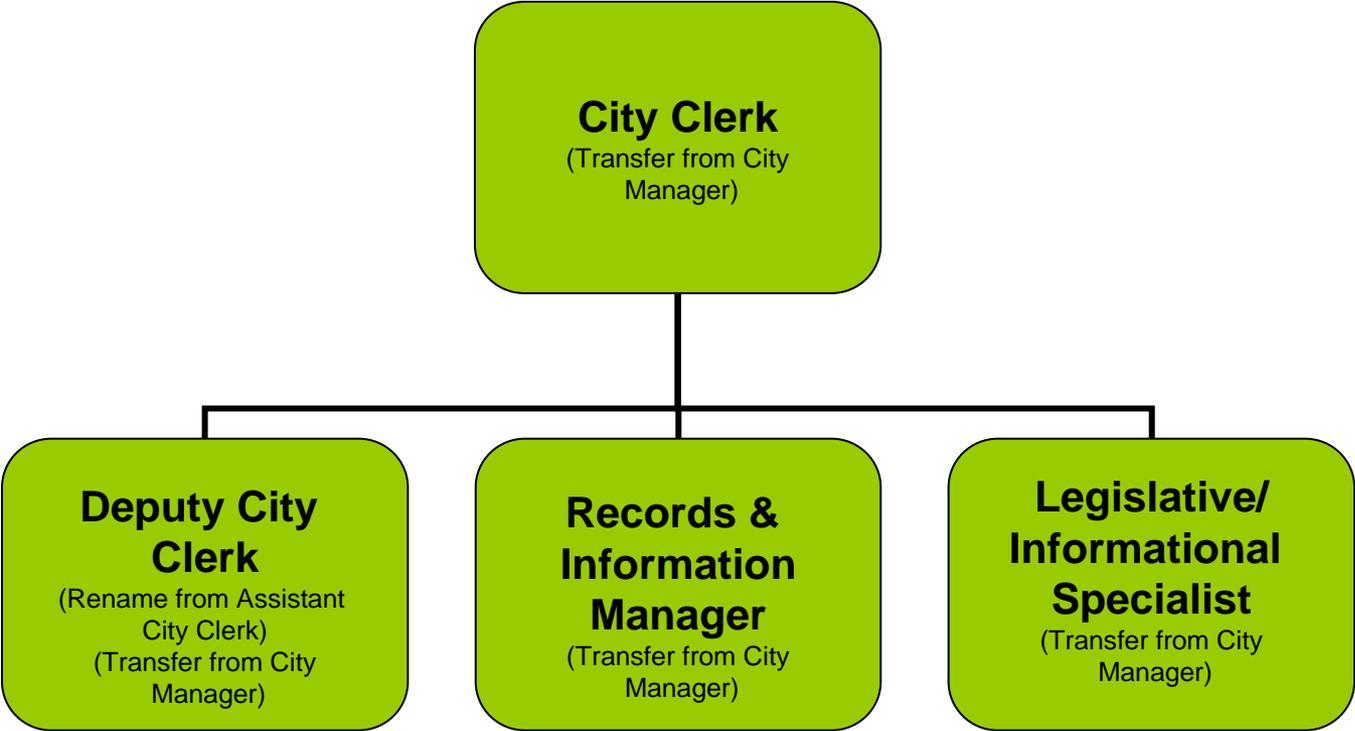
City Commission

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 86,337 | 73,169 | 72,998 | 74,467 | 73,201 | 73,201 |
| * Benefits | 33,671 | 28,924 | 51,557 | 30,077 | 28,491 | 28,491 |
| | <u>120,008</u> | <u>102,093</u> | <u>124,555</u> | <u>104,544</u> | <u>101,692</u> | <u>101,692</u> |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 134,842 | 92,387 | 129,030 | 105,155 | 103,833 | 28,833 |
| * Travel & Training | 7,599 | 3,590 | 12,000 | 8,000 | 35,000 | 35,000 |
| * Freight & Utility Service | 134 | 75 | 200 | 200 | 250 | 250 |
| * Insurance & Maintenance | 1,475 | 754 | 1,000 | 1,000 | 1,200 | 1,200 |
| * Promotional Activity | 64,128 | 29,725 | 30,500 | 28,300 | 35,000 | 35,000 |
| * Operating Expense | 36,122 | 32,884 | 21,500 | 18,500 | 27,000 | 27,000 |
| | <u>244,300</u> | <u>159,415</u> | <u>194,230</u> | <u>161,155</u> | <u>202,283</u> | <u>127,283</u> |
| CAPITAL | - | - | - | - | - | - |
| TOTAL | <u>364,308</u> | <u>261,508</u> | <u>318,785</u> | <u>265,699</u> | <u>303,975</u> | <u>228,975</u> |

Internal Auditor

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | - | - |
| * Benefits | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | - | 38,050 | 50,000 | 50,000 | 50,000 | 50,000 |
| * Travel & Training | - | - | - | - | - | - |
| * Freight & Utility Service | - | - | - | - | - | - |
| * Insurance & Maintenance | - | - | - | - | - | - |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | - | - | - | - | - | - |
| | - | 38,050 | 50,000 | 50,000 | 50,000 | 50,000 |
| CAPITAL | - | - | - | - | - | - |
| TOTAL | - | 38,050 | 50,000 | 50,000 | 50,000 | 50,000 |

City Clerk



| | FY '08 - '09 | Staffing Changes | FY '09-'10 |
|-----------------|--------------|------------------|------------|
| Full-Time | 0 | +4 | 4 |
| Part-Time (FTE) | -0- | -0- | -0- |

City Clerk

Mission Statement

The City Clerk's Office is working together to cooperate with and assist all City departments, City Commission, and general public in gathering and disseminating information within the boundaries of federal, state, and local laws in order to effectively and efficiently grow, change, and become one with all departments in the City.

Service Level Narrative

In the coming year, the City Clerk's Office will introduce a paperless agenda system to reduce the amount of paper used at a cost savings of \$425 per year and reduce four hours of staff time per meeting at a cost savings of \$4,675 per year. The objective is to reduce staff time producing paper agenda backup material, streamline the agenda approval process, and increase staff effectiveness at a cost that is unknown. Steps to achieve these objectives are: 1) discuss with the Commission the benefit of using paperless agenda, 2) research how other cities implemented a paperless agenda system, and 3) initiate the system as a pilot project.

The second goal is to televise official meetings in order to increase the public's ability to watch City Commission meetings. Steps to achieve this objective are: 1) prepare an agenda item to consider an interlocal agreement with Palm Beach County to provide either live audio or programmed service, 2) determine whether or not to provide this service in-

house, and 3) purchase necessary equipment if service is provided in-house.

The third goal is to offer off-site live stream audio of official City Commission meetings. The objective of this goal is to provide live stream audio of meetings that occur in locations other than the City Commission Chamber. Steps to achieve this objective are: 1) work with the IT Department to determine what equipment is necessary and 2) purchase the necessary equipment.

The fourth goal is to implement an imaging system to two departments. The purpose of this goal is to assist the IT Department with training staff members responsible for maintaining their department records in order to decrease the amount of retrieval time necessary to locate documents and to save money storing records on and off-site. To achieve this objective, a staff member will be dedicated to assist two departments in creating electronic files.

The fifth goal is to successfully conduct the Municipal General and Run-Off Elections within the guidelines of State and Municipal Laws. Steps to achieve this goal are: 1) prepare and publish all required advertisement in both English and Spanish newspapers of general circulation, 2) procure nine polling locations for fourteen precincts, qualify all candidates, hire approximately 55 pollworkers for each election, monitor all treasurer reports for timely submission, and design ballots and prepare resolutions for adoption.

Personnel Staffing & Benefits

The recommended City Clerk's Office budget reflects the following changes:

- 1) Transfer the City Clerk position from the City Manager's budget to the City Clerk's budget;
- 2) Reclassify the Assistant City Clerk position to Deputy City Clerk as required by the City Charter
- 3) Transfer the Deputy City Clerk position from the City Manager's budget to the City Clerk's budget;
- 4) Reclassify the Records and Information Specialist to Records and Information Manager to better define the duties;
- 5) Transfer the Records and Information Manager position from the City Manager's budget to the City Clerk's budget; and
- 6) Transfer the Legislative and Informational Specialist position from the City Manager's budget to the City Clerk's budget.

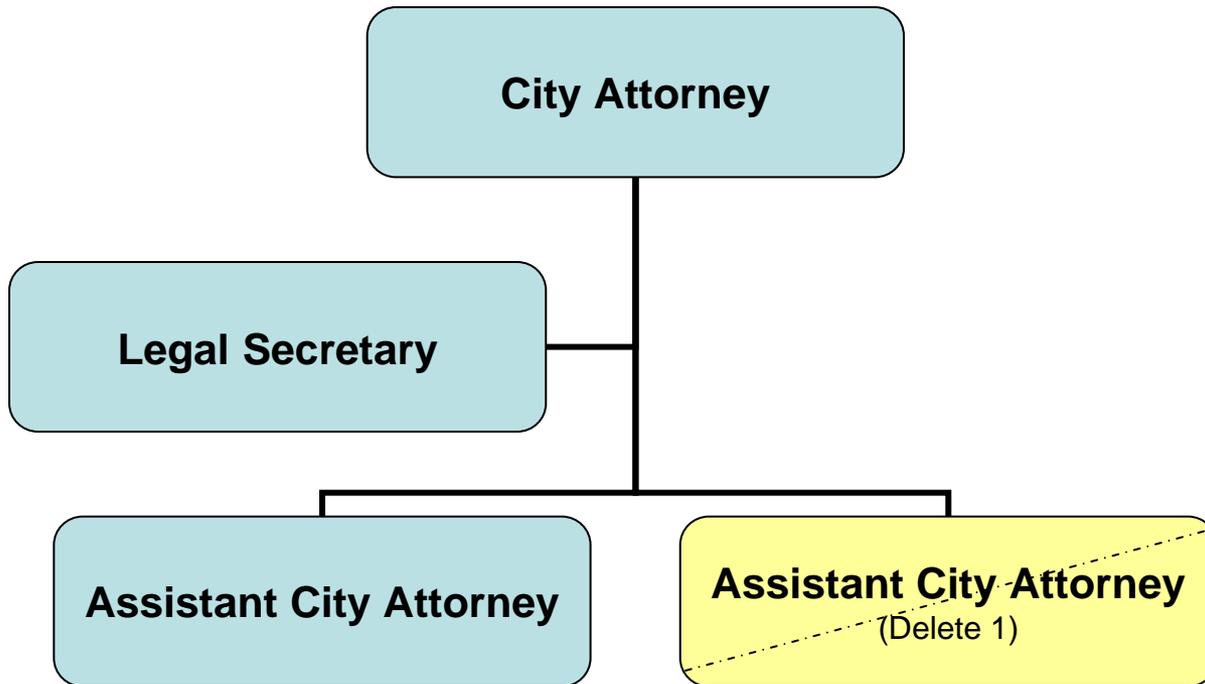
Capital Projects

No capital projects are recommended in this fiscal year.

City Clerk

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | 206,151 | - | - | 244,404 | 244,404 |
| * Benefits | - | 86,414 | - | - | 77,266 | 77,266 |
| | - | 292,565 | - | - | 321,670 | 321,670 |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | - | 11,220 | - | - | 29,532 | 29,532 |
| * Travel & Training | - | 125 | - | - | 2,900 | 2,900 |
| * Freight & Utility Service | - | 737 | - | - | 750 | 750 |
| * Insurance & Maintenance | - | 4,069 | - | - | 6,500 | 6,500 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | - | 17,955 | - | - | 31,550 | 31,550 |
| | - | 34,106 | - | - | 71,232 | 71,232 |
| CAPITAL | - | - | - | - | - | - |
| TOTAL | - | 326,671 | - | - | 392,902 | 392,902 |

City Attorney



| | FY '08-09 | Staffing Changes | Recommended FY'09-10 |
|-----------------|-----------|------------------|----------------------|
| Full-Time | 4 | (-1) | 3 |
| Part-Time (FTE) | -0- | -0- | -0- |

City Attorney's Office

Mission Statement

The City Attorney's Office provides prompt and professional legal advice to the City Commission, City Manager, and other City departments, and assists other City departments in finding solutions to problems facing City residents. The Department prepares the necessary documents such as ordinances, resolutions, easements, contracts, impositions and releases of liens, title information, leases, pleadings and memoranda of law. We advise and communicate with the City Commissioners, City Staff and City boards, as well as residents and business owners of the City, and representatives of other government entities.

Service Level Narrative

In the coming year the City Attorney's Office will continue to provide legal counsel to the City Commission, in both the Commission's legislative actions and its quasi-judicial responsibilities. This Office would like to review City ordinances regarding the appeal processes to the City Commission from its various boards and to preparing any amending ordinances to clarify or augment the appeal process.

This Office will continue to prepare ordinances and resolutions as directed by the City Commission and will also assist City Department Directors in the preparation of their ordinances and resolutions. The City Attorney's Office would like to conduct

a formal review of the City Charter, which will begin by creating a process for the review.

The City Attorney's Office will continue to assist City Department Directors in contract negotiations and the preparation and review of City contracts and leases.

This Office also will continue to pursue code enforcement foreclosures and nuisance abatement proceedings to provide safe and better housing to city residents. We will also assist the Police Department by prosecuting municipal ordinance violations in County Court.

The City Attorney's Office will maintain its legal assistance to Code Enforcement by having an attorney help the inspectors in the presentation of their cases and by attending the Code Enforcement hearings. We will also continue to handle all appeals filed by code violators in the courts, challenging the rulings of the Special Magistrates. Thus far, we have defended these appeals in Court.

In addition to prosecution of the above matters, the City Attorney's Office prosecutes and defends City actions in the County, Circuit and appellate Courts.

This Office will assist, as it is able, in the representation of the City in labor negotiations, arbitrations, grievance proceedings, pensions and other types of personnel matters. However, this Office anticipates that it will hire outside counsel for assistance in the more specialized legal areas in these matters.

Lastly, the City Attorney's Office will implement administrative changes that will result in a more efficient and productive level of professional legal services, including the creation of a centralized case list that will be continually updated, of case status sheets in litigation case files and of a current and updated record of outside counsel.

Personnel Staffing

The recommended budget reflects the elimination of the Assistant City Attorney for labor matters, which was previously classified as the Assistant Labor Attorney. Although some use of outside labor counsel may be required for certain pension and labor issues facing the City, this Office in conjunction with the Human Resources Department will attempt to handle all other personnel and labor matters. The elimination of the Assistant City Attorney for labor matters position will produce a significant budget savings.

The City Attorney's Office will retain the remaining positions of City Attorney, Assistant City Attorney and Legal Secretary.

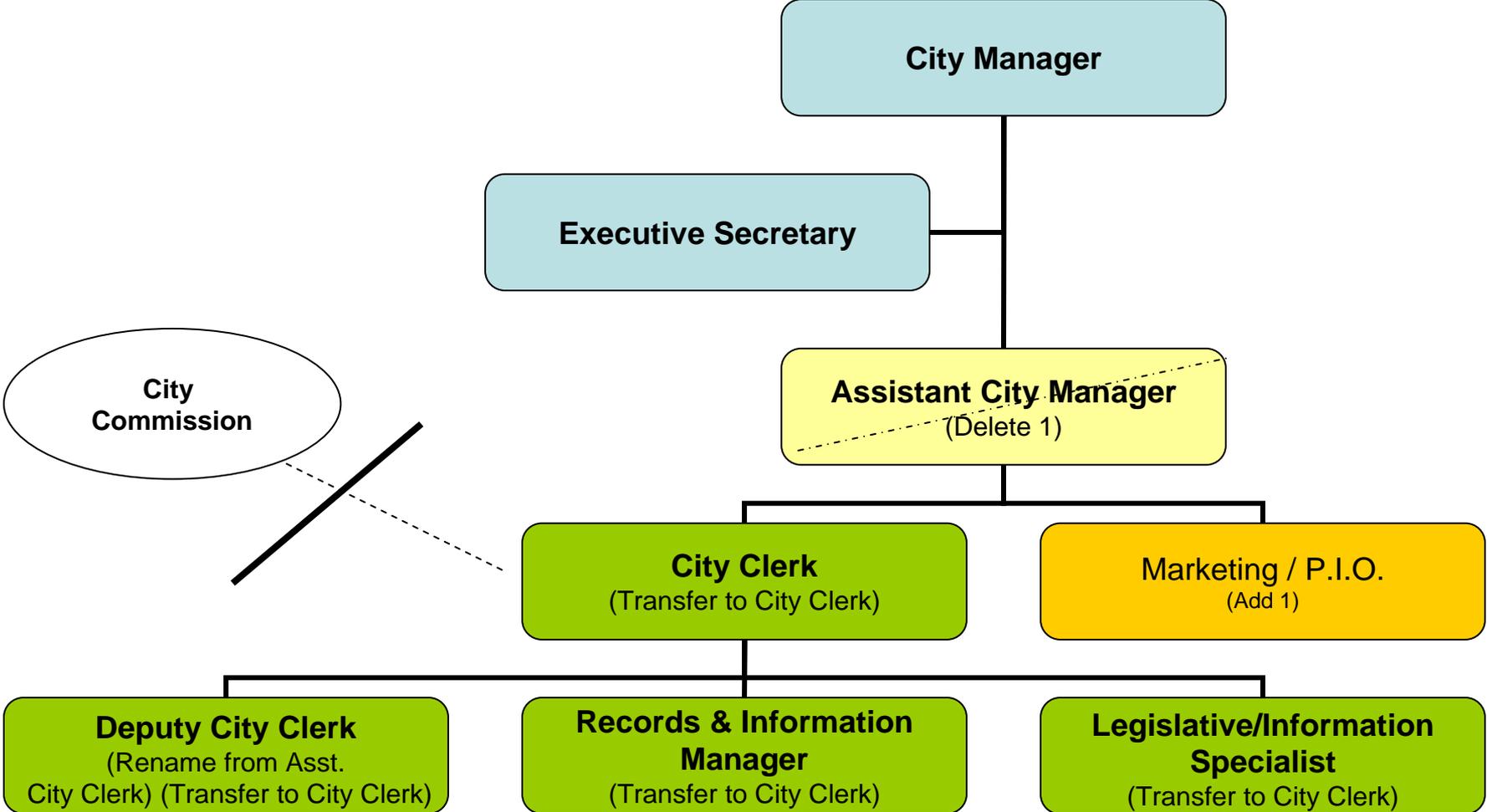
Capital Projects

No capital projects have been budgeted by this Office for this fiscal year.

City Attorney

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 214,350 | 364,778 | 339,213 | 311,338 | 255,535 | 255,535 |
| * Benefits | 74,995 | 113,817 | 94,597 | 90,691 | 67,192 | 67,192 |
| | <u>289,345</u> | <u>478,595</u> | <u>433,810</u> | <u>402,029</u> | <u>322,727</u> | <u>322,727</u> |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 102,254 | 126,488 | 139,856 | 95,000 | 109,584 | 205,084 |
| * Travel & Training | 4,335 | 3,744 | 7,500 | 7,000 | 7,000 | 7,000 |
| * Freight & Utility Service | 964 | 1,122 | 1,000 | 1,000 | 1,000 | 1,000 |
| * Insurance & Maintenance | 2,083 | 1,732 | 1,800 | 1,800 | 1,800 | 1,800 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 42,094 | 56,760 | 36,000 | 31,500 | 31,500 | 31,500 |
| | <u>151,730</u> | <u>189,846</u> | <u>186,156</u> | <u>136,300</u> | <u>150,884</u> | <u>246,384</u> |
| CAPITAL | - | - | - | - | - | - |
| TOTAL | <u>441,075</u> | <u>668,441</u> | <u>619,966</u> | <u>538,329</u> | <u>473,611</u> | <u>569,111</u> |

City Manager

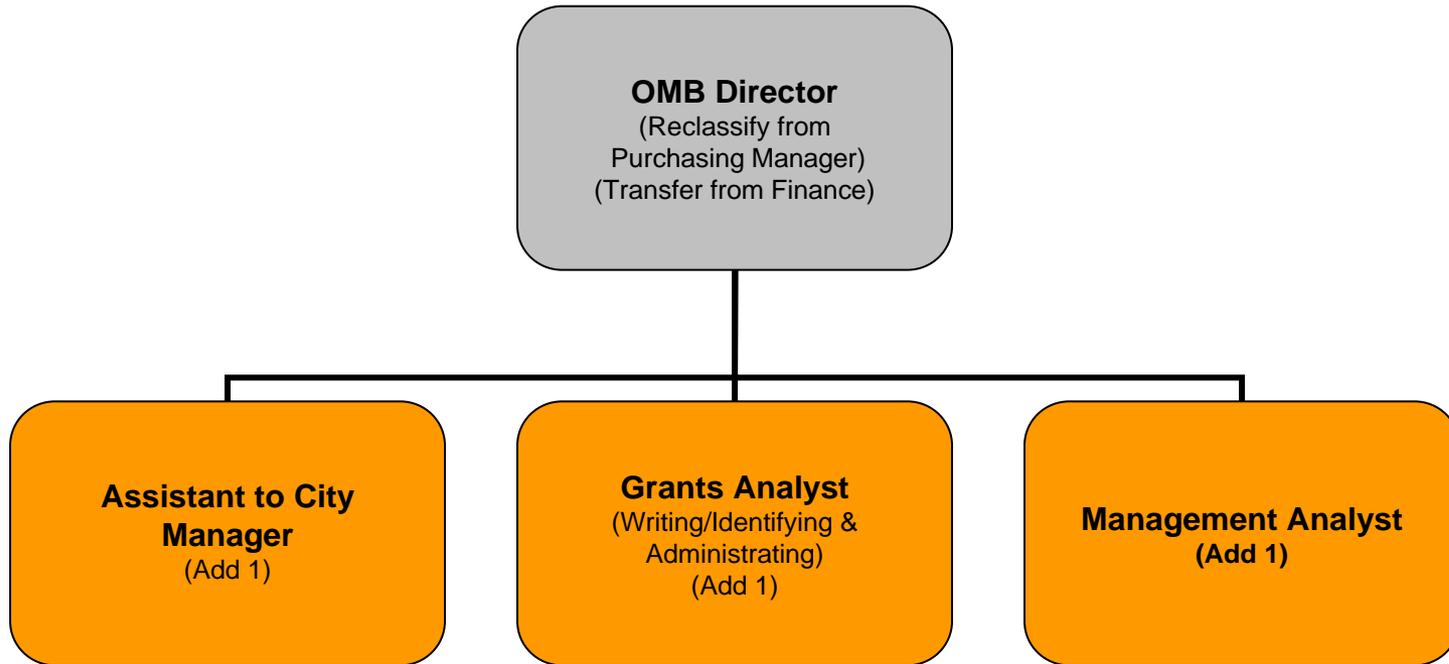


| | FY '08-09 | Staffing Changes | Recommended FY'09-10 |
|-----------------|-----------|------------------|----------------------|
| Full-Time | 7 | +1(-5) | 3 |
| Part-Time (FTE) | -0- | -0- | -0- |

City Manager

| | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|-----------------------------|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|
| | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 535,944 | 332,387 | 593,695 | 580,092 | 203,065 | 258,065 |
| * Benefits | 179,542 | 167,347 | 237,966 | 167,648 | 86,087 | 111,087 |
| | <u>715,486</u> | <u>499,734</u> | <u>831,661</u> | <u>747,740</u> | <u>289,152</u> | <u>369,152</u> |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 353,582 | 29,175 | 98,731 | 30,631 | 244,177 | 77,977 |
| * Travel & Training | 11,201 | 595 | 5,000 | 5,000 | 20,000 | 20,000 |
| * Freight & Utility Service | 8,314 | 9,600 | 10,250 | 10,250 | 10,500 | 10,500 |
| * Insurance & Maintenance | 17,927 | - | 16,800 | 11,000 | 22,500 | 22,500 |
| * Promotional Activity | 3,446 | 36 | 1,000 | 1,000 | 5,000 | 5,000 |
| * Operating Expense | 44,007 | 9,631 | 36,149 | 37,850 | 39,000 | 39,000 |
| | <u>438,477</u> | <u>49,037</u> | <u>167,930</u> | <u>95,731</u> | <u>341,177</u> | <u>174,977</u> |
| CAPITAL | - | - | - | - | - | - |
| TOTAL | <u>1,153,963</u> | <u>548,771</u> | <u>999,591</u> | <u>843,471</u> | <u>630,329</u> | <u>544,129</u> |

Office of Management & Budget



| | FY '08-09 | Staffing Changes | Recommended FY'09-10 |
|-----------------|-----------|---------------------|-------------------------|
| Full-Time | -0- | +4 | 4 |
| Part-Time (FTE) | -0- | -0- | -0- |

Office of Management and Budget (OMB)

Mission Statement

To lead and serve the organization in making informed decisions in resource allocation, program evaluation, and long-term financial and management planning.

Service Level Narrative

The Office of Management and Budget (OMB), as part of the City's Administration Department, will be responsible for preparation of the City Manager's recommended annual operating budget and five-year Capital Improvements Program (CIP), while serving as a consultant for operations and organizational productivity efforts and studies. Analysts serve as consultants to their assigned departments, providing expertise in program evaluation, resource allocation, procurement monitoring, and budget preparation. Additionally the OMB will be responsible for leading the city's Grant Administration efforts, with the goal of better organizing our grant research, applications, accountability and reporting.

Personnel Staffing & Benefits

The OMB is a new function within the City of Lake Worth, and will be composed of a Director/Manager, two Management Analysts and a Grant Writer. Due to the decentralization of the Purchasing Division within the City, the OMB will provide direction and assistance when required, to the City's Purchasing Analyst. With exception of the OMB Director/Manager, all other positions will be new hires. The Director/Manager will

be responsible for developing a team of analysts tasked to perform a number of critical management functions, which include setting objectives to meet goals which are measurable, achievable, realistic and timely across all departments. The desired results of these actions include amongst other things, reduced duplication of functions, increased productivity, increased consistency across departments as it pertains to reporting and sharing information, documenting and following procedures and processes, increasing transparency, increasing the quality and quantity of forecasting, project organization and close-out. The management analysts will assist assigned departments in the development of agenda memorandums, capital project development, tracking and reporting, budget preparation, and internal administrative policies. The Grants Writer will work closely with all City Departments in managing existing, accepted grants, seeking out new grant opportunities, insuring accurate and timely applications, increased tracking of grant award status, and accurate reporting. The FY2010 City Manager recommended budget for the OMB is \$384,813.

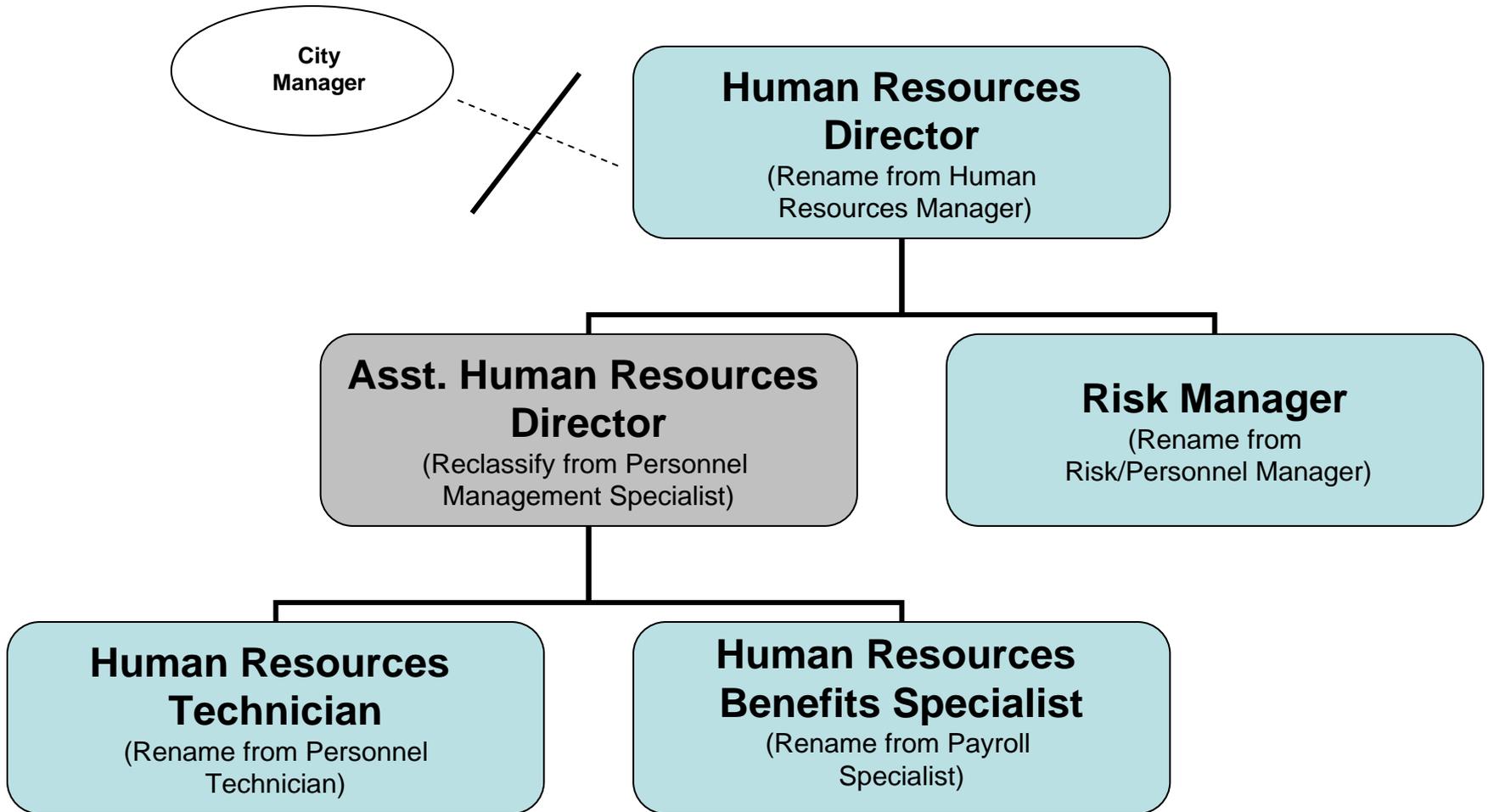
Capital Projects

As an administrative Department, the OMB does not have any capital projects forecasted.

OMB

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | 234,273 | 234,273 |
| * Benefits | - | - | - | - | 99,640 | 99,640 |
| | - | - | - | - | 333,913 | 333,913 |
| * Prof. & Contract. Service | - | - | - | - | 20,000 | 20,000 |
| * Travel & Training | - | - | - | - | 10,000 | 10,000 |
| * Freight & Utility Service | - | - | - | - | 5,300 | 5,300 |
| * Insurance & Maintenance | - | - | - | - | 4,500 | 4,500 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | - | - | - | - | 6,600 | 6,600 |
| | - | - | - | - | 46,400 | 46,400 |
| CAPITAL | - | - | - | - | 4,500 | 4,500 |
| TOTAL | - | - | - | - | 384,813 | 384,813 |

Human Resources



| | FY '08 -'09 | Staffing Changes | FY '09 -'10 |
|-----------------|-------------|------------------|-------------|
| Full-Time | 5 | +1(-1) | 5 |
| Part-Time (FTE) | -0- | -0- | -0- |

Human Resources

Mission Statement

The mission of the Human Resources Department is to exceed the expectations of our employees by partnering with other departments to retain valued employees, and by offering exceptional support. We are committed to providing the City with efficient and sophisticated Human Resources and Risk Management support. In keeping with this commitment, City departments have the ability to meet service delivery responsibilities through the hiring of qualified employees.

Service Level Narrative

The City employees and residents are going to experience several “firsts” with the new leadership in the Human Resources Department. This includes the redirection of staff responsibilities to better serve our employees. When our employee needs are met, our residents are better served. We have begun our “first” tier of training. Several departments have been trained in our Customer Service program entitled “Customer C.A.R.E.” Employees are trained to be Courteous, Attentive, Respectful and serve with Excellence (CARE). More departments will be scheduled for this program. The program feedback thus far has been extremely positive and employee comments include their desire for more training. We are in the process of working on the next tier of training which will target our Supervisors.

In addition to approaching our fiscal year, we are also embarking upon our new benefit year as well. Employees will

see their “first” Benefits Fair. This fair will empower employees in selecting their benefits personally and confidentially. All benefit selections will be completed on line. There will be kiosk computer stations set up at the Benefits Fair for employees to make their selections. Human Resources has invited several health related businesses to be apart of this benefits and health fair. This benefits process puts the employee in “control” of their health benefit selections.

Our Human Resources Department is also excited about implementing a “Volunteer Program”. The process is in place and enhancements are moving forward. This new program will be a “first” for our residents. The goal of this program is to get our residents involved in our City government while saving the City money. A Needs Assessment will be conducted and once the needs are identified, we will recruit volunteers in order to meet those needs.

Another “first” that the Human Resources Department anticipates implementing is an online application process. Potential applicants will have the convenience of completing and submitting their applications online to our department with ease. In conjunction with the online application process, we will move from the customary job posting process through print media to posting our positions online with industry websites. The goal is to explore new recruiting options that will attract and retain more diverse as well as qualified candidates.

Human Resources is also overhauling the City’s evaluation process, corrective action process and it’s Code of Conduct. These items will be introduced during union negotiations. In addition to overhauling these processes, we are looking to offer several employee incentives that will reward as well as lift the

morale of our employees. Human Resources will look to the employee for suggestions on how we may better serve them.

The Risk Management function is currently being overhauled in order to find a cost effective and efficient means of processing Workers' Compensation, Personal Injury, and Property/Casualty insurance claims. Another function under Risk Management is the coordination of the City's FMLA (Family Medical Leave Act) policy. Staff has effectively identified areas in this process that can be streamlined and managed more efficiently. Standardizing these processes will improve employee accountability and internal control.

Human Resources Staffing & Benefits

The management support staff of the Human Resources Department will see several reclassifications within the department to better serve our employees. The Risk Manager/Human Resources Manager will be reclassified to Risk Manager. This employee will concentrate on every aspect of Risk Management. They will be tasked with making the needed improvements to this division and will report directly to the Human Resources Director. The duties enhancement of the Risk Manager position includes complete management of the City's FMLA program. It also includes a determination of ways to lower the City's accident rate and insurance premiums. With the county's acquisition of the Fire Department and the Palm Beach County Sheriff's Office acquisition of city's Police Department, the Personnel Management Specialist assigned to these departments will be reclassified to Assistant Human Resources Director. This employee will shift from managing all aspects of the public safety hiring, background investigation and recruiting process to handling the day to day operations of

the Human Resources Department. These new responsibilities will include the management of the many "firsts" that this department will be implementing in the coming fiscal year.

The Human Resources Manager position will be reclassified to Human Resources Director as the HR Manager formerly reported to the Administrative Services Director. This position has since been returned to the direct report of the City Manager. This change in organization was required and critical to the ability to better serve our employees and ultimately the residents of the City of Lake Worth.

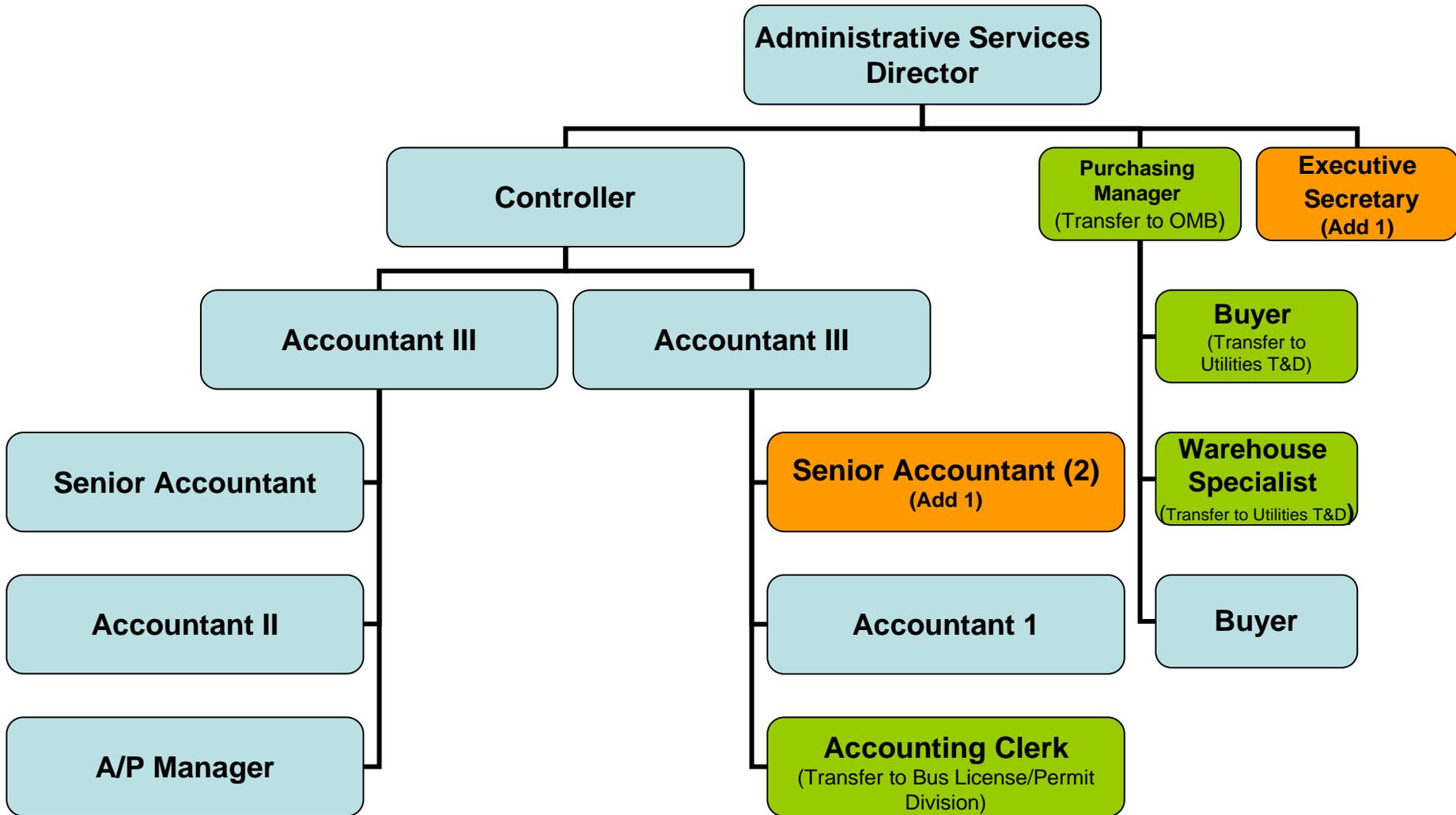
Capital Projects

None scheduled.

Human Resources

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 363,660 | 274,120 | 330,506 | 319,303 | 334,930 | 334,930 |
| * Benefits | 87,973 | 76,551 | 111,618 | 81,767 | 108,378 | 108,378 |
| | <u>451,633</u> | <u>350,671</u> | <u>442,124</u> | <u>401,070</u> | <u>443,308</u> | <u>443,308</u> |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 48,112 | 59,048 | 64,198 | 47,538 | 188,847 | 168,347 |
| * Travel & Training | 2,436 | 467 | 600 | 200 | 6,000 | 6,000 |
| * Freight & Utility Service | 7,176 | 6,210 | 6,500 | 6,300 | 1,500 | 1,500 |
| * Insurance & Maintenance | 6,872 | 15,574 | 7,000 | 3,500 | 7,500 | 7,500 |
| * Promotional Activity | 11,116 | 1,777 | 1,000 | - | 2,500 | 2,500 |
| * Operating Expense | 38,206 | 19,963 | 15,896 | 14,646 | 14,120 | 14,120 |
| | <u>113,918</u> | <u>103,039</u> | <u>95,194</u> | <u>72,184</u> | <u>220,467</u> | <u>199,967</u> |
| CAPITAL | - | - | - | - | - | - |
| TOTAL | <u>565,551</u> | <u>453,710</u> | <u>537,318</u> | <u>473,254</u> | <u>663,775</u> | <u>643,275</u> |

Finance



| | FY '08-09 | Staffing Changes | Recommended FY'09-10 |
|-----------------|-----------|------------------|----------------------|
| Full-Time | 14 | +2(-4) | 12 |
| Part-Time (FTE) | -0- | -0- | -0- |

Finance

Mission Statement

The Finance Department is responsible for monitoring and improving internal financial controls throughout the City; makes suggestions and improvements in financial administration processes that help maintain the City's financial operations; monitor compliance with State and City procurement procedures and conduct periodic review of outstanding P.O.'s; to establish, monitor and report on the use of City central warehouse operations and prudent inventory controls; provide financial reports in an accurate and timely fashion reflecting the receipt and use of City resources on a GAAP basis that support the City Administration.

Service Level Narrative

The Finance Department was impacted by the planning, training and installation of a new core financial system on October 1, 2009. This new system is essential to steadying and improving the City's financial processes, controls and management reporting. A substantial amount of training was necessary to prepare and transition to the new financial system during the past year, placing great demands on the Department's limited number of staff. Absence and vacancies of key professional staff positions during the past year also impeded improvements to the City's administrative operations and caused Finance to focus its limited resources on the "most essential" duties and tasks during this period of change.

Utility Customer Service underwent an internal audit of its operations that aptly pointed out further Utility receivable improvements to be accomplished during 2009-10. Standardized purchasing procedures were re-established with the new financial system accompanied by training to all levels of City staff and management. Bidding of City Insurance coverage provided substantial savings during the current 2008/09 budget and is expected to result in further cost reductions in the coming 2009/10 budget.

City Utility revenues of more than \$80 million/yr. represent a significant portion of the City's total \$130 million budget. Customer Utility deposits, monthly utility billings, payment collections, return-payment processes, account closures, deposit refunds and collectible write-offs are managed through the Finance Department. This enhances financial oversight and control of customer Utility billing and collections handled by Utility Customer Service. During the past year improvements were made to 1) enhance the City's collection agent referrals, 2) implement a lock-box process improving both payment collections and customer service, and 3) improved City deposits for repetitively delinquent accounts. During the coming year, further Customer Service improvements are planned included retrofit of the customer service meeting area and redesign of the present daily-billing process.

In the midst of these many initiatives, the Department successfully re-financed the Utility fund auction-rate debt of \$66,375,000 while also formatively addressing many of the City's Management Letter comments from the 2007 audit. Creation of important but unreported improvements continue to be accomplished by Finance including the use of "positive pay" for City disbursement reporting (to detect and prevent

fraudulent payments from City bank accounts) and the creation of Grant and Capital Project Funds for monitoring and reporting of these important City operations. Finance has also addressing a wide array of technical recommendations such as bond covenant compliance calculations, created a City investment policy, and the new requirement for reporting Post Employment (OPEB) benefits.

During the coming 2009/10 year, Finance will continue to address further recommendations identified by the City's independent external auditor, reports of the City's internal auditor and provide support for a long list of Administration initiatives (collective bargaining, debt financing, contract service analysis, and retirement alternatives... to name just a few). A fundamental tool that is essential in meeting Finance's responsibilities is more training, and development of a process and procedures manual for the new "core financial system". Continued monitoring of Department goals, objectives and workloads will result in constant evaluation of work priorities and assignments. As the City's new "core financial system" is more fully integrated to our City's operations, Department processes will become more standardized, allowing the City's limited number of administrative and finance positions to adequately control and perform essential job duties and functions that support the City's customer service focus.

Personnel Staffing & Benefits

The recommended City-wide budget reflects three significant impacts related to staff pay and benefits:

- 1) Collective Bargaining pay reflects no (0%) increase contract agreements with PEU/PMSA and IBEW

within the budget proposal. This same 0% adjustment is provided for the City's non-union staff.

- 2) A decrease in the City's total annual health care cost is projected at \$400,000 and the budget plan further provides for a modest single-only contribution toward the cost of health insurance.
- 3) A modest increase in the City's annual estimated cost of pension contributions is provided in the budget.

The combination of these three areas estimates that the City's payroll & benefit cost will not increase during the coming year.

The Finance Department budget plan reflects a net reduction of two (2) positions. These staffing changes will disburse primary Purchasing responsibilities to the Operating Departments under the oversight of a single Buyer position (for assistance in Purchasing compliance, RFP assistance and issuance of P.O.'s). The three remaining Purchasing positions will be transferred – (1) into the new OMB Department and (2) into Utilities. To address and improve on the Finance Department's operations and financial reporting demands, an Executive Secretary position is reflected in the recommended budget. To help improve and address City investments, cash and debt, a new position of Cash & Investment Manager is provided in this budget recommendation. This position will "pay for itself" through daily oversight and improved management of the City's substantial investment and bank cash balances. The position will also assist the City in its further improvements to our internal controls and monitoring of billing, and collections throughout the City. The City Cashier position is being transferred to a more centralized customer service area overseen by the Community Development Department. This new customer service area will handle Permits, Licensing, and

Code collections as well as oversight, verification, deposit recording and accountability of other distributed City collections from areas such as the Golf course, Pool & Beach, Parking and Recreation.

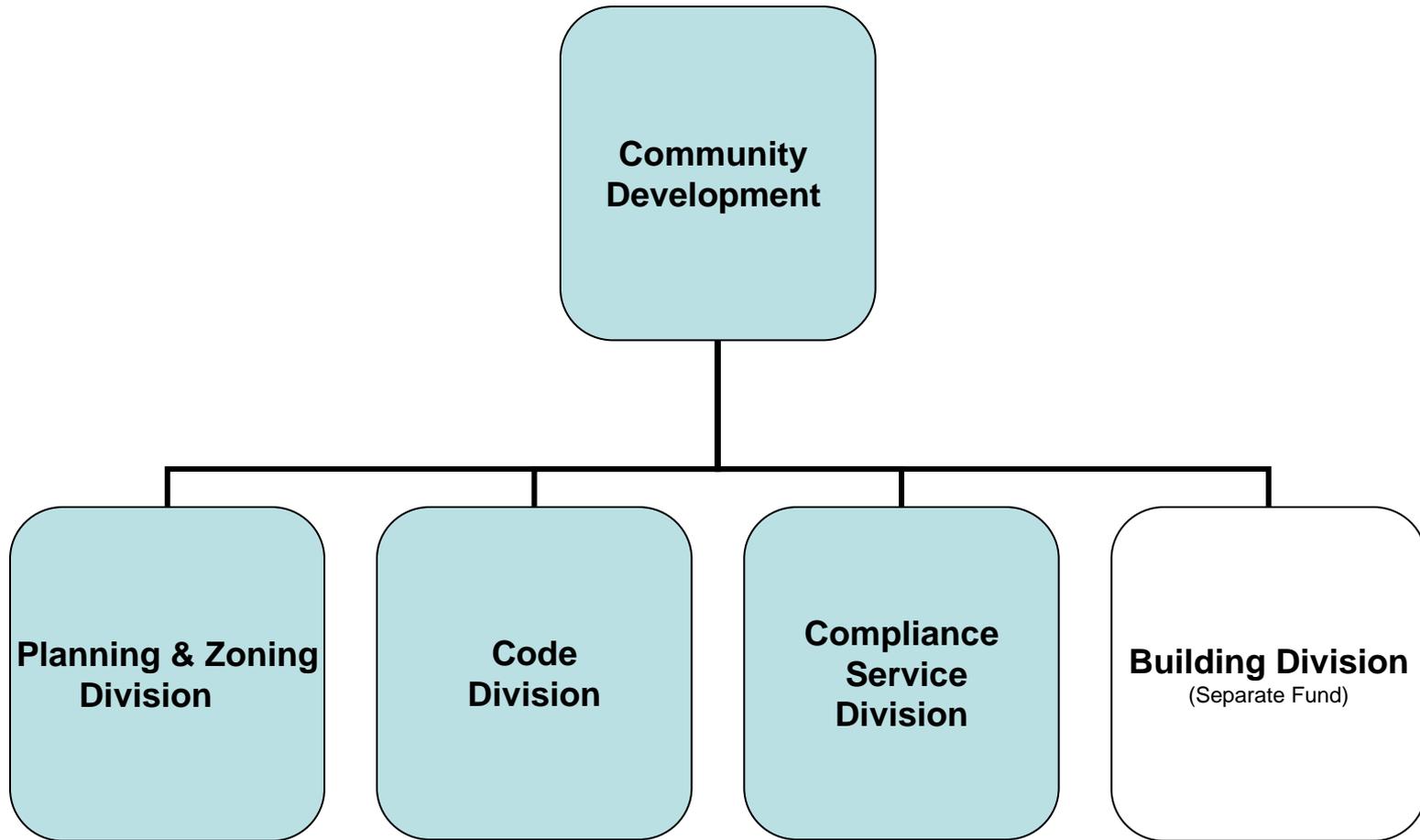
Capital Projects

During the coming year, Finance will continue its efforts toward the continued integration of our new “core financial system”. As the system’s use becomes more understood and consistent, Finance will continue addressing recommendations that remain in the Management Letter comments and the City’s internal auditor reports (Purchasing, Utility Receivables, the present review of Payroll). Monitoring of the new system, development of a Finance Policies and Procedures Manual, preparation of reliable, timely and accurate financial reports for management and continued improvement to the City’s basic internal controls are planned to be addressed.

Finance

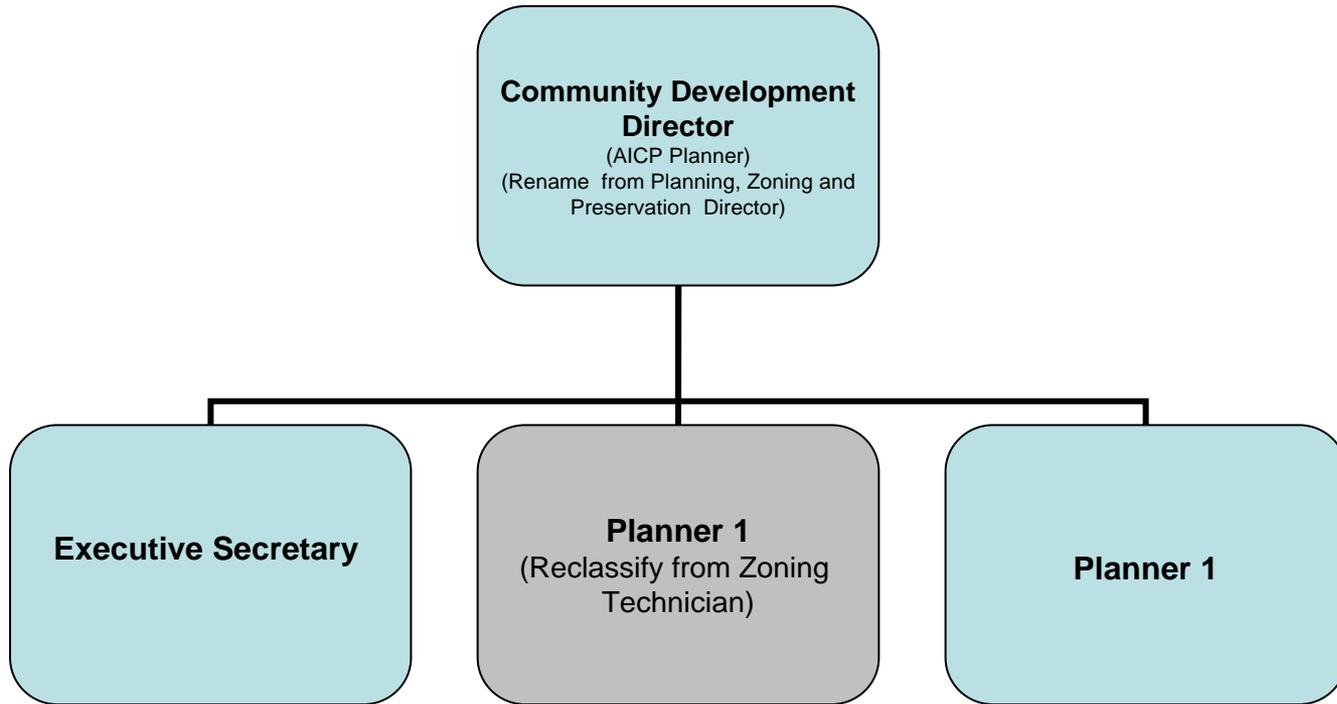
| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 871,437 | 859,101 | 816,862 | 814,010 | 774,419 | 774,419 |
| * Benefits | 244,140 | 296,279 | 312,935 | 276,939 | 277,164 | 277,164 |
| | <u>1,115,577</u> | <u>1,155,380</u> | <u>1,129,797</u> | <u>1,090,949</u> | <u>1,051,583</u> | <u>1,051,583</u> |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 198,806 | 215,340 | 248,140 | 235,940 | 290,275 | 290,275 |
| * Travel & Training | 8,116 | 3,975 | 19,700 | 6,165 | 13,500 | 13,500 |
| * Freight & Utility Service | 15,869 | 5,878 | 16,100 | 19,575 | 8,400 | 8,400 |
| * Insurance & Maintenance | 16,332 | 12,920 | 21,711 | 15,000 | 7,400 | 7,400 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 27,435 | 16,403 | 23,250 | 12,700 | 16,000 | 16,000 |
| | <u>266,558</u> | <u>254,516</u> | <u>328,901</u> | <u>289,380</u> | <u>335,575</u> | <u>335,575</u> |
| CAPITAL | - | - | - | - | - | - |
| TOTAL | <u><u>1,382,135</u></u> | <u><u>1,409,896</u></u> | <u><u>1,458,698</u></u> | <u><u>1,380,329</u></u> | <u><u>1,387,158</u></u> | <u><u>1,387,158</u></u> |

Community Development



| | FY '08 -'09 | Staffing Changes | FY '09 -'10 |
|-----------------|-------------|------------------|-------------|
| Full-Time | 21 | +7(-13) | 15 |
| Part-Time (FTE) | -0- | -0- | -0- |

Community Development Department Planning and Zoning Division

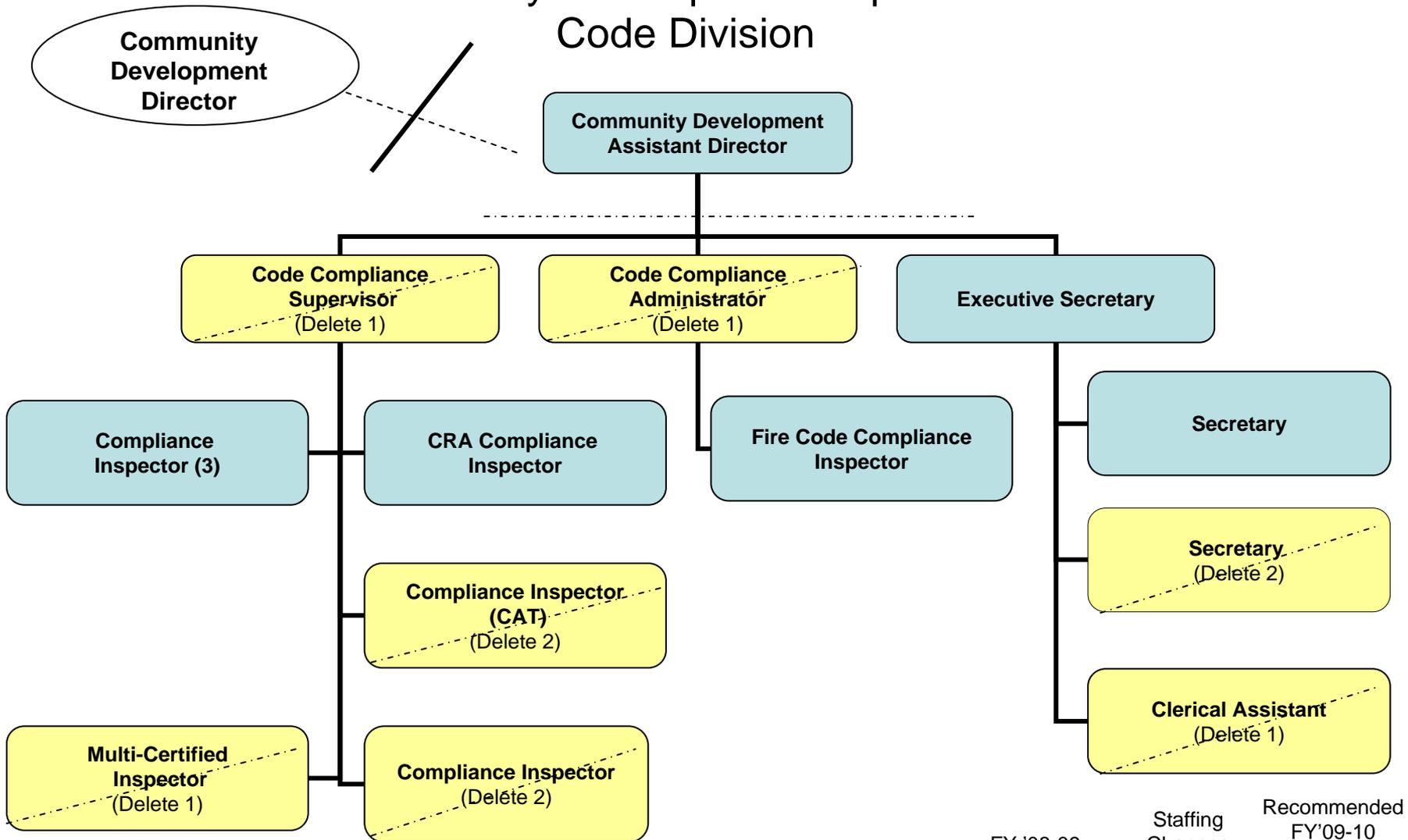


| | FY '08-09 | Staffing Changes | Recommended FY'09-10 |
|-----------------|-----------|---------------------|-------------------------|
| Full-Time | 4 | +1 (-1) | 4 |
| Part-Time (FTE) | -0- | -0- | -0- |

Planning & Zoning

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 242,284 | 697,108 | 248,724 | 215,780 | 299,761 | 251,414 |
| * Benefits | 67,732 | 270,164 | 87,238 | 72,835 | 113,162 | 95,888 |
| | <u>310,016</u> | <u>967,272</u> | <u>335,962</u> | <u>288,615</u> | <u>412,923</u> | <u>347,302</u> |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 62,566 | 354,960 | 191,568 | 171,476 | 96,365 | 96,365 |
| * Travel & Training | (203) | 11,070 | 1,500 | - | 6,200 | 6,200 |
| * Freight & Utility Service | 734 | 7,959 | 400 | 3,000 | 10,440 | 10,440 |
| * Insurance & Maintenance | 6,693 | 47,112 | 6,000 | 6,000 | 4,500 | 4,500 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 11,148 | 28,462 | 10,110 | 11,610 | 10,000 | 10,000 |
| | <u>80,938</u> | <u>449,563</u> | <u>209,578</u> | <u>192,086</u> | <u>127,505</u> | <u>127,505</u> |
| CAPITAL | 345,372 | 149,278 | 79,074 | 79,074 | 1,000 | 1,000 |
| TOTAL | <u>736,326</u> | <u>1,566,113</u> | <u>624,614</u> | <u>559,775</u> | <u>541,428</u> | <u>475,807</u> |

Community Development Department Code Division



| | FY '08-09 | Staffing Changes | Recommended FY'09-10 |
|-----------------|-----------|------------------|----------------------|
| Full-Time | 17 | +1(-11) | 7 |
| Part-Time (FTE) | -0- | -0- | -0- |

Code Administration

Mission Statement

Code Administration provides service to enhance the health, safety, and welfare of the citizens of Lake Worth through the enforcement of building, zoning, housing and other applicable codes. Working together with other City departments, Code Administration coordinates efforts to protect lives and improve neighborhoods for a better quality of life.

Operational Function

The City Commission has directed Code Administration to proactively work toward reducing overcrowding and unlicensed rental property and blight throughout Lake Worth. One component in this multi-disciplinary approach is the improvement of both residential and commercial property through the development of code programs such as the Certificate of Use. This inter-departmental program will identify those properties most in need of rehabilitation while simultaneously allowing yearly inspections to improve the integrity of structures throughout the City. Long-term results will improve the quality of life in Lake Worth while also increasing property tax revenues, mandatory inspections fees and adjustments to the administrative costs in the prosecution of code cases.

Service Level Narrative

This fiscal year, the Code Administration Division has three operational goals. The Certificate of Use Program will be the primary focus for the department in the coming year. Internal and external operating procedures will continue to be reviewed with a focus on the complaint response process currently utilized. In addition, Code Administration will work in conjunction with Building to adopt the new ICC Property Maintenance Code and will ensure that staff is properly trained in its administration.

Personnel Staffing

Staff improvement goals include monthly training and working with other departments in coordinating the inspection process of the Certificate of Use Program, ICC training and Customer Service.

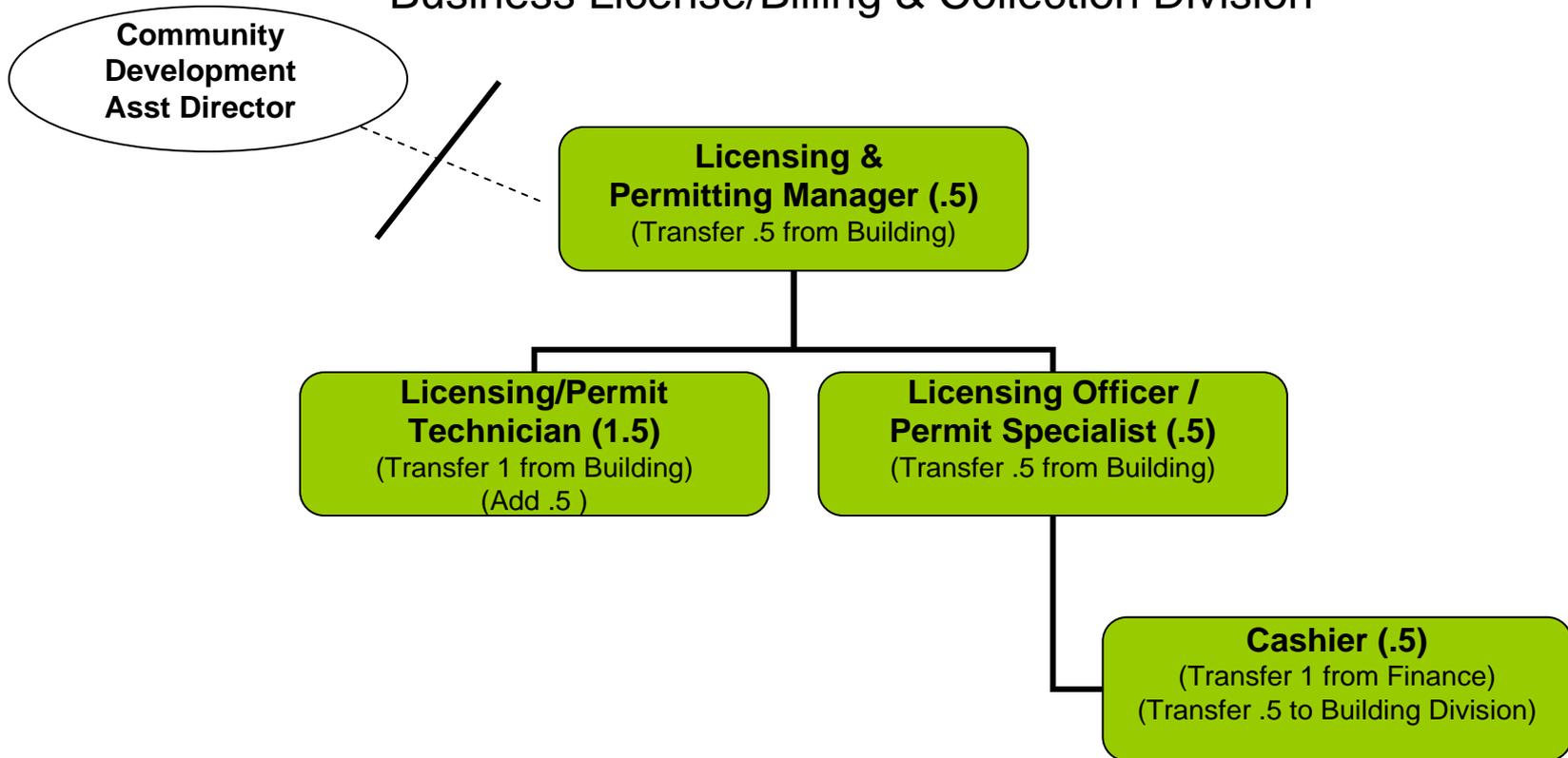
Capital Projects

None.

Code

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 962,685 | 686,203 | 644,648 | 570,215 | 231,603 | 285,039 |
| * Benefits | 330,198 | 205,387 | 346,745 | 268,871 | 96,355 | 107,385 |
| | <u>1,292,883</u> | <u>891,590</u> | <u>991,393</u> | <u>839,086</u> | <u>327,958</u> | <u>392,424</u> |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 145,722 | 297,959 | 68,784 | 62,084 | 114,068 | 114,068 |
| * Travel & Training | 12,547 | 56 | 1,500 | 400 | 10,646 | 10,646 |
| * Freight & Utility Service | 91,904 | 106,723 | 95,375 | 95,975 | 15,000 | 15,000 |
| * Insurance & Maintenance | 27,424 | 20,196 | 9,500 | 10,000 | 50,500 | 50,500 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 26,824 | 19,147 | 23,100 | 13,330 | 32,000 | 32,000 |
| | <u>304,421</u> | <u>444,081</u> | <u>198,259</u> | <u>181,789</u> | <u>222,214</u> | <u>222,214</u> |
| CAPITAL | - | 2,616 | 106,134 | 106,134 | 5,000 | 5,000 |
| TOTAL | <u>1,597,304</u> | <u>1,338,287</u> | <u>1,295,786</u> | <u>1,127,009</u> | <u>555,172</u> | <u>619,638</u> |

Community Development Department Business License/Billing & Collection Division



| | FY '08-09 | Staffing Changes | Recommended FY'09-10 |
|-----------------|-----------|------------------|----------------------|
| Full-Time | -0- | +3 | 3 |
| Part-Time (FTE) | -0- | 0 | 0 |

Business License/Billing & Collection

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | 68,233 | 68,233 |
| * Benefits | - | - | - | - | 55,804 | 77,538 |
| | - | - | - | - | 124,037 | 145,771 |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | - | - | - | - | - | - |
| * Travel & Training | - | - | - | - | 1,300 | 1,300 |
| * Freight & Utility Service | - | - | - | - | 8,500 | 8,500 |
| * Insurance & Maintenance | - | - | - | - | 7,500 | 7,500 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | - | - | - | 7,500 | 3,000 | 3,000 |
| | - | - | - | 7,500 | 20,300 | 20,300 |
| CAPITAL | - | - | - | - | - | - |
| TOTAL | - | - | - | 7,500 | 144,337 | 166,071 |

Police

Police

Beginning on October 1, 2008 police services for the City of Lake Worth were contracted through the Palm Beach County Sheriff's Office. This 10-year Agreement provided for transition of non-contractual City police staff (certified and non-certified) at an initial year's cost of \$13,851,472 payable in monthly installments. The first year's anniversary of this Agreement on October 1, 2009 provides a limit to annual cost increase at maximum of 7%. However, the County Sheriff has proposed a cost adjustment of 3% in the coming budget year - or \$415,544. Thus the City's Recommended Budget reflects a total contract cost of \$14,317,000 for contract policing services being provided by the Palm Beach County Sheriff in the coming year.

The City's contract with the Palm Beach County Sheriff also includes various other provisions including:

- 6.3 Additional law enforcement services as set forth in Article 2.1(E) must be authorized by the CITY in writing and will be billed at the then current extra-duty permit hourly rate. The six exempt, co-sponsored events covered by the City are:
- a) October – Hispanic Fest
 - b) December – Christmas Parade
 - c) February – Street Painting
 - d) April – Reggae Fest
 - e) July – Tropic Fest
 - f) September – Tropical Triathlon
- G. There shall be a minimum of 5 patrol zones with a minimum staffing of 9 deputies per shift on the average over a 24 hour period.

Under the provisions within the Agreement, the City of Lake Worth is responsible for providing a suitable location for use by the Sheriff's Office for their City operations. The City of Lake Worth is required to provide and pay for facility costs including property insurance, building maintenance, janitorial service & supplies and all building utility costs (including water and electric). These costs are projected to total \$210,000 in the coming 2009/10 budget year.

The City's Police Pension Plan was closed to new enrollments at the time of the Agreement's implementation on October 1, 2009. Therefore, the City Police Pension Plan is now in "run-out" status. Former City Officers that chose to remain in the City's Police Pension while continuing work through the County Sheriff will have their City Pension contribution deducted and remitted to the City Pension Plan by the Sheriff's Office. Additionally, the City of Lake Worth remains obligated to fund the remaining portion of the Police Pension Plan's ARC (Annual Required Contribution) which is reflected in the Recommended Budget at a cost of \$1.15 million in the coming year.

Police

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 7,769,663 | 7,071,074 | - | 4,295 | - | - |
| * Benefits | 2,347,849 | 2,109,246 | 800,000 | 804,650 | 1,150,000 | 1,150,000 |
| | <u>10,117,512</u> | <u>9,180,320</u> | <u>800,000</u> | <u>808,945</u> | <u>1,150,000</u> | <u>1,150,000</u> |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 2,075,911 | 4,403,728 | 14,447,132 | 13,900,000 | 14,317,000 | 14,317,000 |
| * Travel & Training | 78,311 | 47,254 | - | - | - | - |
| * Freight & Utility Service | 139,239 | 89,951 | 496,683 | 496,984 | 108,000 | 108,000 |
| * Insurance & Maintenance | 253,740 | 453,540 | 305,721 | 85,121 | 102,000 | 102,000 |
| * Promotional Activity | 3,839 | - | 2,500 | - | - | - |
| * Operating Expense | 126,994 | 11,888 | 1,682 | 3,530 | - | - |
| | <u>2,678,034</u> | <u>5,006,361</u> | <u>15,253,718</u> | <u>14,485,635</u> | <u>14,527,000</u> | <u>14,527,000</u> |
| CAPITAL | 606,759 | 312,694 | - | - | - | - |
| TOTAL | <u>13,402,305</u> | <u>14,499,375</u> | <u>16,053,718</u> | <u>15,294,580</u> | <u>15,677,000</u> | <u>15,677,000</u> |

Fire

Fire Rescue

The Lake Worth Fire & Rescue department will merge into the Palm Beach County Fire Rescue on October 1, 2009 responding to manmade and natural disasters that occur within our community. Through an Interlocal Agreement the County will provide all life saving functions to include (but not limited to): medical interventions, fire extinguishments, water rescues, vehicle extrications, high angle rescues, Haz Mat mediations and search & rescue efforts.

The County will provide all fire, rescue and emergency medical services for the City of Lake Worth. The County will staff each of the City's two fire stations with an engine and medical response unit staffed by three (3) personnel. The County will also provide a District Chief and EMS Supervisor assigned to this area bringing the total daily staffing compliment to fourteen (14). The City will also have the County's depth of resources convenient to respond to Lake Worth's large scale and catastrophic emergencies. Fire Prevention activities will be provided by the County with Lake Worth's City Code Compliance Department.

County Fire Department funding will be obtained predominantly from the County-wide MSTU (Municipal Services Taxing Unit). A proposed "tentative" increase in the County MSTU millage rate is being considered to offset declines in County property values. Under this proposal the County Fire MSTU rate would rise to 3.4581 mils – up 17% from the current year level of 2.95 mils. County Fire Rescue will also bill, collect and retain all fees relating to medical transport, fire plan inspections and annual fire prevention inspections.

The Agreement also provides that the City of Lake Worth pay an annual financial supplement in consideration of modest MSTU property values. The annual supplement was reduced to \$700,000 for the first two years; and \$900,000 the third year through cooperation of the City's certified Fire membership. Annual supplements rise to \$1.3 million after the Agreement's third year.

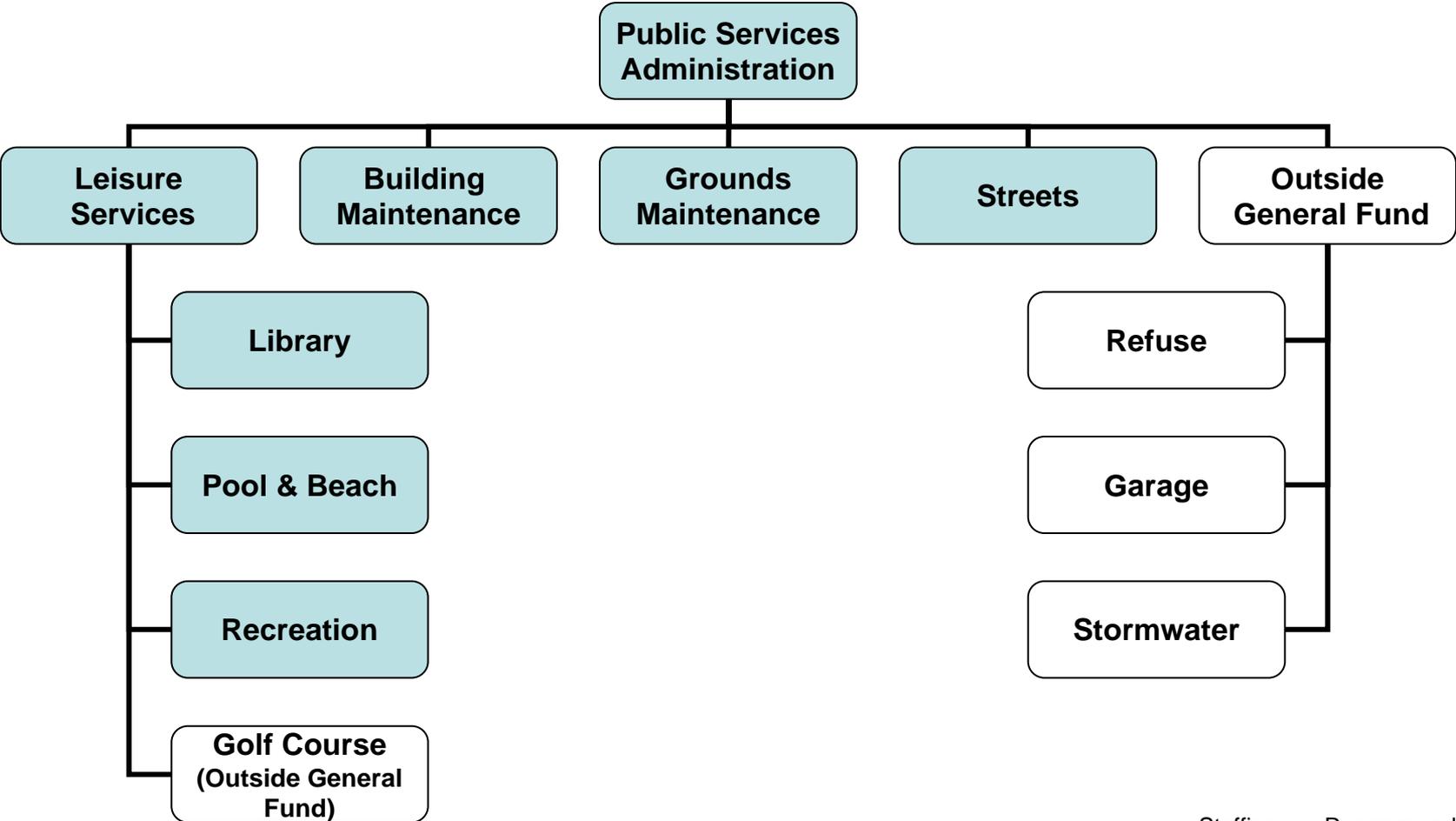
The City is responsible for major facility station repair costs (> \$15k) however, County Fire Rescue is responsible for paying all minor repairs, maintenance, and janitorial costs as well as all facility utility costs (electric, water, sewer, etc.).

The City's Fire Pension Plan will close to new enrollments at the time of the Agreement's implementation on October 1, 2009. Therefore, the City Fire Pension Plan will convert to "run-out" status. Former City Fire members that chose to remain in the City's Fire Pension while continuing work with County Fire Rescue will have their City Pension contribution deducted and remitted to the City Pension Plan by the County. Additionally, the City of Lake Worth remains obligated to fund the remaining portion of the Fire Pension Plan's ARC (Annual Required Contribution) which is reflected in the Recommended Budget. The City also expects to incur costs for payout of leave balances in excess of County limits upon transfer of certified staff to County Fire Rescue employment. Costs of these pension and leave payouts are estimated at \$1.24 million in the coming year Budget.

Fire

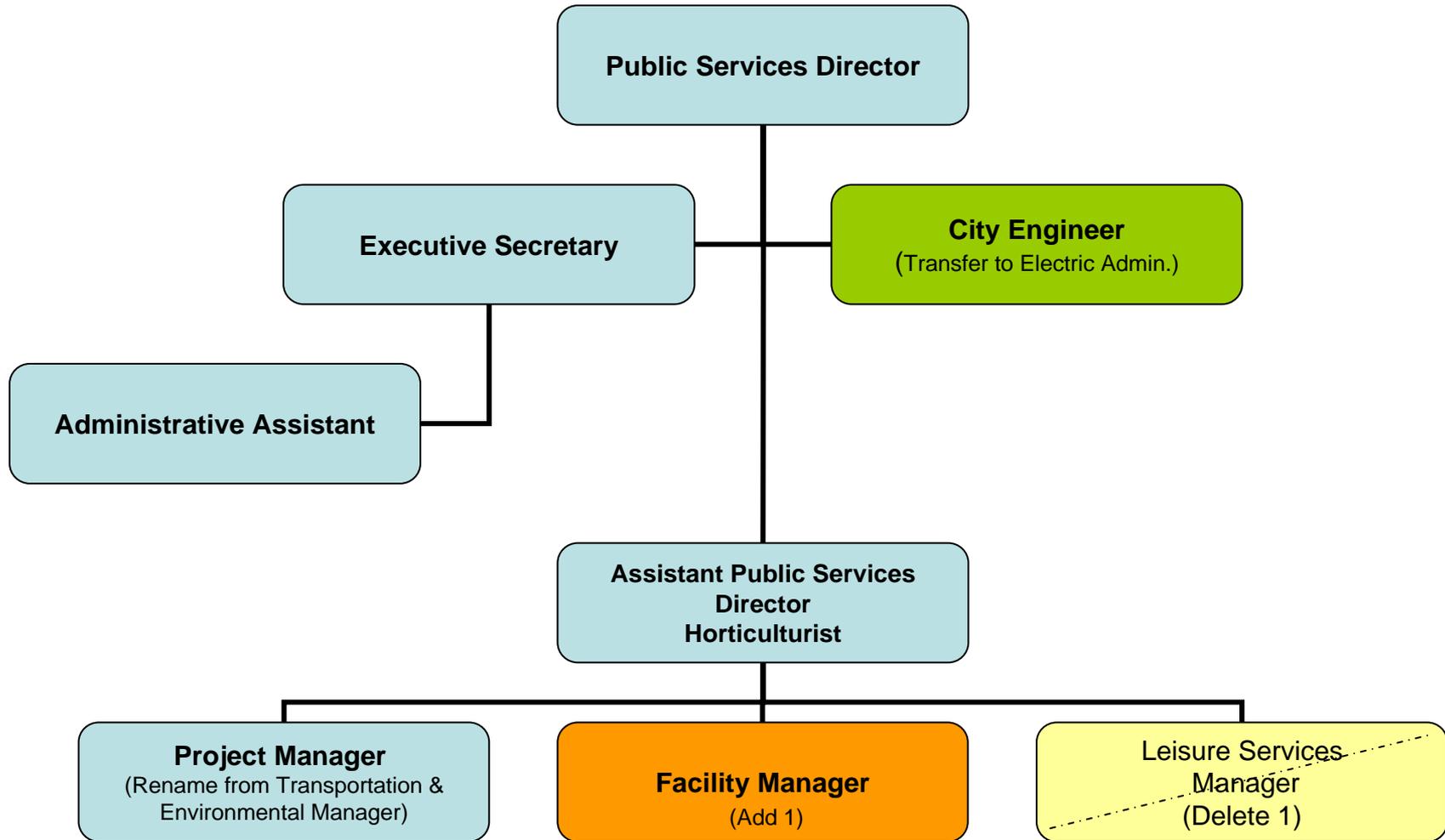
| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 5,668,932 | 5,305,527 | 5,060,470 | 5,669,701 | - | - |
| * Benefits | 2,386,194 | 3,007,478 | 2,792,534 | 2,685,964 | 1,240,000 | 1,240,000 |
| | <u>8,055,126</u> | <u>8,313,005</u> | <u>7,853,004</u> | <u>8,355,665</u> | <u>1,240,000</u> | <u>1,240,000</u> |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 118,863 | 115,008 | 719,002 | 144,534 | 745,000 | 745,000 |
| * Travel & Training | 38,138 | 27,621 | 33,700 | 36,700 | - | - |
| * Freight & Utility Service | 88,412 | 89,312 | 92,425 | 94,510 | - | - |
| * Insurance & Maintenance | 134,480 | 375,356 | 259,380 | 233,204 | 40,000 | 40,000 |
| * Promotional Activity | 2,183 | 2,799 | 2,000 | 2,000 | - | - |
| * Operating Expense | 174,768 | 223,324 | 220,116 | 141,787 | - | - |
| | <u>556,844</u> | <u>833,420</u> | <u>1,326,623</u> | <u>652,735</u> | <u>785,000</u> | <u>785,000</u> |
| CAPITAL | 35,053 | 11,752 | 169,691 | 151,025 | - | - |
| TOTAL | <u>8,647,023</u> | <u>9,158,177</u> | <u>9,349,318</u> | <u>9,159,425</u> | <u>2,025,000</u> | <u>2,025,000</u> |

Public Services



| | FY '08-09 | Staffing Changes | Recommended FY'09-10 |
|-----------------|-----------|------------------|----------------------|
| Full-Time | 79 | +10(-6) | 83.00 |
| Part-Time (FTE) | 8.3 | +11(-1) | 11.10 |

Public Services Administration



| | FY '08-09 | Staffing Changes | Recommended FY'09-10 |
|-----------------|-----------|---------------------|-------------------------|
| Full-time | 7 | +1(-2) | 6 |
| Part-time (FTE) | -0- | -0- | -0- |

Public Services Administration

Mission Statement

The mission of the Public Services Department is to sustain and enhance the City of Lake Worth by providing the highest quality customer service in a cost effective and responsible manner. The Department is responsible for the Divisions of Building Maintenance, Streets & Storm Water, Grounds Maintenance, Cemetery, City Garage, Refuse, Recreation, Library, Pool & Beach and Golf Course & Restaurant. All divisions are working together to provide a safe, clean and high-quality community for Lake Worth's visitors and residents.

Public Services Department not only maintains and upgrades the City's infrastructure but is also environmentally conscious to protect and preserve the natural environment. Specific responsibilities include participating in site planning activities and reviews, project management and inspection services, environmental protection and conservation, building permit reviews and inspections, code compliance within the public right-of-way, capital improvements to streets and facilities as well as maintenance and upgrade of the City-wide Storm Water system.

Public Services are also responsible for water quality and management of the National Pollutant Discharge Elimination System (NPDES) program for the entire City. The Administration division of the Public Services Department also provides support and coordination to City staff and citizens in need of the multi-disciplinary functions of the Department.

Service Level Narrative

Public Services Administration will maximize the Department's resources and minimize costs to our customers (both citizens and City Departments) through effective management and prioritization. Specifically, the Department recommends reducing expenditures through charge-backs for all special events to help reduce the strain on the already squeezed budget.

Capital improvements will be limited to those that have been determined essential to ensure safety and critical asset preservation. Each Division has been charged with streamlining their processes to focus their resources on priorities identified by the Commission. During the coming year, Public Services will need to very carefully plan projects and determine priorities to focus efforts appropriately. The Department will continue to address project and record management issues to fulfill the requirements associated with the Landfill and NPDES and Flood Plain Management Agencies. Staff is committed to continuing to respond quickly and effectively to emergencies.

The Public Services Director has also recently been appointed as the City's Emergency Manager.

Personnel Staffing & Benefits

In addition to the changes mentioned above, several staffing reassignments will be implemented. The Department has eliminated the position of City Engineer which was transferred to the Utility Department, the Transportation and Environmental Manager will be reclassified as the Project Manager and the Leisure Services Manager will be eliminated

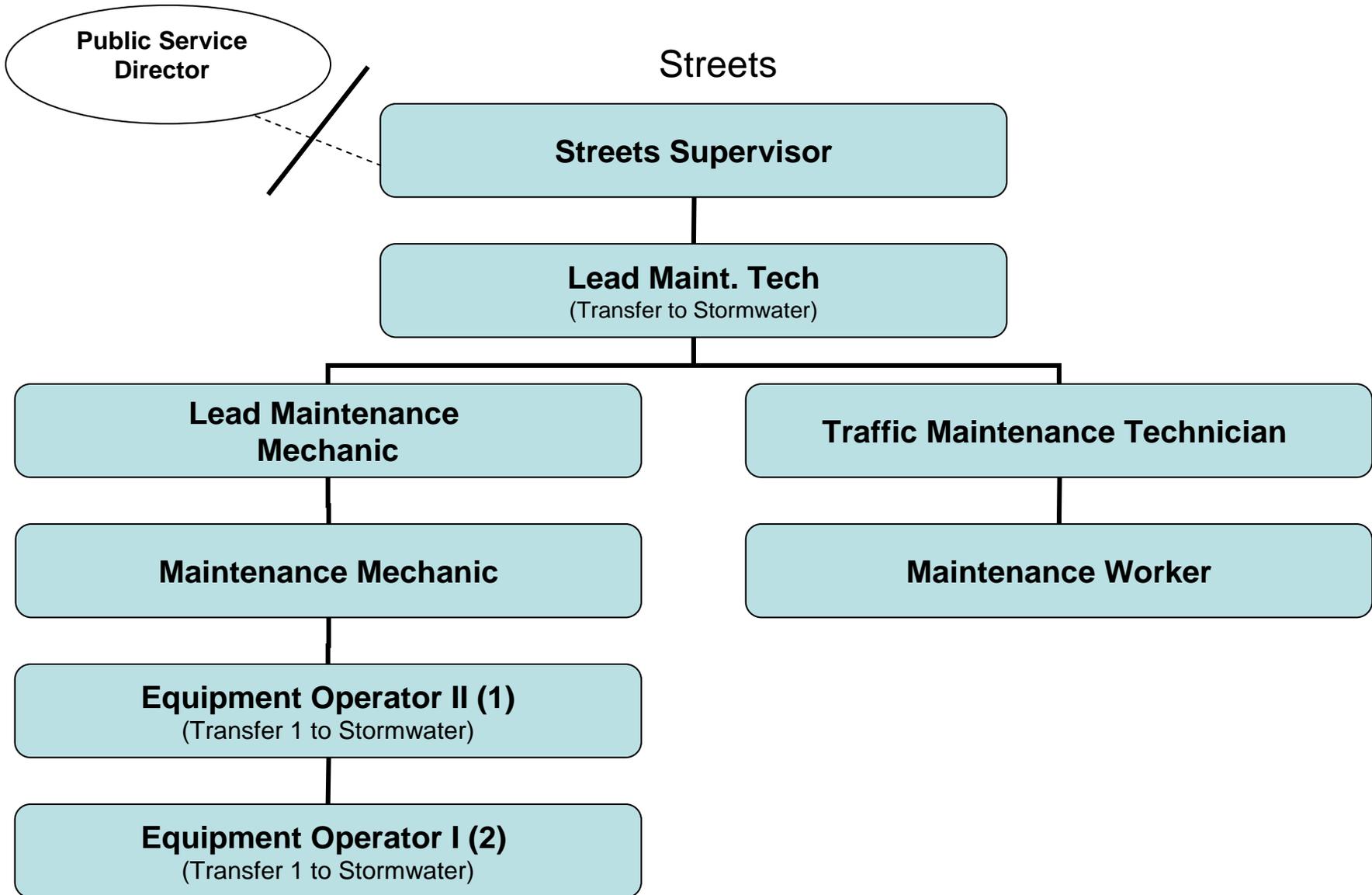
and the Recreation Manager will be assuming the leadership of those management responsibilities.

Capital Projects

During the coming year, Public Services will concentrate their efforts and resources on protecting critical City assets, such as finishing construction of the Bryant Park seawall and boat ramp along with the reconstruction of Golfview Rd. South along Bryant Park to correct serious flooding issues. Other capital projects addressing improvements to quality of life is a scheduled plan for new sidewalks and curbing throughout the city along with asphalt overlays to selected streets in poor condition throughout the city. Also the newly annexed Lake Worth Park of Commerce is an on going capital project that the City is working in conjunction with the County to enhance that area of the city and encourage new business to consider moving here.

Public Services Administration

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 271,925 | 450,994 | 484,673 | 432,223 | 428,021 | 428,021 |
| * Benefits | 83,141 | 165,754 | 183,862 | 144,413 | 149,662 | 149,662 |
| | <u>355,066</u> | <u>616,748</u> | <u>668,535</u> | <u>576,636</u> | <u>577,683</u> | <u>577,683</u> |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 17,599 | 19,708 | 22,347 | 15,347 | 26,263 | 26,263 |
| * Travel & Training | 5,391 | 255 | 500 | 1,900 | 6,000 | 6,000 |
| * Freight & Utility Service | 354 | 185 | - | 1,000 | 1,000 | 1,000 |
| * Insurance & Maintenance | 12,311 | 46,826 | 8,500 | 9,500 | 19,000 | 19,000 |
| * Promotional Activity | - | - | - | - | 20,000 | 20,000 |
| * Operating Expense | 8,898 | 42,975 | 24,750 | 24,000 | 17,500 | 17,500 |
| | <u>44,553</u> | <u>109,949</u> | <u>56,097</u> | <u>51,747</u> | <u>89,763</u> | <u>89,763</u> |
| CAPITAL | - | - | 518,821 | 518,821 | - | - |
| TOTAL | <u>399,619</u> | <u>726,697</u> | <u>1,243,453</u> | <u>1,147,204</u> | <u>667,446</u> | <u>667,446</u> |



| | FY '08-09 | Staffing Changes | Recommended FY'09-10 |
|-----------------|-----------|------------------|----------------------|
| Full-time | 10 | (-2) | 8 |
| Part-time (FTE) | -0- | -0- | -0- |

Public Services Streets Division

Mission Statement

The mission statement of the Public Services Streets Division is to maintain the City's infrastructure including roads, sidewalks, traffic control devices, and signage.

Our goal is to provide the residents of the City with a safe and clean environment to live, work & enjoy on a daily basis. We strive to be proactive, when it comes to resident concerns, by responding in a quick and effective manner. We will continue to assist other City Departments with their maintenance requests.

Service Level Narrative

Responsibilities of the Streets Division include the maintenance of 110 lane miles of paved roadways, pot hole repairs, utilities patches after underground construction projects, sidewalk repairs, and grading of utility easements/unpaved right of ways, and curb cut and final inspections of new sidewalks and driveway installations.

Personnel Staffing & Benefits

The Division will be looking forward to meeting the challenge of our work environment with some adjustments to staffing. This will enable us to better maintain a safe and efficient traffic

circulation system for vehicles, pedestrians, and bicyclists. The response time to repairing pot holes will be improved with these changes, also sidewalks and curbing will be repaired on a more consistent basis.

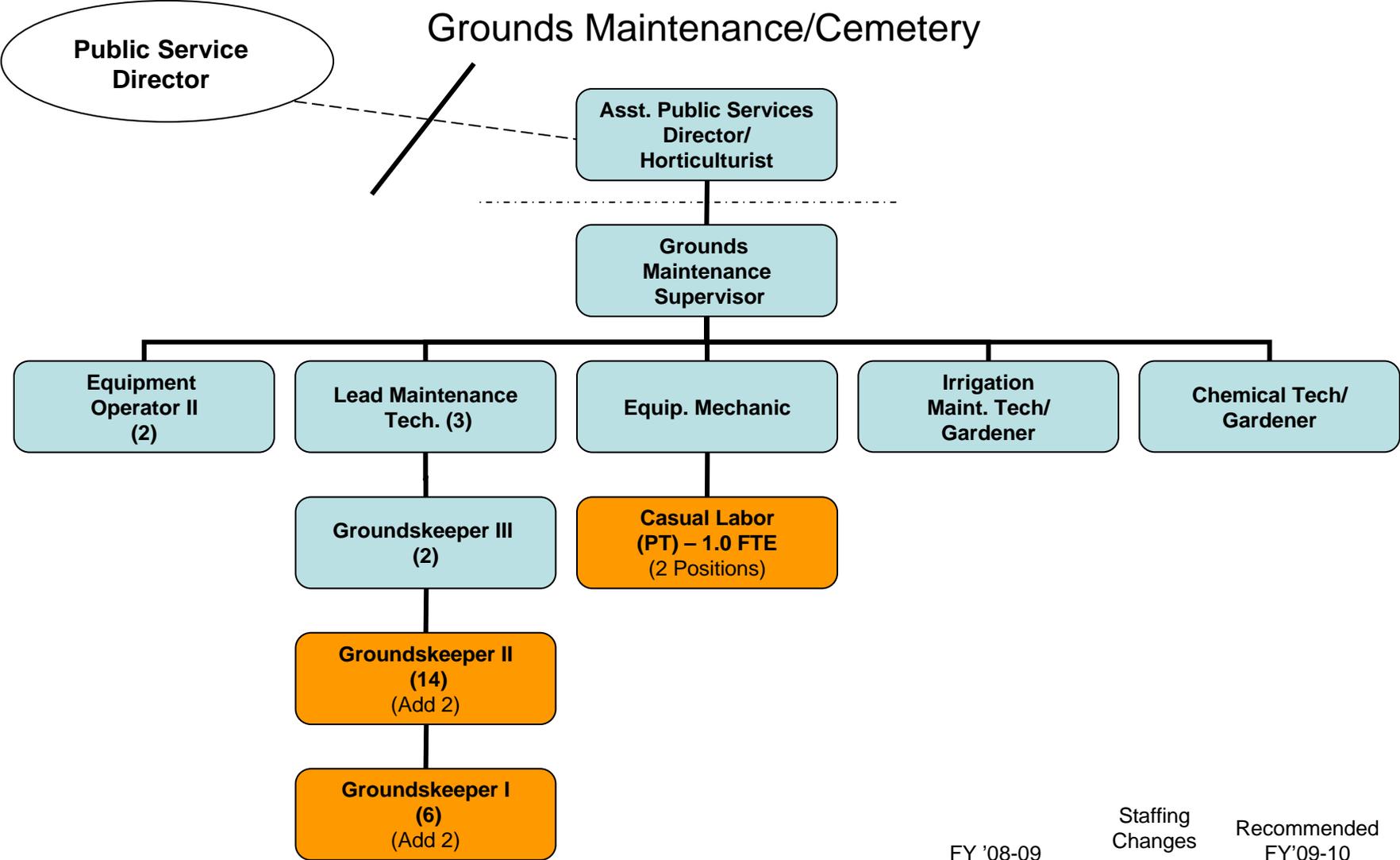
Capital Projects

None

Streets

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 348,377 | 375,009 | 378,739 | 343,100 | 276,876 | 276,876 |
| * Benefits | 234,775 | 259,234 | 226,618 | 209,614 | 195,754 | 195,754 |
| | <u>583,152</u> | <u>634,243</u> | <u>605,357</u> | <u>552,714</u> | <u>472,630</u> | <u>472,630</u> |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 58,412 | 40,528 | 72,658 | 47,758 | 35,610 | 35,610 |
| * Travel & Training | - | - | - | 700 | 3,000 | 3,000 |
| * Freight & Utility Service | 384,732 | 404,053 | 451,000 | 421,115 | 444,200 | 444,200 |
| * Insurance & Maintenance | 26,564 | 108,811 | 19,500 | 23,000 | 32,000 | 32,000 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 928,255 | 137,056 | 80,106 | 73,900 | 91,500 | 91,500 |
| | <u>1,397,963</u> | <u>690,448</u> | <u>623,264</u> | <u>566,473</u> | <u>606,310</u> | <u>606,310</u> |
| CAPITAL | - | - | 400,000 | 400,000 | - | - |
| TOTAL | <u>1,981,115</u> | <u>1,324,691</u> | <u>1,628,621</u> | <u>1,519,187</u> | <u>1,078,940</u> | <u>1,078,940</u> |

Grounds Maintenance/Cemetery



| | FY '08-09 | Staffing Changes | Recommended FY'09-10 |
|-----------------|-----------|------------------|----------------------|
| Full-Time | 27 | +4 | 31 |
| Part-Time (FTE) | -0- | +1 | 1 |

Public Services

Grounds Maintenance Division

Mission Statement

The mission of the Grounds Maintenance Division is to sustain and enhance the City of Lake Worth by providing the highest quality customer service in a cost effective and responsible manner. This Division endeavors to provide safe and attractive parks, athletic fields, city owned buildings, properties, and right of ways which enhance the aesthetic appearance of the community and areas of outdoor activities for the enjoyment of residents and visitors. The Grounds Maintenance Division is also responsible for the maintenance and burial services at Pinecrest and I. A. Banks Cemeteries.

Service Level Narrative

In the coming year the Grounds Maintenance Division is facing a challenging budget and will primarily focus on essential duties to maintain or exceed current levels of service.

The Grounds Maintenance Division strongly recommends no additional maintenance agreements be entered into which commit city staff to maintain any property not owned by the City of Lake Worth.

The Florida Department of Corrections inmate labor crew managed by the Division will continue to maintain the utility easements and right of ways which are in excess of 35 miles.

With the completion of the landscaping along Interstate I-95 and the acceptance by the City, the City of Lake Worth is now responsible for all of the landscape maintenance along the right of ways and interchanges within the city limits as required in the maintenance agreement with the Florida Department of Transportation. In addition to the maintenance of the utility right of ways/easements the I-95 maintenance will also be included in the responsibilities of the inmate labor crew; which was to be their original assignment when originally contracted. Additionally the inmate labor crew also maintains the city's vacant lots.

The Grounds Maintenance Division has also been tasked to assume the landscape maintenance of the center median and right of ways along 6th Ave. South from A St. to Dixie Hwy and Lake and Lucerne Avenues from A St. to Golfview Rd. These roadway medians and right of ways were previously contracted to a private company by the Community Redevelopment Agency. This division will also assume the landscape maintenance responsibilities of the 10th Ave. North median and right of way from A St. to Dixie Hwy when this C.R.A. project is completed. The assumption of the duties will require an increase in staffing as outlined below, and will require an increase of the following line items; mulch, herbicides, pesticides and fertilizer.

This Division also provides set up assistance and cleanup services for all City co-sponsored events organized by The Greater Lake Worth Chamber of Commerce including the City Christmas Parade, Street Painting Festival, Reggae Fest, Tropic Fest, Hispanic Fest and the Tropical Triathlon. This Division

also provides clean up/janitorial services at all other events that are held in city parks and properties. All of these events impact the Division's overtime and operating supply budgets.

picnic tables and garbage cans in areas where they are deficient or deteriorated.

Personnel Staffing & Benefits

Due to the assumption of the median maintenance previously contracted out by the C.R.A. and the resumption of the landscape maintenance on Lake Worth and Boutwell Roads which were previously contracted out to a private company the Grounds Maintenance Division has requested two (2) additional Grounds Keeper II and two (2) Grounds Keeper I positions be added to the staff.

The Grounds Maintenance Division also requested that two (2) part time/casual positions be added to the staff, the duties of these employees would be to clean and maintain the city's beach and parks on the weekends.

Capital Projects

This Division is requesting two capital projects be funded in the upcoming budget. The first capital project is the renovation and upgrade of the irrigation system at Bryant Park; many areas of the park are not irrigated or have insufficient irrigation. These necessary renovations and upgrades will irrigate previously non-irrigated areas and will conserve water through more efficient operation. The Division is also requesting funds to add and/or replace park furnishings such as

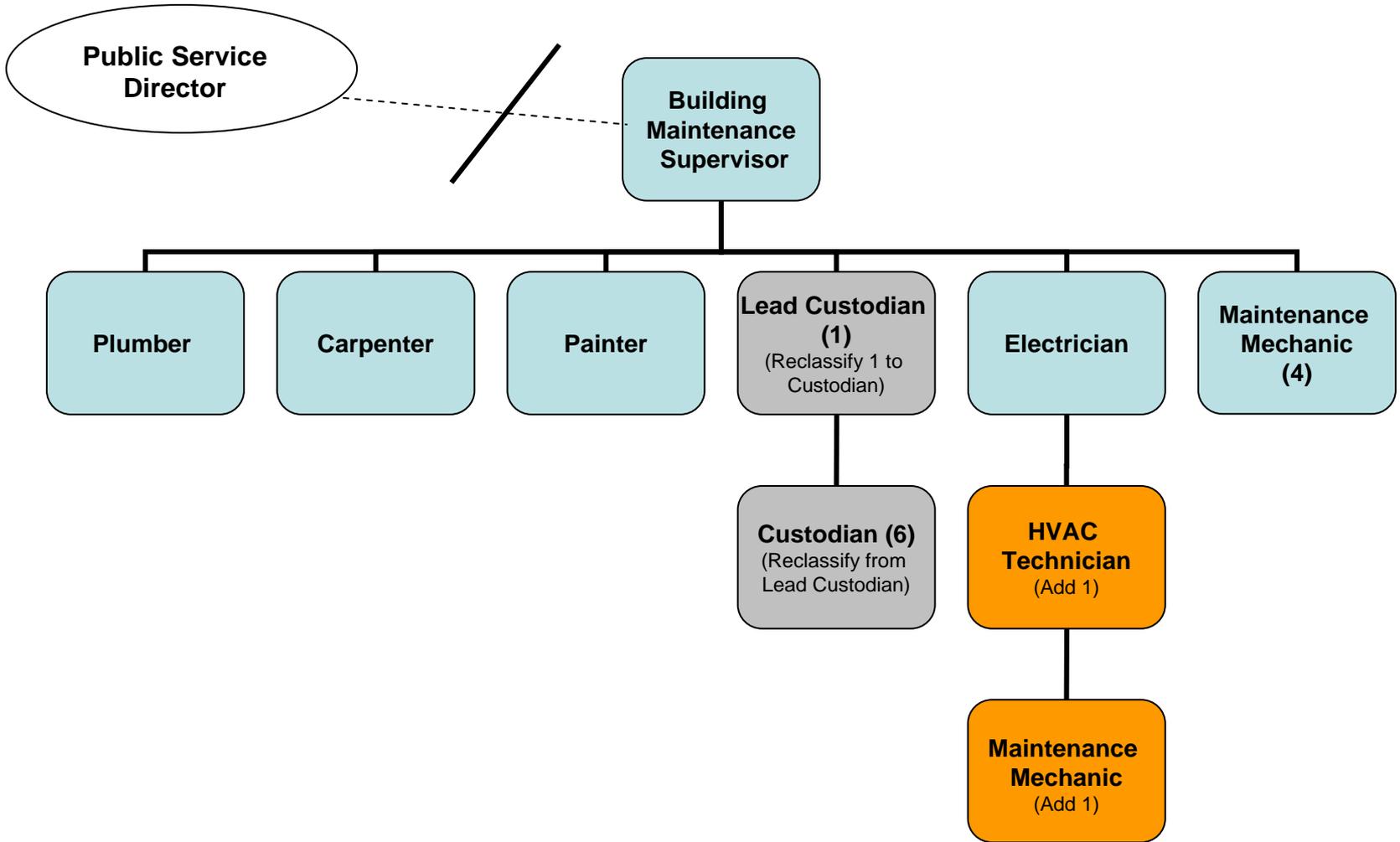
Grounds

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 703,981 | 606,209 | 643,645 | 706,021 | 790,608 | 790,608 |
| * Benefits | 277,417 | 297,231 | 407,725 | 340,676 | 492,667 | 492,667 |
| | <u>981,398</u> | <u>903,440</u> | <u>1,051,370</u> | <u>1,046,697</u> | <u>1,283,275</u> | <u>1,283,275</u> |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 186,212 | 193,906 | 201,855 | 201,855 | 187,435 | 187,435 |
| * Travel & Training | (2,021) | 100 | - | - | 3,000 | 3,000 |
| * Freight & Utility Service | 326,234 | 289,966 | 401,722 | 317,988 | 526,500 | 526,500 |
| * Insurance & Maintenance | 72,398 | 88,053 | 60,678 | 56,500 | 120,750 | 120,750 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 142,919 | 148,039 | 132,500 | 105,500 | 186,000 | 186,000 |
| | <u>725,742</u> | <u>720,064</u> | <u>796,755</u> | <u>681,843</u> | <u>1,023,685</u> | <u>1,023,685</u> |
| CAPITAL | 165,661 | - | - | - | 4,500 | 4,500 |
| TOTAL | <u>1,872,801</u> | <u>1,623,504</u> | <u>1,848,125</u> | <u>1,728,540</u> | <u>2,311,460</u> | <u>2,311,460</u> |

Cemetery

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 129,541 | 108,276 | 130,957 | 159,979 | 137,195 | 137,195 |
| * Benefits | 80,082 | 84,404 | 73,377 | 73,814 | 74,732 | 74,732 |
| | <u>209,623</u> | <u>192,680</u> | <u>204,334</u> | <u>233,793</u> | <u>211,927</u> | <u>211,927</u> |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 1,950 | 1,626 | 8,235 | 8,235 | 7,500 | 7,500 |
| * Travel & Training | - | - | - | - | - | - |
| * Freight & Utility Service | 141,500 | 146,966 | 102,000 | 109,100 | 123,500 | 123,500 |
| * Insurance & Maintenance | 66,134 | 22,055 | 4,800 | 3,250 | 18,500 | 18,500 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 13,034 | 9,416 | 11,300 | 6,700 | 10,850 | 10,850 |
| | <u>222,618</u> | <u>180,063</u> | <u>126,335</u> | <u>127,285</u> | <u>160,350</u> | <u>160,350</u> |
| CAPITAL | - | - | - | - | 2,750 | 2,750 |
| TOTAL | <u>432,241</u> | <u>372,743</u> | <u>330,669</u> | <u>361,078</u> | <u>375,027</u> | <u>375,027</u> |

Building Maintenance



FY '08-09 Staffing Changes Recommended FY'09-10

| | | | |
|-----------------|-----|--------|-----|
| Full-Time | 16 | +3(-1) | 18 |
| Part-Time (FTE) | -0- | -0- | -0- |

Public Services - Building Maintenance Division

Mission Statement

The Building Maintenance Division provides preventive maintenance, repairs, renovations, and custodial services for City owned buildings and related facilities providing for safe, pleasant and functional space, and extending facility useful life. The Division administers both in-house repairs and service contracts for all City-owned facilities. Services include carpentry, electrical, air conditioning, painting, plumbing, including ancillary functions.

Service Level Narrative

The Division's service level will focus more acutely on essential building repairs and maintenance due to recent budget limitations. Therefore the aesthetic appearance of buildings will be analyzed and performed on an as needed and available funding basis. All essential facility maintenance of City property is maintained in this budget plan.

The Division's budget provides funding and set-up assistance for all City sponsored events including the City Christmas Parade, Street Painting Festival, Caribbean Fest, Tropic Fest, Tropical Triathlon, and Hispanic Fest.

Christmas decorating of downtown and City buildings, along with the installation of all event banners along Lake & Lucerne Avenues is included in the Building Maintenance Division responsibilities.

Building Maintenance Division staff will oversee and direct the

services of outside contractor's to ensure that work is properly completed within the budgetary limits and time restraints. Preventative maintenance to City buildings continues to be a major focus, and close staff oversight will ensure that essential maintenance levels are achieved, preventing future increases in capital repair costs.

Personnel Staffing&Benefits

The additional staffing requested to meet the City's essential maintenance and custodial requirements is fundamental to our increasing service demands.

Capital Projects

The Public Services Building sustained severe damage during hurricane Wilma. During the coming year Division staff plans include the oversight of the construction of a new Public Services Building using a combination of insurance and FEMA funds.

Installation of a fire alarm system at City Hall Annex is necessary not only to protect the employees, but the customers as well.

The Division will continue the process to have all City of Lake Worth buildings brought up to ADA standards.

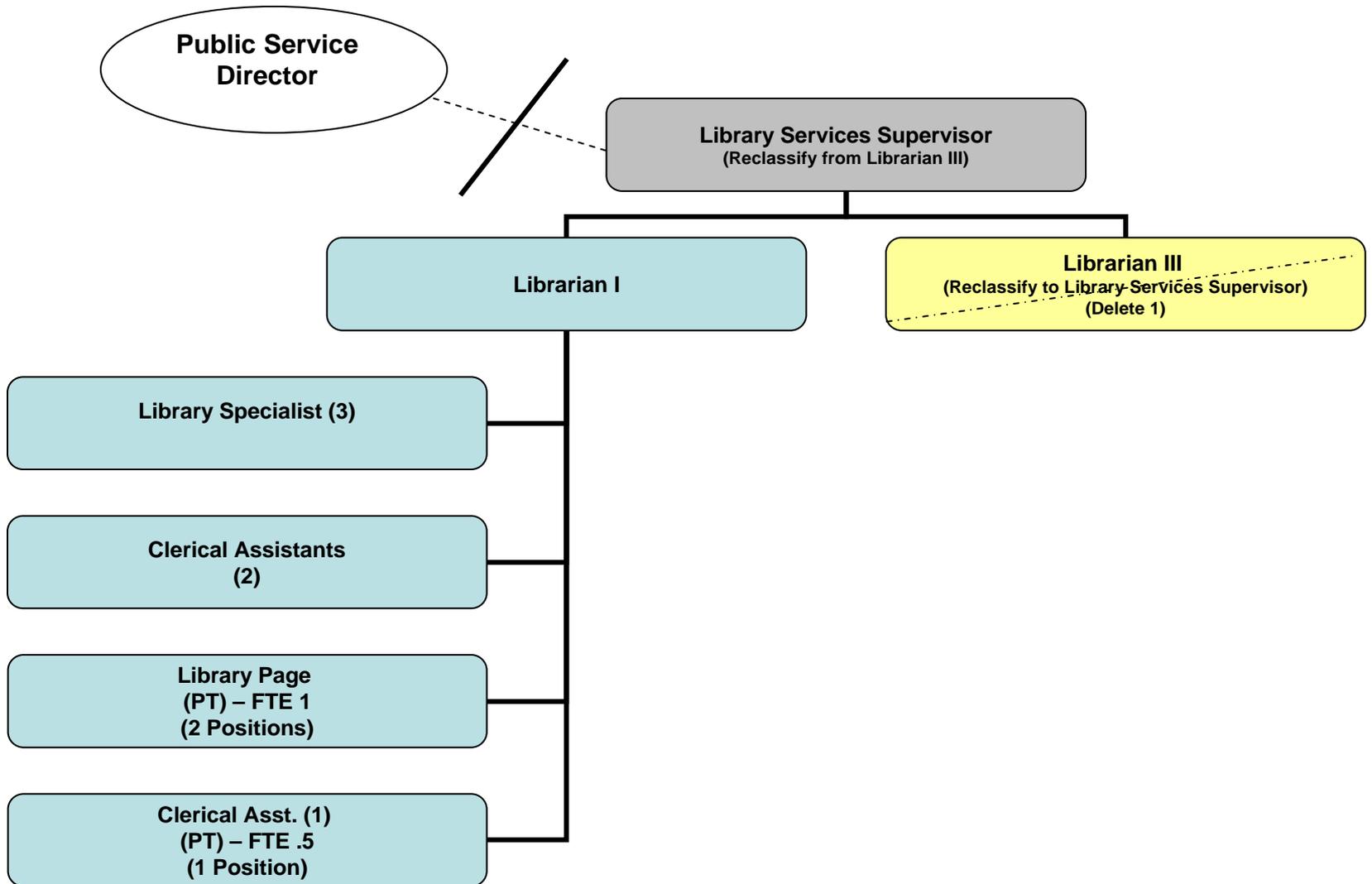
The City Hall generator will be upgraded to allow for full operation of the building during emergencies.

The Lake Worth Pool pump room electrical system has deteriorated from the salt air and chemicals used for pool operation and become a hazard. This is a major safety concern and will be addressed as soon as funds are appropriated.

Building Maintenance

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 543,365 | 476,670 | 531,345 | 585,208 | 647,865 | 647,865 |
| * Benefits | 268,208 | 275,668 | 296,435 | 266,532 | 378,492 | 378,492 |
| | <u>811,573</u> | <u>752,338</u> | <u>827,780</u> | <u>851,740</u> | <u>1,026,357</u> | <u>1,026,357</u> |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 31,662 | 52,850 | 31,573 | 31,573 | 35,440 | 35,440 |
| * Travel & Training | 778 | - | - | - | 1,100 | 1,100 |
| * Freight & Utility Service | 88,642 | 93,148 | 102,700 | 90,900 | 104,750 | 104,750 |
| * Insurance & Maintenance | 39,150 | 129,038 | 100,350 | 59,500 | 101,000 | 101,000 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 210,008 | 43,407 | 43,300 | 32,550 | 43,900 | 43,900 |
| | <u>370,240</u> | <u>318,443</u> | <u>277,923</u> | <u>214,523</u> | <u>286,190</u> | <u>286,190</u> |
| CAPITAL | 64,501 | 39,316 | 136,709 | 136,709 | - | - |
| TOTAL | <u>1,246,314</u> | <u>1,110,097</u> | <u>1,242,412</u> | <u>1,202,972</u> | <u>1,312,547</u> | <u>1,312,547</u> |

Library



| | FY '08-09 | Staffing Changes | Recommended FY'09-'10 |
|-----------------|-----------|------------------|-----------------------|
| Full-Time | 7 | +1(1) | 7 |
| Part-Time (FTE) | 1.5 | 0 | 1.5 |

Public Services Library Division

Mission Statement

The mission of the Library is to fulfill several selected roles in the community such as:

- a reference center for citizens and the business community;
- a recreational center for leisure reading;
- a program cultural center for both adults and children;
- a computer center that provides equipment to bridge the digital divide;
- an access point for e-government services;
- a literacy center that works independently and with the schools to guide children into reading for pleasure.

Service Level Narrative

In the coming year the Library will continue its reduced hours to focus on our core services (materials, reference service, and educational programs) to children, teens, and adults. The Library will continue to use technology in new ways to expand the resources available to the community. E-government services such as filing for unemployment or food stamps, job searching and online employment applications, and registering for INS services will continue to be an important part of library service.

The Library will also seek to add additional formats to the collection such as digital audio books. The integrated library system, the core technology to operate the library, will require a new server within the next year to enable the Library to use new features on its integrated library system.

Providing programs, especially children and teen programs, is not an inexpensive undertaking. The Library will continue to work closely with the Friends of the Library on funding for special

programs and will be investigating any grant opportunities that may be available. In the past, the Friends have generously funded equipment purchases, program expenses, and Summer Reading Program projects and their commitment to the Library remains strong.

The Library will continue to work closely with the other partners in the Leisure Services Division to combine program opportunities between units.

Personnel Staffing & Benefits

The Library will continue the reduced 40 hour - 5 day service week for the next fiscal year with our current staff level. In the future, to extend the Library's service hours additional staff will be required.

The Museum, formerly a part of the Library will be migrated to an independent non-profit corporation instead of a City function.

Capital Projects

- At the direction of the Fire Department the Library has requested \$20,000 to replace the fire and security system. The current system is over 20 years old and needs to be upgraded to meet current code requirements.
- The Library has requested \$18,000 to replace 10 heavily used public access computers which are 4 years old and a server to run updated library automation software.

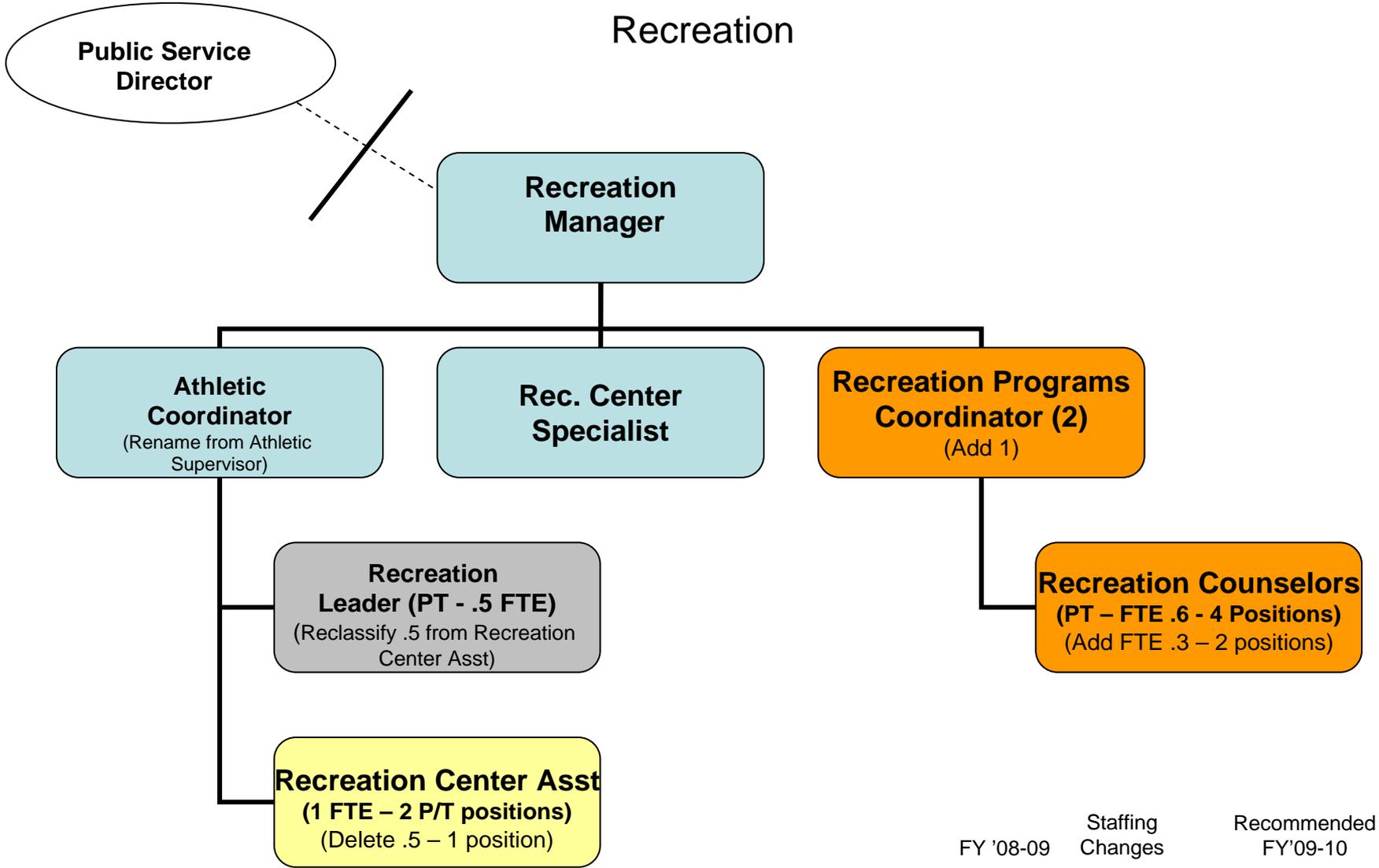
Library

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 334,020 | 374,990 | 303,219 | 352,680 | 263,062 | 263,062 |
| * Benefits | 96,462 | 116,844 | 120,139 | 124,156 | 102,066 | 102,066 |
| | 430,482 | 491,834 | 423,358 | 476,836 | 365,128 | 365,128 |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 18,160 | 17,786 | 28,269 | 28,269 | 63,888 | 63,888 |
| * Travel & Training | 2,389 | 1,331 | 500 | 500 | 2,400 | 2,400 |
| * Freight & Utility Service | 28,715 | 30,678 | 21,200 | 31,080 | 28,025 | 28,025 |
| * Insurance & Maintenance | 13,140 | 36,674 | 6,200 | 6,204 | 6,000 | 6,000 |
| * Promotional Activity | 50 | 454 | 500 | 500 | 500 | 500 |
| * Operating Expense | 106,345 | 101,072 | 56,150 | 96,800 | 90,200 | 90,200 |
| | 168,799 | 187,995 | 112,819 | 163,353 | 191,013 | 191,013 |
| CAPITAL | 24,613 | 16,342 | - | - | - | - |
| TOTAL | 623,894 | 696,171 | 536,177 | 640,189 | 556,141 | 556,141 |

Parking Facilities

| | FY 2006 -07 Actuals | FY 2007- 208 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|---------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | - | - |
| * Benefits | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 41,865 | 47,413 | 1,457 | 957 | - | - |
| * Travel & Training | - | - | - | - | - | - |
| * Freight & Utility Service | - | - | - | - | - | - |
| * Insurance & Maintenance | 1 | - | 200 | - | - | - |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 3,469 | 13,600 | 18,900 | 29,000 | 50,500 | 50,500 |
| | <u>45,335</u> | <u>61,013</u> | <u>20,557</u> | <u>29,957</u> | <u>50,500</u> | <u>50,500</u> |
| CAPITAL | - | - | - | - | - | - |
| TOTAL | <u>45,335</u> | <u>61,013</u> | <u>20,557</u> | <u>29,957</u> | <u>50,500</u> | <u>50,500</u> |

Recreation



FY '08-09 Staffing Changes Recommended FY'09-10

| | | | |
|-----------------|-----|----------|-----|
| Full-Time | 4 | +1 | 5 |
| Part-Time (FTE) | 2.3 | +8(-1.0) | 2.1 |

Public Services Recreation Division

Mission Statement

The City of Lake Worth Recreation Department is committed to enriching the quality of life and increasing the level of service to the residents we serve by providing excellent customer service, safe accessible facilities and a diversified program of recreational activities.

Service Level Narrative

The Recreation Department has completely re-evaluated the current service level being offered to the community and has identified many areas for improvement in the immediate and long term future. One recreation program that has achieved great success the past three years has been the Youth Empowerment Center, which currently serves sixty-five (65) youths during the school year and up to one hundred (100) youths during the summer. This upcoming fiscal year the program will be expanding to offer an additional thirty (30) to forty (40) additional youths the opportunity to participate in the program by seeking additional locations to house the program. Additional recreational and academic activities focused on FCAT studies are being added to the curriculum.

With the addition of the newly expanded computer lab the computer repair and audio-visual programs will have the necessary room to increase enrollment. The Department will continue to seek new innovative and creative programming to offer the youth in the community. Implementing quality

programs for the youth of Lake Worth will remain the primary focus of the Recreation Department.

The rehabilitation of the Sunset Ridge Tennis Courts and the athletic field improvements at Memorial Field, Sunset Ridge, and the NW Complex has enabled the department to add programs in the upcoming budget year for both youth and adults. Youth tennis, soccer, martial arts, and an expanded PAL football program have been included in this years schedule along with flag football, soccer and softball added to the adult schedule for next year.

The improvements of the outdoor basketball courts, playgrounds, and tennis courts at Howard Park and Sunset Ridge have opened up more recreational opportunities to residents in those neighborhoods. Planned improvements to playgrounds in three more areas of the city in the upcoming years should continue this trend for improved access and opportunity for the residents.

A major focus of the department in the upcoming fiscal year will be to ensure that the Recreation Department continues to grow and develop the working relationship with community partners like the Kiwanis Club, Rotary Club, Chamber of Commerce, and the Palm Beach County Sheriffs Offices. Establishing this relationship will assist the department in securing the necessary support to deliver a high level of service to our residents.

A great example of this relationship has been the generous support the department has received from the Lake Worth

Kiwanis Club in support of the upcoming youth soccer league to be held at the Kiwanis Soccer Field located at Sunset Ridge Park. Working with the local Kiwanis has provided our new youth soccer program with equipment and improved playing field for the upcoming year. Similar initiatives are underway with the Rotary Club and the Chamber of Commerce for developing a Recreation Scholarship Fund for residents to use for monetary support in order to participate in one of our many new programs.

A recent trend taking place in Parks and Recreation Departments across the southern portion of the country and especially in Florida is the development of Sports Complexes that house a number of baseball/softball fields in one location offering park amenities including concession/restroom buildings and playgrounds. After extensive research the Department has identified an exciting opportunity being pursued by staff to develop the Northwest Park into a Sports Complex that houses nine (9) baseball/softball fields into a facility that would be sought after by different sports groups to hold local, state, and national baseball and softball tournaments.

In addition, many northern colleges and universities seek sites for their teams to practice and play during the winter and early spring seasons. Because of its close proximity to the Atlantic Ocean and home to several different recreational opportunities like the golf course, pool and beach, fishing pier and numerous parks, the City can become a year round destination for athletic tournaments and provide a great boost to the overall economic state of the City.

Personnel Staffing & Benefits

The Recreation Department is projecting a substantial increase in the number of youth and adult programs for the upcoming fiscal year. To effectively implement, manage and supervise these new programs, an additional one (1) full-time Recreation Programs Coordinator will be necessary to ensure the continued success of these new programs. This year's Lake Worth Summer Sports Camp program was highly successful and was limited only by the lack of camp counselors. Therefore an increase of two (2) summer camp counselors is being requested to allow for a larger participant enrollment. The two summer camp counselor positions are funded by the increase in revenue due to the increased enrollment fees collected.

Capital Projects

During the upcoming fiscal year, the Recreation Department will continue to focus on the City Commission's goal to provide the residents of Lake Worth with safe accessible parks with continued improvements to Bryant Park, Howard Park, Memorial Park, Northwest Ball Park, and Sunset Ridge Park. The park improvement projects are being funded through several different funding sources such as the City's Capital Improvements Program, Florida Recreation Assistance Development Program, and Community Development Block Grants.

The department is seeking additional FRDAP funding for the upcoming fiscal year to continue the park improvements that

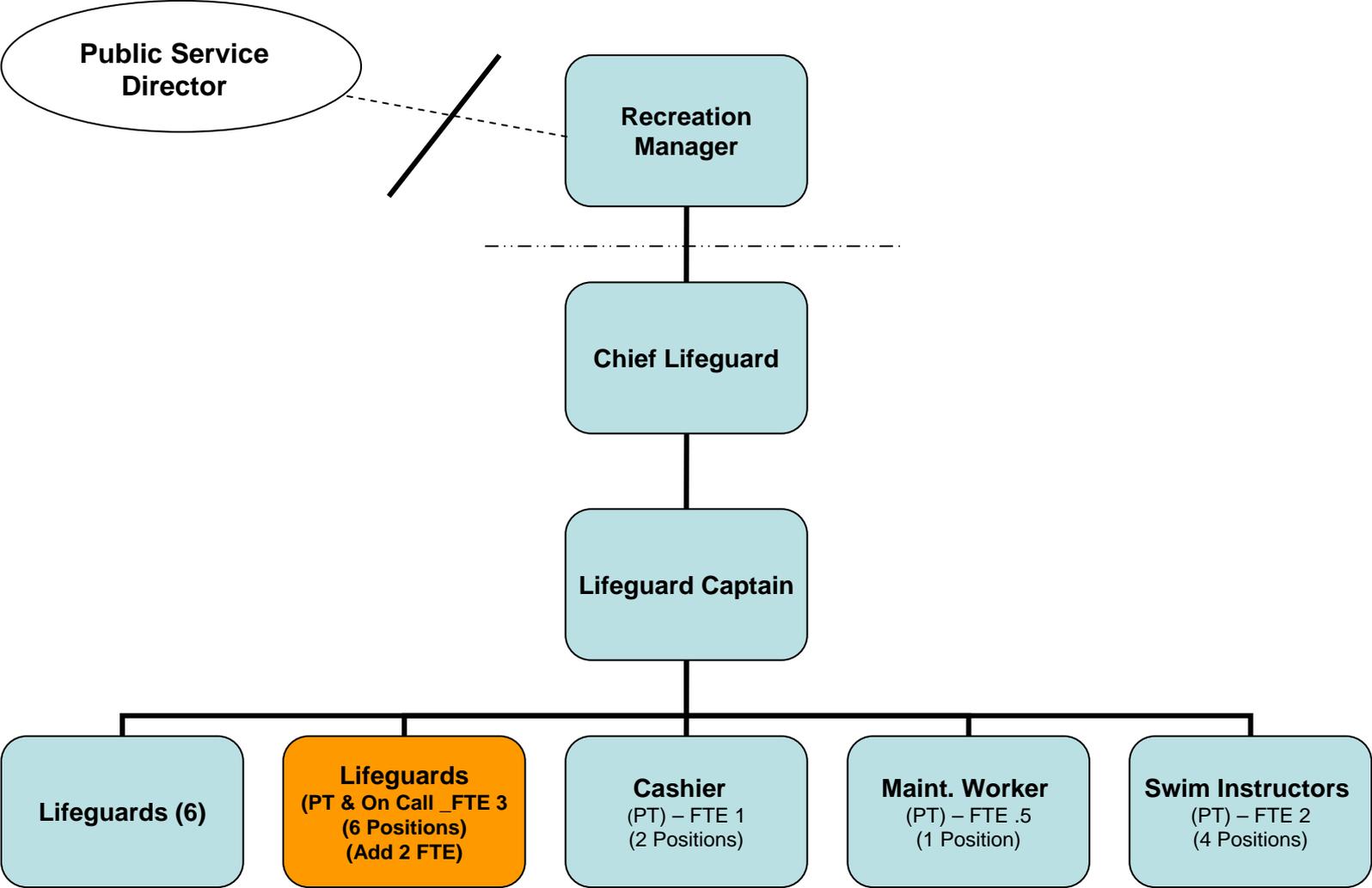
were successful at Howard and Sunset Ridge Park with funding provided by FRDAP. Based on the previous successful applications the department is applying for two additional FRDAP grants for similar improvements at Memorial Park and Northwest Ball Park. The proposed projects include installing a 5-12 year old ADA compliant playground with connecting sidewalks and safety lighting at Memorial Park and a complete reconstruction of the Bronco Field to include new fencing, dugouts, Bermuda turf and clay at the Northwest Ball Park.

Staff is determined to fulfill the City Commission's goal of improving the quality of life for the resident of Lake Worth by continuing to provide oversight and coordination of the numerous park improvements and additions to the City. The park improvements and additions will allow the Recreation Department to provide a higher level of service for all of the residents of Lake Worth.

Recreation

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONAL SERVICES | | | | | | |
| * Salaries & Wages | 259,474 | 217,051 | 227,518 | 263,215 | 306,400 | 306,400 |
| * Benefits | 100,936 | 95,751 | 97,222 | 105,007 | 158,872 | 158,872 |
| | <u>360,410</u> | <u>312,802</u> | <u>324,740</u> | <u>368,222</u> | <u>465,272</u> | <u>465,272</u> |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 30,465 | 32,849 | 41,044 | 37,244 | 94,221 | 94,221 |
| * Travel & Training | 989 | - | 1,000 | 1,000 | 3,514 | 3,514 |
| * Freight & Utility Service | 168,214 | 191,560 | 200,650 | 177,283 | 186,000 | 186,000 |
| * Insurance & Maintenance | 40,391 | 45,276 | 258,956 | 244,721 | 93,250 | 63,250 |
| * Promotional Activity | 11,424 | 2,746 | 2,500 | 3,460 | 9,035 | 97,035 |
| * Operating Expense | 40,030 | 27,828 | 43,600 | 44,200 | 57,455 | 57,455 |
| | <u>291,513</u> | <u>300,259</u> | <u>547,750</u> | <u>507,908</u> | <u>443,475</u> | <u>501,475</u> |
| CAPITAL | 178,283 | 113,368 | 83,818 | 83,818 | 51,300 | 51,300 |
| TOTAL | <u>830,206</u> | <u>726,429</u> | <u>956,308</u> | <u>959,948</u> | <u>960,047</u> | <u>1,018,047</u> |

Pool & Beach



FY '08-09 Staffing Changes Recommended FY'09-10

| | | | |
|-----------------|-----|---|-----|
| Full-Time | 8 | 0 | 8 |
| Part-Time (FTE) | 4.5 | 2 | 6.5 |

Public Services Pool & Beach Division

Mission statement

The primary responsibility of the City of Lake Worth Pool and Beach Division is to insure the safety of all visitors to the facilities. Lake Worth Ocean Rescue is a professional life saving operation that takes pride in protecting the public. The Pool and Beach Operation, including the Pier, is also a recreation service provider and is dedicated to creating quality programming for all ages.

Service Level Narrative

The municipal pool is open year round to swim teams and swimmers due to the newly installed heaters and is available for team events and scheduling. Some college swim teams have made Lake Worth their training site for this year's winter training. The Palm Beach County Sports Commission will include information about the pool in their mailings.

The primary focus of the Pool and the Beach Division is to protect patrons and prevent any harm. In order to do so in a cost-effective and efficient manner, it is recommended that the City of Lake Worth staff all lifeguard towers and increase coverage to seven days a week through the hiring of additional part-time staff.

The pool will continue with existing programs such as water exercises and "Learn to Swim" classes with new ones available as interests arises. We also have had the Lake Worth Art League renovate the pool mural making the pool a pleasure to see and experience. With the ability to heat the pool throughout the winter months and recruit more swim teams the pools revenue will increase proportionately.

It is also recommended that the pool staff assume responsibility for a new revenue generating stream through the rental of beach chairs/cabanas, starting up a rental and sales store for beach and pool materials and other beach necessities not sold by beach merchants. The

operation would be run out of the existing pool cashier's office under the direction of the pool staff. In addition staff is recommending the installation of lockers for rent inside and outside of the pool area. This will service not only pool patrons but beach goers as well. This will allow belonging to be safe and secure while enjoying pool and beach activities.

Personnel Staffing & Benefits

An increase in the beach and pier patrons warrants the current level of part-time lifeguards kept to keep the beach open seven days a week. The addition of three (3) year round part-time staff would insure the beach would be guarded from 9 o'clock a.m. to 5 o'clock p.m. every day. This would leave six (6) full time and three (3) part-time ocean guards to oversee beach operations while having two (2) full time lifeguards to oversee the pool operations and aquatic programs. Two (2) part-time cashiers will cover the pool receipts, all deposits to city financing, and rentals. One (1) part time beach maintenance worker will be kept on to clean up around the beach and pool. During the summer months additional part time staff will be hired for camps and classes as needed.

Capital Projects

During our coming year the Pool and Beach Division will be concentrating our efforts to improve the overall cost and management of the facilities patrons have come to enjoy.

We are researching beach cabana rentals on the north end of our beach, also the availability to rent or purchase other exciting items at our pool office including but not limited to boogie boards, snorkel gear, and other equipment.

We are also planning on having a pool cover to help keep a major part of the pool's heat and chemicals from escaping into the atmosphere. Pool Covers have proven themselves to be an absolute necessity for any pool owner in this part of the country. Whether it is to keep the seasonal debris and mess out of the pool, to keep the chemicals and heat in the pool, or for the safety of patrons around the pool deck, covers are a definite requirement.

Pool & Beach

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONAL SERVICES | | | | | | |
| * Salaries & Wages | 466,308 | 440,004 | 408,710 | 380,113 | 450,215 | 450,215 |
| * Benefits | 206,938 | 211,351 | 163,747 | 168,919 | 210,579 | 210,579 |
| | <u>673,246</u> | <u>651,355</u> | <u>572,457</u> | <u>549,032</u> | <u>660,794</u> | <u>660,794</u> |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 26,528 | 26,591 | 9,808 | 9,808 | 126,824 | 126,824 |
| * Travel & Training | 1,774 | 200 | - | - | 4,300 | 4,300 |
| * Freight & Utility Service | 86,654 | 86,494 | 93,000 | 88,700 | 100,300 | 100,300 |
| * Insurance & Maintenance | 131,275 | 32,448 | 5,600 | 5,200 | 9,800 | 9,800 |
| * Promotional Activity | - | - | - | - | 500 | 500 |
| * Operating Expense | 50,471 | 34,474 | 38,550 | 33,250 | 140,600 | 140,600 |
| | <u>296,702</u> | <u>180,207</u> | <u>146,958</u> | <u>136,958</u> | <u>382,324</u> | <u>382,324</u> |
| CAPITAL | 60,435 | 21,805 | 136,116 | 136,116 | 40,500 | 40,500 |
| TOTAL | <u>1,030,383</u> | <u>853,367</u> | <u>855,531</u> | <u>822,106</u> | <u>1,083,618</u> | <u>1,083,618</u> |

Non-Departmental

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONAL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | - | - |
| * Benefits | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | - | - | 30,000 | - | - | - |
| * Travel & Training | - | - | - | - | - | - |
| * Freight & Utility Service | - | - | - | - | - | - |
| * Insurance & Maintenance | - | - | (400,000) | - | 109,472 | 139,472 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 441,078 | 113,818 | 765,530 | 87,342 | - | - |
| | 441,078 | 113,818 | 395,530 | 87,342 | 109,472 | 139,472 |

Electric Fund

Electric Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|--|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Net Assets | 50,841,811 | 54,429,961 | 53,611,169 | 53,611,169 | 48,918,078 | 48,918,078 |
| Revenues | | | | | | |
| General Government | \$ - | \$ - | \$ - | \$ 86,406 | \$ 70,000 | \$ 70,000 |
| Physical Environment | 53,649,034 | 57,340,499 | 60,853,483 | 59,361,211 | 60,448,300 | 60,448,300 |
| Violations of L Ordinance | 27,830 | 51,746 | 25,000 | 54,707 | 50,000 | 50,000 |
| Interest & Other Earnings | 959,901 | 839,675 | 550,000 | 904,092 | 700,000 | 700,000 |
| Sale of Surplus Material | 22,920 | (118,938) | 5,000 | - | - | - |
| Other Miscellaneous Rev | 529,697 | 65,205 | 15,000 | 970,319 | - | - |
| Contribution from Enterprise | - | - | 2,934,769 | - | 1,839,262 | 1,839,262 |
| Total Revenues | 55,189,382 | 58,178,187 | 64,383,252 | 61,376,735 | 63,107,562 | 63,107,562 |
| Expenses | | | | | | |
| Utility Customer Service | 3,036,818 | 2,612,290 | 2,564,490 | 2,692,923 | 2,495,665 | 2,495,665 |
| Administration | 2,879,634 | 3,569,977 | 4,197,966 | 4,305,017 | 3,560,959 | 3,560,959 |
| Engineering | - | - | - | - | 1,315,521 | 1,315,521 |
| Power Plant | 3,480,247 | 3,749,078 | 5,440,515 | 5,374,581 | 3,223,426 | 3,223,426 |
| Power System Operation | 31,178,234 | 38,708,119 | 38,965,930 | 38,934,567 | 41,417,068 | 41,417,068 |
| Transmission & Distrib. | 8,962,950 | 7,828,120 | 3,535,920 | 4,273,388 | 5,134,185 | 5,134,185 |
| Non-Departmental Other | 91,681 | 52,743 | 1,913,878 | 2,161,463 | 5,577,841 | 5,577,841 |
| Sub-Total Operating Expenses | 49,629,564 | 56,520,327 | 56,618,699 | 57,741,939 | 62,724,665 | 62,724,665 |
| Net Revenues Over (Under) Expenses | 5,559,818 | 1,657,860 | 7,764,553 | 3,634,796 | 382,897 | 382,897 |
| Other Financing Revenues (Expenses): | | | | | | |
| Transfers In | 2,274,480 | 2,768,642 | - | - | - | - |
| Transfers Out | - | - | (3,991,062) | (3,991,062) | - | - |
| Debt Payments- Interest | (1,366,520) | (2,745,298) | (2,126,077) | (1,336,825) | (1,386,574) | (1,386,574) |
| Depreciation | (2,879,628) | (2,499,996) | (3,000,000) | (3,000,000) | (3,657,420) | (3,657,420) |
| Total Other Financing Revenues (Expenses) | (1,971,668) | (2,476,652) | (9,117,139) | (8,327,887) | (5,043,994) | (5,043,994) |
| Net Income (Loss) | \$ 3,588,150 | \$ (818,792) | \$ (1,352,586) | \$ (4,693,091) | \$ (4,661,097) | \$ (4,661,097) |
| Ending Net Assets | 54,429,961 | 53,611,169 | 52,258,583 | 48,918,078 | 44,256,981 | 44,256,981 |
| Debt Payments- Principal | - | - | - | - | (1,137,500) | (1,137,500) |
| Capital Outlay | - | - | (2,955,720) | - | (3,833,000) | (3,833,000) |

**Capital Improvement Program
FY 2010-2014**

Electric Fund

| | <u>Fiscal Year 2009-2010</u> | <u>Fiscal Year 2010-2011</u> | <u>Fiscal Year 2011-2012</u> | <u>Fiscal Year 2012-2013</u> | <u>Fiscal Year 2013-2014</u> | <u>Project Total</u> |
|--|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|--------------------------|
| Transmission & Distribution | | | | | | |
| Upgrade of SCADA | 100,000 | 100,000 | - | - | - | 200,000 |
| Replace 138 kV switches & Breakers | 1,066,000 | - | - | - | - | 1,066,000 |
| 26 kV OCB replacement | 668,000 | - | - | - | - | 668,000 |
| Canal to Main 26.4 kV tie Circuit | 455,000 | - | - | - | - | 455,000 |
| System Relays upgrade | 85,000 | 100,000 | 100,000 | - | - | 285,000 |
| 138KV Tie Line Addition | 219,000 | 915,000 | 1,376,000 | - | - | 2,510,000 |
| 4 kV conversion | - | 632,000 | 4,718,000 | 4,086,000 | 4,086,000 | 13,522,000 |
| Total Transmission & Distribution | 2,593,000 | 1,747,000 | 6,194,000 | 4,086,000 | 4,086,000 | 18,706,000 |
| Customer Service | | | | | | |
| Customer Service Area Rebuild | 75,000 | - | - | - | - | 75,000 |
| Total Customer Service | 75,000 | - | - | - | - | 75,000 |
| Power Plant | | | | | | |
| Controls Upgrade | 425,000 | - | - | - | - | 425,000 |
| Fuel Tank Coatings | 130,000 | - | - | - | - | 130,000 |
| M Unit Controls | 400,000 | - | - | - | - | 400,000 |
| MU1 & MU5 Center Section Overhaul | - | 225,000 | - | - | - | 225,000 |
| MU 1 & MU 5 Generators | - | 200,000 | - | - | - | 200,000 |
| GT-2 Hot Gas Path Inspection | - | 510,000 | - | - | - | 510,000 |
| S3 Overhaul | - | 600,000 | - | - | - | 600,000 |
| Total Power Plant | 955,000 | 1,535,000 | - | - | - | 2,490,000 |
| System Operations | | | | | | |
| Outage Management / IVR System | 310,000 | - | - | - | - | 310,000 |
| Total Customer Service | 310,000 | - | - | - | - | 310,000 |
| Funding Source | | | | | | |
| Net Assets | 1,525,000 | 1,735,000 | 100,000 | - | - | 3,360,000 |
| Debt | - | - | - | - | 2,148,905 | 2,148,905 |
| Available debt proceeds | 2,408,000 | 1,547,000 | 6,094,000 | 4,086,000 | 1,937,095 | 16,072,095 |
| Total Funding Sources | 3,933,000 | 3,282,000 | 6,194,000 | 4,086,000 | 4,086,000 | 21,581,000 |

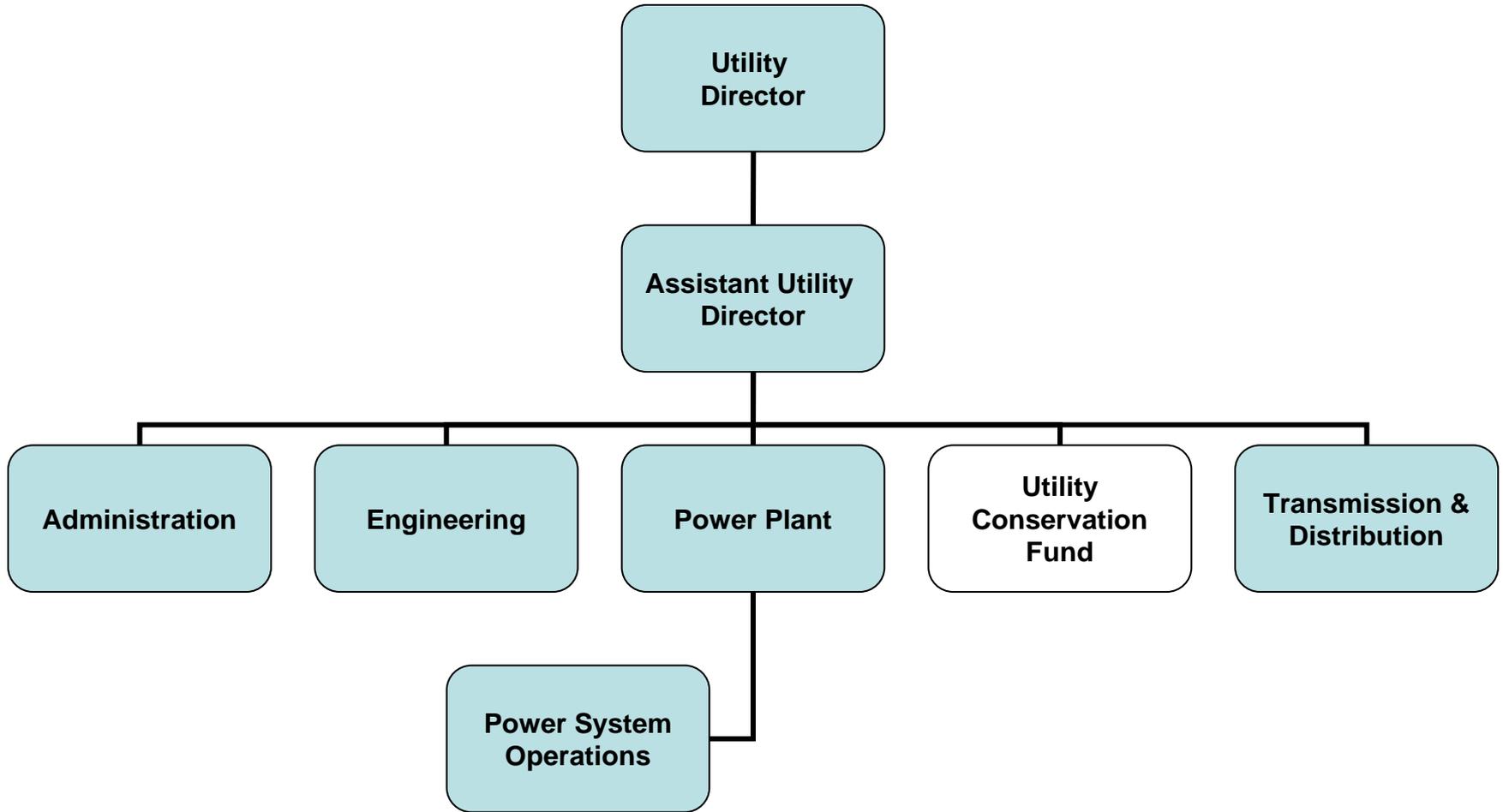
ELECTRIC FUND

| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|--|--------------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| 341 General Government | | | | | | | |
| 401-0000-341.90-80 | NSF and Bank Charges | - | - | - | 45,700 | 30,000 | 30,000 |
| 401-0000-341.90-90 | Miscellaneous | - | - | - | 40,706 | 40,000 | 40,000 |
| Total General Government | | - | - | - | 86,406 | 70,000 | 70,000 |
| Physical Environment | | | | | | | |
| 401-0000-343.10-10 | Fuel Surcharge | 1,942,049 | 4,710,673 | 5,351,453 | 7,100,000 | 3,182,041 | 3,182,041 |
| 401-0000-343.10-20 | Electric Sales | 29,514,884 | 27,045,825 | 28,753,114 | 24,500,000 | 29,486,954 | 29,486,954 |
| 401-0000-343.11-10 | Fuel Surcharge | 1,819,658 | 3,897,993 | 3,680,817 | 3,750,000 | 3,074,417 | 3,074,417 |
| 401-0000-343.11-20 | Electric Sales | 12,733,601 | 13,572,300 | 19,645,018 | 14,900,000 | 16,401,514 | 16,401,514 |
| 401-0000-343.11-30 | Demand Sales | 6,109,092 | 6,438,978 | 1,540,118 | 7,257,765 | 6,459,160 | 6,459,160 |
| 401-0000-343.11-40 | Private Area Lighting | 194,526 | 196,989 | - | 224,909 | 231,387 | 231,387 |
| 401-0000-343.12-10 | Street Lighting | 342,574 | 334,473 | 397,610 | 395,445 | 412,396 | 412,396 |
| 401-0000-343.15-10 | Service Charge | 592,092 | 640,540 | 648,720 | 720,851 | 672,567 | 672,567 |
| 401-0000-343.15-20 | Penalties/Late Fees | 400,558 | 502,728 | 601,800 | 512,241 | 527,864 | 527,864 |
| 401-0000-343.15-40 | Private Area Lighting | - | - | 234,833 | - | - | - |
| Total Physical Environment | | 53,649,034 | 57,340,499 | 60,853,483 | 59,361,211 | 60,448,300 | 60,448,300 |
| Violations of Ordinance | | | | | | | |
| 401-0000-354.30-00 | Tampering Fines | 27,830 | 51,746 | 25,000 | 54,707 | 50,000 | 50,000 |
| Total Of L Ordinance | | 27,830 | 51,746 | 25,000 | 54,707 | 50,000 | 50,000 |
| Interest and Other Earnings | | | | | | | |
| 401-0000-361.10-10 | Investments | 912,069 | 839,675 | 550,000 | 900,000 | 700,000 | 700,000 |
| 401-0000-361.10-50 | Miscellaneous | - | - | - | 4,092 | - | - |
| 401-0000-361.30-00 | Unrealized Gain/(Loss) | 47,832 | - | - | - | - | - |
| Total Interest and Other Earnings | | 959,901 | 839,675 | 550,000 | 904,092 | 700,000 | 700,000 |
| Sale of Surplus Material | | | | | | | |
| 401-0000-365.00-00 | Sale of Surplus Materia | 21,751 | (120,899) | 2,500 | - | - | - |
| 401-0000-365.10-00 | Furniture & Equipment | 1,169 | 1,961 | 2,500 | - | - | - |
| Total Sale of Surplus Material | | 22,920 | (118,938) | 5,000 | - | - | - |

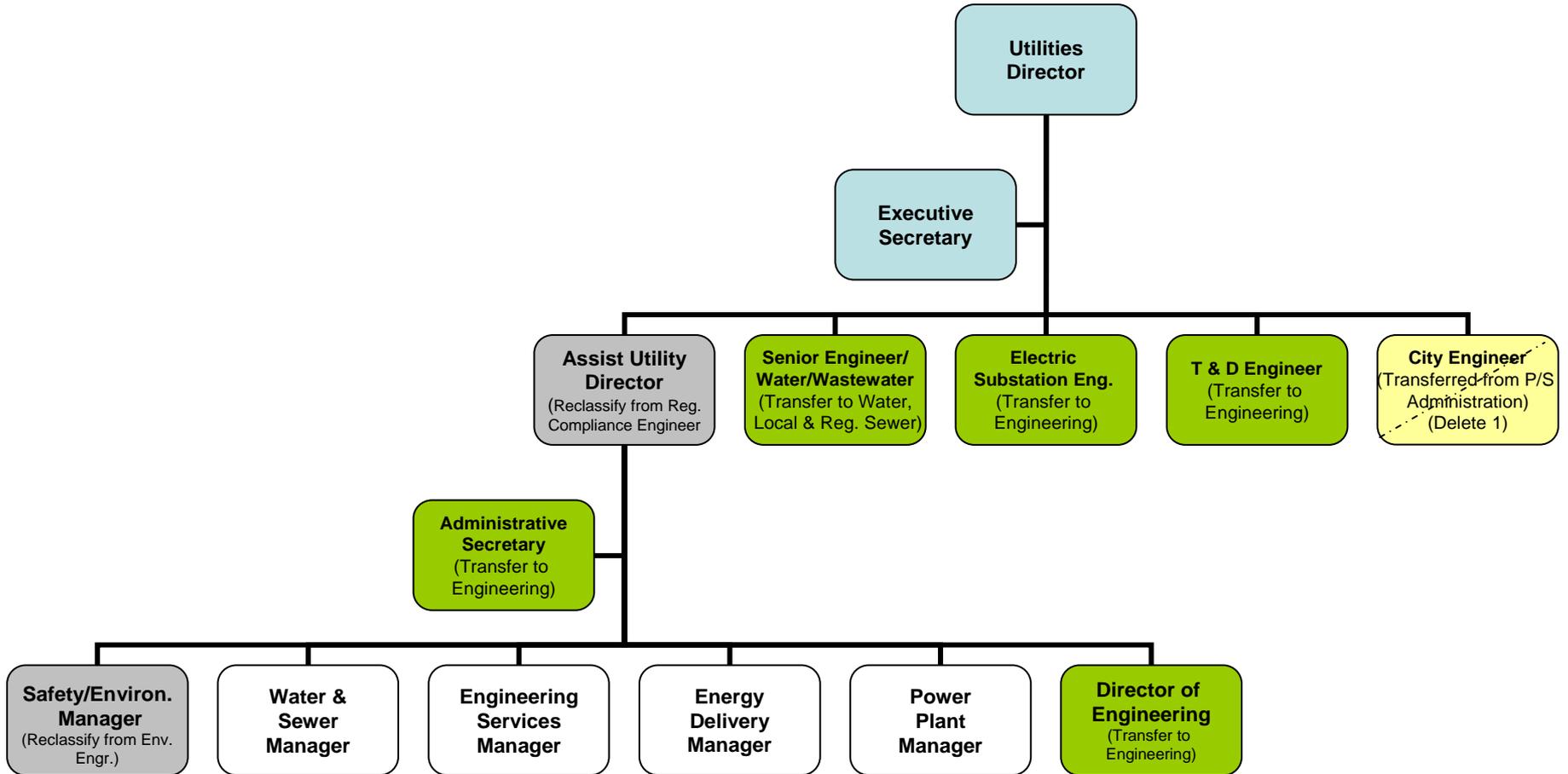
ELECTRIC FUND

| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|--|-------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| Other Miscellaneous Revenue | | | | | | | |
| 401-0000-369.90-60 | FDOT-Reimbursement | 297,801 | (48,115) | - | 969,905 | - | - |
| 401-0000-369.90-90 | Other | 231,896 | 113,320 | 15,000 | 414 | - | - |
| Total Other Miscellaneous Revenue | | 529,697 | 65,205 | 15,000 | 970,319 | - | - |
| Contribution from Enterprise | | | | | | | |
| 401-0000-382.15-00 | Water | - | - | 1,244,042 | - | 761,739 | 761,739 |
| 401-0000-382.30-00 | Refuse Administration | - | - | 84,800 | - | 43,905 | 43,905 |
| 401-0000-382.40-00 | Stormwater Administrati | - | - | 53,000 | - | 81,882 | 81,882 |
| 401-0000-382.60-00 | Local Sewer | - | - | 913,429 | - | 696,275 | 696,275 |
| 401-0000-382.65-00 | Regional Sewer | - | - | 639,498 | - | 255,461 | 255,461 |
| Total from Contribution from Enterprise | | - | - | 2,934,769 | - | 1,839,262 | 1,839,262 |
| Total Electric Fund | | 55,189,382 | 58,178,187 | 64,383,252 | 61,376,735 | 63,107,562 | 63,107,562 |

Electric Utility Fund



Electric – Administration



| | FY '08-09 | Staffing Changes | Recommended FY'09-'10 |
|-----------------|-----------|------------------|-----------------------|
| Full-Time | 9 | +3(-8) | 4 |
| Part-Time (FTE) | -0- | -0- | -0- |

UTILITIES ADMINISTRATION

Mission Statement

Provide direction and support o the Electric, Water, and Sewer Departments of the City of Lake Worth Utilities, promoting exemplary customer service and system reliability.

Service Level Narrative

The Administration Division ensures the health of the technical, financial, and management aspects of all utilities. The focus of this division includes identifying basic needs and upgrades while maximizing service reliability.

Initial assessment of the three utilities indicates that each department can benefit from long and short range planning, staff training and development, and productivity measures.

Personnel Staff

A new division of the Utility is recommended this year, funded by a \$0.0026/kWh adder to electric usage. For an average user (1200 kWh), the additional cost is \$3.12 per month. The revenue generated will provide management and staffing for energy and water audits, as well as grant monies for homeowners to make necessary improvements to upgrade the energy efficiency of homes.

Additional staffing changes include moving the engineering staff to a separate division, which will provide improved cost tracking and productivity measurement.

A Safety Professional has been included in the proposed budget. In addition to development of a department wide safety program, this staff member will begin development of internal training programs for linemen and groundmen for the electric utility.

Capital Improvement Project

Utilities Administration will focus on two major projects in the upcoming year, the development of the RO Water Treatment Facility and the RFP for future power supply. Both projects are of monumental importance to the future of the city and will require management oversight.

The Regional Sewer Customer contract negotiations are anticipated to be complete at the beginning of the FY 2010 year and collection of past debt and development and management of an oversight committee will be of utmost importance.

Long and short range planning for all utilities departments, particularly the electric, will take place during the FY 2010 year.

Over sight of the FMPA contract, attending regular and special meetings, and protecting the interest of the City of Lake Worth is a necessary function of the Utilities Administration division

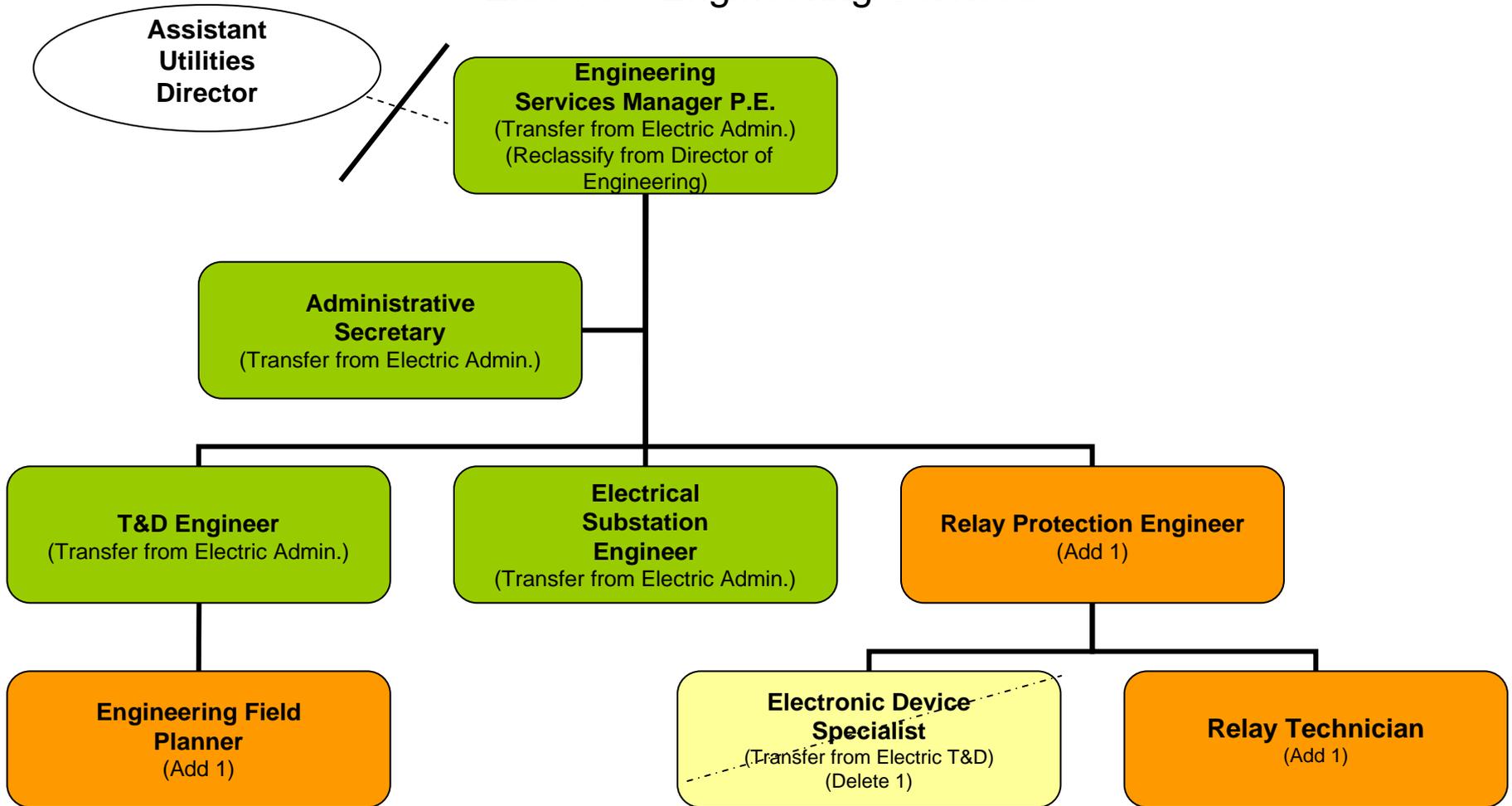
and has a direct affect on electric utility rates charged to our customers.

Coordination with the South Florida Water Management District related to the City of Lake Worth's efforts in the development of an alternate water source will be required of Utilities Administration staff. In addition, the repeal or amendment of the emergency order limiting the surficial well withdrawal will take place.

Administration

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 429,060 | 554,004 | 731,884 | 739,308 | 364,991 | 364,991 |
| * Benefits | 222,905 | 265,878 | 254,441 | 249,303 | 121,769 | 121,769 |
| | 651,965 | 819,882 | 986,325 | 988,611 | 486,760 | 486,760 |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 2,095,268 | 2,506,263 | 3,055,016 | 3,031,028 | 2,776,218 | 2,776,218 |
| * Travel & Training | 14,985 | 4,732 | 5,000 | 18,546 | 12,000 | 12,000 |
| * Freight & Utility Service | 34,180 | 66,656 | 51,625 | 50,491 | 44,178 | 44,178 |
| * Maintenance & Insurance | 23,489 | 30,664 | 47,000 | 27,662 | 183,136 | 183,136 |
| * Promotional Activity | 1,815 | 2,285 | 5,000 | 5,000 | 5,000 | 5,000 |
| * Operating Expense | 57,932 | 139,495 | 48,000 | 48,679 | 53,667 | 53,667 |
| | 2,227,669 | 2,750,095 | 3,211,641 | 3,181,406 | 3,074,199 | 3,074,199 |
| TOTAL | 2,879,634 | 3,569,977 | 4,197,966 | 4,170,017 | 3,560,959 | 3,560,959 |
| CAPITAL | - | - | - | 135,000 | - | - |

Electric – Engineering Services



| | FY '08-09 | Staffing Changes | Recommended FY'09-'10 |
|-----------------|-----------|------------------|-----------------------|
| Full-Time | -0- | +8(-1) | 7 |
| Part-Time (FTE) | -0- | -0- | -0- |

ENGINEERING

Mission Statement

The Engineering Division is dedicated to provide support to the Electric Department in design and project development to maintain the highest level of electric reliability.

Service Level Narrative

The Engineering Division provides in house design services for the Transmission and Distribution Division as well as relay settings and system protection schematics for the Substation and System Operation personnel.

The Electric Department is in need of long and short term planning, substation equipment evaluation, a substation maintenance schedule, and evaluation of transformer testing. The Engineering Department will take the lead in these very important functions.

Personnel Staff

Engineering staff have been transferred out of the Administration Division and a new Engineering Division is proposed. The addition of an Engineering Services Manager, with a Professional Engineer (PE) designation, is required in order to allow the junior engineers to work towards a PE license. The remaining engineering positions include a T&D Engineer, Substation Engineer, and a Relay Protection Engineer. In addition, it is proposed to move the Electronic

Capital Improvement Project

The main focus of the Engineering Division will be the development of short and long range plans. This will include coordination with the T&D, Power Plant, and System Operation Divisions. The plan will be developed to determine the most economic avenues to increase reliability while improving switching capabilities of our system operators.

Staff will continue development of complete and fully compliant standards for the transmission and distribution systems.

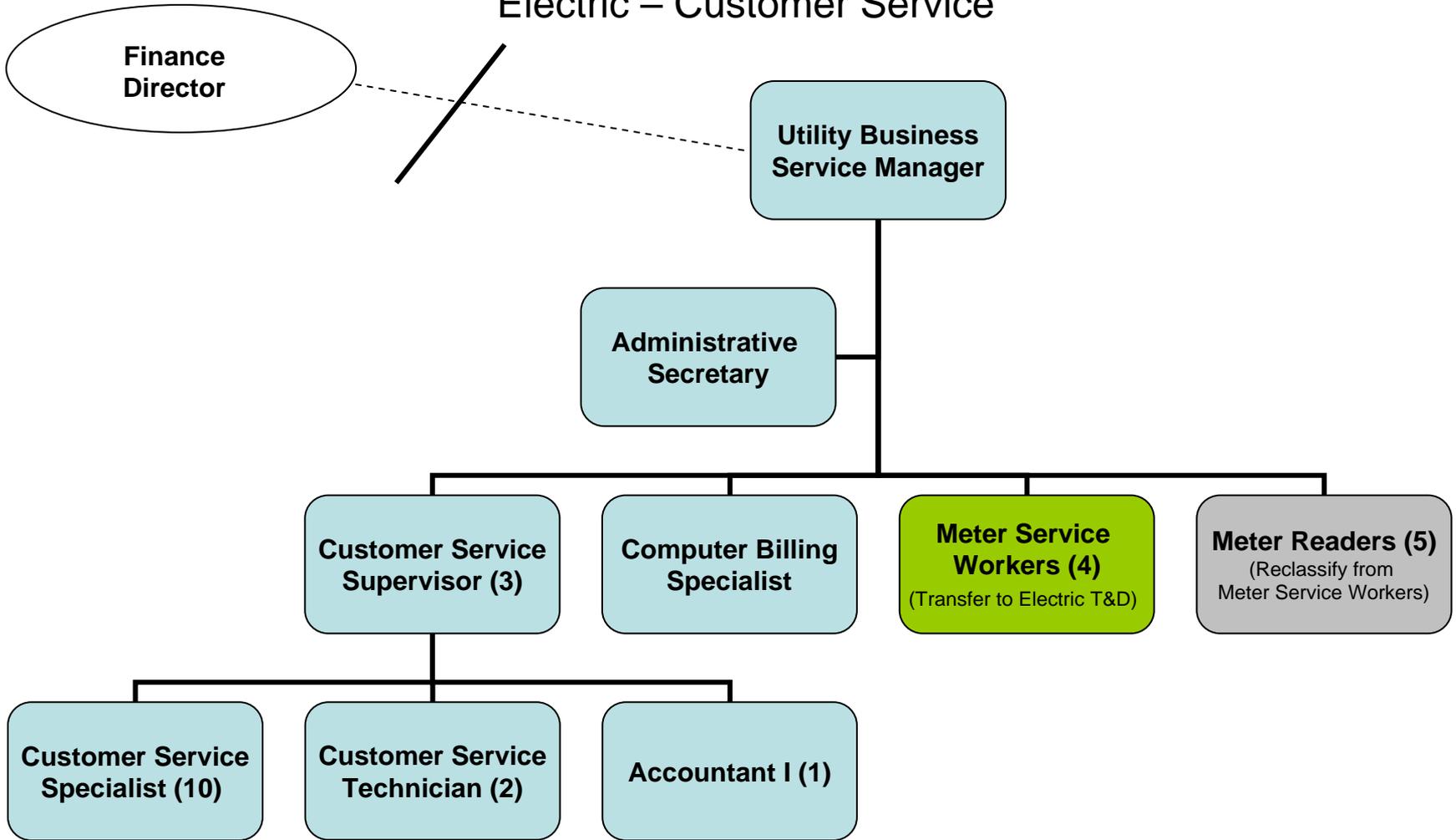
The capital improvement projects that need to be considered during the development of the short and long range plan include:

- 138 kV switches and breakers
- 26 kV OCB replacement
- Tie line from Canal to Main
- 138 kV tie line
- 4kV conversion

Engineering

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | 542,191 | 542,191 |
| * Benefits | - | - | - | - | 190,353 | 190,353 |
| | - | - | - | - | 732,544 | 732,544 |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | - | - | - | - | 507,050 | 507,050 |
| * Travel & Training | - | - | - | - | 26,879 | 26,879 |
| * Freight & Utility Service | - | - | - | - | 11,044 | 11,044 |
| * Maintenance & Insurance | - | - | - | - | 17,000 | 17,000 |
| * Promotional Activity | - | - | - | - | 2,000 | 2,000 |
| * Operating Expense | - | - | - | - | 19,004 | 19,004 |
| | - | - | - | - | 582,977 | 582,977 |
| TOTAL | - | - | - | - | 1,315,521 | 1,315,521 |

Electric – Customer Service



| | FY '08-09 | Staffing Changes | Recommended FY'09-'10 |
|-----------------|-----------|------------------|-----------------------|
| Full-Time | 28 | +5(-9) | 24 |
| Part-Time (FTE) | -0- | -0- | -0- |

Customer Service Division

Mission and Purpose Statement

The Customer Service Division is responsible for all customer service activities associated with the City's utility billings. These activities include, but are not limited to: meter reading, billing, accounting and reporting, work order generation and maintenance, account corrections and adjustments, collection of payments, banking, answering incoming phone calls, assisting customers at the front counter (walk-ins), and records maintenance for the Utilities Department's Electric, Water and Sewer services, as well as the City's commercial Waste Removal services.

We currently service approximately 26,000 electric accounts, 13,000 water accounts and 12,000 sewer accounts. In addition, we handle several hundred commercial waste removal accounts. Our purpose is to work together with other City departments, and with our customers/citizens to support the unique diversity of Lake Worth, to collectively target services into community activities, to champion and provide excellent services, and to communicate the Utility's long-term goals and operating circumstances. We will continue to serve as the primary "touch-point" for our customers.

Service Level Narrative

During the coming Fiscal Year, Customer Service will continue to build upon the significant improvements we've

achieved during the past several years. We will be working to significantly reduce or eliminate "lost calls" and lengthy wait-times for customers calling our facility. The Customer Service Division continues to work toward meeting the language needs of the diverse community we serve. We currently provide service in English, Spanish, and French/Creole. We also offer our language talent to other functional work groups within the City.

We implemented a credit card payment system that allows customers to use their credit cards/debit cards to pay their utility bills by accessing the City's web site from their home computers. We will continue to offer financial incentives to customers who qualify for rebates and incentives for installing energy and water efficient appliances/fixtures.

We will continue working with rate consultants to determine the appropriate utility rates. New minimum utility deposit requirements have been established, and the billing of additional deposit amounts on "late payment" accounts has been implemented and continued in an effort to reduce losses. We are also exploring the possibility of implementing a deposit scoring system in order to determine how much deposit should be required from customers.

Staffing – 24 employees

The Customer Service Division is not requesting additional staffing for the coming Fiscal Year. We will be transferring four (4) Meter Service Workers into the Utilities Department. These transfers will reduce our staffing from 28 to 24 full-time employees.

In the coming Fiscal Year, we will employ a Business Services Manager (1), an Administrative Secretary (1), five (5) Meter Readers, three (3) Customer Service Supervisors, eleven (11) Customer Service Specialists and two (2) Customer Service Technicians.

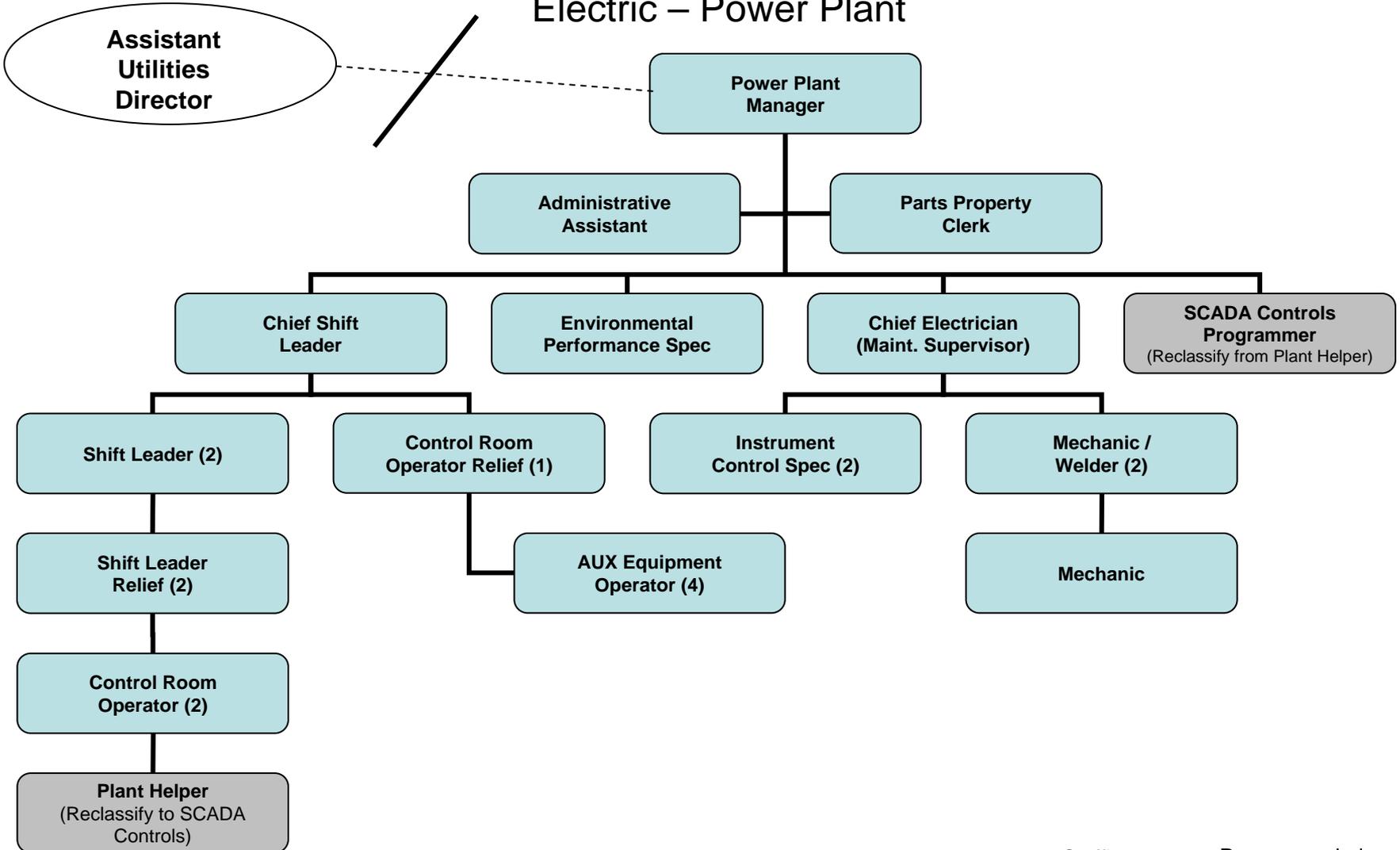
Capital Projects

The Customer Service Division plans to redesign the Lobby area. Approximately \$75,000.00 has been set aside for the first phase of this initiative.

Utility Customer Service

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 725,413 | 845,044 | 1,064,870 | 1,016,434 | 844,124 | 844,124 |
| * Benefits | 350,295 | 422,670 | 552,954 | 453,569 | 368,517 | 368,517 |
| | 1,075,708 | 1,267,714 | 1,617,824 | 1,470,003 | 1,212,641 | 1,212,641 |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 620,435 | 560,426 | 216,281 | 238,808 | 253,624 | 253,624 |
| * Travel & Training | 3,122 | 125 | - | - | - | 30,000 |
| * Freight & Utility Service | 165,168 | 184,692 | 207,860 | 237,320 | 272,400 | 272,400 |
| * Maintenance & Insurance | 52,284 | 64,830 | 34,000 | 44,500 | 75,500 | 75,500 |
| * Promotional Activity | - | 58,234 | 100,000 | - | 100,000 | 70,000 |
| * Operating Expense | 1,120,104 | 476,269 | 388,525 | 702,292 | 561,500 | 561,500 |
| | 1,961,113 | 1,344,576 | 946,666 | 1,222,920 | 1,263,024 | 1,263,024 |
| TOTAL | 3,036,821 | 2,612,290 | 2,564,490 | 2,692,923 | 2,475,665 | 2,475,665 |
| CAPITAL | - | - | - | - | 20,000 | 20,000 |

Electric – Power Plant



FY '08-09

Staffing
Changes

Recommended
FY'09-'10

| | | | |
|-----------|-----|--------|-----|
| Full-time | 23 | +1(-1) | 23 |
| Part-time | -0- | -0- | -0- |

POWER PLANT

Mission Statement

To provide a reliable source of generation for the FMPA All Requirements Project (ARP) and a back-up source of generation the City of Lake Worth

Service Level Narrative

Power plant personnel are responsible for the maintenance and operation of the power generation units owned by the City of Lake Worth. Unit operation is coordinated with System Operation personnel during the FMPA economic dispatch as well as when units are required due to distribution system interruption.

Personnel Staffing

The Power Generation Department has continued to work towards providing the most efficient work force needed to provide the service necessary to operate and maintain the City of Lake Worth generating facility.

One position is proposed to be reclassified from a Plant Helper to a SCADA Controls Programmer. This position will be responsible for the maintenance and configuration of the SCADA controls for the Power Plant and the System Operation Division. It is anticipated that the programmer will be the primary contact with the IT department to streamline communications and improve productivity.

Capital Projects

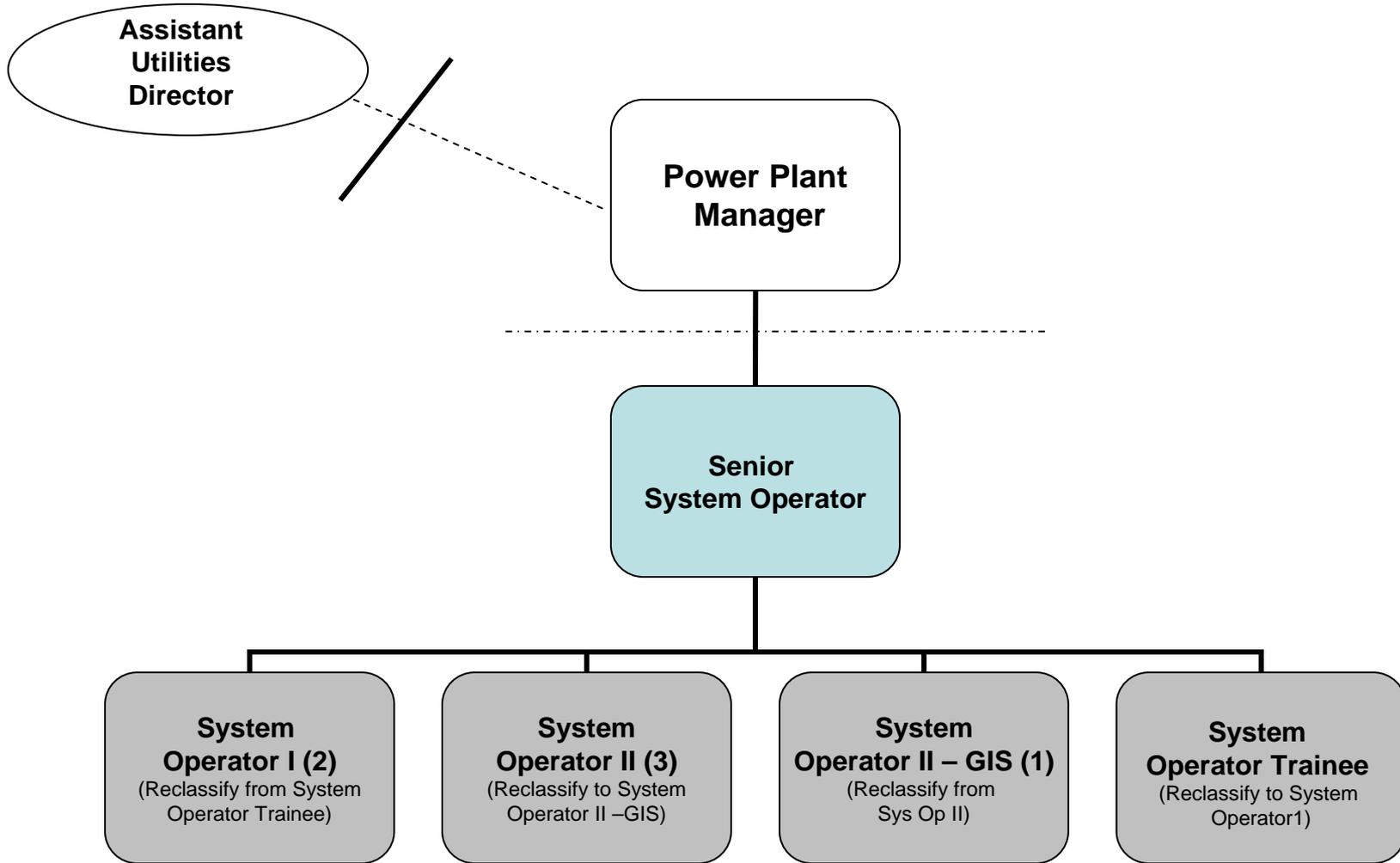
Power Plant personnel will be facilitating the replacement of the control panels for the operator control room and the M-Unit.

Staff will continue to maintain the generation units in anticipation of the FMPA ARP exit strategy the City Commission determined in 2008.

Power Plant

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 1,500,651 | 1,624,063 | 1,690,813 | 1,513,578 | 1,723,287 | 1,723,287 |
| * Benefits | 873,687 | 928,440 | 616,210 | 565,143 | 597,155 | 597,155 |
| | 2,374,338 | 2,552,503 | 2,307,023 | 2,078,721 | 2,320,442 | 2,320,442 |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 213,045 | 129,797 | 321,802 | 398,802 | 302,668 | 302,668 |
| * Travel & Training | 15,135 | 538 | 11,250 | 5,000 | 16,736 | 16,736 |
| * Freight & Utility Service | 176,355 | 186,609 | 198,200 | 309,300 | 174,580 | 174,580 |
| * Maintenance & Insurance | 605,345 | 720,210 | 2,477,240 | 2,475,251 | 261,500 | 261,500 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 96,029 | 159,421 | 125,000 | 107,507 | 147,500 | 147,500 |
| | 1,105,909 | 1,196,575 | 3,133,492 | 3,295,860 | 902,984 | 902,984 |
| TOTAL | 3,480,247 | 3,749,078 | 5,440,515 | 5,374,581 | 3,223,426 | 3,223,426 |

Electric – Power System Operations



| | FY '08-09 | Staffing Changes | Recommended FY'09-'10 |
|-----------------|-----------|------------------|-----------------------|
| Full-time | 7 | +2(-2) | 7 |
| Part-time (FTE) | -0- | -0- | -0- |

POWER SYSTEM OPERATIONS

Mission Statement

Dedicated to working together for a self reliant and sustainable Utilities Department to benefit the City of Lake Worth's diverse customer base and their needs and concerns beyond a single divisional approach.

Service Level Narrative

In the upcoming year this Division will follow its Mission Statement to improve system reliability for electric, water, sewer and lift stations by using a simple acronym: **S-E-C-E**; Safety, Equipment, Customers, Economics by accomplishing the following:

1. Monitoring and operating the City's Transmission and Distribution Systems including the 138Kv overhead tie-line with Florida Power and Light, the 26Kv Sub-Transmission System, 14 substations and the 4Kv Distribution System, in the most professional and safest manner in accordance with FERC, NERC and FRCC Standards and Guidelines.
2. Coordinate with FMPA and ARP Members to accomplish efficient dispatch of Lake Worth generating assets, based on demand and supply of power in accordance with our Local System Loads which last year we had a Peak Load of 94MWs with an all time Peak Load of 99.8MWs in 2005.
3. Work with T&D and Engineering Services Divisions on the system mapping project to ensure that the mapping system is accurate and up to date with the most current information, to provide a safe working environment.
4. Coordinate the appropriate switching and reconfiguration of systems with T&D Division and outside contractors for routine maintenance, upcoming projects and planned system upgrades.
5. Coordinate the appropriate switching and reconfiguration of systems with the Relay Division and outside contractors in

installing, testing and maintenance of the system relays as specified by Engineering Services and NERC Standards.

6. Install the latest upgrades for the Electric SCADA System to ensure we are operating in the most optimum manner.
7. Work with water, sewer and lift stations divisions by monitoring their SCADA system and dispatching their crews out to problem areas as dictated by the alarms we receive and fielding customer calls.
8. Work with the Engineering Services, Power Plant and the T&D Divisions will ensure that the City of Lake Worth is in full compliance at all times with the applicable NERC Standards and will continue to remain in compliance with the Reliability Standards as they change and progress throughout the industry.
9. Continue to Certify the System Operators to stay in Compliance with the FERC, NERC and FRCC Standards of Reliability so that the City of Lake Worth has the most qualified personnel operating the system.
10. Field customer calls for all City departments during normal, after hours, on weekends and holidays, ensuring that the customers needs are met in a timely fashion by the appropriate divisions and that the customers have the most accurate and up to date information concerning their issues.

Personnel Staffing & Benefits

The addition of a System Operator Trainee is requested in the proposed budget to ensure the availability of trained personnel and reduce overtime due to vacation and leave time.

Capital Projects

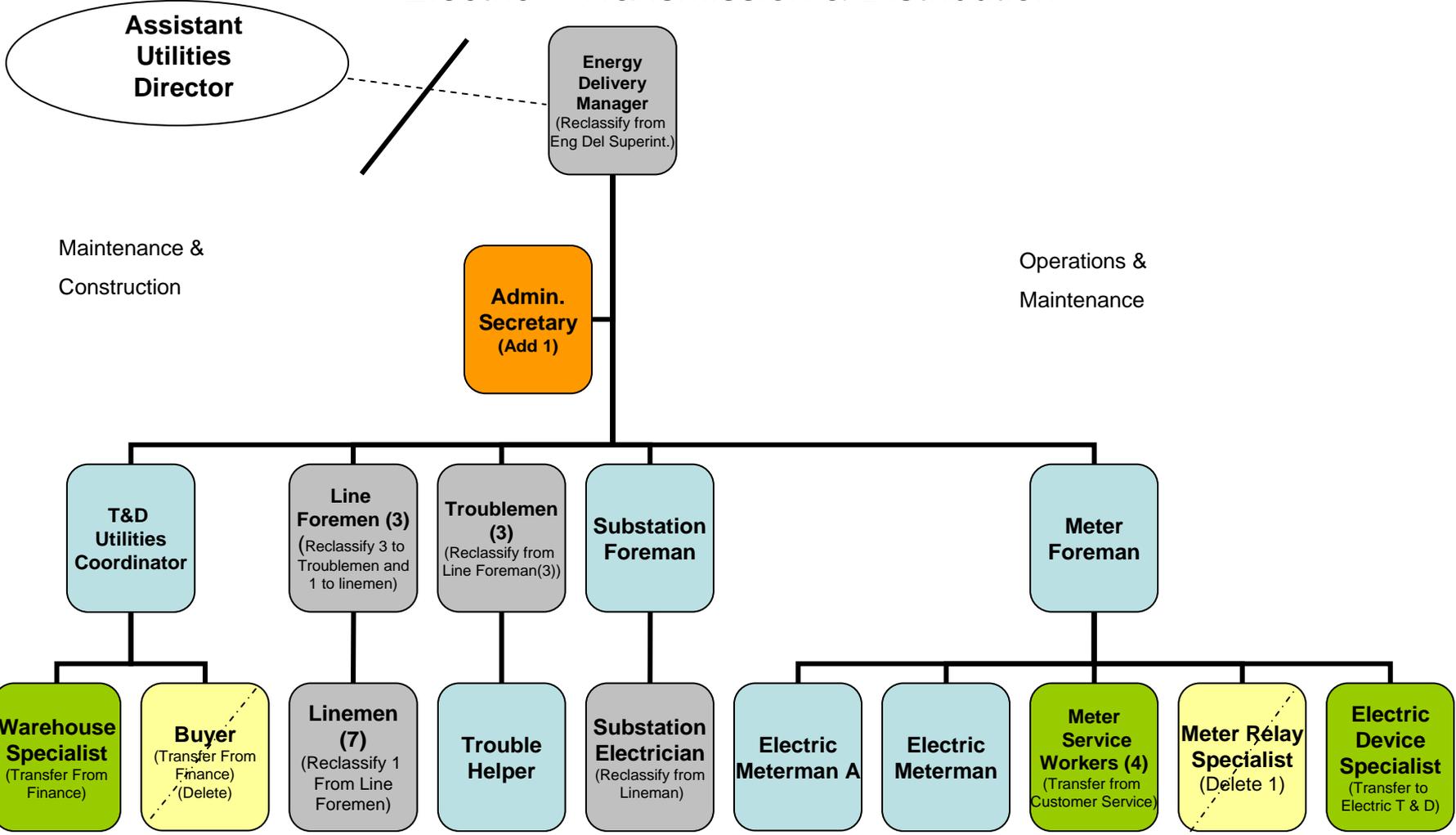
Although this Division has no fiscal Capital Projects for the upcoming year, the division is directly involved in the T&D and Engineering Services Divisions capital projects in the planning and execution stages by preparing switch orders to isolate the areas where those divisions will be working and keeping the real-time GIS

mapping system up to date to keep crews and contractors safe while preventing any negative impacts to the City of Lake Worth's customers.

Power System Operations

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 795,925 | 888,264 | 561,448 | 636,463 | 656,752 | 656,752 |
| * Benefits | 247,367 | 289,817 | 198,172 | 193,045 | 210,430 | 210,430 |
| | 1,043,292 | 1,178,081 | 759,620 | 829,508 | 867,182 | 867,182 |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 29,739,199 | 37,083,497 | 38,110,818 | 38,031,344 | 40,390,836 | 40,390,836 |
| * Travel & Training | 11,246 | 0 | 19,675 | 10,000 | 23,600 | 23,600 |
| * Freight & Utility Service | 32,439 | 34,797 | 33,617 | 30,829 | 33,950 | 33,950 |
| * Maintenance & Insurance | 350,493 | 399,852 | 34,339 | 28,000 | 79,500 | 79,500 |
| * Operating Expense | 1,565 | 11,892 | 7,861 | 4,886 | 22,000 | 22,000 |
| | 30,134,942 | 37,530,038 | 38,206,310 | 38,105,059 | 40,549,886 | 40,549,886 |
| TOTAL | 31,178,234 | 38,708,119 | 38,965,930 | 38,934,567 | 41,417,068 | 41,417,068 |

Electric – Transmission & Distribution



Maintenance & Construction

Operations & Maintenance

FY '08-09 Staffing Changes Recommended FY'09-'10

| | | | |
|-----------------|-----|---------|-----|
| Full-time | 23 | +13(-9) | 27 |
| Part-time (FTE) | -0- | -0- | -0- |

TRANSMISSION & DISTRIBUTION

Mission Statement

To provide timely, efficient, and reliable electric service to the City of Lake Worth customers.

Service Level Narrative

The Transmission and Distribution Division provides direct customer service in the field through customer requests, work requests issued from the Customer Service Office, or work orders issued from engineering.

In addition, personnel have been working to replace aging, inaccurate electric meters and remove unsightly stub poles that remain from hurricanes.

Personnel Staffing & Benefits

The T&D Division will eliminate one Relay Specialist position this year and transfer one Electric Device Specialist to the Electric Division. The addition of an Administrative Secretary will allow implementation of the HTE work order system, which will increase accountability and productivity. The Utilities Department will assume operation and management of the Warehouse; it is anticipated that this responsibility will reside in the T&D Division.

The Meter Service Workers, will transfer from the Customer Service Division to the Electric Department, T&D Division to improve safe work conditions.

Capital Projects

Transmission and Distribution personnel will focus on improving the reliability of the system by construction of projects designed by the Engineering Division. The current system configuration is cumbersome to restore after major power outages and strategic placement of breakers and switches can greatly reduce the duration of power outages.

Staff will continue to replace electric meters that are more than 20 years old.

Transmission & Distribution

| | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 1,452,666 | 1,586,605 | 1,779,492 | 1,907,862 | 1,959,680 | 1,959,680 |
| * Benefits | 709,189 | 786,026 | 586,221 | 547,007 | 865,945 | 865,945 |
| | 2,161,855 | 2,372,631 | 2,365,713 | 2,454,869 | 2,825,625 | 2,825,625 |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 3,712,901 | 4,109,313 | 628,329 | 643,329 | 870,710 | 870,710 |
| * Travel & Training | 19,869 | 5,841 | 25,000 | 25,000 | 93,750 | 93,750 |
| * Freight & Utility Service | 48,419 | 45,876 | 81,700 | 69,900 | 55,725 | 55,725 |
| * Maintenance & Insurance | 2,036,575 | 415,226 | 234,398 | 950,950 | 1,191,275 | 1,191,275 |
| * Operating Expense | 983,331 | 879,233 | 200,780 | 129,340 | 97,100 | 97,100 |
| | 6,801,095 | 5,455,489 | 1,170,207 | 1,818,519 | 2,308,560 | 2,308,560 |
| TOTAL | 8,962,950 | 7,828,120 | 3,535,920 | 4,273,388 | 5,134,185 | 5,134,185 |

Non-Departmental

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | - | - |
| * Benefits | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | - | - | - | 247,585 | 80,000 | 80,000 |
| * Travel & Training | - | - | - | - | - | - |
| * Freight & Utility Service | - | - | - | - | - | - |
| * Maintenance & Insurance | - | - | 1,913,878 | 1,913,878 | 1,127,638 | 1,127,638 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 91,681 | 52,743 | - | - | 4,370,203 | 4,370,203 |
| | 91,681 | 52,743 | 1,913,878 | 2,161,463 | 5,577,841 | 5,577,841 |
| NON-OPERATING | | | | | | |
| * Transfers | - | - | 3,991,062 | 3,991,062 | - | - |
| * Interest | 1,366,520 | 2,745,298 | 2,126,077 | 1,336,825 | 1,386,574 | 1,386,574 |
| * Depreciation Expense | 2,879,628 | 2,499,996 | 3,000,000 | 3,000,000 | 3,657,420 | 3,657,420 |
| | 4,246,148 | 5,245,294 | 9,117,139 | 8,327,887 | 5,043,994 | 5,043,994 |
| CAPITAL | - | - | 2,955,720 | - | 3,833,000 | 3,833,000 |
| PRINCIPAL | - | - | - | - | 1,137,500 | 1,137,500 |

Water Fund

Water Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|--|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Net Assets | 31,460,511 | 33,874,025 | 35,131,108 | 35,476,103 | 36,739,712 | 36,739,712 |
| Revenues | | | | | | |
| General Government | \$ 9,385,848 | \$ 9,858,880 | \$ 10,351,375 | \$ 9,947,610 | \$ 11,762,763 | 11,762,763 |
| Interest & Other Earnings | 1,299,736 | 1,118,708 | 750,000 | 917,421 | 500,000 | 500,000 |
| Spec Assess/Impact | 105,812 | 173,012 | 40,000 | 5,075 | - | - |
| Disp of Fixed Assets | 1,840 | - | - | - | - | - |
| Other Miscellaneous Rev | 326,178 | 12,991 | (16,000) | 844 | 500 | 500 |
| Total Revenues | 11,119,414 | 11,163,591 | 11,125,375 | 10,870,950 | 12,263,263 | 12,263,263 |
| Expenses | | | | | | |
| Administration | 694,079 | 923,107 | 922,597 | 923,237 | 664,501 | 664,501 |
| Pumping | 277,212 | 279,777 | 340,000 | 310,000 | 321,000 | 321,000 |
| Treatment | 2,416,952 | 2,265,897 | 3,245,293 | 3,079,625 | 4,848,534 | 4,848,534 |
| Transmission & Distrib. | 1,512,681 | 1,355,105 | 1,379,291 | 1,362,024 | 1,723,200 | 1,723,200 |
| Customer Service | 425,857 | 434,086 | 526,446 | 512,678 | 397,266 | 397,266 |
| Non-Departmental Other | - | - | 507,294 | 532,255 | 1,564,964 | 1,564,964 |
| Sub-Total Operating Expenses | 5,326,781 | 5,257,972 | 6,920,921 | 6,719,819 | 9,519,465 | 9,519,465 |
| Net Revenues Over (Under) Expenses | 5,792,633 | 5,905,619 | 4,204,454 | 4,151,131 | 2,743,798 | 2,743,798 |
| Other Financing Revenues (Expenses): | | | | | | |
| Transfers In | - | - | 339,031 | - | 100,000 | 100,000 |
| Transfers Out | (1,082,982) | (1,103,191) | (1,122,338) | (654,697) | - | - |
| Debt Payments- Interest | (1,366,520) | (2,745,341) | (2,126,152) | (1,282,825) | (1,386,190) | (1,386,190) |
| Depreciation | (929,617) | (800,004) | (950,000) | (950,000) | (1,051,508) | (1,051,508) |
| Total Other Financing Revenues (Expenses) | (3,379,119) | (4,648,536) | (3,859,459) | (2,887,522) | (2,337,698) | (2,337,698) |
| Net Income (Loss) | \$ 2,413,514 | \$ 1,257,083 | \$ 344,995 | \$ 1,263,609 | \$ 406,100 | \$ 406,100 |
| Ending Net Assets | 33,874,025 | 35,131,108 | 35,476,103 | 36,739,712 | 37,145,812 | 37,145,812 |
| Debt Payments- Principal | - | - | - | - | (1,137,500) | (1,137,500) |
| Capital Outlay | - | - | (339,031) | - | (15,454,800) | (15,454,800) |

**Capital Improvement Program
FY 2010-2014**

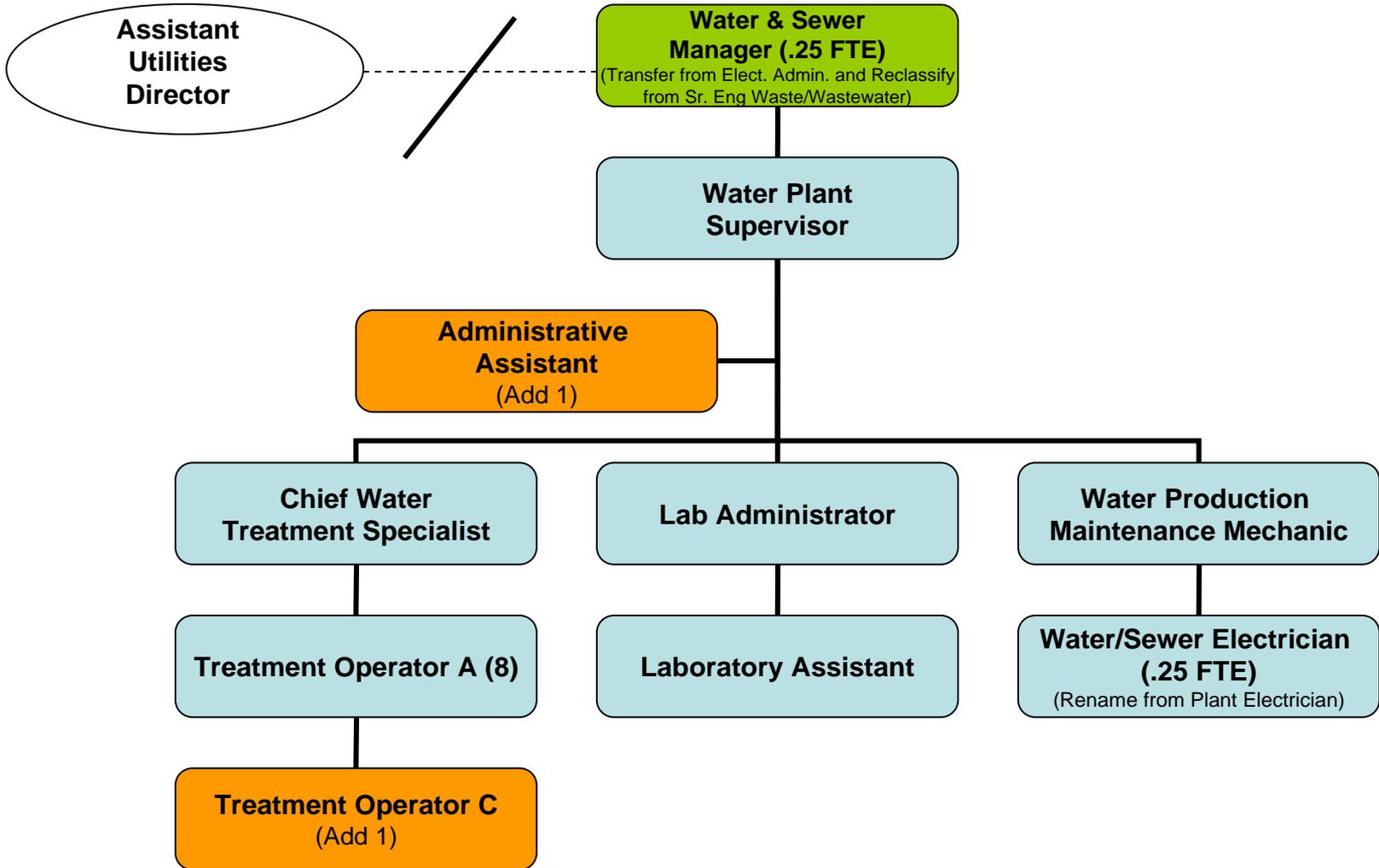
Water Fund

| | <u>Fiscal Year 2009-2010</u> | <u>Fiscal Year 2010-2011</u> | <u>Fiscal Year 2011-2012</u> | <u>Fiscal Year 2012-2013</u> | <u>Fiscal Year 2013-2014</u> | <u>Project Total</u> |
|---|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|--------------------------|
| Water Production | | | | | | |
| Water System Building (Potable Water Portion) | 728,000 | - | - | - | - | 728,000 |
| RO PLANT | 12,650,000 | 7,590,000 | - | - | - | 20,240,000 |
| Well #16 Construction | - | 572,000 | - | - | - | 572,000 |
| Electrical Improvements - Wells #1,2,4 | 624,000 | - | - | - | - | 624,000 |
| Telemetry System Expansion | - | 52,000 | - | - | - | 52,000 |
| Lime Air Scrubber Replacement | - | 208,000 | - | - | - | 208,000 |
| Lime Slaker Tank Replacement | 20,000 | - | - | - | - | 20,000 |
| Replacement | 790,400 | - | - | - | - | 790,400 |
| WTP Security Camera Project | 160,000 | - | - | - | - | 160,000 |
| replacement | - | 390,000 | - | - | - | 390,000 |
| Water Main Improvements | - | 270,400 | 281,216 | 292,465 | - | 844,081 |
| Portable Generators | 62,400 | - | - | - | - | 62,400 |
| Boynton Interconnect | - | - | - | 260,000 | - | 260,000 |
| Street | 130,000 | - | - | - | - | 130,000 |
| 15th Ave N WM Replacement A St to D St | 130,000 | - | - | - | - | 130,000 |
| 16th Ave N WM Replacement A St to D St | 130,000 | - | - | - | - | 130,000 |
| 18th Ave N WM Replacement A St to D St | 130,000 | - | - | - | - | 130,000 |
| Filter Pipe Gallery Valve Replacement | - | - | 270,000 | - | - | 270,000 |
| Backwash Venturi Replacement | - | - | 45,000 | - | - | 45,000 |
| Elevator Refurbishment | - | - | 110,000 | - | - | 110,000 |
| Raw Water Main Relocation and Metering | - | - | 430,000 | - | - | 430,000 |
| Refurbish Existing Control Room | - | - | 80,000 | - | - | 80,000 |
| Total Water Distribution | 15,554,800 | 9,082,400 | 1,216,216 | 552,465 | - | 26,405,881 |
| Funding Source | | | | | | |
| Net Assets | 2,804,800 | 1,492,400 | 1,216,216 | 552,465 | - | 6,065,881 |
| Debt | 8,378,825 | 7,590,000 | - | - | - | 15,968,825 |
| Available bond proceeds | 4,271,175 | - | - | - | - | 4,271,175 |
| Grant | 100,000 | - | - | - | - | 100,000 |
| Total Funding Sources | 15,554,800 | 9,082,400 | 1,216,216 | 552,465 | - | 26,405,881 |

WATER FUND

| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|--|------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| General Government | | | | | | | |
| 402-0000-343.30-10 | Metered | 8,757,510 | 9,197,918 | 9,901,375 | 9,700,000 | 11,762,763 | 11,762,763 |
| 402-0000-343.30-25 | Discount | - | - | - | (2,390) | - | - |
| 402-0000-343.30-50 | Service Charge | 628,338 | 660,962 | 450,000 | 250,000 | - | - |
| Total General Government | | 9,385,848 | 9,858,880 | 10,351,375 | 9,947,610 | 11,762,763 | 11,762,763 |
| Interest and Other Earnings | | | | | | | |
| 402-0000-361.10-10 | Investments | 1,243,359 | 1,118,708 | 750,000 | 900,000 | 500,000 | 500,000 |
| 402-0000-361.10-20 | Tax Collections | - | - | - | 78 | - | - |
| 402-0000-361.10-50 | Miscellaneous | - | - | - | 17,343 | - | - |
| 402-0000-361.30-00 | Unrealized Gain/(Loss) | 56,377 | - | - | - | - | - |
| Total Interest and Other Earnings | | 1,299,736 | 1,118,708 | 750,000 | 917,421 | 500,000 | 500,000 |
| Special Assessment/Impact Fees | | | | | | | |
| 402-0000-363.23-00 | Impact Fees | 105,812 | 173,012 | 40,000 | 5,075 | - | - |
| Total Spec aSessment/Impact Fees | | 105,812 | 173,012 | 40,000 | 5,075 | - | - |
| Disp of Fixed Assets | | | | | | | |
| 402-0000-364.00-00 | Disp of Fixed Assets | 1,840 | - | - | - | - | - |
| Total Disp of Fixed Assets | | 1,840 | - | - | - | - | - |
| Other Miscellaneous Revenue | | | | | | | |
| 402-0000-369.90-90 | Other | 326,718 | 12,991 | (16,000) | 844 | 500 | 500 |
| Total Other Miscellaneous Revenue | | 326,718 | 12,991 | (16,000) | 844 | 500 | 500 |
| Total Water Fund | | 11,119,954 | 11,163,591 | 11,125,375 | 10,870,950 | 12,263,263 | 12,263,263 |
| Transfers In | | | | | | | |
| 402-0000-381.99-20 | Water Fund | - | - | 339,031 | - | 100,000 | 100,000 |
| Total Transfer In | | - | - | 339,031 | - | 100,000 | 100,000 |

Water – Treatment Plant



| | FY '08-09 | Staffing Changes | Recommended FY'09-'10 |
|-----------------|-----------|------------------|-----------------------|
| Full-Time | 13.25 | +2.25 | 15.50 |
| Part-Time (FTE) | -0- | -0- | -0- |

WATER PRODUCTION

Mission Statement

To serve and protect the public health and welfare by providing safe and reliable potable water supply to the public, while meeting all State and Federal guidelines, producing high quality water in an efficient manner today and into the future.

Service Level Narrative

Water Production's budget is one of two divisions that make up the 402 Fund. Along with Water Distribution, these funds will be utilizing predicted revenues and a portion of reserved capital to fund this year's budget.

The Lake Worth Water Plant is Operational 24 hours per day, seven days a week and currently employs 13 personnel. The operation includes a state certified laboratory that runs over 100 bacteriological samples on both raw and finished water.

The City currently maintains a Surficial Aquifer wellfield to supply raw water to the lime softening WTP. The wellfield consists of 15 wells ranging in age from 2 to 51 years, with the majority of the wells located east of I-95. These eastern wells have restricted withdrawal limits placed on them by the South Florida Water Management District (SFWMD). The City's lime softening Water Treatment Plant provides lime softening, filtration, chemical addition, and disinfection processes to produce potable water. The City's water storage facilities include three above ground storage tanks, two clearwells and two elevated storage tanks for a total storage of 5.9 million gallons to meet peak hourly and fire flow demands, and to provide adequate contact time for disinfection prior to distribution.

The SFWMD mandatory water restrictions are still at Level III Modified and are not expected to be lifted. In addition, surficial aquifer well withdrawal limit of 5.28 MGD per Average Monthly has been imposed until the City of Lake Worth obtains an alternate water supply.

The alternate water supply will be obtained by construction of a Reverse Osmosis (RO) Water Treatment Plant. The new plant is construction will break ground in later 2009 and will take approximately 2 years to build. The plant will utilize water from the three Floridan wells currently owned by the City.

Personnel Staffing & Benefits

The Water Treatment plant currently employs 13 full time personnel and shares one full time electrician with the Distribution and Collection departments. An additional operator is requested in the FY 2010 budget request to prepare for pending retirement of staff. The addition of an administrative assistant will allow for the implementation of the HTE work order system.

Capital Projects

During the FY 2010 budget year, the Lake Worth Water Treatment Plant staff will focus on the development and construction of the Reverse Osmosis Water Treatment Plant. The operators will start up the pilot plant, develop rotating schedules to maximize training opportunities, and work closely with the consulting engineers to develop a working knowledge of the new plant process equipment.

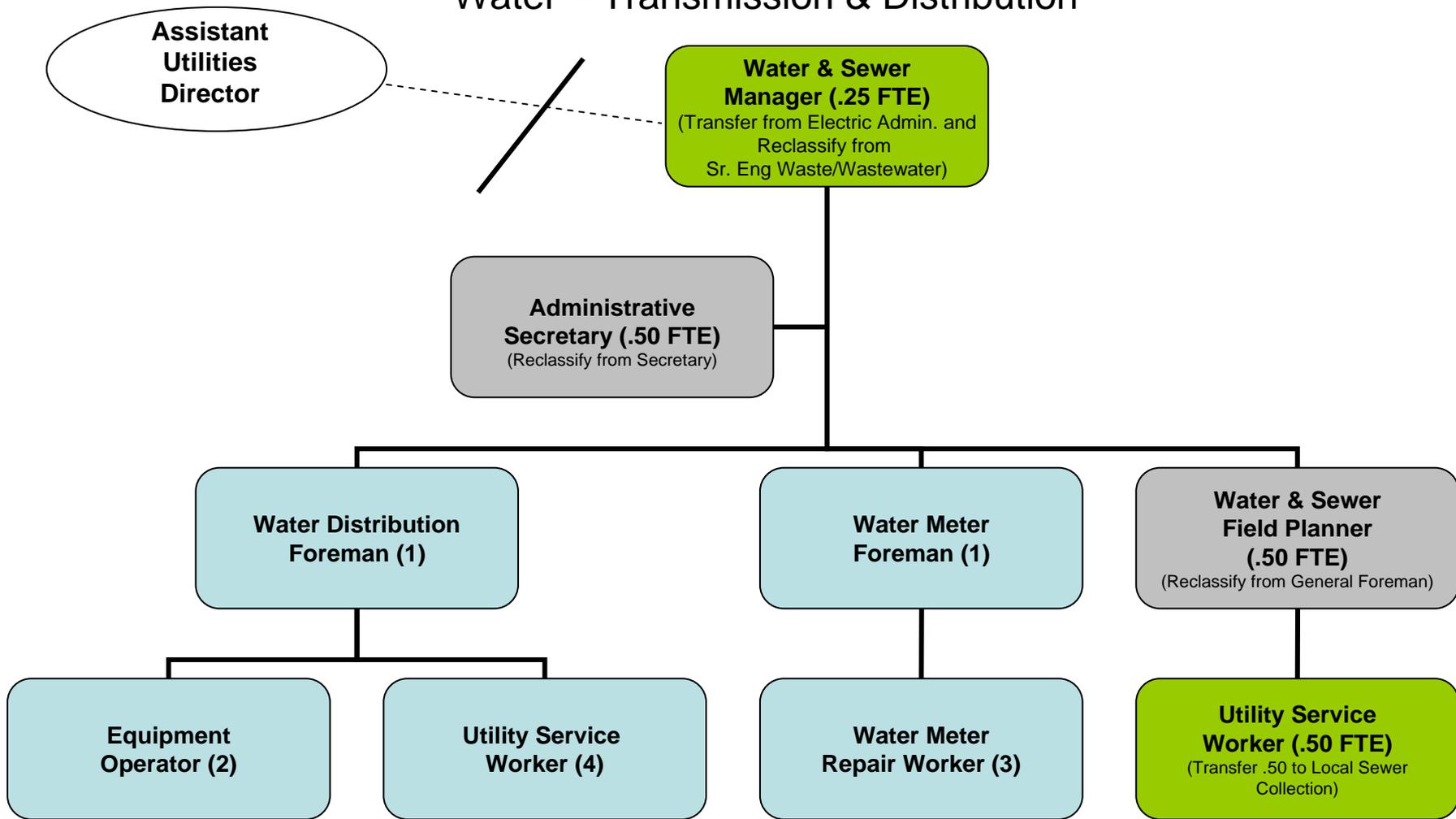
WTP staff will work with the City's Water/Sewer Manager to facilitate re-drilling of well 15, per the SFWMD. In addition, plans for the development of a new well 16 will get underway. Results from the Safe Yield Study completed in FY 2009 will be used to site this new well.

The Safe Yield Study results will also be used in preparation for the submittal of the Consumptive Use Permit, which is due in early 2011.

Treatment

| | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 988,513 | 1,040,479 | 1,039,783 | 974,147 | 1,088,362 | 1,088,362 |
| * Benefits | 341,965 | 349,948 | 398,645 | 364,433 | 490,731 | 490,731 |
| | 1,330,478 | 1,390,427 | 1,438,428 | 1,338,580 | 1,579,093 | 1,579,093 |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 287,978 | 171,618 | 314,795 | 333,295 | 392,191 | 392,191 |
| * Travel & Training | 6,677 | 2,618 | 7,500 | 5,000 | 2,500 | 2,500 |
| * Freight & Utility Service | 241,806 | 221,845 | 773,000 | 750,500 | 2,065,500 | 2,065,500 |
| * Insurance & Maintenance | 58,366 | 57,127 | 69,525 | 46,000 | 143,000 | 143,000 |
| * Promotional Activity | - | 202 | 1,000 | 1,000 | 10,000 | 10,000 |
| * Operating Expense | 491,647 | 422,060 | 641,045 | 605,250 | 631,250 | 631,250 |
| | 1,086,474 | 875,470 | 1,806,865 | 1,741,045 | 3,244,441 | 3,244,441 |
| TOTAL | 2,416,952 | 2,265,897 | 3,245,293 | 3,079,625 | 4,823,534 | 4,823,534 |
| CAPITAL | - | - | - | - | 25,000 | 25,000 |

Water – Transmission & Distribution



| | FY '08-09 | Staffing Changes | Recommended FY'09-'10 |
|-----------------|-----------|------------------|-----------------------|
| Full-Time | 13 | +1.50(-1.75) | 12.75 |
| Part-Time (FTE) | -0- | -0- | -0- |

Transmission & Distribution

| | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 629,705 | 656,717 | 768,587 | 702,895 | 733,817 | 733,817 |
| * Benefits | 244,104 | 279,671 | 325,400 | 204,570 | 350,291 | 350,291 |
| | 873,809 | 936,388 | 1,093,987 | 907,465 | 1,084,108 | 1,084,108 |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 12,270 | 18,441 | 25,659 | 23,659 | 47,517 | 47,517 |
| * Travel & Training | 265 | 60 | 1,000 | - | - | - |
| * Freight & Utility Service | 34,827 | 28,668 | 53,200 | 33,500 | 42,000 | 42,000 |
| * Insurance & Maintenance | 550,170 | 242,993 | 145,920 | 345,800 | 493,300 | 493,300 |
| * Promotional Activity | | | | | | |
| * Operating Expense | 138,401 | 128,555 | 59,525 | 51,600 | 56,275 | 56,275 |
| | 735,933 | 418,717 | 285,304 | 454,559 | 639,092 | 639,092 |
| TOTAL | 1,609,742 | 1,355,105 | 1,379,291 | 1,362,024 | 1,723,200 | 1,723,200 |

WATER DISTRIBUTION

Mission Statement

To ensure the distribution of potable drinking water to our customers, with consistent quality and minimal interruption, by providing maintenance, construction and emergency repairs to these potable water piping systems throughout the City.

Service Level Narrative

Water Distribution's budget is one of two divisions that make up the 402 Fund. Along with Water Production, these funds will be utilizing predicted revenues and a portion of reserved capital to fund this year's budget

Water Distribution maintains the water distribution system to ensure that **potable water and fire fighting protection are** delivered to the customers in a safe and uninterrupted manner. This is done by performing preventative maintenance, construction of new infrastructure and emergency repairs to the water distribution lines throughout the City 24-hours a day to maintain the best possible service to all customers. During the past year the water distribution division performed their daily maintenance of monitoring and repairing leaks in the system, flushing mains, installing new service connection, and replacement of fire hydrants. Along with this daily maintenance, water distribution staff also assisted with the 10th Avenue water main replacement, installing additional isolation valves on the side streets, and on Latona Avenue, replacing services prior to the repaving project. They also replaced 2-inch water mains with 8-inch along 17th and 18th Avenues between D Street and the train tracks. This work also included the installation of fire hydrants for improved fire safety. Water Distribution has also been implementing a meter replacement program to ensure accurate monitoring of water consumption for both revenue collection and conservation monitoring.

Personnel Staffing & Benefits

Staffing changes include a reclassification of the General Foreman to a Water / Sewer Field Planner. This new initiative will facilitate internal project development and oversight as well as coordination with contractors. The existing Foremen will provide direct communication of field activities to the Water / Sewer Manager, eliminating a middle-man and streamlining communication.

Capital Projects

The focus of Water Distribution during the FY 2010 budget year will be the replacement of water mains in five locations, 2nd Avenue North, 14th Avenue, 15th Avenue, 16th Avenue, and 18th Avenue. All of the projects with the exception of 2nd Avenue will be constructed with City of Lake Worth staff.

The Water distribution staff is currently housed in temporary trailers at the Utility Complex. It is intended to relocate staff to a permanent location. Funds have been requested to either construct a facility or coordinate a move to an existing building, the determination of which will be made based on cost.

Administration

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | - | - |
| * Benefits | - | - | - | - | - | - |
| <hr/> | | | | | | |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 694,079 | 923,107 | 922,597 | 923,237 | 664,501 | 664,501 |
| * Travel & Training | - | - | - | - | - | - |
| * Freight & Utility Service | - | - | - | - | - | - |
| * Insurance & Maintenance | - | - | - | - | - | - |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | - | - | - | - | - | - |
| | 694,079 | 923,107 | 922,597 | 923,237 | 664,501 | 664,501 |
| <hr/> | | | | | | |
| TOTAL | 694,079 | 923,107 | 922,597 | 923,237 | 664,501 | 664,501 |

Pumping

| | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | | | | | | |
| * Benefits | | | | | | |
| | - | - | - | - | - | - |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | | | | | | |
| * Travel & Training | | | | | | |
| * Freight & Utility Service | 192,474 | 165,359 | 200,000 | 170,000 | 180,000 | 180,000 |
| * Insurance & Maintenance | 84,738 | 114,418 | 140,000 | 140,000 | 141,000 | 141,000 |
| * Promotional Activity | | | | | | |
| * Operating Expense | | | | | | |
| | 277,212 | 279,777 | 340,000 | 310,000 | 321,000 | 321,000 |
| TOTAL | 277,212 | 279,777 | 340,000 | 310,000 | 321,000 | 321,000 |

Customer Service

| | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | - | - |
| * Benefits | - | - | - | - | - | - |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 320,400 | 421,175 | 446,446 | 446,446 | 397,266 | 397,266 |
| * Travel & Training | - | - | - | - | - | - |
| * Freight & Utility Service | - | - | - | - | - | - |
| * Insurance & Maintenance | - | - | - | - | - | - |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 105,457 | 12,911 | 80,000 | 66,232 | - | - |
| | 425,857 | 434,086 | 526,446 | 512,678 | 397,266 | 397,266 |
| TOTAL | 425,857 | 434,086 | 526,446 | 512,678 | 397,266 | 397,266 |

Non-Departmental

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | - | - |
| * Benefits | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | - | - | - | - | 40,000 | 40,000 |
| * Travel & Training | - | - | - | - | - | - |
| * Freight & Utility Service | - | - | - | - | - | - |
| * Insurance & Maintenance | - | - | 507,294 | 507,294 | 290,392 | 290,392 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | - | - | - | 24,961 | 1,234,572 | 1,234,572 |
| | - | - | 507,294 | 532,255 | 1,564,964 | 1,564,964 |
| NON-OPERATING | | | | | | |
| * Transfers | 1,082,982 | 1,103,191 | 1,122,338 | 654,697 | | |
| * Interest | 1,366,520 | 2,745,341 | 2,126,152 | 1,282,825 | 1,386,190 | 1,386,190 |
| * Depreciation Expense | 929,617 | 800,004 | 950,000 | 950,000 | 1,051,508 | 1,051,508 |
| * Contingency | | | | | | |
| | 3,379,119 | 4,648,536 | 4,198,490 | 2,887,522 | 2,437,698 | 2,437,698 |
| CAPITAL | - | - | 339,031 | - | 15,454,800 | 15,454,800 |
| PRINCIPAL | - | - | - | - | 1,137,500 | 1,137,500 |

Local Sewer Fund

Local Sewer Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|--|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Net Assets | 8,173,531 | 8,306,961 | 8,870,127 | 8,870,127 | 9,179,626 | 9,179,626 |
| Revenues | | | | | | |
| Physical Environment | \$ 5,330,741 | \$ 5,272,291 | \$ 5,582,000 | \$ 5,415,480 | \$ 5,024,011 | \$ 5,024,011 |
| Interest & Other Earnings | 329,477 | 234,415 | 250,000 | 161,807 | 100,000 | 100,000 |
| Spec Assess/Impact | 109,956 | 183,099 | 50,000 | 5,359 | - | - |
| Disp of Fixed Assets | 2,120 | 10,517 | - | - | - | - |
| Other Miscellaneous Rev | 1,379 | - | - | - | - | - |
| Total Revenues | 5,773,673 | 5,700,322 | 5,882,000 | 5,582,646 | 5,124,011 | 5,124,011 |
| Expenses | | | | | | |
| Administration | 402,015 | 501,945 | 526,945 | 532,145 | 955,133 | 955,133 |
| Pumping | 362,748 | 384,219 | 404,488 | 374,853 | 550,549 | 521,241 |
| Sewer Collection | 966,194 | 847,989 | 970,685 | 933,605 | 1,276,150 | 1,276,150 |
| Sewer Treatment & Disp. | 2,319,354 | 1,940,147 | 2,254,061 | 2,254,061 | 3,013,999 | 3,013,999 |
| Customer Accounts | 355,540 | 391,711 | 406,484 | 436,672 | 147,623 | 147,623 |
| Non-Departmental Other | 18,700 | 123,550 | 198,894 | 198,894 | 170,355 | 170,355 |
| Sub-Total Operating Expenses | 4,424,551 | 4,189,561 | 4,761,557 | 4,730,230 | 6,113,809 | 6,084,501 |
| Net Revenues Over (Under) Expenses | 1,349,122 | 1,510,761 | 1,120,443 | 852,416 | (989,798) | (960,490) |
| Other Financing Revenues (Expenses): | | | | | | |
| Transfers In | - | - | 465,000 | - | - | 435,000 |
| Transfers Out | (566,205) | (407,403) | (288,777) | - | - | - |
| Debt Payments- Interest | (279,837) | (190,188) | (216,170) | (167,917) | (180,000) | (180,000) |
| Depreciation | (369,650) | (350,004) | (375,000) | (375,000) | (520,226) | (520,226) |
| Total Other Financing Revenues (Expenses) | (1,215,692) | (947,595) | (414,947) | (542,917) | (700,226) | (265,226) |
| Net Income (Loss) | \$ 133,430 | \$ 563,166 | \$ 705,496 | \$ 309,499 | \$ (1,690,024) | \$ (1,225,716) |
| Ending Net Assets | 8,306,961 | 8,870,127 | 9,575,623 | 9,179,626 | 7,489,602 | 7,489,602 |
| Debt Payments- Principal | - | - | - | - | (255,000) | (255,000) |
| Capital Outlay | - | - | - | - | (2,024,000) | (2,024,000) |

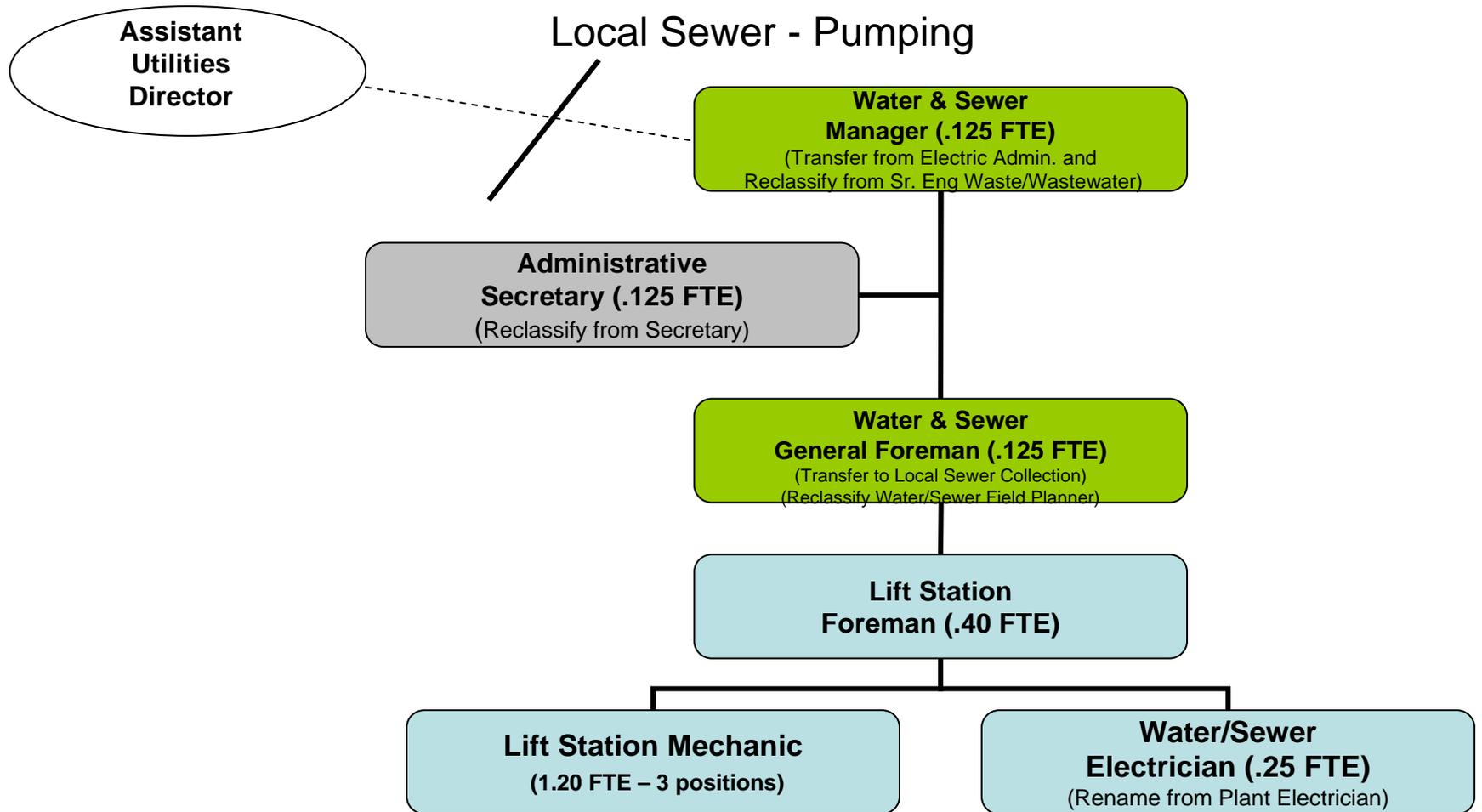
**Capital Improvement Program
FY 2010-2014**

Local Sewer Fund

| | <u>Fiscal Year</u> <u>2009-2010</u> | <u>Fiscal Year</u> <u>2010-2011</u> | <u>Fiscal Year</u> <u>2011-2012</u> | <u>Fiscal Year</u> <u>2012-2013</u> | <u>Fiscal Year</u> <u>2013-2014</u> | <u>Project</u> <u>Total</u> |
|---|--|--|--|--|--|--------------------------------|
| Project Description | | | | | | |
| Sewer Interceptor Mains 15th Ave South | 400,000 | 300,000 | - | - | - | 700,000 |
| 2nd Ave South Between A St to Golf View | 350,000 | 350,000 | - | - | - | 700,000 |
| 11th Ave North Between B St to Golf View | 208,000 | - | - | - | - | 208,000 |
| Manhole Rehabilitation Project | 150,000 | 150,000 | 150,000 | 150,000 | - | 600,000 |
| Water System Building (Local Sewer Portion) | 416,000 | - | - | - | - | 416,000 |
| Lift Station #10 Total Rebuild | 312,000 | - | - | - | - | 312,000 |
| Lift Station #8 Pumps and Re-piping | 75,000 | - | - | - | - | 75,000 |
| Lift Station #3 Replacement | 20,000 | 200,000 | - | - | - | 220,000 |
| Backhoe | - | - | - | 65,000 | - | 65,000 |
| Portable Generators | 62,000 | - | - | - | - | 62,000 |
| Crane Truck (4x4 Pickup) | - | 46,000 | - | - | - | 46,000 |
| SCADA Upgrades for Lift Stations | - | 50,000 | 50,000 | - | - | 100,000 |
| Sewer Main Replacement, Auburn and Harvard | 31,000 | - | 229,000 | - | - | 260,000 |
| Total Local Sewer | <u>2,024,000</u> | <u>1,096,000</u> | <u>429,000</u> | <u>215,000</u> | <u>-</u> | <u>3,764,000</u> |
| Funding Source | | | | | | |
| Net Assets | 2,024,000 | 1,096,000 | 429,000 | 215,000 | - | 3,764,000 |
| Debt | - | - | - | - | - | - |
| Other | - | - | - | - | - | - |
| Total Funding Sources | <u>2,024,000</u> | <u>1,096,000</u> | <u>429,000</u> | <u>215,000</u> | <u>-</u> | <u>3,764,000</u> |

LOCAL SEWER FUND

| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|--|-------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| Physical Environment | | | | | | | |
| 403-0000-343.50-10 | Measured Revenue | 5,245,587 | 5,196,147 | 5,487,000 | 5,400,000 | 4,571,011 | 4,571,011 |
| 403-0000-343.50-20 | Public Authority | 73,706 | 58,588 | 80,000 | 10,036 | - | - |
| 403-0000-343.50-30 | Public Authority Contra | - | - | - | - | 453,000 | 453,000 |
| 403-0000-343.50-50 | PB Wastewater Auth | 11,448 | 17,556 | 15,000 | 5,444 | - | - |
| Total Physical Environment | | 5,330,741 | 5,272,291 | 5,582,000 | 5,415,480 | 5,024,011 | 5,024,011 |
| Interest and Other Earnings | | | | | | | |
| 403-0000-361.10-10 | Investments | 234,425 | 234,415 | 250,000 | 160,000 | 100,000 | 100,000 |
| 403-0000-361.10-50 | Miscellaneous | - | - | - | 1,807 | - | - |
| 403-0000-361.30-00 | Unrealized Gain/(Loss) | 95,052 | - | - | - | - | - |
| Total Interest and Other Earnings | | 329,477 | 234,415 | 250,000 | 161,807 | 100,000 | 100,000 |
| Special Assessment/Impact Fees | | | | | | | |
| 403-0000-363.23-00 | Impact Fees | 109,956 | 183,099 | 50,000 | 5,359 | - | - |
| Total Spec aSsessment/Impact Fees | | 109,956 | 183,099 | 50,000 | 5,359 | - | - |
| Disp of Fixed Assets | | | | | | | |
| 403-0000-364.00-00 | Disp of Fixed Assets | 2,120 | 10,517 | - | - | - | - |
| Total Disp of Fixed Assets | | 2,120 | 10,517 | - | - | - | - |
| Other Miscellaneous Revenue | | | | | | | |
| 403-0000-369.90-60 | FDOT-Reimbursement | 1,379 | - | - | - | - | - |
| Total Other Miscellaneous Revenue | | 1,379 | - | - | - | - | - |
| Total Local Sewer Fund | | 5,773,673 | 5,700,322 | 5,882,000 | 5,582,646 | 5,124,011 | 5,124,011 |
| Transfers In | | | | | | | |
| 403-0000-381.40-05 | Regional Sewer | - | - | 465,000 | - | - | 435,000 |
| Total Transfers In | | - | - | 465,000 | - | - | 435,000 |



FY '08-09 Staffing Recommended
 Changes FY'09-'10

| | FY '08-09 | Staffing Changes | Recommended FY'09-'10 |
|-----------------|-----------|------------------|-----------------------|
| Full-Time | 2.10 | +0.575(-.575) | 2.10 |
| Part-Time (FTE) | -0- | -0- | -0- |

LOCAL SEWER PUMPING

Mission Statement

To ensure the environmentally safe collection and transfer of sanitary sewerage from our customers, with consistent quality and minimal interruption, by providing maintenance, construction and emergency repairs to these sewer collection and transfer systems throughout the City.

Service Level Narrative

This division is responsible for servicing the City's sewer lift stations within the local sanitary sewer system. This includes the maintenance, repair, replacement and installation of pumps, valves and other appurtenances at the stations. Personnel also check the system on a routine basis to monitor flows, and detect potential problems to ensure consumer health and safety. The City's system consists of 28 lift stations located throughout our service area.

Personnel Staffing & Benefits

Staffing changes include a reclassification of the General Foreman to a Water / Sewer Field Planner. This new initiative will facilitate internal project development and oversight as well as coordination with contractors. The existing Foremen will provide direct communication of field activities to the Water / Sewer Manager, eliminating a middle-man and streamlining communication.

Personnel are shared with the Regional Sewer Pumping operation, and are comprised of a foreman, three lift station mechanics and an electrician who is also shared with the WTP.

Capital Improvement Projects

The focus of the Local Sewer Pumping staff will be the replacement of one lift station, the re-build of two lift stations, and new pumps and piping in one lift station.

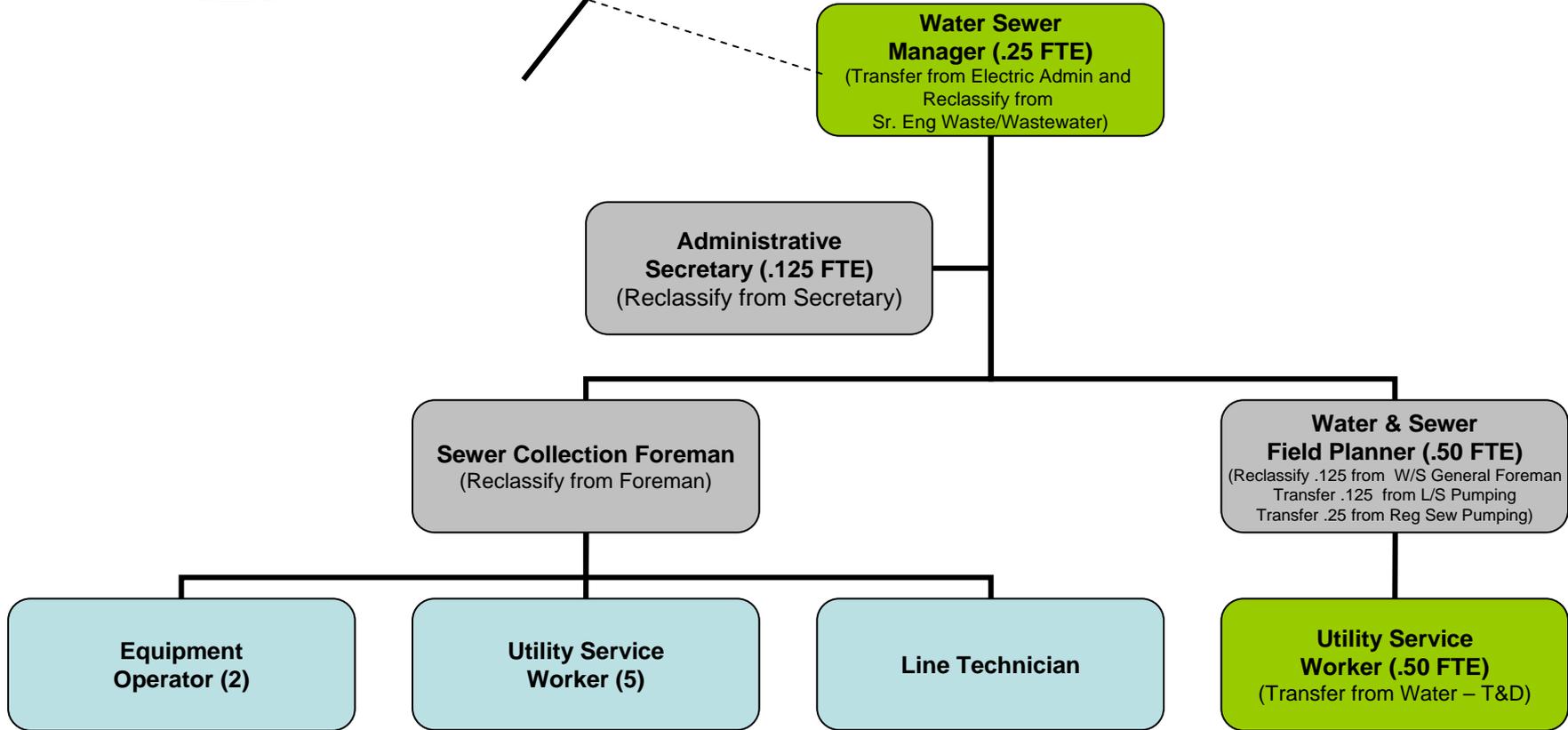
The Local Sewer Pumping staff is currently housed in temporary trailers at the Utility Complex. It is intended to relocate staff to a permanent location. Funds have been requested to either construct a facility or coordinate a move to an existing building, the determination of which will be made based on cost.

Pumping

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 94,634 | 116,899 | 139,918 | 150,867 | 208,961 | 179,653 |
| * Benefits | 42,535 | 52,425 | 68,154 | 77,780 | 92,755 | 92,755 |
| | <u>137,169</u> | <u>169,324</u> | <u>208,072</u> | <u>228,647</u> | <u>301,716</u> | <u>272,408</u> |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 16,245 | 13,654 | 19,356 | 19,356 | 18,433 | 18,433 |
| * Travel & Training | 188 | 25 | 1,000 | 1,000 | 2,500 | 2,500 |
| * Freight & Utility Service | 32,240 | 34,013 | 67,000 | 40,000 | 77,800 | 77,800 |
| * Insurance & Maintenance | 91,120 | 66,410 | 77,360 | 66,850 | 82,300 | 82,300 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 85,786 | 100,793 | 31,700 | 19,000 | 67,800 | 67,800 |
| | <u>225,579</u> | <u>214,895</u> | <u>196,416</u> | <u>146,206</u> | <u>248,833</u> | <u>248,833</u> |
| TOTAL | <u>362,748</u> | <u>384,219</u> | <u>404,488</u> | <u>374,853</u> | <u>550,549</u> | <u>521,241</u> |

Local Sewer - Collection

Assistant
Utilities
Director



| | FY '08-09 | Staffing Changes | Recommended FY'09-'10 |
|-----------------|-----------|---------------------|--------------------------|
| Full-Time | 9.25 | +2.625(-1.50) | 10.375 |
| Part-Time (FTE) | -0- | -0- | -0- |

LOCAL SEWER COLLECTION

Mission Statement

To ensure the environmentally safe collection and transfer of sanitary sewerage from our customers, with consistent quality and minimal interruption, by providing maintenance, construction and emergency repairs to these sewer collection and transfer systems throughout the City.

Service Level Narrative

This division maintains the gravity sanitary sewer system piping, consisting of approximately 100 miles of collector lines, main collector and interceptor piping. Supported functions include maintenance of root control, repair/replacement of piping, televising and grouting of sewer lines.

Staff is performing system repairs to minimize inflow and infiltration (I&I). I&I consumes sewer capacity needed to serve our customers, and increased costs in conveying of sewage to the treatment plant and the treatment itself which is an un-needed cost to the City. I&I can also result in overflows, risks to health, damage to the environment.

Personnel Staffing & Benefits

Staffing changes include a reclassification of the General Foreman to a Water / Sewer Field Planner. This new initiative will facilitate internal project development and oversight as well as coordination with contractors. The existing Foremen will provide direct communication of field activities to the Water / Sewer Manager, eliminating a middle-man and streamlining communication.

Collection piping maintenance is provided by the Collections crew which consists of a foreman, two equipment operators, five utility services workers and a line technician.

Capital Improvement Projects

The focus of the Local Sewer Collection staff will be the replacement of sewer lines in four locations, 15th Avenue, 2nd Avenue, 11th Avenue, and Auburn. In addition, the Manhole rehabilitation project will continue in its second year. Manholes are designed as an access point for our wastewater mains and can also be a source of I&I. Rehabilitation of sanitary sewer manholes reduces infiltration and restores structural integrity.

The Sewer Collection staff is currently housed in temporary trailers at the Utility Complex. It is intended to relocate staff to a permanent location. Funds have been requested to either construct a facility or coordinate a move to an existing building, the determination of which will be made based on cost.

Sewer Collection

| | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 351,387 | 440,729 | 478,973 | 431,923 | 576,286 | 576,286 |
| * Benefits | 178,639 | 227,461 | 222,192 | 199,776 | 285,783 | 285,783 |
| | 530,026 | 668,190 | 701,165 | 631,699 | 862,069 | 862,069 |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 44,063 | 41,424 | 22,855 | 22,855 | 62,041 | 62,041 |
| * Travel & Training | 180 | 570 | 1,675 | - | 5,500 | 5,500 |
| * Freight & Utility Service | 1,477 | 2,650 | 5,525 | 3,125 | 6,950 | 6,950 |
| * Insurance & Maintenance | 149,465 | 62,100 | 143,215 | 116,215 | 240,550 | 240,550 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 240,983 | 73,055 | 96,250 | 159,711 | 99,040 | 99,040 |
| | 436,168 | 179,799 | 269,520 | 301,906 | 414,081 | 414,081 |
| TOTAL | 966,194 | 847,989 | 970,685 | 933,605 | 1,276,150 | 1,276,150 |

Administration

| | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | - | - |
| * Benefits | - | - | - | - | - | - |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 402,015 | 501,945 | 526,945 | 532,145 | 955,133 | 955,133 |
| * Travel & Training | - | - | - | - | - | - |
| * Freight & Utility Service | - | - | - | - | - | - |
| * Insurance & Maintenance | - | - | - | - | - | - |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | - | - | - | - | - | - |
| | 402,015 | 501,945 | 526,945 | 532,145 | 955,133 | 955,133 |
| TOTAL | 402,015 | 501,945 | 526,945 | 532,145 | 955,133 | 955,133 |

Sewer Treatment

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | - | - |
| * Benefits | - | - | - | - | - | - |
| <hr/> | | | | | | |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 2,319,354 | 1,940,147 | 2,254,061 | 2,254,061 | 3,013,999 | 3,013,999 |
| * Travel & Training | - | - | - | - | - | - |
| * Freight & Utility Service | - | - | - | - | - | - |
| * Insurance & Maintenance | - | - | - | - | - | - |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | - | - | - | - | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 2,319,354 | 1,940,147 | 2,254,061 | 2,254,061 | 3,013,999 | 3,013,999 |
| <hr/> | | | | | | |
| TOTAL | 2,319,354 | 1,940,147 | 2,254,061 | 2,254,061 | 3,013,999 | 3,013,999 |

Customer Accounts

| | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | - | - |
| * Benefits | - | - | - | - | - | - |
| <hr/> | | | | | | |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 289,896 | 383,475 | 406,484 | 406,484 | 147,623 | 147,623 |
| * Travel & Training | - | - | - | - | - | - |
| * Freight & Utility Service | - | - | - | - | - | - |
| * Insurance & Maintenance | - | - | - | - | - | - |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 65,644 | 8,236 | - | 30,188 | - | - |
| | 355,540 | 391,711 | 406,484 | 436,672 | 147,623 | 147,623 |
| <hr/> | | | | | | |
| TOTAL | 355,540 | 391,711 | 406,484 | 436,672 | 147,623 | 147,623 |

Non-Departmental

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | - | - |
| * Benefits | - | - | - | - | - | - |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | - | - | - | - | 40,000 | 40,000 |
| * Travel & Training | - | - | - | - | - | - |
| * Freight & Utility Service | - | - | - | - | - | - |
| * Insurance & Maintenance | 18,700 | 123,550 | 198,894 | 198,894 | 130,356 | 130,356 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | - | - | - | - | - | - |
| | 18,700 | 123,550 | 198,894 | 198,894 | 170,356 | 170,356 |
| NON-OPERATING | | | | | | |
| * Transfers | 566,205 | 407,403 | 288,777 | - | - | - |
| * Interest | 279,837 | 190,188 | 216,170 | 167,917 | 180,000 | 180,000 |
| * Depreciation Expense | 369,650 | 350,004 | 375,000 | 375,000 | 520,226 | 520,226 |
| | 1,215,692 | 947,595 | 879,947 | 542,917 | 700,226 | 700,226 |
| CAPITAL | - | - | - | - | 2,024,000 | 2,024,000 |
| PRINCIPAL | - | - | - | - | 255,000 | 255,000 |

Regional Sewer Fund

Regional Sewer Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|--|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Net Assets | 36,422,730 | 36,158,259 | 36,037,162 | 36,037,162 | 36,915,553 | 36,915,553 |
| Revenues | | | | | | |
| General Government | \$ - | \$ 367,624 | \$ - | \$ - | \$ - | \$ - |
| Physical Environment | 5,314,439 | 4,985,785 | 7,030,040 | 6,773,700 | 6,685,740 | 6,685,740 |
| Interest & Other Earnings | 135,471 | 88,671 | 80,000 | 30,000 | - | - |
| Total Revenues | 5,449,910 | 5,442,080 | 7,110,040 | 6,803,700 | 6,685,740 | 6,685,740 |
| Expenses | | | | | | |
| Administration | 712,470 | 1,293,270 | 702,047 | 689,498 | 493,725 | 493,725 |
| Transmission & Distrib. | 2,724,175 | 2,493,820 | 2,812,957 | 2,812,957 | 3,416,000 | 3,416,000 |
| Pumping | 902,752 | 1,176,087 | 1,206,488 | 1,112,854 | 1,345,330 | 1,326,329 |
| Non-Department Other | - | 76,675 | 108,479 | 108,479 | 213,760 | 213,760 |
| Sub-Total Operating Expenses | 4,339,397 | 4,963,177 | 4,721,492 | 4,615,309 | 5,255,055 | 5,236,054 |
| Net Revenues Over (Under) Expenses | 1,110,513 | 478,903 | 2,388,548 | 2,188,391 | 1,430,685 | 1,449,686 |
| Other Financing Revenues (Expenses): | | | | | | |
| Transfers In | - | - | - | - | - | - |
| Transfers Out | - | - | (465,000) | - | - | (435,000) |
| Debt Payments- Interest | (66,696) | - | - | - | - | - |
| Depreciation | (1,308,288) | (600,000) | (1,310,000) | (1,310,000) | (875,348) | (875,348) |
| Contingency | - | - | (500,000) | - | - | - |
| Total Other Financing Revenues (Expenses) | (1,374,984) | (600,000) | (2,275,000) | (1,310,000) | (875,348) | (1,310,348) |
| Net Income (Loss) | \$ (264,471) | \$ (121,097) | \$ 113,548 | \$ 878,391 | \$ 555,337 | \$ 139,338 |
| Ending Net Assets | 36,158,259 | 36,037,162 | 36,150,710 | 36,915,553 | 37,470,890 | 37,054,891 |
| Debt Payments- Principal | - | - | - | - | - | - |
| Capital Outlay | - | - | - | - | (604,000) | (604,000) |

**Capital Improvement Program
FY 2010-2014**

Regional Sewer Fund

| | <u>Fiscal Year 2009-2010</u> | <u>Fiscal Year 2010-2011</u> | <u>Fiscal Year 2011-2012</u> | <u>Fiscal Year 2012-2013</u> | <u>Fiscal Year 2013-2014</u> | <u>Project Total</u> |
|-------------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|--------------------------|
| Project Description | | | | | | |
| SCADA System Upgrades | 104,000 | - | - | - | - | 104,000 |
| Repair Roof on Repump Station | 50,000 | - | - | - | - | 50,000 |
| Demolition of PBC Pump Station 5229 | - | - | 540,800 | - | - | 540,800 |
| Force Main Air Release Valves | 200,000 | 520,000 | - | - | - | 720,000 |
| Low Flow Pumps for MPS | 250,000 | - | - | - | - | 250,000 |
| Total Regional Sewer Fund | <u>604,000</u> | <u>520,000</u> | <u>540,800</u> | <u>-</u> | <u>-</u> | <u>1,664,800</u> |

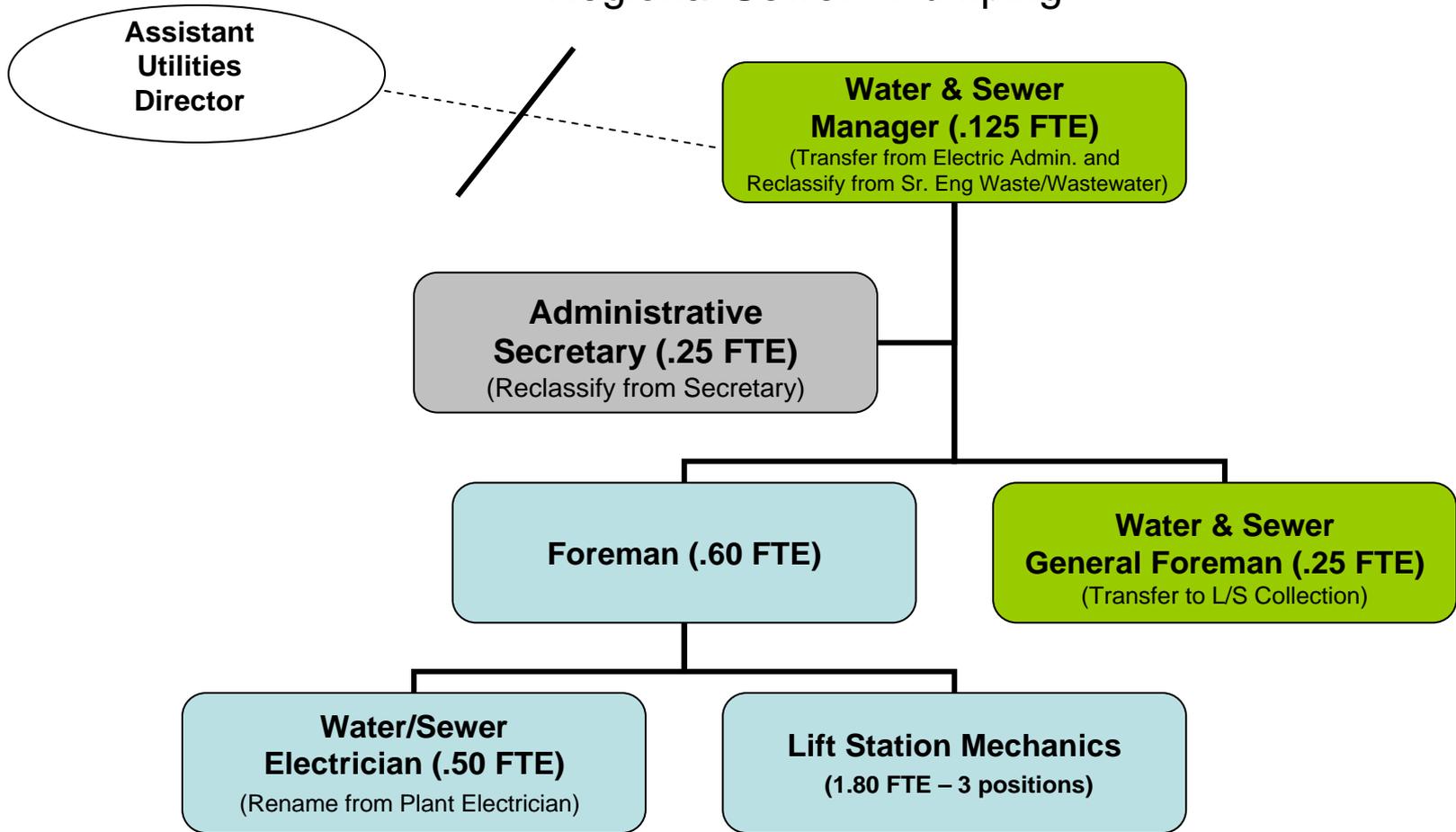
Funding Source

| | | | | | | |
|-----------------------|----------------|----------------|----------------|----------|----------|------------------|
| Net Assets | 604,000 | 520,000 | 540,800 | - | - | 1,664,800 |
| Debt | - | - | - | - | - | - |
| Other | - | - | - | - | - | - |
| Total Funding Sources | <u>604,000</u> | <u>520,000</u> | <u>540,800</u> | <u>-</u> | <u>-</u> | <u>1,664,800</u> |

REGIONAL SEWER

| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|--|------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| General Government | | | | | | | |
| 405-0000-341.90-90 | Miscellaneous | - | 367,624 | - | - | - | - |
| Total General Government | | - | 367,624 | - | - | - | - |
| Physical Environment | | | | | | | |
| 405-0000-343.55-51 | Lake Worth | 2,319,354 | 1,796,583 | 3,211,173 | 2,645,010 | 2,581,357 | 2,581,357 |
| 405-0000-343.55-52 | Palm Springs | 624,272 | 913,006 | 1,248,370 | 1,532,813 | 1,449,752 | 1,449,752 |
| 405-0000-343.55-53 | Lantana | 591,182 | 572,854 | 879,543 | 818,102 | 778,915 | 778,915 |
| 405-0000-343.55-54 | Atlantis | 171,992 | 180,551 | 282,069 | 255,462 | 268,528 | 268,528 |
| 405-0000-343.55-55 | PBCC | 16,995 | 24,612 | 25,643 | 33,124 | 32,307 | 32,307 |
| 405-0000-343.55-56 | Manalapan | 31,534 | 68,749 | 78,922 | 117,609 | 93,480 | 93,480 |
| 405-0000-343.55-57 | South Palm Beach | 95,265 | 105,501 | 151,862 | 169,787 | 143,076 | 143,076 |
| 405-0000-343.55-58 | Palm Beach | 285,253 | 284,897 | 425,098 | 460,329 | 387,379 | 387,379 |
| 405-0000-343.56-51 | Lake Worth | 536,208 | 550,966 | 342,465 | - | 432,642 | 432,642 |
| 405-0000-343.56-52 | Palm Springs | 315,204 | 239,484 | 188,859 | 363,820 | 254,321 | 254,321 |
| 405-0000-343.56-53 | Lantana | 135,972 | 103,301 | 81,471 | 156,933 | 109,701 | 109,701 |
| 405-0000-343.56-54 | Atlantis | 45,720 | 34,744 | 27,408 | 52,784 | 36,897 | 36,897 |
| 405-0000-343.56-55 | PBCC | 10,176 | 7,737 | 6,099 | 11,753 | 8,216 | 8,216 |
| 405-0000-343.56-56 | Manalapan | 14,328 | 10,889 | 8,580 | 16,543 | 11,564 | 11,564 |
| 405-0000-343.56-57 | South Palm Beach | 32,256 | 24,500 | 53,162 | 37,221 | 26,018 | 26,018 |
| 405-0000-343.56-58 | Palm Beach | 88,728 | 67,411 | 19,316 | 102,410 | 71,587 | 71,587 |
| Total Physical Environment | | 5,314,439 | 4,985,785 | 7,030,040 | 6,773,700 | 6,685,740 | 6,685,740 |
| Interest and Other Earnings | | | | | | | |
| 405-0000-361.10-10 | Investments | 119,372 | 88,671 | 80,000 | 30,000 | - | - |
| 405-0000-361.30-00 | Unrealized Gain/(Loss) | 16,099 | - | - | - | - | - |
| Total Interest and Other Earnings | | 135,471 | 88,671 | 80,000 | 30,000 | - | - |
| REGIONAL SEWER TOTAL | | 5,449,910 | 5,442,080 | 7,110,040 | 6,803,700 | 6,685,740 | 6,685,740 |

Regional Sewer - Pumping



| | FY '08-09 | Staffing Changes | Recommended FY'09-'10 |
|-----------------|-----------|---------------------|--------------------------|
| Full-Time | 3.40 | +.25(-.375) | 3.275 |
| Part-Time (FTE) | -0- | -0- | -0- |

REGIONAL SEWER FUND

Mission Statement

To ensure the environmentally safe transfer of sanitary sewerage from the City of Lake Worth and surrounding contact customers, to the East Central Wastewater Treatment Facility, with consistent quality and minimal interruption, by providing maintenance, construction and emergency repairs to the sewer transfer system.

Service Level Narrative

The Regional Sewer Fund maintains and operates the Lake Worth Sub-Regional wastewater system. This system is comprised of the Master Pump Station, two lift stations, a large diameter (36 to 42 inch) force main and associated inflow lines and meters from an array of contract cities and organizations.

The Regional Sewer fund has been experiencing operating losses over the past few years. These losses have occurred because the level of annual rate charges among users has not kept pace with costs of operating and maintaining the Regional wastewater system. This caused the City's Regional Sewer Fund to use and rely upon Renewal & Replacement (R&R) billing collections to pay for its system operations.

During this same time period contract city customers chose to begin withholding payment to the City of their monthly R&R billings. This has created a further constriction on our Regional Sewer Fund's operating capital and causing a continued decline in its financial condition over the past year.

Negotiations with the Regional Sewer Customers are anticipated to be complete by the beginning of FY 2010. Information obtained from the rate analysis was used to determine a flow and Capital / R&R charge for the Regional Sewer Customers that is consistent

with revenue requirements necessary to cover expenses and provide funding for future equipment replacements and capital expenditures.

Personnel Staffing & Benefits

Staffing changes include the elimination of the shared portion of the General Foreman position. The existing Foremen will provide direct communication of field activities to the Water / Sewer Manager, eliminating a middle-man and streamlining communication.

Personnel are shared with the Local Sewer Pumping operation, and are comprised of a foreman, three lift station mechanics and an electrician who is also shared with the WTP.

Capital Improvement Projects

Staff will be focused on the upgrade of the SCADA system for the Master Lift station as well as replacement of the air release valves on the force main.

A project is planned for the installation of low flow pumps at the master lift station. This installation will reduce electric usage by providing smaller pumps for average daily flow, eliminating the need to operate the existing pumps, which are sized to pump maximum daily flow. This project will be included in a grant request for energy efficiency projects.

The Regional Sewer Fund staff is currently housed in temporary trailers at the Utility Complex. It is intended to relocate staff to a permanent location. Funds have been requested to either construct a facility or coordinate a move to an existing building, the determination of which will be made based on cost.

Pumping

| | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Manager |
|-----------------------------|-----------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| | Actuals | Actuals | Budget | Forecast | Recommended | Recommended |
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 177,482 | 173,092 | 206,598 | 212,696 | 213,075 | 194,074 |
| * Benefits | 92,151 | 108,037 | 101,220 | 106,351 | 117,180 | 117,180 |
| | <u>269,633</u> | <u>281,129</u> | <u>307,818</u> | <u>319,047</u> | <u>330,255</u> | <u>311,254</u> |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 311,105 | 587,937 | 363,790 | 393,450 | 386,450 | 386,450 |
| * Travel & Training | - | - | 1,000 | 1,000 | 2,500 | 2,500 |
| * Freight & Utility Service | 164,631 | 176,630 | 241,500 | 215,620 | 225,600 | 225,600 |
| * Insurance & Maintenance | 90,975 | 39,642 | 103,505 | 103,442 | 129,800 | 129,800 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 66,408 | 90,749 | 188,875 | 80,295 | 270,725 | 270,725 |
| | <u>633,119</u> | <u>894,958</u> | <u>898,670</u> | <u>793,807</u> | <u>1,015,075</u> | <u>1,015,075</u> |
| TOTAL | <u>902,752</u> | <u>1,176,087</u> | <u>1,206,488</u> | <u>1,112,854</u> | <u>1,345,330</u> | <u>1,326,329</u> |

Administration

| | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Manager |
|-----------------------------|--------------------|----------------------|--------------------|--------------------|---------------------|---------------------|
| | Actuals | Actuals | Budget | Forecast | Recommended | Recommended |
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | - | - |
| * Benefits | - | - | - | - | - | - |
| <hr/> | | | | | | |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 712,471 | 683,988 | 702,047 | 689,498 | 493,725 | 493,725 |
| * Travel & Training | - | - | - | - | - | - |
| * Freight & Utility Service | - | - | - | - | - | - |
| * Insurance & Maintenance | - | - | - | - | - | - |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | - | 609,282 | - | - | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 712,471 | 1,293,270 | 702,047 | 689,498 | 493,725 | 493,725 |
| TOTAL | 712,471 | 1,293,270 | 702,047 | 689,498 | 493,725 | 493,725 |

Transmission & Distribution

| | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Manager |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------------|
| | Actuals | Actuals | Budget | Forecast | Recommended | Recommended |
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | - | - |
| * Benefits | - | - | - | - | - | - |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 2,724,175 | 2,493,820 | 2,812,957 | 2,812,957 | 3,416,000 | 3,416,000 |
| * Travel & Training | - | - | - | - | - | - |
| * Freight & Utility Service | - | - | - | - | - | - |
| * Insurance & Maintenance | - | - | - | - | - | - |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | - | - | - | - | - | - |
| | 2,724,175 | 2,493,820 | 2,812,957 | 2,812,957 | 3,416,000 | 3,416,000 |
| TOTAL | 2,724,175 | 2,493,820 | 2,812,957 | 2,812,957 | 3,416,000 | 3,416,000 |

Non-Departmental

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Manager Recommended |
|-----------------------------|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | - | - |
| * Benefits | - | - | - | - | - | - |
| <hr/> | | | | | | |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | - | - | - | - | - | - |
| * Travel & Training | - | - | - | - | - | - |
| * Freight & Utility Service | - | - | - | - | - | - |
| * Insurance & Maintenance | - | 76,675 | 108,479 | 108,479 | 213,760 | 213,760 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | - | - | - | - | - | - |
| | - | 76,675 | 108,479 | 108,479 | 213,760 | 213,760 |
| <hr/> | | | | | | |
| NON-OPERATING | | | | | | |
| * Transfers | - | - | 465,000 | - | - | 435,000 |
| * Interest | 66,696 | - | - | - | - | - |
| * Depreciation Expense | 1,308,288 | 600,000 | 1,310,000 | 1,310,000 | 875,348 | 875,348 |
| * Contingency | - | - | 500,000 | - | - | - |
| | 1,374,984 | 600,000 | 2,275,000 | 1,310,000 | 875,348 | 1,310,348 |
| <hr/> | | | | | | |
| CAPITAL | - | - | - | - | 604,000 | 604,000 |
| PRINCIPAL | - | - | - | - | - | - |

Improvement Fund

Improvement Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|---|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Fund Balance | 149,501 | 148,157 | 152,647 | 152,647 | 152,647 | 152,647 |
| Source of Funds | | | | | | |
| Interest & Other Earnings | \$ 14,743 | \$ 12,758 | \$ - | \$ - | \$ 9,000 | \$ 9,000 |
| Other Miscellaneous Rev | 25 | 50 | - | - | - | - |
| Total Funding Sources | 14,768 | 12,808 | - | - | 9,000 | 9,000 |
| Use of Funds | | | | | | |
| Operating | 9,338 | - | - | - | - | - |
| Sub-Total Operating Uses | 9,338 | - | - | - | - | - |
| Net Revenues Over (Under) Expenditures | 5,430 | 12,808 | - | - | 9,000 | 9,000 |
| Other Financing Sources (uses): | | | | | | |
| Transfers In | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Payments- Interest | (6,774) | (8,318) | - | - | (6,613) | (6,613) |
| Depreciation | - | - | - | - | - | - |
| Total Other Financing Sources (Uses) | (6,774) | (8,318) | - | - | (6,613) | (6,613) |
| Net Change (Use) of Fund Balance | \$ (1,344) | \$ 4,490 | \$ - | \$ - | \$ 2,387 | \$ 2,387 |
| Ending Fund Balance | 148,157 | 152,647 | 152,647 | 152,647 | 155,034 | 155,034 |

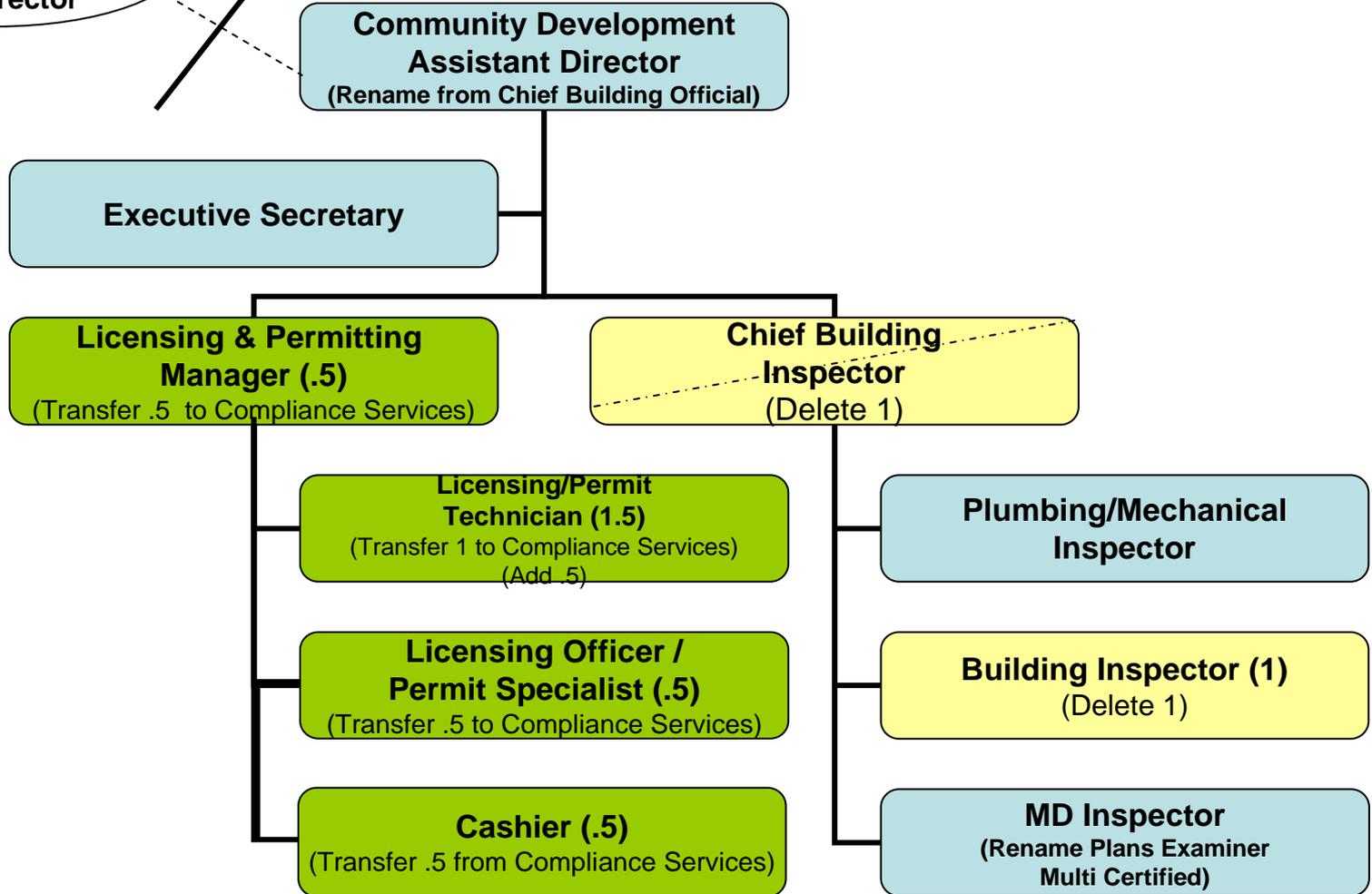
IMPROVEMENT FUND

| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|--------------------------|---------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| 102-0000-361.10-10 | Investments | - | 6,278 | - | - | 1,000 | 1,000 |
| 102-0000-361.10-50 | Miscellaneous | - | 6,480 | - | - | 8,000 | 8,000 |
| 102-0000-369.90-90 | Other | - | 50 | - | - | - | - |
| TOTAL IMPROVEMENT | | - | 12,808 | - | - | 9,000 | 9,000 |

Building Permit Fund

Community Development Department Building Permit

Community Development Asst Director



| | FY '08-09 | Staffing Changes | Recommended FY'09-10 |
|-----------------|-----------|------------------|----------------------|
| Full-Time | 11 | +1-(4) | 8 |
| Part-Time (FTE) | -0- | 0 | 0 |

Building Permit Fund

Mission Statement

The Building Permit Division is responsible for the enforcement and interpretation of the Florida Building Codes, Local Codes, Florida Statutes and Federal Statutes regarding new construction within the corporate limits of the City of Lake Worth. The enforcement of these codes and ordinances insures that the citizens of the City of Lake Worth are provided with the minimum safe guards relating to health, safety and welfare in the built environment

The departmental staff is also charged with invoicing, collection and inspection of the Business Tax Receipts and Certificate of Use for all commercial and residential business located within the City of Lake Worth.

Service Narrative

The Building Permit Division operates with one primary goal: this is to seek compliance of the Florida Building Codes and the protection of our citizens from inferior construction practices. The Fund accomplishes this task by employing staff licensed under Florida Statute 468 who have the expertise and experience to interpret and enforce new construction codes and related statutes.

The Building Permit Division will focus and work with other City Departments to streamline the Certificate of Use Program.

This is an interdepartmental effort, under Community Services, to provide an enhanced level of safety for the tenants, merchants and citizens of Lake Worth to live and operate in structures compliant with the Florida Building Code.

Continued clean up and training of the new HTE software system will continue and the installation of an automated scheduling system via internet which will allow scheduling of inspections, general status inquiries and will expedite service delivery. Also, the implementation of a credit card payment system will enhance customer service. With the anticipated use of these technologies this fiscal year, residents will have easier access to data relating to construction permits and business tax receipts. The will provide the public with turn around permits for specific types of permit applications. This provides the public a great service from the Division.

Personnel Staffing

Adjustments in supervision of staff as well as reassignment of job duties will occur to ensure that staff reductions do not negatively impact the City's customer service goals.

Capital Projects

Projects include minor renovations to the Utility Building to accommodate the Building and Code Departments, staff and equipment.

Building Permit Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|---|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Fund Balance | - | - | (11,205) | (11,205) | 97,320 | 97,320 |
| Source of Funds | | | | | | |
| Permits | \$ - | \$ 942,463 | \$ 1,026,800 | \$ 598,504 | \$ 368,000 | \$ 368,000 |
| Plan Review | - | - | - | 7,600 | 13,000 | 13,000 |
| General Government | - | - | 68,400 | 40,408 | 96,200 | 96,200 |
| Total Funding Sources | - | 942,463 | 1,095,200 | 646,512 | 477,200 | 477,200 |
| Use of Funds | | | | | | |
| Building Services | - | 938,142 | 1,122,728 | 1,037,987 | 728,625 | 815,980 |
| Non-Departmental | - | 15,526 | - | - | - | - |
| Sub-Total Operating Uses | - | 953,668 | 1,122,728 | 1,037,987 | 728,625 | 815,980 |
| Net Revenues Over (Under) Expenditures | - | (11,205) | (27,528) | (391,475) | (251,425) | (338,780) |
| Other Financing Sources (Uses): | | | | | | |
| Transfers In | - | - | 114,060 | - | - | - |
| Estimated General Fund support | - | - | - | 500,000 | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Payments- Interest | - | - | - | - | - | - |
| Depreciation | - | - | - | - | - | - |
| Contingency | - | - | (105,000) | - | - | - |
| Total Other Financing Sources (Uses) | - | - | 114,060 | 500,000 | - | - |
| Net Change (Use) of Fund Balance | \$ - | \$ (11,205) | \$ (141,588) | \$ 108,525 | \$ (251,425) | \$ (338,780) |
| Ending Fund Balance | - | (11,205) | (152,793) | 97,320 | (154,105) | (241,460) |

BUILDING PERMIT FUND

| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|------------------------------|---------------------|-------------|----------------|------------------|----------------|----------------|-----------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| 103-0000-322.10-00 | Bldg Permits | - | - | 1,026,800 | 591,222 | 368,000 | 368,000 |
| 103-0000-322.10-50 | Public Services | - | 942,124 | - | - | - | - |
| 103-0000-322.10-60 | Fire | - | - | - | 57 | - | - |
| 103-0000-322.10-70 | Drainage | - | - | - | 4,225 | - | - |
| 103-0000-322.10-90 | Other | - | 339 | - | 3,000 | - | - |
| 103-0000-322.30-00 | Re-inspection Fee | - | - | - | 7,000 | - | - |
| 103-0000-322.40-00 | Education Fee | - | - | - | 600 | - | - |
| 103-0000-323.10-00 | Public Services | - | - | - | 2,000 | 7,000 | 7,000 |
| 103-0000-323.20-00 | Fire | - | - | - | 340 | 6,000 | 6,000 |
| 103-0000-341.30-30 | Public Services | - | - | - | 6,000 | 2,000 | 2,000 |
| 103-0000-341.30-35 | Fire | - | - | - | 30,000 | 1,000 | 1,000 |
| 103-0000-341.30-80 | General | - | - | - | - | - | - |
| 103-0000-341.30-83 | Building Fund | - | - | 30,000 | 68 | - | - |
| 103-0000-341.30-85 | Certificate of Use | - | - | 38,400 | 2,000 | 93,000 | 93,000 |
| 103-0000-341.90-81 | NSF Fees - Business | - | - | - | - | 200 | 200 |
| 103-0000-341.90-90 | Miscellaneous | - | - | - | - | - | - |
| 103-0000-381.10-01 | General Fund | - | - | 114,060 | - | - | - |
| 103-0000-395.00-00 | Use of Fund Balance | - | 11,204 | 18,466 | - | - | - |
| TOTAL BUILDING PERMIT | | - | 953,667 | 1,227,726 | 646,512 | 477,200 | 477,200 |

Building Permit Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| PERSONAL SERVICES | | | | | | |
| * Salaries & Wages | - | 454,508 | 594,372 | 535,491 | 424,373 | 472,720 |
| * Benefits | - | 186,722 | 240,907 | 196,747 | 87,629 | 126,637 |
| | - | 641,230 | 835,279 | 732,238 | 512,002 | 599,357 |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | - | 229,808 | 133,927 | 133,927 | 159,673 | 159,673 |
| * Travel & Training | - | 10,163 | 4,500 | 13,800 | - | - |
| * Freight & Utility Service | - | 7,200 | 11,000 | 11,000 | 2,000 | 2,000 |
| * Insurance & Maintenance | - | 32,055 | 71,064 | 65,064 | 22,850 | 22,850 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | - | 33,212 | 28,340 | 43,340 | 32,100 | 32,100 |
| | - | 312,438 | 248,831 | 267,131 | 216,623 | 216,623 |
| CAPITAL | - | - | 38,618 | 38,618 | - | - |
| NON-OPERATING | - | - | 105,000 | - | - | - |
| TOTAL | - | 953,668 | 1,122,728 | 1,037,987 | 728,625 | 815,980 |

Foreclosure Fund

Foreclosure Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|---|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Fund Balance | 1,421,286 | 1,524,877 | 1,586,783 | 1,586,783 | 1,586,783 | 1,586,783 |
| Source of Funds | | | | | | |
| Interest & Other Earnings | \$ 41,101 | \$ 28,780 | \$ - | \$ - | \$ - | \$ - |
| Disp of Fixed Assets | 205,955 | 14,308 | - | - | - | - |
| Other Miscellaneous Rev | - | 158,510 | - | - | 10,000 | 10,000 |
| Total Funding Sources | 247,056 | 201,598 | - | - | 10,000 | 10,000 |
| Use of Funds | | | | | | |
| Code Enforcement | 78,565 | 73,992 | 9,300 | - | 92,000 | 92,000 |
| Non-Departmental | - | - | - | - | - | - |
| Sub-Total Operating Uses | 78,565 | 73,992 | 9,300 | - | 92,000 | 92,000 |
| Net Revenues Over (Under) Expenditures | 168,491 | 127,606 | (9,300) | - | (82,000) | (82,000) |
| Other Financing Sources (Uses): | | | | | | |
| Transfers In | - | - | - | - | - | - |
| Transfers Out | (64,900) | (65,700) | - | - | (85,000) | (85,000) |
| Debt Payments- Interest | - | - | - | - | - | - |
| Depreciation | - | - | - | - | - | - |
| Total Other Financing Sources (Uses) | (64,900) | (65,700) | - | - | (85,000) | (85,000) |
| Net Change (Use) of Fund Balance | \$ 103,591 | \$ 61,906 | \$ (9,300) | \$ - | \$ (167,000) | \$ (167,000) |
| Ending Fund Balance | 1,524,877 | 1,586,783 | 1,577,483 | 1,586,783 | 1,419,783 | 1,419,783 |

FORECLOSURE FUND

| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|-------------------------------|---------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| 160-0000-361.10-10 | Investments | - | 27,955 | - | - | - | - |
| 160-0000-361.10-40 | Assessments | - | 825 | - | - | - | - |
| 160-0000-364.10-00 | Abandoned Property | - | 14,308 | - | - | - | - |
| 160-0000-369.90-10 | Boarding Income | - | 83,219 | - | - | 7,000 | 7,000 |
| 160-0000-369.90-20 | Lot Clearing Income | - | 13,750 | - | - | 3,000 | 3,000 |
| 160-0000-369.90-25 | Foreclosure Income | - | 61,541 | - | - | - | - |
| 160-0000-395.00-00 | Use of Fund Balance | - | - | 9,300 | - | - | - |
| TOTAL FORECLOSURE FUND | | - | 201,598 | 9,300 | - | 10,000 | 10,000 |

Road Improvement

Road Improvement Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|---|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Fund Balance | 1,048,781 | 1,152,704 | 1,445,780 | 1,445,780 | 1,731,780 | 1,731,780 |
| <u>Source of Funds</u> | | | | | | |
| Franchise Fees | \$ 269,187 | \$ 266,906 | \$ - | \$ 285,000 | \$ 216,000 | \$ 216,000 |
| Interest & Other Earnings | 43,439 | 26,183 | - | 1,000 | - | - |
| Total Funding Sources | 312,626 | 293,089 | - | 286,000 | 216,000 | 216,000 |
| <u>Use of Funds</u> | | | | | | |
| Street improvements | - | - | - | - | 440,000 | 1,000,000 |
| Non-Departmental | 3,703 | 13 | - | - | - | - |
| Sub-Total Operating Uses | 3,703 | 13 | - | - | 440,000 | 1,000,000 |
| Net Revenues Over (Under) Expenditures | 308,923 | 293,076 | - | 286,000 | (224,000) | (784,000) |
| Other Financing Sources (Uses): | | | | | | |
| Transfers In | - | - | - | - | - | - |
| Transfers Out | (205,000) | - | - | - | - | - |
| Total Other Financing Sources (Uses) | (205,000) | - | - | - | - | - |
| Net Change (Use) of Fund Balance | \$ 103,923 | \$ 293,076 | \$ - | \$ 286,000 | \$ (224,000) | \$ (784,000) |
| Ending Fund Balance | 1,152,704 | 1,445,780 | 1,445,780 | 1,731,780 | 1,507,780 | 947,780 |

ROAD IMPROVEMENT

| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|------------------------------------|-------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| 170-0000-313.10-00 | Electricity | 269,187 | 266,906 | - | - | 216,000 | 216,000 |
| 170-0000-361.10-10 | Investments | 43,439 | 26,196 | - | - | - | - |
| TOTAL ROAD IMPROVEMENT FUND | | 312,626 | 293,102 | - | - | 216,000 | 216,000 |

Beautification Fund

Beautification Fund

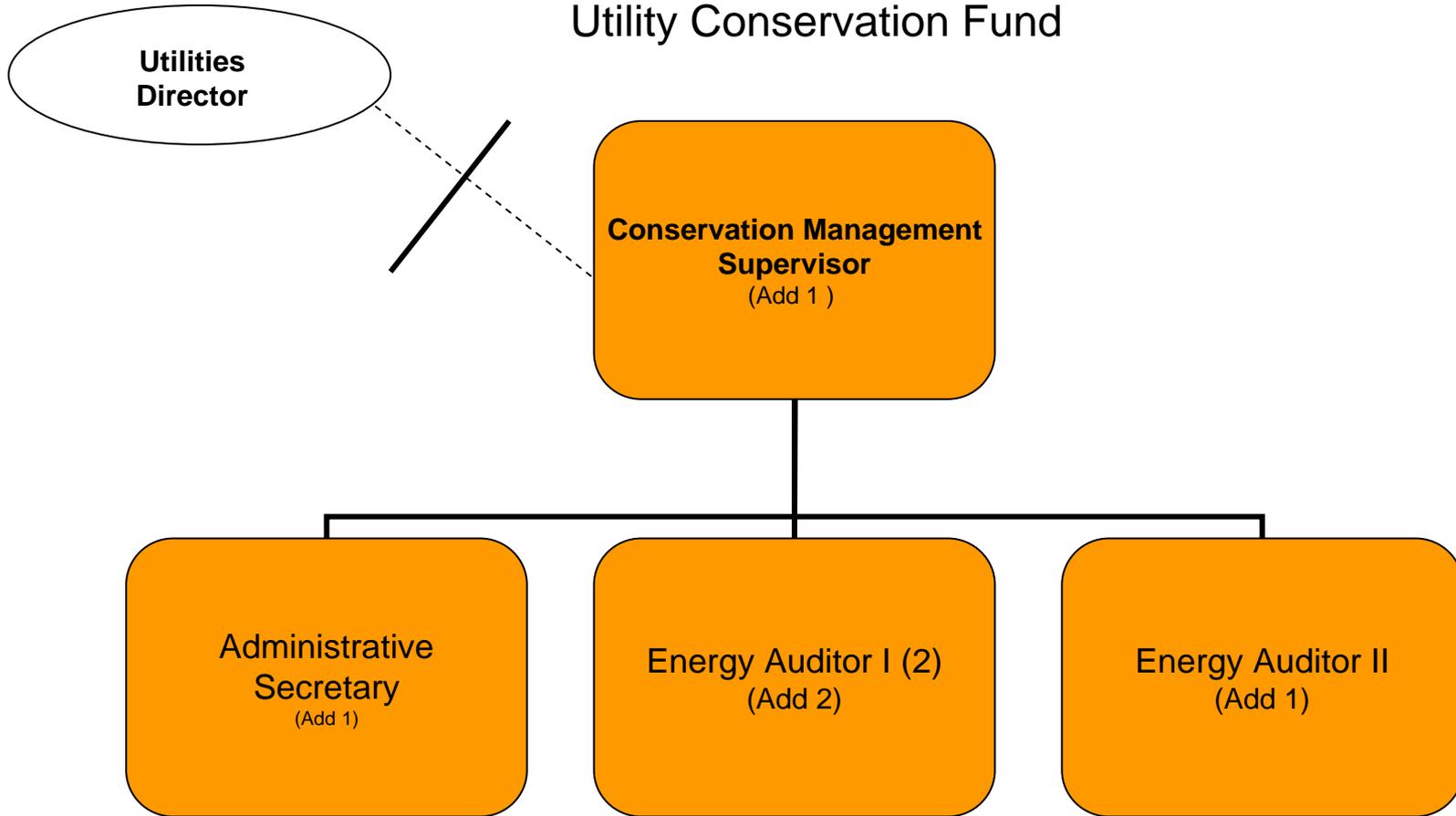
| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|---|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Fund Balance | - | - | - | 23,113 | 14,874 | 14,874 |
| Source of Funds | | | | | | |
| Donations | \$ - | \$ - | \$ - | \$ 7,500 | \$ - | \$ - |
| Total Funding Sources | - | - | - | 7,500 | - | - |
| Use of Funds | | | | | | |
| Grounds | - | - | - | 15,739 | 14,000 | 14,000 |
| Sub-Total Operating Uses | - | - | - | 15,739 | 14,000 | 14,000 |
| Net Revenues Over (Under) Expenditures | - | - | - | (8,239) | (14,000) | (14,000) |
| Other Financing Sources (Uses): | | | | | | |
| Transfers In | - | - | - | - | - | 10,000 |
| Transfers Out | - | - | - | - | - | - |
| Total Other Financing Sources (Uses) | - | - | - | - | - | 10,000 |
| Net Change (Use) of Fund Balance | \$ - | \$ - | \$ - | (8,239) | (14,000) | (4,000) |
| Ending Fund Balance | - | - | - | 14,874 | 874 | 10,874 |

Utility Conservation Fund

Utility Conservation Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|---|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Fund Balance | - | - | - | - | - | - |
| <u>Source of Funds</u> | | | | | | |
| Physical Environment | \$ - | \$ - | \$ - | \$ - | 1,000,000 | \$ 1,000,000 |
| Total Funding Sources | - | - | - | - | 1,000,000 | 1,000,000 |
| <u>Use of Funds</u> | | | | | | |
| Operations | - | - | - | - | 1,000,000 | 1,000,000 |
| Sub-Total Operating Uses | - | - | - | - | 1,000,000 | 1,000,000 |
| Net Revenues Over (Under) Expenditures | - | - | - | - | - | - |
| Other Financing Sources (Uses): | | | | | | |
| Transfers In | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Total Other Financing Sources (Uses) | - | - | - | - | - | - |
| Net Change (Use) of Fund Balance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Ending Fund Balance | - | - | - | - | - | - |

Utility Conservation Fund



| | FY '08-09 | Staffing Changes | Recommended FY'09-'10 |
|-----------------|-----------|------------------|-----------------------|
| Full-Time | -0- | +5 | 5 |
| Part-Time (FTE) | -0- | -0- | -0- |

Debt Service Fund

Debt Service Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|---|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Fund Balance | 3,089,089 | 3,297,805 | 9,999 | 9,999 | 9,999 | 9,999 |
| <u>Source of Funds</u> | | | | | | |
| Investment Income | \$ 203,394 | \$ 68,746 | \$ - | \$ - | \$ - | \$ - |
| Total Funding Sources | 203,394 | 68,746 | - | - | - | - |
| <u>Use of Funds</u> | | | | | | |
| Other | - | 750 | - | - | 1,000 | 1,000 |
| Sub-Total Operating Uses | - | 750 | - | - | 1,000 | 1,000 |
| Net Revenues Over (Under) Expenditures | 203,394 | 67,996 | - | - | (1,000) | (1,000) |
| Other Financing Sources (Uses): | | | | | | |
| Transfers In | 439,595 | 420,909 | - | - | 433,103 | 433,103 |
| Transfers Out | - | (3,345,443) | - | - | - | - |
| Debt Service - principal | (335,000) | (350,000) | - | - | (390,000) | (390,000) |
| Debt service - interest | (99,273) | (81,268) | - | - | (43,103) | (43,103) |
| Total Other Financing Sources (Uses) | 5,322 | (3,355,802) | - | - | - | - |
| Net Change (Use) of Fund Balance | \$ 208,716 | \$ (3,287,806) | \$ - | \$ - | (1,000) | (1,000) |
| Ending Fund Balance | 3,297,805 | 9,999 | 9,999 | 9,999 | 8,999 | 8,999 |

Other Financing Sources

| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|---------------------------|------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| 203-0000-361.10-10 | Investments | 119,889 | 68,746 | - | - | - | - |
| 203-0000-361.30-00 | Unrealized Gain/(Loss) | 83,506 | - | - | - | - | - |
| 203-0000-381.10-01 | General Fund | 439,595 | 420,909 | - | - | 433,103 | 433,103 |
| TOTAL GO BOND 1995 | | 642,990 | 489,655 | - | - | 433,103 | 433,103 |

Simpkin Trust Fund

Simpkin Trust Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|---|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Fund Balance | 677,940 | 684,842 | 684,379 | 684,379 | 684,379 | 684,379 |
| <u>Source of Funds</u> | | | | | | |
| Interest & Other Earnings | \$ 36,902 | \$ 29,537 | \$ - | \$ - | \$ - | \$ - |
| Total Funding Sources | 36,902 | 29,537 | - | - | - | - |
| <u>Use of Funds</u> | | | | | | |
| Non-Departmental | - | - | - | - | - | - |
| Sub-Total Operating Uses | - | - | - | - | - | - |
| Net Revenues Over (Under) Expenditures | 36,902 | 29,537 | - | - | - | - |
| Other Financing Sources (Uses): | | | | | | |
| Transfers In | - | - | - | - | - | - |
| Transfers Out | (30,000) | (30,000) | - | - | (30,000) | (30,000) |
| Total Other Financing Sources (uses) | (30,000) | (30,000) | - | - | (30,000) | (30,000) |
| Net Change (Use) of Fund Balance | \$ 6,902 | \$ (463) | \$ - | \$ - | \$ (30,000) | \$ (30,000) |
| | | | | | | |
| Ending Fund Balance | 684,842 | 684,379 | 684,379 | 684,379 | 654,379 | 654,379 |

Library Trust Fund

Library Trust Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|---|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Fund Balance | 218,274 | 221,491 | 222,708 | 222,708 | 222,708 | 222,708 |
| Source of Funds | | | | | | |
| Interest & Other Earnings | \$ 10,936 | \$ 9,098 | \$ - | \$ - | \$ - | \$ - |
| Sale of Surplus Material | - | - | - | - | 2,100 | 2,100 |
| Donations | 2,281 | 3,119 | - | - | - | - |
| Total Funding Sources | 13,217 | 12,217 | - | - | 2,100 | 2,100 |
| Use of Funds | | | | | | |
| Non-Departmental | - | - | - | - | 10,000 | 0 |
| Sub-Total Operating Uses | - | - | - | - | 10,000 | - |
| Net Revenues Over (Under) Expenditures | 13,217 | 12,217 | - | - | (7,900) | 2,100 |
| Other Financing Sources (Uses): | | | | | | |
| Transfers In | - | - | - | - | - | - |
| Transfers Out | (10,000) | (11,000) | - | - | (10,000) | (10,000) |
| Total Other Financing Sources (Uses) | (10,000) | (11,000) | - | - | (10,000) | (10,000) |
| Net Change (Use) of Fund Balance | \$ 3,217 | \$ 1,217 | \$ - | \$ - | (17,900) | (7,900) |
| Ending Fund Balance | 221,491 | 222,708 | 222,708 | 222,708 | 204,808 | 214,808 |

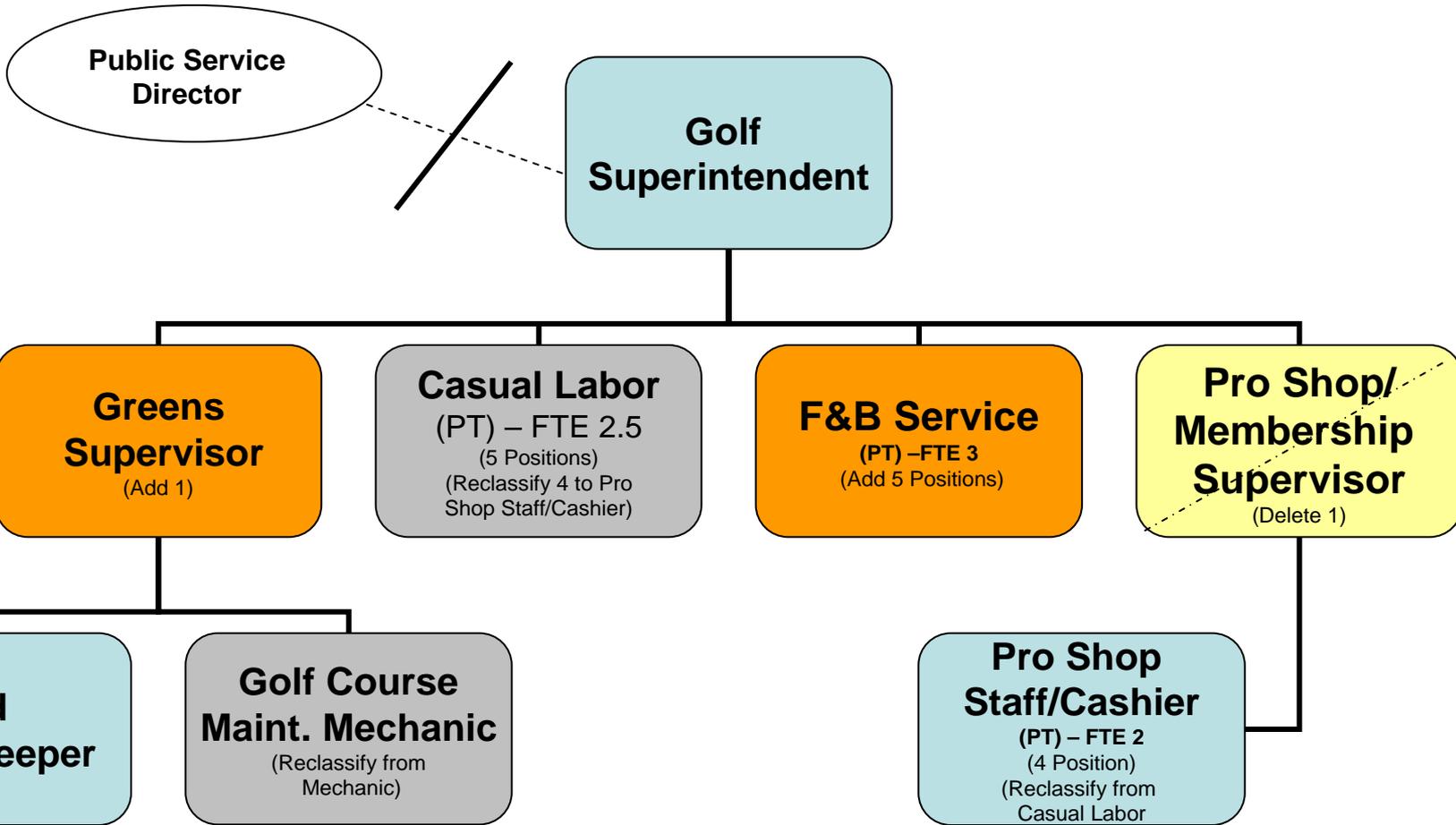
Building Education Fund

Building Education Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|---|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Fund Balance | - | 6,667 | 11,977 | 11,977 | 11,977 | 11,977 |
| <u>Source of Funds</u> | | | | | | |
| Permits | \$ 6,667 | \$ 10,366 | \$ - | \$ - | \$ 4,000 | \$ 4,000 |
| Total Funding Sources | 6,667 | 10,366 | - | - | 4,000 | 4,000 |
| <u>Use of Funds</u> | | | | | | |
| Building Services | - | 5,056 | - | - | 11,400 | 11,400 |
| Sub-Total Operating Uses | - | 5,056 | - | - | 11,400 | 11,400 |
| Net Revenues Over (Under) Expenditures | 6,667 | 5,310 | - | - | (7,400) | (7,400) |
| Other Financing Sources (Uses): | | | | | | |
| Transfers In | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Total Other Financing Sources (Uses) | - | - | - | - | - | - |
| Net Change (Use) of Fund Balance | \$ 6,667 | \$ 5,310 | \$ - | \$ - | (7,400) | (7,400) |
| Ending Fund Balance | 6,667 | 11,977 | 11,977 | 11,977 | 4,577 | 4,577 |

Golf Course Fund

Golf Course



Greenskeeper (8)
183

| | FY '08-09 | Staffing Changes | Recommended FY '09-10 |
|-----------------|-----------|--------------------------|-----------------------|
| Full-Time | 12 | +2(-2) | 12 |
| Part-Time (FTE) | 4.5 | +2 (-2) +5 | 7.5 |

**Lake Worth Golf Club
2010 Narrative**

Mission Statement

The purpose of The Lake Worth Golf Club is to provide the community with a recreational amenity. The goals are to provide and maintain a quality affordable facility, grow revenues through aggressive advertising and marketing programs, increasing service levels from staff and maintain a working environment with high morale.

Service Level Narrative:

The golf course experienced a decrease in revenues in 2008/2009. However a change in business procedures will once again allow the revenues to again begin to climb. The course will be staffed accordingly to the amounts of play that is brought in. The golf course will operate in a professional manner and maintain employee hours that match the levels of golfers playing. We will be very aggressive in marketing and promotion and keeping track of what our competitors are charging.

The Lagoon will be run as a simple grill room with hours of operation to cover our core group of golfers. A beverage cart will be used on the grounds on tournament days and on weekends and holidays only. This service will expand or cease with its success or lack of production. Expenses will be monitored closely but the expected rise in membership and the summer spike we have seen under this new philosophy should make for the Lagoon to be an addition and not a liability.

Personnel Staffing & Benefits:

A single operations manager will oversee the entire facility. This manager will need to have a part time secretary to reduce the day to day administration so the manager can be active in all facets of the operation. A mechanic will be added to the maintenance staff to service our vehicles and do preventative maintenance rather than it be an after the fact expense. This will be necessary with the expected expansion in golfing rounds. A custodian is needed to service the proshop and lagoon and it's bathrooms on a part time basis. All other positions will be staffed with part time employees, their hours will be monitored.

The recommended budget reflects significant impacts:

- 1) Matching our rates to the economic situation and our competitors
- 2) Increased play to make the Lagoon a positive
- 3) Reopening of West Palm Beach CC and Palm Beach Par 3

By reducing certain memberships and charging the capital sir charge for each round. The revenues can be realized for the golf course and not be buried in a dues line.

Capital Projects:

Rebuilding and enlarging all 18 greens June-August.
Netting for driving range
Relocation of clubhouse cart paths

Golf Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|--|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Net Assets | 1,779,164 | 1,465,412 | 1,308,338 | 1,308,338 | 1,343,507 | 1,343,507 |
| Revenues | | | | | | |
| General Government | \$ - | \$ - | \$ - | \$ 53 | \$ - | \$ - |
| Culture/Recreation | 2,037,279 | 1,915,138 | 1,811,500 | 1,555,914 | 1,463,720 | 1,603,720 |
| Interest & Other Earnings | 5,309 | 4,249 | 5,000 | - | - | - |
| Donations | 13,000 | 14,000 | 15,000 | - | - | - |
| Other Miscellaneous Rev | - | - | - | 294 | - | - |
| Total Revenues | 2,055,588 | 1,933,387 | 1,831,500 | 1,556,261 | 1,463,720 | 1,603,720 |
| Expenses | | | | | | |
| Golf Course | 2,168,950 | 2,039,202 | 1,720,302 | 1,814,380 | 1,434,185 | 1,519,185 |
| Non-Departmental | 21,826 | 24,963 | - | 32,500 | - | - |
| Sub-Total Operating Expenses | 2,190,776 | 2,064,165 | 1,720,302 | 1,846,880 | 1,434,185 | 1,519,185 |
| Net Revenues Over (Under) Expenses | (135,188) | (130,778) | 111,198 | (290,619) | 29,535 | 84,535 |
| Other Financing Revenues (Expenses): | | | | | | |
| Transfers In | - | - | - | - | - | - |
| Estimated transfer from General Fund | - | - | - | 500,000 | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Payments- Interest | (28,902) | (26,296) | (24,550) | (24,550) | (20,180) | (20,180) |
| Depreciation | (149,662) | - | (149,662) | (149,662) | (146,429) | (146,429) |
| Total Other Financing Revenues (Expenses) | (178,564) | (26,296) | (174,212) | 325,788 | (166,609) | (166,609) |
| Net Income (Loss) | \$ (313,752) | \$ (157,074) | \$ (63,014) | \$ 35,169 | \$ (137,074) | \$ (82,074) |
| Ending Net Assets | 1,465,412 | 1,308,338 | 1,245,324 | 1,343,507 | 1,206,433 | 1,206,433 |
| Debt Payments- Principal | - | - | - | (29,059) | (75,401) | (75,401) |

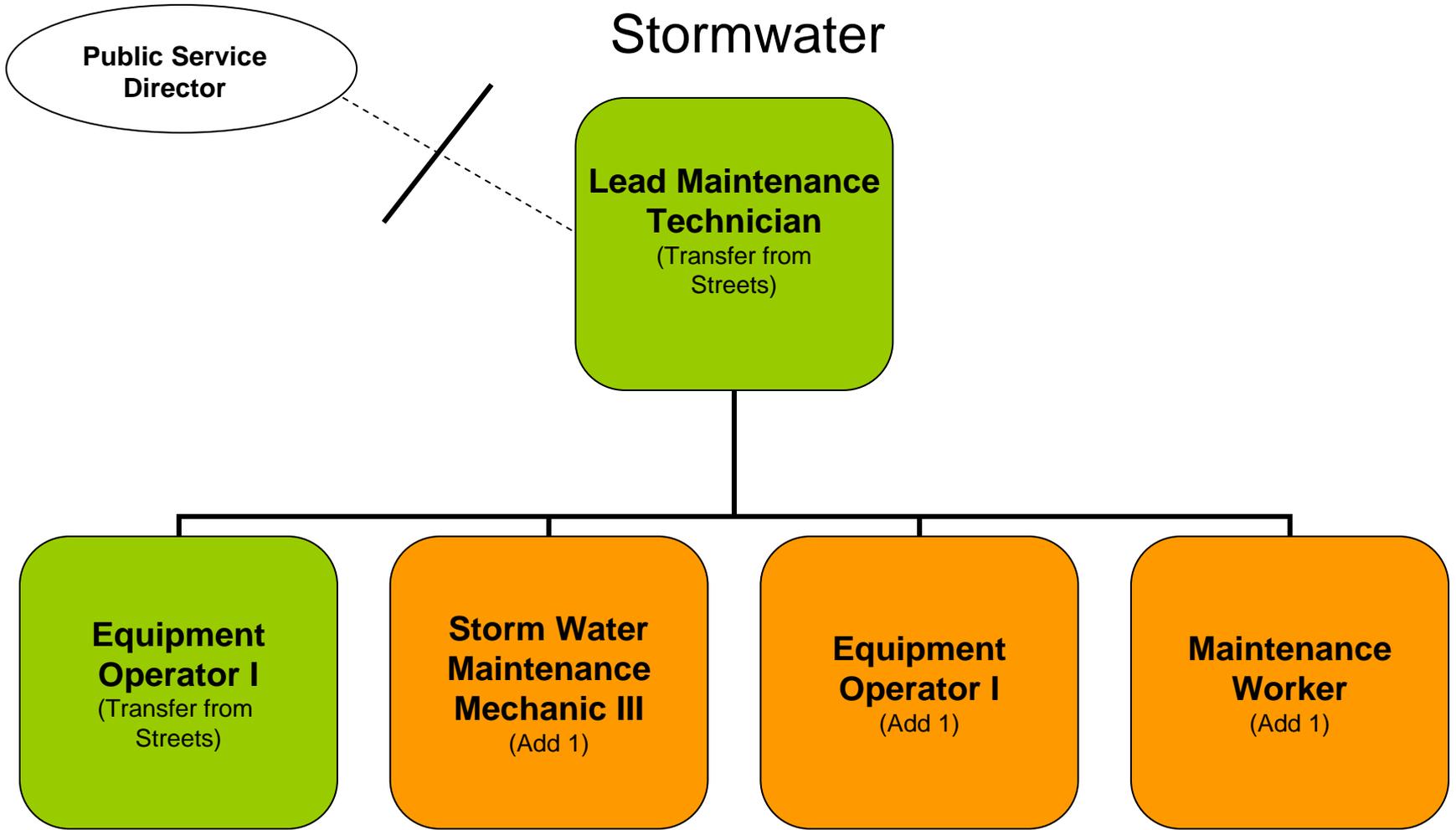
GOLF COURSE

| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|--|-------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| General Government | | | | | | | |
| 404-0000-341.90-90 | Miscellaneous | - | - | - | 53 | - | - |
| Total General Government | | - | - | - | 53 | - | - |
| Culture/Recreation | | | | | | | |
| 404-0000-347.32-10 | Walker Fees | 20,080 | 18,570 | 13,000 | 110,000 | 80,000 | 80,000 |
| 404-0000-347.32-20 | Memberships | 334,826 | 318,750 | 325,000 | 303,418 | 210,000 | 300,000 |
| 404-0000-347.32-30 | Green Fees | 763,275 | 890,426 | 870,000 | 700,000 | 700,000 | 750,000 |
| 404-0000-347.32-40 | Cart Rental | 324,598 | 161,176 | 125,000 | 135,000 | 135,000 | 135,000 |
| 404-0000-347.32-45 | Locker Rental | - | - | 2,500 | - | - | - |
| 404-0000-347.32-50 | Club Services | 41,994 | 25,132 | 25,000 | 20,598 | 17,000 | 17,000 |
| 404-0000-347.32-60 | Green Surcharge-Capital | 53,324 | 85,078 | 60,000 | 71,792 | 72,000 | 72,000 |
| 404-0000-347.32-70 | Merchandise Sales | 119,416 | 101,987 | 90,000 | 40,584 | 42,000 | 42,000 |
| 404-0000-347.32-90 | Other | - | - | 10,000 | 915 | 700 | 700 |
| 404-0000-347.35-10 | Food Sales | 176,731 | 139,853 | 100,000 | 86,924 | 95,000 | 95,000 |
| 404-0000-347.35-15 | Beverage Sales | 194,739 | 158,308 | 120,000 | 84,664 | 110,000 | 110,000 |
| 404-0000-347.35-25 | Tax Exempt Sales | - | 8,016 | - | 2,000 | 2,000 | 2,000 |
| 404-0000-347.35-90 | Other | 8,296 | 7,842 | - | 19 | 20 | 20 |
| 404-0000-347.50-10 | Golf Events | - | - | 20,000 | - | - | - |
| 404-0000-347.50-20 | Clubhouse Events | - | - | 50,000 | - | - | - |
| 404-0000-347.50-90 | Other | - | - | 1,000 | - | - | - |
| Total Culture/Recreation | | 2,037,279 | 1,915,138 | 1,811,500 | 1,555,914 | 1,463,720 | 1,603,720 |
| Interest and Other Earnings | | | | | | | |
| 404-0000-361.10-10 | Investments | 3,129 | 4,249 | 5,000 | - | - | - |
| 404-0000-361.30-00 | Unrealized Gain/(Loss) | 2,180 | - | - | - | - | - |
| Total Interest and Other Earnings | | 5,309 | 4,249 | 5,000 | - | - | - |
| Donations | | | | | | | |
| 404-0000-366.00-00 | Donations | 13,000 | 14,000 | 15,000 | - | - | - |
| Total Donations | | 13,000 | 14,000 | 15,000 | - | - | - |
| Other | | | | | | | |
| 404-0000-369.90-90 | Other | - | - | - | 294 | - | - |
| | | - | - | - | 294 | - | - |
| Total Golf Fund | | 2,055,588 | 1,933,387 | 1,831,500 | 1,556,261 | 1,463,720 | 1,603,720 |

Golf Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 845,601 | 736,928 | 477,917 | 567,704 | 496,403 | 551,653 |
| * Benefits | 289,488 | 294,624 | 220,990 | 195,016 | 207,949 | 237,699 |
| | 1,135,089 | 1,031,552 | 698,907 | 762,720 | 704,352 | 789,352 |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 205,144 | 238,931 | 505,571 | 510,871 | 102,168 | 102,168 |
| * Travel & Training | 1,459 | 698 | - | - | 2,500 | 2,500 |
| * Freight & Utility Service | 98,853 | 107,067 | 69,275 | 111,590 | 88,800 | 88,800 |
| * Maintenance & Insurance | 141,058 | 108,227 | 128,549 | 151,049 | 88,851 | 88,851 |
| * Promotional Activity | 11,116 | 9,190 | 10,000 | 8,000 | 5,000 | 5,000 |
| * Operating Expense | 598,057 | 568,500 | 308,000 | 302,650 | 442,514 | 442,514 |
| | 1,055,687 | 1,032,613 | 1,021,395 | 1,084,160 | 729,833 | 729,833 |
| TOTAL | 2,190,776 | 2,064,165 | 1,720,302 | 1,846,880 | 1,434,185 | 1,519,185 |
| DEPRECIATION EXPENSE | 149,662 | - | 149,662 | 149,662 | 146,429 | 146,429 |
| NON-OPERATING | | | | | | |
| * Transfer | | | | | | |
| * Interest | 28,901 | 26,296 | 24,550 | 24,550 | 20,180 | 20,180 |
| * Other Uses | | | | | | |
| | 28,901 | 26,296 | 24,550 | 24,550 | 20,180 | 20,180 |
| CAPITAL | - | - | - | - | - | - |
| PRINCIPAL | - | - | - | 29,059 | 75,401 | 75,401 |

Stormwater Fund



FY '08-09

Staffing
Changes

Recommended
FY'09-10

| | | | |
|-----------------|-----|-----|-----|
| Full-time | -0- | +5 | 5 |
| Part-time (FTE) | -0- | -0- | -0- |

Public Services Stormwater Division

Mission Statement

The mission of the Public Services Stormwater Division is to provide stormwater management systems for the City of Lake Worth in an effective and cost efficient manner. The Division is also responsible for water quality and management of the National Pollutant Discharge Elimination System (NPDES) program for the entire City. The Division is working with all City Departments and Citizens to encourage and educate for a safe, clean and environmentally conscious community.

Service Level Narrative

In the coming year the Stormwater Division is facing increased reporting requirements, as part of the City's MS4 NPDES permit. Stormwater project planning & management will become critical. The Division will focus on better planning so projects target specific areas of the City still subject to flooding and standing water. The Division will also continue to address records management issues, and create an existing infrastructure database, create a system for maintenance tasks such as TV and cleaning drainage pipes and structures ensuring clean pathways to convey storm water runoff adequately.

Personnel Staffing & Benefits

Five employees have been added to the Stormwater Division for Fiscal Year 09-10. Three are new staff members and two are being transferred from the Streets Division. These employees primary function will be to maintain and clean all storm drains

and outfalls as well as street sweeping duties. Storm water Management is overseen by the City's Public Services Department with assistance from the Streets Division. A new street sweeper is slated to be purchased to replace one that meets the city's criteria for replacement.

Capital Projects

Stormwater funds are directed primarily toward improvement of drainage management throughout the City. The first priority will be to continue working on the creation of a GIS database of all existing storm-water infrastructure, and once the infrastructure is mapped, start modeling the system to be able to identify the source of flooding issues and start implementing a maintenance program of the piping and outfalls. We will continue to include in our design structures and or devise to improve water quality through nutrient removal.

Another goal for the coming year is to start combining storm-water management projects with water conservation whenever feasible. The Division will look at the feasibility of using underground storage tanks to store the rainwater and reuse it for irrigation or aquifer recharging. Projects currently for FY 09-10 are the improvement of Golfview Road in front of Bryant Park and the replacement of damaged or deteriorated curbing along South Palmway. The installation of an Nutrient (vegetation) Separating Baffle Box at 2nd Ave. N. and N. Golfview Road., which is a 50% match from Palm Beach County is also scheduled.

Stormwater Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|--|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Net Assets | 2,825,496 | 3,973,866 | 4,766,380 | 5,297,238 | 5,968,570 | 5,968,570 |
| Revenues | | | | | | |
| Physical Environment | \$ 1,618,908 | \$ 1,687,339 | \$ 1,588,000 | \$ 1,588,000 | \$ 1,547,000 | \$ 1,547,000 |
| Grant Revenue | 491,000 | - | - | - | - | - |
| Interest & Other Earnings | 66,960 | 130,314 | 90,150 | 129,173 | 121,000 | 121,000 |
| Total Revenues | 2,176,868 | 1,817,653 | 1,678,150 | 1,717,173 | 1,668,000 | 1,668,000 |
| Expenses | | | | | | |
| Stormwater | 911,480 | 1,025,139 | 1,005,886 | 904,435 | 1,124,258 | 1,139,258 |
| Non-Department Other | - | - | - | - | - | - |
| Sub-Total Operating Expenses | 911,480 | 1,025,139 | 1,005,886 | 904,435 | 1,124,258 | 1,139,258 |
| Net Revenues Over (Under) Expenses | 1,265,389 | 792,514 | 672,264 | 812,738 | 543,742 | 528,742 |
| Other Financing Revenues (Expenses): | | | | | | |
| Transfers In | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Service- Interest | - | - | (21,406) | (21,406) | (31,601) | (31,601) |
| Depreciation | (117,017) | - | (120,000) | (120,000) | (212,242) | (212,242) |
| Total Other Financing Revenues (Expenses) | (117,019) | - | (141,406) | (141,406) | (243,843) | (243,843) |
| Net Income (Loss) | \$ 1,148,370 | \$ 792,514 | \$ 530,858 | \$ 671,332 | \$ 299,899 | \$ 284,899 |
| Ending Net Assets | 3,973,866 | 4,766,380 | 5,297,238 | 5,968,570 | 6,268,469 | 6,253,469 |
| Debt Payments- Principal | - | - | - | - | - | - |
| Capital Outlay | - | - | - | - | (240,000) | (240,000) |

**Capital Improvement Program
FY 2010-2014**

Stormwater Fund

| | <u>Fiscal Year 2009-2010</u> | <u>Fiscal Year 2010-2011</u> | <u>Fiscal Year 2011-2012</u> | <u>Fiscal Year 2012-2013</u> | <u>Fiscal Year 2013-2014</u> | <u>Project Total</u> |
|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|--------------------------|
| Project Description | | | | | | |
| Stormwater Equipment Replacement | 240,000 | 210,000 | 90,000 | 50,000 | 50,000 | 640,000 |
| Total Stormwater Fund | 240,000 | 210,000 | 90,000 | 50,000 | 50,000 | 640,000 |
| Funding Source | | | | | | |
| Net Assets | 240,000 | 210,000 | 90,000 | 50,000 | 50,000 | 640,000 |
| Debt | - | - | - | - | - | - |
| Other | - | FY 2010 | - | - | - | - |
| Total Funding Sources | 240,000 | 210,000 | 90,000 | 50,000 | 50,000 | 640,000 |

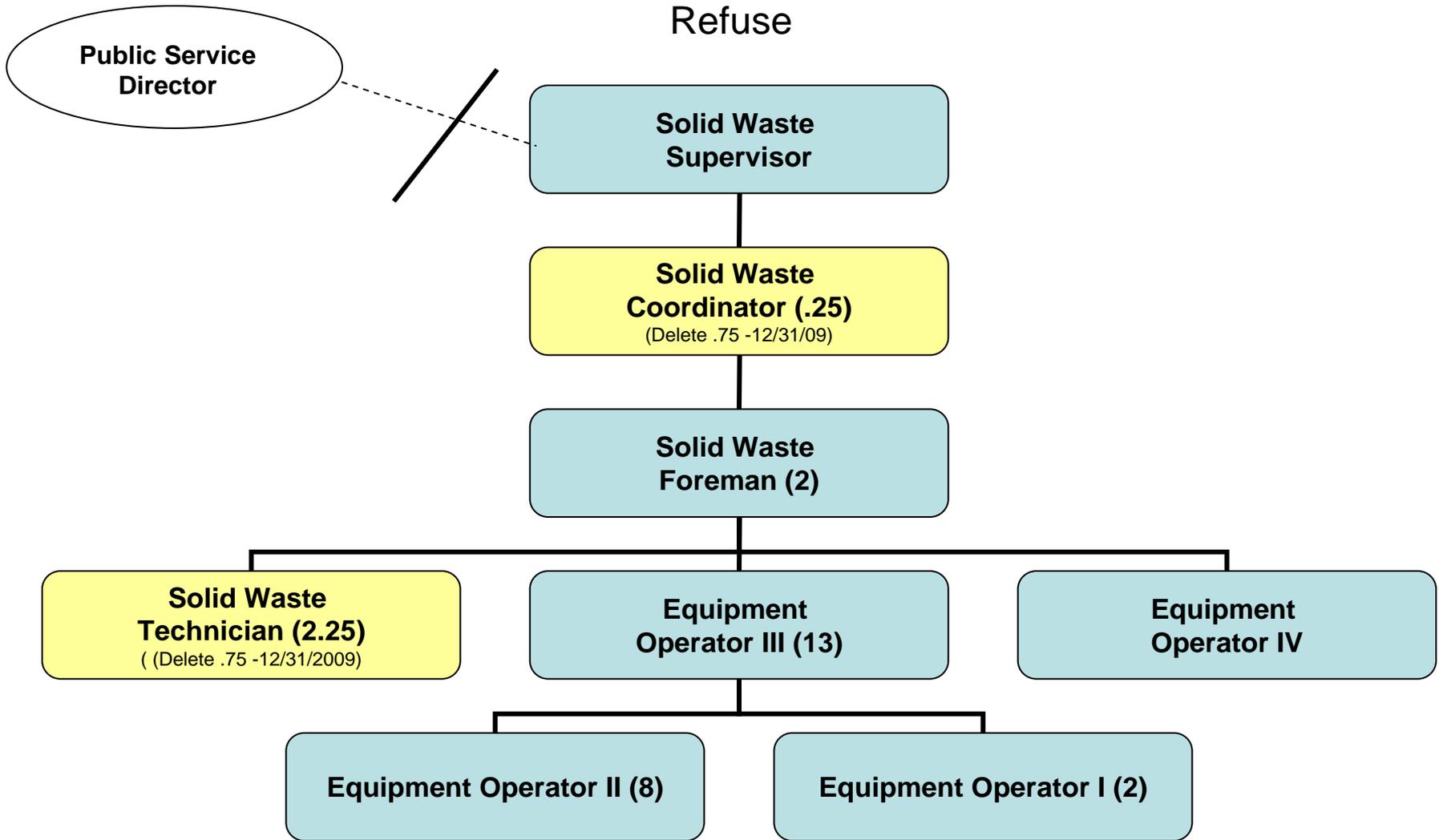
STORMWATER UTILITY FUND

| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|--|-------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| Physical Environment | | | | | | | |
| 408-0000-343.70-10 | S/Water Fees Residentia | 897,285 | 1,077,831 | 1,588,000 | 1,588,000 | 1,015,000 | 1,015,000 |
| 408-0000-343.70-20 | S/Water Fees Commercial | 721,623 | 609,508 | - | - | 574,000 | 574,000 |
| 408-0000-343.70-30 | Discount | - | - | - | - | (42,000) | (42,000) |
| Total Physical Environment | | 1,618,908 | 1,687,339 | 1,588,000 | 1,588,000 | 1,547,000 | 1,547,000 |
| Grant Revenue | | | | | | | |
| | Grant Revenue | 491,000 | - | - | - | - | - |
| Total Grant Revenue | | 491,000 | - | - | - | - | - |
| Interest and Other Earnings | | | | | | | |
| 408-0000-361.10-10 | Investments | 42,334 | 121,883 | 90,000 | 120,000 | 120,000 | 120,000 |
| 408-0000-361.10-20 | Tax Collections | - | - | - | 895 | 1,000 | 1,000 |
| 408-0000-361.10-40 | Assessments | 176 | 113 | 150 | - | - | - |
| 408-0000-361.10-50 | Miscellaneous | 13,017 | 8,318 | - | 8,278 | - | - |
| 408-0000-361.30-00 | Unrealized Gain/(Loss) | 11,433 | - | - | - | - | - |
| Total Interest and Other Earnings | | 66,960 | 130,314 | 90,150 | 129,173 | 121,000 | 121,000 |
| STORMWATER ULILITY TOTAL | | 2,176,868 | 1,817,653 | 1,678,150 | 1,717,173 | 1,668,000 | 1,668,000 |

Stormwater

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | 184,110 | 184,110 |
| * Benefits | - | - | - | - | 114,481 | 114,481 |
| | - | - | - | - | 298,591 | 298,591 |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 807,654 | 923,352 | 967,580 | 804,135 | 576,518 | 576,518 |
| * Travel & Training | 1,631 | 1,995 | 1,000 | 1,000 | 1,000 | 1,000 |
| * Freight & Utility Service | 852 | 314 | 900 | 1,100 | 1,200 | 1,200 |
| * Maintenance & Insurance | 51,399 | 31,553 | 23,906 | 67,864 | 35,100 | 35,100 |
| * Promotional Activity | - | - | - | - | - | 15,000 |
| * Operating Expense | 49,943 | 67,925 | 12,500 | 30,336 | 211,849 | 211,849 |
| | 911,479 | 1,025,139 | 1,005,886 | 904,435 | 825,667 | 840,667 |
| TOTAL | 911,479 | 1,025,139 | 1,005,886 | 904,435 | 1,124,258 | 1,139,258 |
| DEPRECIATION EXPENSE | 117,017 | - | 120,000 | 120,000 | 212,242 | 212,242 |
| NON-OPERATING | | | | | | |
| * Transfer | - | - | - | - | - | - |
| * Interest | - | - | 21,406 | 21,406 | 31,601 | 31,601 |
| * Other Uses | 657,371 | 792,514 | 530,858 | 530,858 | - | - |
| | 774,388 | 792,514 | 672,264 | 672,264 | 243,843 | 243,843 |
| CAPITAL PRINCIPAL | - | - | - | - | 240,000 | 240,000 |

Refuse Fund



FY '08-09 Staffing Recommended
 Changes FY'09-'10

| | | | |
|-----------------|-----|--------|------|
| Full-Time | 31 | (-1.5) | 29.5 |
| Part-Time (FTE) | -0- | -0- | -0- |

Public Services Refuse Division

Mission Statement

The Mission of the Public Services Refuse Division is to enhance the City of Lake Worth by providing the highest quality customer service in a cost effective and responsible manner. The Refuse Division provides for the efficient and sanitary collection and disposal of solid waste, vegetation and recyclable material for city residents and commercial customers including bulk trash collection.

Service Level Narrative:

This coming year the Refuse Division will maintain its current level of service residentially and will strive to keep the city clean. Roll off services will continue to be outsourced for commercial and residential customers requiring this service by an exclusive hauler to save the city funding and reduce costs. The City's Refuse Division will begin to exclusively do commercial services in several phases, beginning this year, expanding the Division's revenues at a very small expense. The Division has reduced spending by going to a 4 day 10 hour workweek for the residential customers. The reduction in days worked results in fuel savings and equipment maintenance reductions. The Division has addressed the regular fee schedule and adjusted charges for violations of City Codes. This has

resulted in a minimal increase (less than 1%) in residential fees and reduced violation costs to customers.

Personnel Staffing & Benefits:

The Refuse Division, through attrition, reduced it's staffing by 8 employees this year as a result of implementing the 4 day 10 hour work week, single stream collections for recycling and vegetation methodologies. Our current staffing remains at 31 employees.

Capital Projects:

Currently the Refuse Division is the exclusive hauler for services less than three cubic yards, and franchises non exclusively to private haulers. This coming year the Refuse Division will be implementing a phase-in of total exclusivity of all commercial dumpster services in the city.

Refuse Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|--|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Net Assets | 315,636 | (749,844) | (324,591) | (324,591) | 303,483 | 303,483 |
| Revenues | | | | | | |
| Franchise Fees | \$ 25,519 | \$ 13,321 | \$ - | \$ 21,401 | \$ - | \$ - |
| Physical Environment | 4,601,395 | 4,761,787 | 4,668,845 | 4,611,986 | 4,682,100 | 4,682,100 |
| Interest & Other Earnings | 33,920 | 6,957 | 5,500 | 3,894 | 2,900 | 2,900 |
| Spec Assess/Impact | - | - | 200 | - | - | - |
| Disp of Fixed Assets | 16,018 | - | - | - | - | - |
| Sale of Surplus Material | 5,468 | 53,656 | 11,500 | 10,000 | 200 | 200 |
| Total Revenues | 4,682,320 | 4,835,721 | 4,686,045 | 4,647,281 | 4,685,200 | 4,685,200 |
| Expenses | | | | | | |
| Refuse, Collection | 4,998,095 | 3,907,275 | 3,876,428 | 3,641,147 | 3,865,279 | 3,930,279 |
| Non-Department Other | 420,900 | 441,950 | 43,566 | 43,566 | 30,295 | 30,295 |
| Sub-Total Operating Expenses | 5,418,995 | 4,349,225 | 3,919,994 | 3,684,713 | 3,895,574 | 3,960,574 |
| Net Revenues Over (Under) Expenses | (736,675) | 486,496 | 766,051 | 962,568 | 789,626 | 724,626 |
| Other Financing Revenues (Expenses): | | | | | | |
| Transfers In | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Debt Payments- Interest | (72,954) | (61,243) | (59,494) | (59,494) | (36,529) | (36,529) |
| Depreciation | (255,851) | - | (275,000) | (275,000) | (249,077) | (249,077) |
| Total Other Financing Revenues (Expenses) | (328,805) | (61,243) | (334,494) | (334,494) | (285,606) | (285,606) |
| Net Income (Loss) | \$ (1,065,480) | \$ 425,253 | \$ 431,557 | \$ 628,074 | \$ 504,020 | \$ 439,020 |
| Ending Net Assets | (749,844) | (324,591) | 106,966 | 303,483 | 807,503 | 807,503 |
| Debt Payments- Principal | - | - | - | - | (339,371) | (339,371) |
| Capital Outlay | - | - | - | - | (250,000) | (250,000) |

**Capital Improvement Program
FY 2010-2014**

Refuse Fund

| | Fiscal Year <u>2009-2010</u> | Fiscal Year <u>2010-2011</u> | Fiscal Year <u>2011-2012</u> | Fiscal Year <u>2012-2013</u> | Fiscal Year <u>2013-2014</u> | Project <u>Total</u> |
|----------------------------|---|---|---|---|---|---------------------------------|
| Project Description | | | | | | |
| Equipment Replacement | 250,000 | 255,000 | 250,000 | 300,000 | 300,000 | 1,355,000 |
| Total Refuse Fund | <u>250,000</u> | <u>255,000</u> | <u>250,000</u> | <u>300,000</u> | <u>300,000</u> | <u>1,355,000</u> |

Funding Source

| | | | | | | |
|-----------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| Net Assets | 250,000 | 255,000 | 250,000 | 300,000 | 300,000 | 1,355,000 |
| Debt | | | | | | |
| Other | - | - | - | - | - | - |
| Total Funding Sources | <u>250,000</u> | <u>255,000</u> | <u>250,000</u> | <u>300,000</u> | <u>300,000</u> | <u>1,355,000</u> |

REFUSE, COLLECTION & DISP

| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|---|-------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| Franchise Fees | | | | | | | |
| 410-0000-313.80-00 | Refuse | 25,519 | 13,321 | - | 21,401 | - | - |
| Total Franchise Fees | | 25,519 | 13,321 | - | 21,401 | - | - |
| Physical Environment | | | | | | | |
| 410-0000-343.40-10 | Refuse Fees- Residentia | 2,933,547 | 3,049,449 | 3,060,881 | 3,060,881 | 2,900,000 | 2,900,000 |
| 410-0000-343.40-20 | Refuse-Fees Commercial | 953,181 | 1,021,777 | 1,009,978 | 1,000,000 | 1,500,000 | 1,500,000 |
| 410-0000-343.40-25 | Discount | - | - | - | - | (90,000) | (90,000) |
| 410-0000-343.40-30 | Special Collections | 452,573 | 389,902 | 300,781 | 280,000 | 120,000 | 120,000 |
| 410-0000-343.40-40 | Tipping Fees | 99,281 | 110,974 | 110,100 | 68,000 | 55,100 | 55,100 |
| 410-0000-343.40-50 | Recycling Fees-Commerci | 162,813 | 189,685 | 187,105 | 187,105 | 187,000 | 187,000 |
| 410-0000-343.40-55 | Recycling Fee-Residenti | - | - | - | 14,000 | 10,000 | 10,000 |
| 410-0000-343.90-40 | Special Collections - R | - | - | - | 2,000 | - | - |
| Total Physical Environment | | 4,601,395 | 4,761,787 | 4,668,845 | 4,611,986 | 4,682,100 | 4,682,100 |
| Interest and Other Earnings | | | | | | | |
| 410-0000-361.10-10 | Investments | 29,773 | 5,537 | 4,900 | 2,223 | 1,900 | 1,900 |
| 410-0000-361.10-20 | Tax Collections | - | - | - | 1,671 | 1,000 | 1,000 |
| 410-0000-361.10-40 | Assessments | 4,147 | 1,420 | 600 | - | - | - |
| Total Interest and Other Earnings | | 33,920 | 6,957 | 5,500 | 3,894 | 2,900 | 2,900 |
| Spec Assessment/Impact Fees | | | | | | | |
| 410-0000-363.23-00 | Impact Fees | - | - | 200 | - | 200 | 200 |
| Total Specassessment/Impact Fees | | - | - | 200 | - | 200 | 200 |
| Disp of Fixes Assets | | | | | | | |
| 410-0000-364.00-00 | Disp of Fixed Assets | 16,018 | - | - | - | - | - |
| Total Disp of Fixes Assets | | 16,018 | - | - | - | - | - |
| Sale of Surplus Material | | | | | | | |
| 410-0000-365.00-00 | Sale of Surplus Materia | 1,670 | 3,865 | 1,500 | - | - | - |
| 410-0000-365.10-00 | Furniture & Equipment | 3,798 | 49,791 | 10,000 | 10,000 | - | - |
| Total Sale of Surplus Material | | 5,468 | 53,656 | 11,500 | 10,000 | - | - |
| REFUSE, COLLECTION & DISP FUND | | 4,682,320 | 4,835,721 | 4,686,045 | 4,647,281 | 4,685,200 | 4,685,200 |

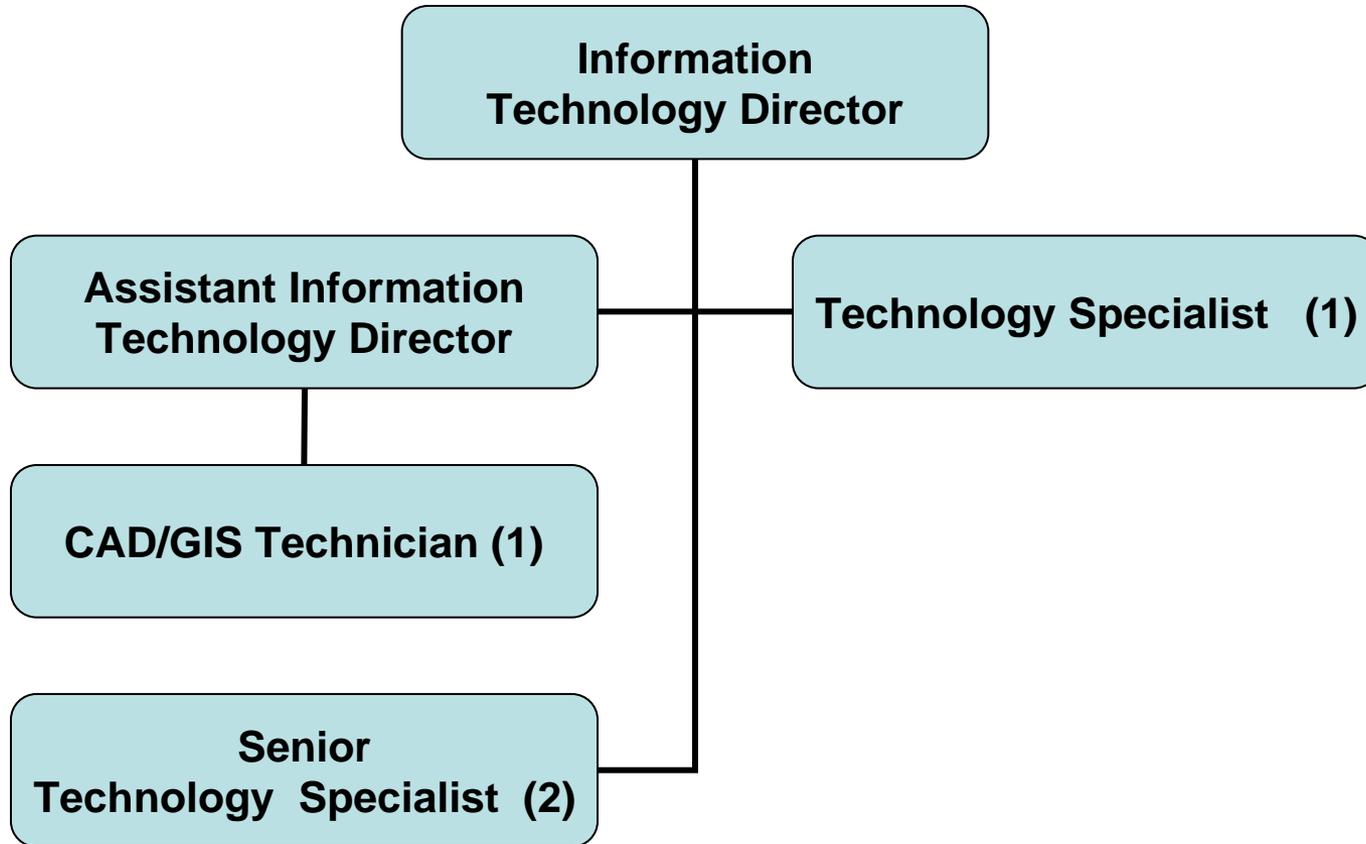
Refuse Fund

| | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|---------------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 1,249,455 | 1,223,993 | 1,252,149 | 1,275,360 | 1,262,331 | 1,262,331 |
| * Benefits | 540,162 | 580,140 | 649,932 | 578,748 | 687,930 | 687,930 |
| | 1,789,617 | 1,804,133 | 1,902,081 | 1,854,108 | 1,950,261 | 1,950,261 |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 965,035 | 760,359 | 710,173 | 649,173 | 670,139 | 720,139 |
| * Travel & Training | 2,306 | 316 | - | 10,400 | 20,000 | 20,000 |
| * Freight & Utility Service | 38,931 | 18,861 | 27,025 | 25,615 | 35,500 | 35,500 |
| * Maintenance & Insurance | 942,121 | 812,294 | 347,566 | 380,566 | 377,795 | 377,795 |
| * Promotional Activity | - | - | - | - | - | 15,000 |
| * Operating Expense | 1,680,985 | 953,262 | 933,099 | 764,851 | 841,879 | 841,879 |
| | 3,629,378 | 2,545,092 | 2,017,863 | 1,830,605 | 1,945,313 | 2,010,313 |
| TOTAL OPERATING EXPENSES | 5,418,995 | 4,349,225 | 3,919,944 | 3,684,713 | 3,895,574 | 3,960,574 |
| DEPRECIATION EXPENSE | 255,851 | - | 275,000 | 275,000 | 249,077 | 249,077 |
| NON-OPERATING | | | | | | |
| * Transfer | | | | | | |
| * Interest | 72,954 | 61,243 | 59,494 | 59,494 | 36,529 | 36,529 |
| | 72,954 | 61,243 | 59,494 | 59,494 | 36,529 | 36,529 |
| CAPITAL | - | - | - | - | 250,000 | 250,000 |
| PRINCIPAL | - | - | - | - | 339,371 | 339,371 |

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Information Technology Fund

Information Technology



| | FY'08-09 | Staffing Changes | Recommended FY'09-10 |
|-----------------|----------|------------------|----------------------|
| Full-Time | 6 | 0 | 6 |
| Part-Time (FTE) | -0- | -0- | -0- |

Information Technology Department

Mission Statement

The Information Technology operates, administers and safeguards the City's technology infrastructure and communication systems, and assists technology end-users with their operation by automating systems in an effective and cost-effective manner meeting the end-user needs of the City organization while providing service to the public.

Service Level Narrative

During the coming year the Information Technology (I.T.) Department will streamline its operations providing increased efficiency and ultimately reduced cost for technical support. The I.T. Department will implement a tiered level of support system to provide better support to city departments. With the tiered support system, a support helpdesk will be established to handle incoming support requests. The Tier 1 support technician will document and evaluate the problem and attempt to correct the problem. A work order will be created to track the progress of the support call. If the Tier 1 support technician cannot correct the problem, the work order will be assigned to a Tier 2 support technician. The goal of the tiered support system is to complete 65% of support work orders on the same day they are received. Currently, the I.T. Department is only able to complete about 3% of support calls on the same day.

During the coming year, I.T. will strive to maintain a 99.9% uptime of network infrastructure and applications during all available working hours. The I.T. Department will replace

ageing software and hardware to improve system performance and reliability. In addition, the I.T. Department will evaluate new technologies and software that will assist city departments to perform their functions in more efficient manner. The I.T. Department will replace the current anti-virus, anti-spyware to ensure that City's computer network is protected from newly created computer viruses and worms. In addition, the I.T. Department will upgrade the current backup software. This upgrade will ensure that all network systems are available for recovery in case of system failure. The I.T. Department will plan, develop and begin implementing system redundancy that will allow the City to function in a more viable fashion following a natural disaster. Equipment for this project will be purchased over the next 2-3 years beginning with City computer and server replacement appropriations in the I.T. operating budget.

The I.T. Department will also evaluate new technology to replace our computer workstations with more cost effective "thin-client" terminals at a substantial reduction in replacement costs. During this evaluation, the I.T. Department will evaluate moving the end-user work environment to an open source Linux based operating system.

Personnel Staffing & Benefits

Due to funding constraints, the I.T. Department staffing levels will remain the same as the previous year. During the coming year I.T. Department staff will be challenged to continue learning and expanding their capabilities to better meet the needs of the City's broader base of system users. I.T. staff will become more experienced and cross-trained in many functional use areas of the City's core communication and technology

systems, while maintaining a high-level of expertise. The I.T. will also serve the role of end-user customer support, troubleshooting, and network design and installation.

The I.T. Department supports the SunGard Public Sector Enterprise systems. In addition, the I.T. Department supports the Utilities SCADA systems, Utilities Outage Notification System, Utilities Power Plant Control Systems, and the City's Enterprise Document Imaging System. These systems are in addition to the standard applications and networks equipment common to other cities.

Capital Projects

In the coming year the I.T. Department will upgrade the Cisco VoIP phone system. As part of the upgrade to the Cisco VoIP phone system, the phone systems in the Water Treatment Plant and the Streets/Waste building will be replaced with Cisco VoIP phones.

The I.T. Department will also upgrade the network connectivity to the Streets/Waste building using fiber optic cable. The current wireless equipment that is in use is outdated and does not provide adequate bandwidth to the building.

Information Technology Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|--|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Net Assets | - | 280,664 | (4,134) | (4,134) | 49,344 | 49,344 |
| Revenues | | | | | | |
| General Government | \$ 1,502,125 | \$ 1,268,844 | \$ 929,036 | \$ 929,040 | \$ 1,359,833 | \$ 1,354,655 |
| Other Miscellaneous Rev | - | - | - | 39 | - | - |
| Contribution from Enterpr | - | - | 18,150 | 18,303 | - | - |
| Total Revenues | 1,502,125 | 1,268,844 | 947,186 | 947,382 | 1,359,833 | 1,354,655 |
| Expenses | | | | | | |
| Technical | 1,748,036 | 1,419,113 | 1,091,046 | 1,034,286 | 1,279,976 | 1,324,798 |
| Non-Departmental | 3,425 | 3,600 | 3,600 | 3,600 | - | - |
| Sub-Total Operating Expenses | 1,751,461 | 1,422,713 | 1,094,646 | 1,037,886 | 1,279,976 | 1,324,798 |
| Net Revenues Over (Under) Expenses | (249,336) | (153,869) | (147,460) | (90,504) | 79,857 | 29,857 |
| Other Financing Revenues (Expenses): | | | | | | |
| Transfer In | 530,000 | 19,071 | 143,982 | 143,982 | - | - |
| Transfers Out | - | (150,000) | - | - | (60,000) | (60,000) |
| Total Other Financing Revenues (Expenses) | 530,000 | (130,929) | 143,982 | 143,982 | (60,000) | (60,000) |
| Net Income (Loss) | \$ 280,664 | \$ (284,798) | \$ (3,478) | \$ 53,478 | \$ 19,857 | \$ (30,143) |
| Ending Net Assets | 280,664 | (4,134) | (7,612) | 49,344 | 69,201 | 19,201 |

INFORMATION TECHNOLOGY

| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|---|------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| General Government | | | | | | | |
| 510-0000-341.20-10 | General Fund | 553,125 | 458,604 | 462,642 | 462,643 | 560,006 | 560,006 |
| 510-0000-341.20-20 | Electric Fund | 769,825 | 655,675 | 354,128 | 354,129 | 509,858 | 509,858 |
| 510-0000-341.20-25 | Water Fund | 68,375 | 57,000 | 36,453 | 36,454 | 59,708 | 59,708 |
| 510-0000-341.20-30 | Local Sewer Fund | 34,300 | 28,475 | - | - | 6,824 | 6,824 |
| 510-0000-341.20-35 | Regional Sewer Fund | 39,800 | 33,025 | 8,210 | 8,210 | - | - |
| 510-0000-341.20-40 | Golf Fund | 14,400 | 15,200 | 27,025 | 27,026 | 39,355 | 39,355 |
| 510-0000-341.20-50 | CRA | 8,300 | 9,000 | 7,864 | 7,864 | 14,178 | 9,000 |
| 510-0000-341.20-55 | Stormwater Fund | 1,000 | 1,075 | 8,541 | 8,541 | 10,968 | 10,968 |
| 510-0000-341.20-60 | Sanitation Fund | 13,000 | 10,790 | 24,173 | 24,173 | 28,448 | 28,448 |
| 510-0000-341.20-65 | Building Services Fund | - | - | - | - | 101,597 | 101,597 |
| 510-0000-341.20-75 | Garage Fund | - | - | - | - | 28,891 | 28,891 |
| Total General Government | | 1,502,125 | 1,268,844 | 929,036 | 929,040 | 1,359,833 | 1,354,655 |
| Miscellaneous Income | | | | | | | |
| | | - | - | - | 39 | - | - |
| Total Miscellaneous Income | | - | - | - | 39 | - | - |
| Contribution from Enterprise | | | | | | | |
| 510-0000-382.10-00 | Electric | - | - | 18,150 | 18,303 | - | - |
| Total Contribution from Enterprise | | - | - | 18,150 | 18,303 | - | - |
| TOTAL INFORMATION TECHNOLOGY | | 1,502,125 | 1,268,844 | 947,186 | 947,382 | 1,359,833 | 1,354,655 |
| Transfers | | | | | | | |
| 510-0000-341.20-20 | Electric | 60,000 | - | - | - | - | - |
| 510-0000-341.20-25 | Water | 30,000 | - | - | - | - | - |
| 510-0000-341.40-03 | Local Sewer | 30,000 | - | - | - | - | - |
| 301-0000-381.10-01 | General Fund | 410,000 | 19,071 | 143,982 | 143,982 | - | - |
| Total Transfer Inc | | 530,000 | 19,071 | 143,982 | 143,982 | - | - |

**Capital Improvement Program
FY 2010-2014**

Information Technology Fund

| | <u>Fiscal Year 2009-2010</u> | <u>Fiscal Year 2010-2011</u> | <u>Fiscal Year 2011-2012</u> | <u>Fiscal Year 2012-2013</u> | <u>Fiscal Year 2013-2014</u> | <u>Project Total</u> |
|----------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|--------------------------|
| Cisco VoIP Upgrade | 45,000 | - | - | - | - | 45,000 |
| Streets/Waste Fiber Optic | 15,000 | - | - | - | - | 15,000 |
| Total Information Services | 60,000 | - | - | - | - | 60,000 |

Funding Source

| | | | | | | |
|-----------------------|--------|---|---|---|---|--------|
| Net Assets | 60,000 | - | - | - | - | 60,000 |
| Debt | - | - | - | - | - | - |
| Other | - | - | - | - | - | - |
| Total Funding Sources | 60,000 | - | - | - | - | 60,000 |

Information Technology Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|--------------------------------|--------------------------------|-------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 499,690 | 376,543 | 413,478 | 376,901 | 410,388 | 410,388 |
| * Benefits | 139,464 | 127,403 | 151,447 | 138,379 | 142,788 | 142,788 |
| | 639,154 | 503,946 | 564,925 | 515,280 | 553,176 | 553,176 |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 92,288 | 8,432 | 17,500 | 17,500 | 30,000 | 80,000 |
| * Travel & Training | 15,180 | - | - | - | 8,500 | 8,500 |
| * Freight & Utility Service | 420,530 | 376,617 | 267,376 | 267,376 | 228,250 | 228,250 |
| * Insurance & Maintenance | 45,886 | 41,026 | 29,480 | 29,480 | 39,200 | 39,200 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 339,971 | 418,015 | 191,887 | 208,250 | 300,850 | 295,672 |
| | 913,855 | 844,090 | 506,243 | 522,606 | 606,800 | 651,622 |
| CAPITAL | 198,452 | 74,677 | 23,478 | - | 120,000 | 120,000 |
| TOTAL | 1,751,461 | 1,422,713 | 1,094,646 | 1,037,886 | 1,279,976 | 1,324,798 |
| NON-OPERATING | | | | | | |
| * Transfers | 280,665 | 150,000 | - | - | 60,000 | 60,000 |

Self Insurance Fund

Self Insurance Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|--|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Net Assets | 1,596,077 | 1,377,520 | 2,349,876 | 2,349,876 | 2,427,890 | 2,427,890 |
| Revenues | | | | | | |
| General Government | \$ 4,571,053 | \$ 4,908,966 | \$ 3,317,947 | \$ 3,793,856 | \$ 3,593,711 | \$ 3,593,711 |
| Interest & Other Earnings | 27,790 | 14,207 | - | 12,000 | - | - |
| Other Miscellaneous Rev | - | 80,918 | - | 16,500 | - | - |
| Total Revenues | 4,598,843 | 5,004,091 | 3,317,947 | 3,822,356 | 3,593,711 | 3,593,711 |
| Expenses | | | | | | |
| Non-Departmental | 4,757,400 | 3,641,735 | 3,317,947 | 3,318,578 | 3,032,500 | 3,032,500 |
| Sub-Total Operating Expenses | 4,757,400 | 3,641,735 | 3,317,947 | 3,318,578 | 3,032,500 | 3,032,500 |
| Net Revenues Over (Under) Expenses | (158,557) | 1,362,356 | - | 503,778 | 561,211 | 561,211 |
| Other Financing Revenues (Expenses): | | | | | | |
| Transfers In | - | - | - | - | - | - |
| Transfers Out | (60,000) | (390,000) | (425,764) | (425,764) | - | - |
| Total Other Financing Revenues (Expenses) | (60,000) | (390,000) | (425,764) | (425,764) | - | - |
| Net Income (Loss) | \$ (218,557) | \$ 972,356 | \$ (425,764) | \$ 78,014 | \$ 561,211 | \$ 561,211 |
| Ending Net Assets | 1,377,520 | 2,349,876 | 1,924,112 | 2,427,890 | 2,989,101 | 2,989,101 |

SELF INSURANCE FUND

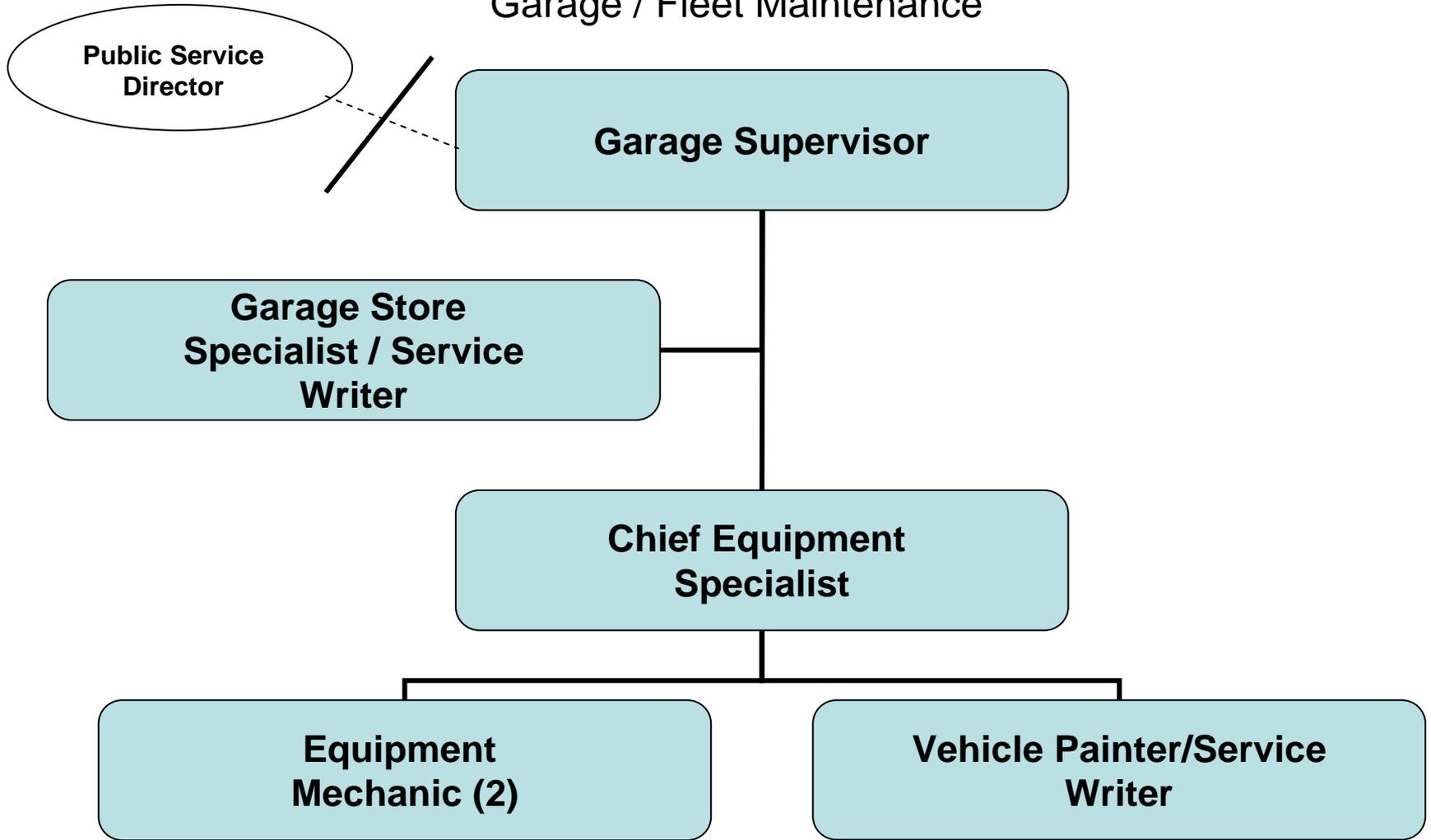
| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|--|-------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| General Government | | | | | | | |
| 520-0000-341.20-10 | General Fund | 4,571,053 | 4,908,966 | 97,680 | - | 681,333 | 681,333 |
| 520-0000-341.20-20 | Electric Fund | - | - | 1,997,371 | 1,997,371 | 1,536,495 | 1,536,495 |
| 520-0000-341.20-25 | Water Fund | - | - | 602,549 | 602,549 | 516,427 | 516,427 |
| 520-0000-341.20-30 | Local Sewer Fund | - | - | 221,880 | 221,880 | 205,384 | 205,384 |
| 520-0000-341.20-35 | Regional Sewer Fund | - | - | 118,210 | 118,210 | 234,765 | 234,765 |
| 520-0000-341.20-40 | Golf Fund | - | - | 85,237 | - | 94,305 | 94,305 |
| 520-0000-341.20-55 | Stormwater Fund | - | - | 21,406 | - | 31,600 | 31,600 |
| 520-0000-341.20-60 | Sanitation Fund | - | - | 119,383 | - | 250,421 | 250,421 |
| 520-0000-341.20-65 | Building Services Fund | - | - | 42,714 | - | 3,957 | 3,957 |
| 520-0000-341.20-70 | IT Fund | - | - | 11,517 | 11,517 | 4,376 | 4,376 |
| 520-0000-341.20-75 | Garage Fund | - | - | - | - | 34,648 | 34,648 |
| Total General Government | | 4,571,053 | 4,908,966 | 3,317,947 | 2,951,527 | 3,593,711 | 3,593,711 |
| Interest and Other Earnings | | | | | | | |
| 520-0000-361.10-10 | Investments | 14,944 | 2,133 | - | 2,000 | - | - |
| 520-0000-361.10-50 | Miscellaneous | 11,753 | 11,130 | - | 10,000 | - | - |
| 520-0000-361.30-00 | Unrealized Gain/(Loss) | 1,093 | 944 | - | - | - | - |
| Total Interest and Other Earnings | | 27,790 | 14,207 | - | 12,000 | - | - |
| Other Miscellaneous Revenue | | | | | | | |
| 520-0000-369.90-30 | Insurance Recovery | - | 80,918 | - | 10,000 | - | - |
| 520-0000-369.90-40 | Insurance Damage Recove | - | - | - | 6,500 | - | - |
| Total Other Miscellaneous Revenue | | - | 80,918 | - | 16,500 | - | - |
| SELF INSURANCE FUND | | 4,598,843 | 5,004,091 | 3,317,947 | 2,980,027 | 3,593,711 | 3,593,711 |

Self Insurance Fund

| | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | - | - | - | - | - | - |
| * Benefits | - | - | - | - | - | - |
| <hr/> | | | | | | |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | - | 8,412 | 212,278 | 212,278 | 225,000 | 225,000 |
| * Travel & Training | - | - | - | - | - | - |
| * Freight & Utility Service | - | - | - | - | - | - |
| * Insurance & Maintenance | 4,757,400 | 3,633,323 | 3,105,669 | 3,106,000 | 2,800,000 | 2,800,000 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | - | - | - | 300 | 7,500 | 7,500 |
| | 4,757,400 | 3,641,735 | 3,317,947 | 3,318,578 | 3,032,500 | 3,032,500 |

Garage Fund

Garage / Fleet Maintenance



| | FY '08-09 | Staffing Changes | Recommended FY'09-'10 |
|-----------------|-----------|---------------------|--------------------------|
| Full-time | 6 | 0 | 6 |
| Part-time (FTE) | -0- | -0- | -0- |

Public Services Garage Division

Mission Statement

The mission of the Public Works Garage Division is to maintain the City's fleet in a cost effective and timely manner, keeping the mechanical "down" time to a minimum. The Division is responsible for the maintenance and repairs of all City owned vehicles and equipment, including Waste Removal trucks, Utilities T&D line trucks, streets sweepers and all small engine equipment.

Service Level Narrative

This year the Garage Division will operate as an Internal Fund to include vehicle replacement and maintenance responsibilities. Staff has performed adequately with only minor time delays to the servicing schedule. Small engine repairs will be done when time allows. Some maintenance and repairs to all heavy equipment one ton and above, such as Sewer Department dump trucks, Utilities T&D line trucks, Waste Removal trucks and street sweepers may need be outsourced based on staff availability and repair complexity. The Garage Division will streamline their administrative and repair processes by prioritizing repair needs and utilizing computer generated work orders. The Garage Supervisor will handle small automotive repairs and tire mounting and will be required to keep the administrative reporting current. Garage repair services are an invaluable resource for the City. With the elimination of Police and Fire equipment, the current city fleet is reduced about 30%. Most of that repair work was done in house but the majority of the heavy equipment was sent out for repair. With this reduction

the Garage is able to repair the heavy equipment in house producing major savings. The current internal staff is able to meet current City service levels in an effective and cost efficient manner with walk in service for high priority vehicles.

Personnel Staffing & Benefits

The Public Services Garage Division has realigned job descriptions and increased the work load proportionally. The Garage will fill a position being vacated by an upcoming retirement with a new hire generating a savings to the Division due to the difference in pay scale of a new hire compared to a 20+ year tenured employee.

Capital Projects

None.

Garage Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|--|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| Beginning Net Assets | - | - | - | - | - | - |
| Revenues | | | | | | |
| General Government | \$ 504,231 | \$ 535,645 | \$ 545,516 | \$ 541,153 | \$ 712,234 | \$ 712,234 |
| Non-Operating Sources | | - | - | - | - | - |
| Total Revenues | 504,231 | 535,645 | 545,516 | 541,153 | 712,234 | 712,234 |
| Expenses | | | | | | |
| Garage Maintenance | 504,231 | 535,645 | 545,516 | 541,153 | 692,923 | 692,923 |
| Sub-Total Operating Expenses | 504,231 | 535,645 | 545,516 | 541,153 | 692,923 | 692,923 |
| Net Revenues Over (Under) Expenses | - | - | - | - | 19,311 | 19,311 |
| Other Financing Revenues (Expenses): | | | | | | |
| Transfers In | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - |
| Total Other Financing Revenues (Expenses) | - | - | - | - | - | - |
| Net Income (Loss) | \$ - | \$ - | \$ - | \$ - | \$ 19,311 | \$ 19,311 |
| Ending Net Assets | - | - | - | - | 19,311 | 19,311 |

**Capital Improvement Program
FY 2010-2014**

Garage Fund

| | <u>Fiscal Year 2009-2010</u> | <u>Fiscal Year 2010-2011</u> | <u>Fiscal Year 2011-2012</u> | <u>Fiscal Year 2012-2013</u> | <u>Fiscal Year 2013-2014</u> | <u>Project Total</u> |
|---------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|--------------------------|
| Heavy Duty Two-Post Lifts | - | 15,000 | - | - | - | 15,000 |
| HD Mobile Column Lifts | - | - | 54,000 | - | - | 54,000 |
| Total Garage | - | 15,000 | 54,000 | - | - | 69,000 |

Funding Source

| | | | | | | |
|-----------------------|---|--------|--------|---|---|--------|
| Net Assets | - | 15,000 | 54,000 | - | - | 69,000 |
| Debt | - | - | - | - | - | - |
| Other | - | - | - | - | - | - |
| Total Funding Sources | - | 15,000 | 54,000 | - | - | 69,000 |

GARAGE FUND

| | | FY 2006 -07 | FY 2007- 08 | FY 2008- 09 | FY 2008- 09 | City Manager | City Commission |
|---------------------------------|------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| | | Actuals | Actuals | Budget | Forecast | Recommended | Approved |
| General Government | | | | | | | |
| 530-0000-341.20-10 | General Fund | 504,231 | 535,645 | 240,944 | 236,581 | 191,100 | 191,100 |
| 530-0000-341.20-20 | Electric Fund | - | - | 80,121 | 80,121 | 236,934 | 236,934 |
| 530-0000-341.20-25 | Water Fund | - | - | 38,376 | 38,376 | 34,300 | 34,300 |
| 530-0000-341.20-30 | Local Sewer Fund | - | - | 26,582 | 26,582 | 22,050 | 22,050 |
| 530-0000-341.20-35 | Regional Sewer Fund | - | - | 6,739 | 6,739 | 9,800 | 9,800 |
| 530-0000-341.20-40 | Golf Fund | - | - | 6,552 | 6,552 | 2,450 | 2,450 |
| 530-0000-341.20-55 | Stormwater Fund | - | - | 2,808 | 2,808 | 2,450 | 2,450 |
| 530-0000-341.20-60 | Sanitation Fund | - | - | 132,911 | 132,911 | 22,050 | 22,050 |
| 530-0000-341.20-65 | Building Services Fund | - | - | 10,483 | 10,483 | 12,250 | 12,250 |
| 530-0000-341.20-70 | IT Fund | - | - | - | - | 9,800 | 9,800 |
| 530-0000-389.70-10 | General Fund | - | - | - | - | 81,900 | 81,900 |
| 530-0000-389.70-20 | Electric Fund | - | - | - | - | 37,800 | 37,800 |
| 530-0000-389.70-25 | Water Fund | - | - | - | - | 14,700 | 14,700 |
| 530-0000-389.70-30 | Local Sewer Fund | - | - | - | - | 9,450 | 9,450 |
| 530-0000-389.70-35 | Regional Sewer Fund | - | - | - | - | 4,200 | 4,200 |
| 530-0000-389.70-40 | Golf Fund | - | - | - | - | 1,050 | 1,050 |
| 530-0000-389.70-55 | Stormwater Fund | - | - | - | - | 1,050 | 1,050 |
| 530-0000-389.70-60 | Sanitation Fund | - | - | - | - | 9,450 | 9,450 |
| 530-0000-389.70-65 | Building Service Fund | - | - | - | - | 5,250 | 5,250 |
| 530-0000-389.70-70 | IT Fund | - | - | - | - | 4,200 | 4,200 |
| Total General Government | | 504,231 | 535,645 | 545,516 | 541,153 | 712,234 | 712,234 |
| GARAGE FUND | | 504,231 | 535,645 | 545,516 | 541,153 | 712,234 | 712,234 |

Garage Fund

| | FY 2006 -07 Actuals | FY 2007- 08 Actuals | FY 2008- 09 Budget | FY 2008- 09 Forecast | City Manager Recommended | City Commission Approved |
|-----------------------------|------------------------|------------------------|-----------------------|-------------------------|-----------------------------|-----------------------------|
| PERSONNEL SERVICES | | | | | | |
| * Salaries & Wages | 280,457 | 296,025 | 299,831 | 304,236 | 305,611 | 305,611 |
| * Benefits | 122,221 | 133,481 | 137,793 | 128,700 | 147,171 | 147,171 |
| | 402,678 | 429,506 | 437,624 | 432,936 | 452,782 | 452,782 |
| OPERATING EXPENSES | | | | | | |
| * Prof. & Contract. Service | 7,660 | 6,993 | 17,822 | 17,822 | 30,391 | 30,391 |
| * Travel & Training | 613 | - | - | - | 3,000 | 3,000 |
| * Freight & Utility Service | 20,438 | 23,368 | 20,425 | 20,750 | 15,950 | 15,950 |
| * Insurance & Maintenance | 51,871 | 56,771 | 55,995 | 54,495 | 6,600 | 6,600 |
| * Promotional Activity | - | - | - | - | - | - |
| * Operating Expense | 20,971 | 19,007 | 13,650 | 15,150 | 184,200 | 184,200 |
| | 101,553 | 106,139 | 107,892 | 108,217 | 240,141 | 240,141 |
| CAPITAL | - | - | - | - | - | - |
| TOTAL | 504,231 | 535,645 | 545,516 | 541,153 | 692,923 | 692,923 |

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Appendix

Unfilled Positions

| # of Positions | Fund Total | Department | Position | Total |
|-----------------------|-------------------|--|-------------------------------|----------------|
| General Fund | | | | |
| 1 | | City Attorney | City Attorney | 154,157 |
| | | | | <u>154,157</u> |
| 2 | | Finance | Cash & Investment Manager | 87,906 |
| | | | Executive Secretary | 42,866 |
| | | | | <u>130,772</u> |
| 3 | | OMB | Grants Analyst | 52,764 |
| | | | Assistant to City Manager | 84,673 |
| | | | Mangement Analyst | 55,000 |
| | | | | <u>192,437</u> |
| 1 | | Community Development Planning Division | Community Service Directors | 127,697 |
| | | | | <u>127,697</u> |
| 1 | | Compliance Service | Licensing Permiting Technican | 36,512 |
| | | | | <u>36,512</u> |
| 1 | | Code | Fire Compliance Inspector | 64,466 |
| | | | | <u>64,466</u> |
| 1 | | Public Works Administration | Facility Manager | 87,075 |
| | | | | <u>87,075</u> |
| 1 | | Streets | Equipment Operator I | 33,773 |
| | | | | <u>33,773</u> |
| 6 | | Grounds | Casual Labor Part time | 10,963 |
| | | | Casual Labor Part time | 10,963 |
| | | | Chemical Technican Garden | 47,706 |
| | | | Grounds Keeper I | 38,248 |
| | | | Grounds Keeper I | 38,248 |
| | | | Grounds Keeper II | 40,925 |
| | | | Grounds Keeper II | 40,925 |
| | | | | <u>227,977</u> |
| 3 | | Building Maintenance | Custodian | 38,402 |
| | | | H-VAC Technican | 78,367 |
| | | | Maintenance Mechanic | 57,233 |
| | | | | <u>174,001</u> |

Unfilled Positions

| # of Positions | Fund Total | Department | Position | Total |
|-----------------------|-------------------|--|---|---|
| General Fund | | | | |
| 1 | | City Attorney | City Attorney | <u>154,157</u> <u>154,157</u> |
| 2 | | Finance | Cash & Investment Manager Executive Secretary | <u>87,906</u> <u>42,866</u> <u>130,772</u> |
| 3 | | OMB | Grants Analyst Assistant to City Manager Mangement Analyst | <u>52,764</u> <u>84,673</u> <u>55,000</u> <u>192,437</u> |
| 1 | | Community Development Planning Division | Community Service Directors | <u>127,697</u> <u>127,697</u> |
| 1 | | Compliance Service | Licensing Permiting Technican | <u>36,512</u> <u>36,512</u> |
| 1 | | Public Works Administration | Facility Manager | <u>87,075</u> <u>87,075</u> |
| 1 | | Streets | Equipment Operator I | <u>33,773</u> <u>33,773</u> |
| 6 | | Grounds | Casual Labor Part time Casual Labor Part time Chemical Technican Garden Grounds Keeper I Grounds Keeper I Grounds Keeper II Grounds Keeper II | <u>10,963</u> <u>10,963</u> <u>47,706</u> <u>38,248</u> <u>38,248</u> <u>40,925</u> <u>40,925</u> <u>227,977</u> |
| 3 | | Building Maintenance | Custodian H-VAC Technican Maintenance Mechanic | <u>38,402</u> <u>78,367</u> <u>57,233</u> <u>174,001</u> |

| | | | |
|---|-------------------------|---------------------------------|-------------------------|
| 2 | Recreation | Recreation Counsler I-Part time | 11,016 |
| | | Recreation Counsler I-Part time | 11,016 |
| | | Recreation Program Coordinator | 57,483 |
| | | | <u>79,515</u> |
| 3 | Pool & Beach | Lifeguard Part time | 19,509 |
| | | Lifeguard Part time | 19,509 |
| | | Swim Instuctor II-Part time | 19,509 |
| | | Swim Instuctor II-Part time | 19,509 |
| | | Swim Instuctor II-Part time | 19,509 |
| | | Swim Instuctor II-Part time | 19,509 |
| | | | <u>117,052</u> |
| | 24 | Total General Fund | <u>1,360,968</u> |
| 3 | Stormwater | Equipment Operator I | 49,808 |
| | | Maintenance Worker | 47,934 |
| | | Maintenance Mechanic III | 64,205 |
| | 3 | Total Stormwater Fund | <u>161,947</u> |
| | Electric | | |
| 2 | Administation | Assistant Utilities Director | 127,697 |
| | | Safety Environmental Manager | 73,338 |
| | | | <u>201,035</u> |
| 2 | Engineering | Relay Protection Engineer | 89,927 |
| | | Relay Protection Technician | 75,171 |
| | | | <u>165,098</u> |
| 1 | Power Plant | Scada & Control Programer | 62,714 |
| | | | <u>62,714</u> |
| 2 | T & D | Administrative Secretary | 45,029 |
| | | Lineman | 89,303 |
| | | | <u>134,332</u> |
| | 7 | Total Electric Fund | <u>563,180</u> |
| | Water | | |
| 2 | Treatment | Administrative Assistant | 45,029 |
| | | Treatment Operator C | 46,459 |
| | 2 | Total Water Fund | <u>91,487</u> |

| | | | | |
|---|----------------------------------|--|-------------------------------------|-------------------------|
| 1 | Local Sewer | | | |
| | | Pumping | Lift Station Mechanic | 54,861 |
| | 1 | Total Local Sewer Fund | | <u><u>54,861</u></u> |
| 1 | Golf | | | |
| | | | Golf Course Maint Mechanic | 51,571 |
| | 1 | Total Golf Fund | | <u><u>51,571</u></u> |
| 1 | Building Department | | | |
| | | | Community Development Assistant Dir | 92,217 |
| | 1 | Total Building Fund | | <u><u>92,217</u></u> |
| 1 | IT | | | |
| | | | Technology Specialist | 65,254 |
| | 1 | Total Information Technology | | <u><u>65,254</u></u> |
| 5 | Utility Conservation Fund | | | |
| | | | Utility Conservation Coordinator | |
| | | | Secretary | |
| | | | Energy/Utility Auditor | |
| | | | Energy/Utility Auditor | |
| | | | Energy/Utility Auditor | |
| | 5 | Total Utility Conservation Fund | | <u><u>500,000</u></u> |
| | <u><u>45</u></u> | | Total City Wide | <u><u>2,441,484</u></u> |

Various Tax Rates

current = 2.95
 Fire MSTU (est)= **3.5062**

| | 2008/09 | Fiscal Year 2009 - 10 | | | | | Annual Change |
|---|---------------------|--|---------------------|---------------------|---------------------|---------------------|----------------------|
| City Millage Rate | 7.65 | 4.1438 | 4.6900 | 4.9999 | 5.9999 | 6.4938 | |
| Total City Millage - including County Fire MSTU | | 7.6500 | 8.1962 | 8.5061 | 9.5061 | 10.0000 | |
| | | 24.1% total overall City value reduction | | | | | |
| Total Taxable Property Value | 1,955,343,021 | 1,484,727,169 | same | same | same | same | (470,615,852) -24.1% |
| City Values | 1,544,020,006 | 1,228,659,140 | same | same | same | same | (315,360,866) -20.4% |
| CRA Values | 411,323,015 | 256,068,029 | same | same | same | same | (155,254,986) -37.7% |
| City Gross Tax Receipts | \$ 14,958,374 | \$ 6,152,412 | \$ 6,963,370 | \$ 7,423,487 | \$ 8,908,215 | \$ 9,641,521 | |
| Less: 5% uncollecatble | (747,919) | (307,621) | (348,169) | (371,174) | (445,411) | (482,076) | |
| Current Fire Dept. Costs | (8,000,000) | | | | | | |
| City's Net Annual Tax Proceeds | \$ 6,210,455 | \$ 5,844,792 | \$ 6,615,202 | \$ 7,052,313 | \$ 8,462,804 | \$ 9,159,445 | |
| Less: City's Tax Pmt. To CRA | (2,889,447) | (1,008,040) | (1,140,911) | (1,216,299) | (1,459,563) | (1,579,712) | |
| City Taxes - Comparable- (less Fire) | <u>3,321,008.41</u> | <u>\$ 4,836,752</u> | <u>\$ 5,474,291</u> | <u>\$ 5,836,014</u> | <u>\$ 7,003,240</u> | <u>\$ 7,579,733</u> | |
| Net Annual Savings | | 1,515,743 | 2,153,282 | 2,515,006 | 3,682,232 | 4,258,725 | |
| CRA | | | | | | | |
| County Pmt. to CRA (est.) | \$ 1,477,491 | \$ 1,121,886 | \$ 1,121,886 | \$ 1,121,886 | \$ 1,121,886 | \$ 1,121,886 | |
| City Tax Pmt. To CRA | 2,889,447 | 1,008,040 | 1,140,911 | 1,216,299 | 1,459,563 | 1,579,712 | |
| Total Net CRA Tax Proceeds | <u>\$ 4,366,938</u> | | | | | | |
| Total CRA Tax | | <u>\$ 2,129,925</u> | <u>\$ 2,262,797</u> | <u>\$ 2,338,184</u> | <u>\$ 2,581,449</u> | <u>\$ 2,701,597</u> | |

CITY

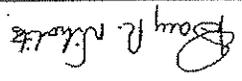
| | | | | | |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|
| City's MSTU Pay Supplement | 1,050,000 | 1,050,000 | 1,050,000 | 1,050,000 | 1,050,000 |
| Bal. Avail. for Fire Fire Pension & General Svcs. | <u>465,743</u> | <u>1,103,282</u> | <u>1,465,006</u> | <u>2,632,232</u> | <u>3,208,725</u> |
| Total Use of County Fire Savings from FY '08/09 | \$1,515,743 | \$2,153,282 | \$2,515,006 | \$3,682,232 | \$4,258,725 |

| | |
|----------------|----------------|
| .1 mil value | |
| 116,723 | City |
| 24,326 | CRA |
| <u>141,049</u> | Total Combined |

CERTIFICATION OF TAXABLE VALUE

| | |
|---------------------|------------|
| Year | 2009 |
| County | PALM BEACH |
| Principal Authority | Lake Worth |
| Taxing Authority | Lake Worth |

| SECTION II: COMPLETED BY PROPERTY APPRAISER | | |
|---|--------|---|
| (1) | \$ | 1,436,761,880 |
| (2) | \$ | 57,667,135 |
| (3) | \$ | 4,223,777 |
| (4) | \$ | 1,498,652,892 |
| (5) | \$ | 13,925,723 |
| (6) | \$ | 1,484,727,169 |
| (7) | \$ | 1,945,855,615 |
| (8) | Number | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| (9) | Number | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

| | |
|----------------------------------|---|
| Property Appraiser Certification | I certify the taxable values shown above are correct to the best of my knowledge. |
| Signature of Property Appraiser |  |
| Date | 06/19/2009 |

| SECTION III: COMPLETED BY TAXING AUTHORITY | | |
|--|--|------------------|
| If this portion of the form is not completed in FULL, your authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is inapplicable, enter N/A or 0- | | |
| (10) | Per \$1,000 (10) | \$ 7.55 |
| (11) | Per year ad valorem proceeds (Line 7 multiplied by Line 10 divided by 1,000) | \$ 14,885,795 |
| (12) | Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value (Sum of either line 6c or Line 7a for all DR-420TIF forms) | \$ 2,989,290 |
| (13) | Adjusted prior year ad valorem proceeds (Line 11 minus Line 12) | \$ 11,896,505 |
| (14) | Dedicated increment value, if any (Sum of either Line 6b or Line 7e for all DR-420TIF forms) | \$ 256,068,029 |
| (15) | Adjusted current year taxable value (Line 6 minus Line 14) | \$ 1,228,659,140 |
| (16) | Current year rolled-back rate (Line 13 divided by Line 15, multiplied by 1,000) | \$ 9.6825 |
| (17) | Current year proposed operating millage rate | \$ 5.9999 |
| (18) | Total taxes to be levied at proposed millage rate (Line 17 multiplied by Line 4, divided by 1,000) | \$ 8,991,767 |

| | | | |
|----|--|---|------|
| 19 | TYPE of principal authority (check one) | <input type="checkbox"/> County <input checked="" type="checkbox"/> Municipality <input type="checkbox"/> Independent Special District | (19) |
| 20 | Check applicable taxing authority (check one) | <input checked="" type="checkbox"/> Principal Authority <input type="checkbox"/> MSTU <input type="checkbox"/> Dependent Special District <input type="checkbox"/> Water Management District Basin | (20) |
| 21 | Is millage levied in more than one county? (check one) | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | (21) |

| | | | |
|----|---|----|---------------------|
| 22 | Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. (The sum of Line 13 from all DR-420 forms.) | \$ | (22) |
| 23 | Current year aggregate rolled-back rate (Line 22 divided by 1,000) | \$ | (23) per \$1,000 |
| 24 | Current year aggregate rolled-back taxes (Line 4 multiplied by Line 23, divided by 1,000) | \$ | (24) |
| 25 | Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. (Total of Line 18 from all DR-420 forms) | \$ | (25) |
| 26 | Current year proposed aggregate millage rate (Line 25 divided by Line 4, multiplied by 1,000) | \$ | (26) per \$1,000 |
| 27 | Current year proposed rate as a percent change of rolled-back rate (Line 26 divided by Line 23, minus 1, multiplied by 100) | % | (27) |

| | | | | | | |
|-----------------------------|------|--------------|------|--------|-------|---|
| First public budget hearing | Date | September 10 | Time | 5:30pm | Place | Lake Worth City Hall 7 North Dixie Highway, Lake Worth, FL |
|-----------------------------|------|--------------|------|--------|-------|---|

| | | | |
|---|-----------------------|---|--|
| Taxing Authority Certification | | I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of ss. 200.065 and 200.071 or 200.081, F.S. | |
| Signature of Chief Administrative Officer | |  | |
| Date | | 7/23/09 | |
| Title | City Manager | | |
| Contact Name | Mark Bates | | |
| Mailing Address | 7 North Dixie Highway | | |
| City, State, Zip | Phone Number | Fax Number | |
| Lake Worth, FL 33460 | 561.586.1641 | | |

SIGN HERE

TAX INCREMENT ADJUSTMENT WORKSHEET

| | | | | |
|-----------|-------------------|--------------------------------|------------------------------|------------|
| Year 2009 | County PALM BEACH | Principal Authority Lake Worth | Community Redevelopment Area | Lake Worth |
| | | Taxing Authority Lake Worth | | |
| | | Base Year 2001 | | |

| SECTION I COMPLETED BY PROPERTY APPRAISER | |
|---|--------------------|
| 1. Current year taxable value in the tax increment area | \$ 430,632,306 (1) |
| 2. Base year taxable value in the tax increment area | \$ 174,564,271 (2) |
| 3. Current year tax increment value (Line 1 minus Line 2) | \$ 256,068,029 (3) |
| 4. Prior year Final taxable value in the tax increment area | \$ 580,767,756 (4) |
| 5. Prior year tax increment value (Line 4 minus Line 2) | \$ 406,203,479 (5) |

| | | | |
|-----------|----------------------------------|---|-----------------|
| SIGN HERE | Property Appraiser Certification | I certify the taxable values above are correct to the best of my knowledge. | |
| | Signature of Property Appraiser | <i>Ray R. White</i> | Date 06/19/2009 |

SECTION II COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

| | |
|---|---------------------|
| 6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value: | |
| 6a. Enter the proportion on which the payment is based. | 100 % (6a) |
| 6b. Dedicated increment value (Line 3 multiplied by the percentage on Line 6a). If the value is less than zero, then enter zero on line 6b. | \$ 256,068,029 (6b) |
| 6c. Amount of payment to redevelopment trust fund in prior year | \$ 2,989,290 (6c) |

| | |
|---|--------------------|
| 7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value: | |
| 7a. Amount of payment to redevelopment trust fund in prior year | \$ |
| 7b. Prior year operating millage levy (Form DR-420, Line 10) | \$ per \$1000 (7b) |
| 7c. Taxes levied on prior year tax increment value (Line 5 multiplied by Line 7b, divided by 1,000) | \$ (7c) |
| 7d. Prior year payment as proportion of taxes levied on increment value (Line 7a divided by Line 7c) multiplied by 100 | % (7d) |
| 7e. Dedicated increment value (Line 7d multiplied by Line 3) divided by 100 | \$ (7e) |

| | | | | | |
|---|--|--------------------------------|--|---|--|
| SIGN HERE | | Taxing Authority Certification | | I certify the calculations, millages and rates are correct to the best of my knowledge. | |
| Signature of Chief Administrative Officer | | <i>[Signature]</i> | | Date 7/23/09 | |
| Title | | City Manager | | Contact Name Mark Bates | |
| Mailing Address | | 7 North Dixie Highway | | Physical Address | |
| City, State, Zip | | Lake Worth, FL 33460 | | Phone Number 561.586.1641 | |
| | | | | Fax Number | |

CERTIFICATION OF VOTED DEBT MILLAGE

| | | | |
|---|--|---|---------------------|
| Year | 2009 | County | PALM BEACH |
| Principal Authority | Lake Worth | Taxing Authority | Lake Worth |
| Levy Description | Lake Worth - Debt Service | | |
| SECTION I: COMPLETED BY PROPERTY APPRAISER | | | |
| 1. | Current year taxable value of real property for operating purposes. | \$ | 1,437,188,078 (1) |
| 2. | Current year taxable value of personal property for operating purposes. | \$ | 67,667,135 (2) |
| 3. | Current year taxable value of centrally assessed property for operating purposes. | \$ | 4,223,777 (3) |
| 4. | Current year gross taxable value for operating purposes (Line 1 plus Line 2 plus Line 3). | \$ | 1,498,078,990 (4) |
| Property Appraiser Certification I certify the taxable values above are correct to the best of my knowledge. | | | |
| SIGN HERE | | Signature of Property Appraiser | <i>Bruce R. Nix</i> |
| | | Date | 06/19/2009 |
| SECTION I: COMPLETED BY TAXING AUTHORITY | | | |
| 5. | Current year proposed voted debt millage rate. | .3041 per \$1,000 (5) | |
| 6. | Current year proposed millage voted for 2 years or less under s. 9(b), Article VII, State Constitution | per \$1,000 (6) | |
| Taxing Authority Certification I certify the proposed millages and rates are correct to the best of my knowledge. | | | |
| SIGN HERE | | Signature of Chief Administrative Officer | <i>[Signature]</i> |
| | | Date | 7/23/09 |
| Title | Ctly Manager | | |
| Mailing Address | 7 North Dixie Highway | | |
| City, state, zip | Lake Worth, FL 33460 | | |
| Phone Number | 561.586.1641 | | |
| Fax Number | | | |

INSTRUCTIONS

Property appraisers must complete and sign Section I of this form with the DR-420, Certification of Taxable Value, and DR-420S, Certification of School Taxable Value, and provide it to all taxing authorities levying a millage voted for two years or less under s. 9(b), Article VII of the State Constitution.

Section I: Property Appraiser

Use a separate DR-420DEBT for each voted debt service millage that's levied by a taxing authority. The property appraiser should check the Yes box on Line 9 of DR-420, Certification of Taxable Value, or Line 8 of DR-420S, Certification of School Taxable Value. The property appraiser should provide the levy description and complete Section I, Lines 1 through 4 of this form, for each voted debt service millage levied. Enter only taxable values that apply to the voted debt service millage indicated. Sign, date, and forward the form to the taxing authority with the DR-420.

Section II: Taxing Authority

Each taxing authority levying a voted debt service millage requiring this form must provide the proposed voted debt millage rate on Line 5. If a 420DEBT wasn't received for any

• Voted debt service millages or • Millages voted for two years or less contact the property appraiser as soon as possible and request a DR-420DEBT. Sign, date, and return the form to your property appraiser with the DR-420 or DR-420S.

Amendments to Manager's Recommended Budget

| Fund | Function | Account Name | Description | Budget Page # | Amount Provided / (Used) | Net Budgetary Impact |
|----------------------------|----------|---|--|------------------|--------------------------------|----------------------------|
| Golf | | | | | | |
| #1 | Revenue | Memberships | Adjust annual Golf revenues per new Golf Pro's goals and analysis and authorize 5 added part/time positions for food & beverage service at the Golf Course | 184 | 90,000 | |
| | " | Green Fees | | | 50,000 | |
| | Expense | Salaries & Wages | | | (55,250) | |
| | " | Employee Benefits | | | (29,750) | |
| | | Net Income + | Net Improvement to Golf Course Fund Budget | | | <u>55,000</u> |
| Local Sewer Fund | | | | | | |
| #2 | Revenue | Transfers In | Correctly record annual transfer of debt service payment received by Local Sewer for City's loan used for Regional Pumping Station rebuild | 129 | 435,000 | |
| Regional Sewer Fund | | | | | | |
| | Expense | Transfers Out | See explanation above... | 143 | (435,000) | |
| | | | | | | <u>0</u> |
| General Fund | | | | | | |
| #3 | Expense | Code - Salaries & Benefits | Correctly authorize funding of Code Fire Inspector position (not Fire Inspector) that was omitted due to a mistake in the new budgeting system. | 48 | 64,466 | |
| | Expense | City Mgr - Consulting Svcs. | | 37 | (64,466) | |
| | | | | | | <u>0</u> |
| #4 | Revenue | Parking Fines Contingency (+) | To reflect parking violation revenues that were mistakenly overlooked in the original preparation of the 2010 budget. | 15 | 60,000 | <u>60,000</u> |
| #5 | Revenue | Reimb-CRA Contingency (+) | To reflect planned revenue for Code Officer paid to City by CRA Net Improvement to General Fund Budget | 16 | 70,000 | <u>70,000</u> |
| #6 | Expenses | City Mgr-Salaries & Benefits Contingency (-) | Addition of a new Marketing/Public Information Position within the City Manager Department | 30 | 80,000 | <u>80,000</u> |
| #7 | Expenses | City Comm-Legal Cost | Reclassification of all Legal Cost into the City Attorney's budget | 19 | (75,000) | |
| | Expenses | HR-Legal Cost | | 37 | (20,500) | |
| | Expenses | City Attorney- Legal Cost | | 28 | 95,500 | |
| | | | | | | <u>-</u> |
| #8 | Revenue | Recreation-Other Contingency (-) | To correct revenue duplication in Recreation sports programs. | 14 | (36,000) | <u>(36,000)</u> |

Amendments to Manager's Recommended Budget

| Fund | Function | Account Name | Description | Budget Page # | Amount Provided / (Used) | Net Budgetary Impact |
|------------------------------|-------------------|---|---|------------------|--------------------------------|----------------------------|
| #9 | Expense | Recreation Activities Contingency (-) | Contribution to the Winter Concert Series | 19 | 8,000 | <u>8,000</u> |
| #10 | Expense " | City Mgr - Consulting Svcs. Recreation-Recreation Prog | Provide increased funding enhancing youth recreation programs | 30 | (80,000) 80,000 | <u>0</u> |
| #11 | Expense " " | Recreation-Electric Recreation-R&M Buildings Non-departmental | Reclassify estimated Mentoring Center costs into the City's Non-Departmental Budget Mentoring Center Support | 81 81 | (20,000) (10,000) 30,000 | <u>0</u> |
| Library Trust Fund | | | | | | |
| #12 | Expense | Transfer Out Net Income + | To correct a duplication of fund transfers from the Library Trust that support library operations. | 178 | 10,000 | <u>10,000</u> |
| Refuse Fund | | | | | | |
| #13 | Expense | Promotional Activity | Public Information for residents to promote recycling awareness | 200 | 15,000 | |
| #14 | Expense | Contractual Services Net Income (-) | Consulting funds for analysis of City waste stream to consider possible 1-day per week collection and/or composting services Reduction in Projected Annual Net Income | 200 | 50,000 | <u>(65,000)</u> |
| Stormwater Fund | | | | | | |
| #15 | Expense | Promotional Activity Net Income (-) | To promote people awareness to clean stormwater drains Reduction in Projected Annual Net Income | 193 | 15,000 | <u>(15,000)</u> |
| Electric Fund | | | | | | |
| #16 | Expense " | Cust Serv- Training Cust Serv - Promo. Activity | Re-allocate funds into Customer Service training from Promotional Activity account | 101 | 30,000 (30,000) | <u>0</u> |
| Road Improvement Fund | | | | | | |
| #17 | Expense | Street Improvement Net Income(- Use of Fund Bal) | Increase road repaving appropriation to a total of \$1million using available accumulated Road Improvement Fund balances | 167 | 560,000 | <u>(560,000)</u> |

Amendments to Manager's Recommended Budget

| Fund | Function | Account Name | Description | Budget Page # | Amount Provided / (Used) | Net Budgetary Impact |
|-------------------------------------|-----------|--|---|---------------|--------------------------|----------------------|
| IT Fund | | | | | | |
| #18 | Revenue | Transfer In - CRA | Decrease allocation to IT fund | 206 | (5,178) | |
| | Expense | Computer Software | Decrease amount per IT Director | 206 | (5,178) | |
| | Expense | Consulting Expense | To Redesign webpage | 206 | 50,000 | |
| | Resources | Net Assets (Fund Balance) | Transfer from general fund to cover Webpage design | 206 | (50,000) | |
| | | | | | | <u>0</u> |
| Local Sewer Fund | | | | | | |
| #19 | Expense | Pumping -Salaries & Benefits Net Income + | To reflect correct salary and benefit for unfilled position. Position was picked up 100% when it should have been picked up @ 40% | 134 | (29,308) | |
| | | | | | | <u>29,308</u> |
| #20 Regional Sewer Fund | | | | | | |
| | Expense | Pumping -Salaries & Benefits Net Income + | To reflect correct salary and benefit for unfilled position. Position was picked up 100% when it should have been picked up @ 60% | 148 | (19,001) | |
| | | | | | | <u>19,001</u> |
| #21 General Fund | | | | | | |
| | Expenses | P&Z-Salaries & Benefits | Reflect move of Executive Secretary from P&Z to Building Permit Func | 44 | (65,621) | |
| Building Permit Fund | | | | | | |
| | Expense | Salaries & Benefits | To reflect the move of the Executive Secretary from P&Z to the | 158 | 65,621 | |
| | | | | | | <u>0</u> |
| #22 General Fund | | | | | | |
| | Expense | C/Devel Bus. Lic. Pension | Correct pension benefit cost in Business License Division | 50 | 21,734 | |
| | " | City Mgr - Consulting Svcs. | that was noted to be omitted due to budgeting system error. | 30 | (21,734) | |
| Building Permit Fund | | | | | | |
| | Expense | Salaries & Benefits Net Income (-) | See explanation above... | 158 | 21,734 | |
| | | | | | | <u>(21,734)</u> |
| #23 Tree Beautification Fund | | | | | | |
| | Revenue | Transfer In | Transfer from General Fund | 168 | 10,000 | |
| General Fund | | | | | | |
| | Expense | Transfer Out | Donation to Tree Beautification Fund | | (10,000) | |
| | | | | | | <u>0</u> |

BUDGET SUMMARY
City of Lake Worth - Fiscal Year 2009-2010
THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF LAKE WORTH
ARE 4.0% MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES

Millage Rate per \$1,000

| | |
|--------------|--------|
| General Fund | 4.9999 |
| Voted Debt | .3041 |

| | General Fund | Special Revenue | Utility Funds | Enterprise Funds | Internal Service | Total |
|------------------------|-----------------|--------------------|------------------|---------------------|---------------------|--------------|
| Available Fund Balance | \$8,749,772 | 4,512,467 | \$ 43,715,510 | \$ 3,777,398 | 2,477,234 | \$63,232,381 |

ESTIMATED REVENUES

Taxes:

| | | | | | | |
|---|--------|------------|-----------|------------|-----------|------------|
| Ad Valorem Taxes | 4.9999 | 7,163,459 | | | | 7,163,459 |
| Ad Valorem Taxes - Debt | .3041 | 433,102 | | | | 433,102 |
| Sales & Use Taxes | | 860,000 | | | | 860,000 |
| Franchise Taxes | | 126,004 | | | | 126,004 |
| Utility Service Taxes | | 4,723,877 | | | | 4,723,877 |
| Licenses and Permits | | 738,700 | | | | 738,700 |
| Intergovernmental Revenue | | 4,850,244 | | | | 4,850,244 |
| Charges For Service | | 2,159,232 | 477,201 | 83,920,814 | 7,832,820 | 94,390,067 |
| Fines and Forfeitures | | 628,800 | | 50,000 | | 678,800 |
| Miscellaneous | | 913,459 | 1,226,000 | 70,500 | 121,200 | 2,331,159 |
| Contribution From Enterprise Operations | | 10,196,480 | | 1,839,262 | | 12,035,742 |
| Other Financing Sources | | 2,187,400 | 442,103 | 1,835,000 | 2,900 | 5,660,600 |

| | | | | | | |
|---|--------------|-------------|--------------|-------------|-------------|---------------|
| TOTAL REVENUES AND OTHER FINANCING SOURCES | \$34,980,757 | \$2,145,304 | \$87,715,576 | \$7,956,920 | \$5,660,600 | \$138,459,157 |
|---|--------------|-------------|--------------|-------------|-------------|---------------|

| | | | | | | |
|-------------------------------------|---------------------|--------------------|----------------------|---------------------|--------------------|----------------------|
| TOTAL ESTIMATED REVENUES & BALANCES | <u>\$43,730,529</u> | <u>\$6,657,771</u> | <u>\$131,431,086</u> | <u>\$11,734,318</u> | <u>\$8,137,834</u> | <u>\$201,691,539</u> |
|-------------------------------------|---------------------|--------------------|----------------------|---------------------|--------------------|----------------------|

EXPENDITURES/EXPENSES

| | | | | | | |
|----------------------------------|------------|-----------|------------|-----------|-----------|------------|
| General Government | 4,842,241 | 1,837,380 | | | | 6,679,621 |
| Public Safety | 18,321,638 | 92,000 | | | | 18,413,638 |
| Physical Environment | 4,666,480 | 1,000,000 | 83,564,686 | 5,069,537 | | 94,300,703 |
| Transportation | 1,129,440 | | | | | 1,129,440 |
| Culture & Recreation | 2,657,806 | | | 1,519,185 | | 4,176,991 |
| Non-Departmental | 3,363,152 | 565,716 | 9,492,266 | 726,353 | | 14,147,487 |
| Intragovernmental Services (Net) | | | | | 5,110,221 | 5,110,221 |

| | | | | | | |
|---|---------------------|--------------------|----------------------|---------------------|--------------------|----------------------|
| TOTAL EXPENDITURES/EXPENSES | \$34,980,757 | \$3,495,096 | \$93,056,952 | \$7,315,075 | \$5,110,221 | \$143,958,101 |
| Net Assets Available for Operations | \$8,749,772 | 3,162,675 | 38,374,134 | 4,419,243 | 3,027,613 | \$57,733,438 |
| TOTAL APPROPRIATED EXPENDITURES /RESERVES | <u>\$43,730,529</u> | <u>\$6,657,771</u> | <u>\$131,431,086</u> | <u>\$11,734,318</u> | <u>\$8,137,834</u> | <u>\$201,691,539</u> |

**The tentative, adopted, and/or final budgets are on file in the
office of the above mentioned taxing authority as a public record.**

City Staffing

| Job Title | Fund | Dept. | Additions | (Occupied) |
|--|-------|-------|-----------|------------|
| | | | | Deletions |
| General Fund | | | | |
| Assistant City Attorney | Gen. | 1110 | | 1 |
| Assistant City Manager | | 1020 | | 1 |
| Marketing/Public Relations Manager | | 1020 | 1 | |
| Assistant to City Manager | | 1230 | 1 | |
| Grants Analyst | | 1230 | 1 | |
| Management Analyst | | 1230 | 1 | |
| Executive Secretary | | 1220 | 1 | |
| Cash & Investment Manager | | 1220 | 1 | |
| Code Compliance Supervisor | | 2040 | | 1 |
| Code Compliance Administrator | | 2040 | | 1 |
| Compliance Inspector (CAT) (2) | | 2040 | | 2 |
| Secretary (2) | | 2040 | | 2 |
| Multit-Certified Inspector | | 2040 | | 1 |
| Compliance Inspector (2) | | 2040 | | 2 |
| Clerical Assistant | | 2040 | | 1 |
| License/Permit Technician | | 2050 | 1 | |
| Leisure Services Manager | | 5010 | | 1 |
| Facility Manager | | 5010 | 1 | |
| Groundskeeper II (2) | | 5040 | 2 | |
| Groundskeeper I (2) | | 5040 | 2 | |
| Casual Labor PT 1.0 FTE | | 5040 | 1 | |
| HVAC Technician | | 5060 | 1 | |
| Maintenance Mechanic | | 5060 | 1 | |
| Recreation Programs Coordinator | | 8060 | 1 | |
| Recreation Counselors FTE .3 | | 8060 | 0.3 | |
| Recreation Center Assistant FTE .5 | | 8060 | | 0.5 |
| Lifeguards (PT 2.0 FTE) | | 8070 | 2 | |
| Fire-Executive Secretary | | | | |
| Fire-Administrative Secretary | | | | |
| Utility Funds | | | | |
| City Engineer | Elect | 6010 | | 1 |
| Relay Protection Engineer | | 6020 | 1 | |
| Engineering Field Planner | | 6020 | 1 | |
| Relay Technician | | 6020 | 1 | |
| Electronic Device Specialist | | 6020 | | 1 |
| Electric T&D -Administrative Secretary | | 6034 | 1 | |
| Buyer | | 6034 | | 1 |
| Meter Relay Specialist | | 6034 | | 1 |
| Water -Administrative Assistant | Water | 7022 | 1 | |
| Treatment Operator C | | 7022 | 1 | |

Building Fund

| | | | | |
|--------------------------|------|------|--|---|
| Chief Building Inspector | Bldg | 2020 | | 1 |
| Building Inspector | | 2020 | | 1 |

Other Funds

| | | | | |
|-------------------------------------|----------|------|-------------|-----------|
| Conservation Management Supervisor | Conserv. | 6010 | 1 | |
| Administrative Secretary | | 6010 | 1 | |
| Energy Auditor 1 (2) | | 6010 | 2 | |
| Energy Auditor II | | 6010 | 1 | |
| Pro Shop/Membership Supervisor | Golf | 8030 | | 1 |
| Greens Supervisor | | 8030 | 1 | |
| Food & Beverage Service (3 FTE) | | 8030 | 3 | |
| Storm Water Maintenance Mechanic II | Stormwtr | 5090 | 1 | |
| Equipment Operator I | | 5090 | 1 | |
| Maintenance Worker | | 5090 | 1 | |
| Solid Waste Coordinator | Refuse | 5080 | | 0.75 |
| Solid Waste Technician | | 5080 | | 0.75 |
| | | | <u>36.3</u> | <u>22</u> |

| | | | |
|------------------------------|--|-------------|-------------|
| Positions added after Budget | | (4.00) | 0.00 |
| Reclassified Postions | | 29.5 | 29.5 |
| Total Positions | | <u>61.8</u> | <u>51.5</u> |