



CITY OF LAKE WORTH

7 North Dixie Highway · Lake Worth, Florida 33460 · Phone: 561-586-1600 · Fax: 561-586-1750

**AGENDA
CITY OF LAKE WORTH
CITY COMMISSION MEETING
CITY HALL COMMISSION CHAMBER
TUESDAY, JULY 01, 2014 - 6:00 PM**

1. **ROLL CALL:**
2. **INVOCATION:** Offered by Pastor Leonce Estimable of Church of God, Christian Fellowship
3. **PLEDGE OF ALLEGIANCE:** Led by Commissioner Andy Amoroso
4. **AGENDA - Additions/Deletions/Reordering:**
5. **PRESENTATIONS:** (there is no public comment on Presentation items)
 - A. 2014 Annual Citizen Survey Report by Sharon Parsons
 - B. Update provided by Bryant Park Neighborhood Association
6. **COMMISSION LIAISON REPORTS AND COMMENTS:**
7. **PUBLIC PARTICIPATION OF NON-AGENDAED ITEMS AND CONSENT AGENDA:**
8. **APPROVAL OF MINUTES:**
 - A. City Commission Meeting - June 17, 2014
9. **CONSENT AGENDA:** (public comment allowed during Public Participation of Non-Agendaed items)
 - A. Resolution No. 33-2014 - declaration of intent to abandon a portion of a 10 foot utility easement and schedule the public hearing date for August 19, 2014
 - B. Resolution No. 35-2014 - submit funding proposal for trolley service to the Palm Beach Metropolitan Planning Organization
 - C. Resolution No. 36-2014 - submit funding proposal for a comprehensive bicycle network to the Palm Beach Metropolitan Planning Organization
 - D. Resolution No. 37-2014 - submit funding proposal for way finding signage to the Palm Beach Metropolitan Planning Organization

- E. Continuing agreements for various professional services also known as the Consultant's Competitive Negotiations Act (CCNA)
- F. Continuing professional services agreements for lot clearing under the Code Compliance Remediation Program
- G. Contract with Springsted, Inc. to conduct a Classification and Compensation Study
- H. Purchase Order with the State of Florida Department of Management Services for bulk fuel, gasoline, and diesel
- I. Purchase Order with D S Eakins Construction Corp. to replace collapsed sewer
- J. Purchase Agreement with Atlantic Machinery, Inc. to replace a TV camera truck to be used by the Water Utility Department
- K. Ratify board members to various City advisory boards
- L. Release easement agreement, cross access easement, and unified use and issue a new cross access agreement with Value Place Hotel located at 2171 10th Avenue North

10. PUBLIC HEARINGS:

- A. Ordinance No. 2014-19 - Second Reading and Public Hearing - update the Police Retirement System to comply with the Internal Revenue Service Code
- B. Ordinance No. 2014-20 - Second Reading and Public Hearing - update the General Employees Retirement System to comply with the Internal Revenue Service Code
- C. Ordinance No. 2014-21 - Second Reading and Public Hearing - provide for the annual payment from Division II to Division I of the Police Pension System

11. UNFINISHED BUSINESS:

12. NEW BUSINESS:

- A. Designate a voting delegate for the business meeting during the 2014 Florida League of Cities 88th annual conference on August 14-16, 2014 in Hollywood, Florida

13. LAKE WORTH ELECTRIC UTILITY:

- A. **PRESENTATION:** (there is no public comment on Presentation items)

- 1) Update on the electric utility system

- B. **CONSENT AGENDA:** (public comment allowed during Public Participation of Non-Agendaed items)

- C. **PUBLIC HEARING:**

- D. **NEW BUSINESS:**

14. CITY ATTORNEY'S REPORT:

15. CITY MANAGER'S REPORT:

A. August 19, 2014 Draft Commission Agenda

16. ADJOURNMENT:

If a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

NOTE: ONE OR MORE MEMBERS OF ANY BOARD, AUTHORITY OR COMMISSION MAY ATTEND AND SPEAK AT ANY MEETING OF ANOTHER CITY BOARD, AUTHORITY OR COMMISSION.



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AGENDA DATE: July 1, 2014, Regular Meeting

DEPARTMENT: City Clerk

EXECUTIVE BRIEF

TITLE:

Bryant Park Neighborhood Association Update

SUMMARY:

Mr. Maurici Luz, Bryant Park President, will advise the Commission on activities in the neighborhoods.

BACKGROUND AND JUSTIFICATION:

At the City Commission meeting on July 20, 2010, the City Commission requested that all neighborhood associations provide an update. The last update from the Bryant Park Neighborhood Association was on June 18, 2013.

MOTION:

Not applicable

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable



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AGENDA DATE: July 1, 2014, Regular Meeting

DEPARTMENT: Community Sustainability

EXECUTIVE BRIEF

TITLE:

Resolution No. 33-2014 - declaration of intent to abandon a portion of a 10 foot utility easement and schedule the public hearing date for August 19, 2014

SUMMARY:

The Resolution is the required first step to abandon a portion of a 10-foot wide north/south utility easement on the southeast corner of Boutwell Road and Seventh Avenue North.

BACKGROUND AND JUSTIFICATION:

The applicant, West Coast Waters, LLC through Dominick Pagano, Managing Member, is petitioning to abandon the utility easement. The applicant has applied to the City of Lake Worth Planning and Zoning Board for site plan approval of a +/- 4,963 square foot warehouse facility at 3520 Boutwell Road, 3540 Boutwell Road and 3511 7th Avenue North in the I-POC – Industrial Park of Commerce zoning district.

The request for abandonment is being made because the warehouse facility is to be constructed over the utility easement. Abandonment of the easement is required as it is a condition of approval of the site plan approval for construction of the warehouse building. Currently, the easement is not used by any of the utility functions of the City, and its abandonment has been reviewed by all appropriate Departments. The site plan and conditional land use of the project have been reviewed by the City's Site Plan Review Committee on April 14, 2014 and the Planning & Zoning Board on May 21, 2014. The Planning and Zoning Board voted 5-0 to approve the project. If approved, the final utility easement abandonment and public hearing will be scheduled on August 19, 2014.

Code Section 19.1.4 Streets and Sidewalks – Procedure for Abandonment, outlines the process by which public rights-of-way can be abandoned. A Resolution declaring the intention of the City Commission to consider the abandonment must be adopted prior to the actual public hearing for abandonment. This Resolution shall serve as the City's Declaration of Intent. The public hearing will be scheduled for August 19, 2014.

MOTION:

I move to approve/disapprove Resolution No. 33-2014 and schedule the public hearing date for August 19, 2014.

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable

Resolution

Sketch and Legal description of utility easement to be abandoned.



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AGENDA DATE: July 1, 2014, Regular Meeting

DEPARTMENT: Public Services

EXECUTIVE BRIEF

TITLE:

Resolution No. 35-2014 – submit funding proposal for trolley service to the Palm Beach Metropolitan Planning Organization

SUMMARY:

The Resolution authorizes the submission of a proposal for funding under the 2014 Application Cycle of the Categorical Funding Program for Fiscal Years 2016-2020 to provide trolley service within the City and nearby destinations.

BACKGROUND AND JUSTIFICATION:

Every year, the Palm Beach Metropolitan Planning Organization (“MPO”) is tasked with identifying transportation projects most important to communities in Palm Beach County in order to allocate available state and federal funds toward implementation of selected projects. Accordingly, MPO is soliciting applications for smaller eligible public transportation projects in Palm Beach County - i.e., those costing less than five million dollars (\$5,000,000) – for funding under the 2014 Application Cycle of the Categorical Funding Program.

Funding under the Categorical Funding Program must be utilized for any of the following eligible project categories:

- Transportation System Management Improvements
- Transit Improvements
- Non-Motorized Improvements
- Freight Improvements

The City intends to submit an application requesting up to \$1,650,000 in the 2014 Application Cycle of the Categorical Funding Program for funding that will become available during Fiscal Years 2016 - 2020 for implementation of a new trolley service over a three-year period in an area bounded by the Lake Worth Beach to the east, 10th Avenue North to the north, Palm Beach State College to the west and 6th Avenue South to the south. This proposed project is eligible under the “Transit Improvements” category. The deadline to submit a proposal is July 11, 2014, and the actual amount of funding to be requested has not yet been determined. No cash or in/kind services match is required of the City for this funding.

MOTION:

I move to approve/not approve Resolution No. 35-2014.

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable
Resolution



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AGENDA DATE: July 1, 2014, Regular Meeting

DEPARTMENT: Public Services

EXECUTIVE BRIEF

TITLE:

Resolution No. 36-2014 - submit funding proposal for a comprehensive bicycle network to the Palm Beach Metropolitan Planning Organization

SUMMARY:

The Resolution authorizes the submission of a proposal for funding under the 2014 Application Cycle of the Categorical Funding Program for Fiscal Years 2016-2020.

BACKGROUND AND JUSTIFICATION:

Every year, the Palm Beach Metropolitan Planning Organization (“MPO”) is tasked with identifying transportation projects most important to communities in Palm Beach County in order to allocate available state and federal funds toward implementation of selected projects. Accordingly, MPO is soliciting applications for smaller eligible public transportation projects in Palm Beach County - i.e., those costing less than five million dollars (\$5,000,000) – for funding under the 2014 Application Cycle of the Categorical Funding Program.

Funding under the Categorical Funding Program must be utilized for any of the following eligible project categories:

- Transportation System Management Improvements
- Transit Improvements
- Non-Motorized Improvements
- Freight Improvements

The City intends to submit an application under the 2014 Application Cycle of the Categorical Funding Program for funding that will become available during Fiscal Years 2016 - 2020 for construction of a comprehensive bicycle network in the City that includes bicycle facilities, amenities and programs. The network will serve to provide continuous north-south and east-west travel routes for commuting bicyclists, maximize opportunities for recreational bicycling through selective treatment of lower treatment of lower traffic corridors and scenic routes, and connect residential neighborhoods to major community destinations such as schools, parks, commercial areas, recreational facilities and employment centers. This funding will be used to implement a workable plan that has been prepared by the Lake Worth Community Redevelopment Agency. This proposed project is eligible under the “Non-Motorized Improvements” category. The deadline to submit the proposal is July 11, 2014, and the actual amount of funding to be requested has not yet been determined. No cash or in-kind services match is required of the City for this funding.

MOTION:

I move to approve/ not approve Resolution No. 36-2014.

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable
Resolution



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AGENDA DATE: July 1, 2014, Regular Meeting

DEPARTMENT: Public Services

EXECUTIVE BRIEF

TITLE:

Resolution No. 37-2014 – submit funding proposal for way finding signage to the Palm Beach Metropolitan Planning Organization

SUMMARY:

The Resolution authorizes the submission of a proposal for funding under the 2014 Application Cycle of the Categorical Grant program for Fiscal Years 2016-2020 to install way finding signage for various destinations at strategic locations within the City.

BACKGROUND AND JUSTIFICATION:

Every year, the Palm Beach Metropolitan Planning Organization (“MPO”) is tasked with identifying transportation projects most important to communities in Palm Beach County in order to allocate available state and federal funds toward implementation of selected projects. Accordingly, MPO is soliciting applications for smaller eligible public transportation projects in Palm Beach County - i.e., those costing less than five million dollars (\$5,000,000) – for funding under the 2014 Application Cycle of the Categorical Funding Program.

Funding under the Categorical Funding Program must be utilized for any of the following eligible project categories:

- Transportation System Management Improvements
- Transit Improvements
- Non-Motorized Improvements
- Freight Improvements

The City intends to submit an application under the 2014 Application Cycle of the Categorical Funding Program for funding that will become available during Fiscal Years 2016 - 2020 for installation of directional signage for various destinations at strategic locations within the City. This way finding system will be designed to project a consistent, artistic design to the City’s gateways and downtown area, guide visitors to the beach, municipal parks, significant landmarks and other distinctive neighborhood areas. This funding will be used to implement a workable plan that is currently being developed by consultants working with the Lake Worth Community Redevelopment Agency (CRA) in partnership with the City to produce schematic designs and recommendations for directional signage placement throughout the City and CRA District. This proposed project is an eligible corridor improvement under the “Transportation Improvements” category. The deadline to submit the proposal is July 11, 2014, and the actual amount of funding to be requested has not yet been determined. No cash or in/kind services match is required of the City for this funding.

MOTION:

I move to approve/not approve Resolution No. 37-2014.

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable
Resolution



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AGENDA DATE: July 1, 2014, Regular Meeting

DEPARTMENT: Public Services / Water Utility
and Sewer Collection

EXECUTIVE BRIEF

TITLE:

Continuing agreements for various professional services under the Consultant's Competitive Negotiations Act (CCNA), section 287.055, Florida Statutes.

SUMMARY:

The twenty professional services agreements are in the categories of architecture, landscape architecture, engineering services, mapping/GIS services, planning services, and construction management services.

BACKGROUND AND JUSTIFICATION:

On September 17, 2013, the City accepted proposals from professional services firms. Based on the qualifications and experience of the proposals received, the City's Evaluation Committee ranked the firms and selected firms in each category.

In an effort to maintain a readily available selection of professional service firms for the design, engineering, and management of future projects in the City, these agreements provide for a number of firms in each category that may be needed in the City. The agreement allows for the negotiation of fees for services and provides multiple options for selecting different firms to contract with for the various disciplines.

MOTION:

I move to approve/disapprove professional services continuing contracts with A.D.A. Engineering, Inc.; Bridge Design Associates, Inc.; Chen Moore and Associates; CPH, Inc.; Craven Thompson & Associates, Inc.; Currie Sowards Aguila Architects; Dunkelberger Engineering & Testing, A Terracon Company; Eco Advisors, LLC; Engenuity Group, Inc.; Gentile Glas Holloway O'Mahoney & Assoc.; Keith and Schnars; Kimley-Horn and Associates, Inc.; Mathews Consulting, Inc.; Mock Roos and Associates, Inc.; Stanley Consultants, Inc.; Stantec Consulting Services, Inc.; Tierra South Florida, Inc.; Urban Design Studio, LLC dba Urban Design Kilday Studios; URS Corporation Southern; and Wantman Group, Inc.

ATTACHMENT(S):

1. Fiscal Impact Analysis – not applicable
2. Selection Matrix
3. Selected Firms List
4. Request For Quotes 12-13-302 Continuing Contract for Professional Services
5. Contracts with the selected 20 firms



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AGENDA DATE: July 1, 2014, Regular Meeting

DEPARTMENT: Community Sustainability

EXECUTIVE BRIEF

TITLE:

Continuing services professional agreements for lot clearing services under the Code Compliance Remediation Program.

SUMMARY:

The three professional services agreements will provide lot clearing services under the Code Compliance Remediation Program.

BACKGROUND AND JUSTIFICATION:

The City has experienced a serious decline in the overall condition of many vacant and unimproved properties due to the economic downturn and recession beginning in 2007. Many of the properties involved necessitate emergency cutting and/or cleaning to remediate code compliance violations and to address life safety issues. To date Code Compliance has exhausted all legal avenues to encourage responsible property owners and parties to privately handle the remediation. Unfortunately, in dozens of cases the code compliance process has not resulted in private actions, and the City must now intervene and perform the remediation under its Chronic Nuisance program. The program affords the City the ability to perform remediation activities on private property. If the cost for the services is not reimbursed by the property owner and/or responsible party, then the cost can be attached to the property's tax card as an assessment, which ultimately will be paid upon the outstanding taxes on the property being paid.

Currently, there are approximately forty (40) vacant properties on a growing list of properties that were cited as of October 1, 2013 for needing remedial services. The required legal notifications have already been mailed to the legal owners for these properties and they are ready for remedial actions to take place. Approval of these agreements, allows the City to move more quickly with the remedial services and to expend all the necessary funds for this endeavor. Upon approval of the agreements, quotes for service will be solicited from the firms to perform the cutting/cleaning activities. Proposals may include more than one (1) property in an effort to save time and efficiency. The agreements establish a continuing services approach for a three (3) year term with the option to extend two (2) additional one (1) year terms. At present, there is \$202,261 available in the remedial services fund. If more funding is needed this fiscal year, a budget amendment will be prepared and brought to the Commission for consideration.

The City of West Palm Beach undertook a competitive procurement process resulting in the selection of these three (3) firms to provide lot clearing services. Utilizing the "piggy back" option, the City has contacted all three (3) firms to ascertain their desire to work with the City of Lake Worth. All three were open to working with the City have signed continuing service agreement to provide such services under the Code Remediation Program.

MOTION:

I move to approve/disapprove agreements with Anchor Lawn Maintenance; C. Martin Landscaping, Inc.; and Vincent and Sons Landscaping, Inc.

Attachments:

Anchor Lawn Maintenance Agreement
C. Martin Landscaping, Inc. Agreement
Vincent and Sons Landscaping, Inc. Agreement
Three West Palm Beach Contracts

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2014	2015	2016	2017	2018
Capital Expenditures	0	0	0	0	0
Operating Expenditures	\$202,261	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	\$202,261	0	0	0	0

No. of Addn'l Full-Time Employee Positions	0	0	0	0	0
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B. Recommended Sources of Funds/Summary of Fiscal Impact: For Fiscal Year 2014 \$202,411 was budgeted for contractual services that can provide funds for lot clearings. These funds also are used for demolition and board & secure activities.

Arbor Tree & Land		Community Code Compliance Div				
Account Number	Account Description	Project #	FY14 Budget	Current Balance	Agenda Item Expenditure	Remaining Balance
160-2040-515-34-50	Contractual Services	N/A	202,411	202,261	Up to 202,261	0

C. Department Fiscal Review: __WW__



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AGENDA DATE: July 1, 2014, Regular Meeting

DEPARTMENT: Human Resources

EXECUTIVE BRIEF

TITLE:

Contract with Springsted, Inc. to conduct a Classification and Compensation Study for the City workforce.

SUMMARY:

The Contract authorizes an employee classification and compensation study to assist the City in its development and implementation of an updated compensation administration program.

BACKGROUND AND JUSTIFICATION:

Employees are the backbone of our City organization and employers that are fortunate enough to have good staff members in their ranks want to hold onto them. When workers leave they take essential knowledge, invested training and established relationships within the organization with them. The improvement of the overall economy has made the City of Lake Worth a target for poaching by employers who can offer higher salaries.

The City has not given an across the board wage increases to either Bargaining Unit or Non Bargaining Unit Staff since October 1, 2008. From 2008 through the early part of 2013, employees were largely thankful to remain gainfully employed and income progression was a secondary issue that took a backseat. However, there has been an increase in staff leaving the City for greater compensation. Additionally, it is become more difficult to lure new staff due which is also a result of lower than market pay rates.

A majority of the City's hourly employee classifications are represented by the Public Employees Union (PEU), the Professional Supervisors and Managers Association (PMSA) and the International Brotherhood of Electrical Workers' (IBEW). Any wage range adjustments are subject to the collective bargaining process which greatly restricts the organization from addressing compensation issues on a case by case basis.

This study, upon completion, will provide a fact based rationale for any subsequent adjustments within the hourly and salaried workforce. It will also provide an assessment of the City's position and an implementation plan to address issues in either Fiscal Year 2014 or 2015.

Springsted was selected using the RFP process to which three firms responded with proposals. From a pricing standpoint Springsted was the middle priced bidder. Following a presentation meeting of two of the three vendors; the RFP selection team representing Utilities, Public Services, Finance, Community Sustainability and Human Resources, Springsted was selected to execute the below listed scope of work:

- Conduct a job audit of all positions, including general task analysis by department, which may include interviews with department directors, division managers and other key personnel and/or employees to determine the essential functions of each role.
- Review current compensation rates and ranges for multi-incumbent non-bargaining unit, bargaining unit and executive positions.

- Evaluate jobs by developing, then reviewing a job ranking structure, verify rankings by analyzing pertinent market data concerning the ranking; determine recommended comparative city and if applicable county employers, compare initial ranking to the organizations existing ranking and that of the market hierarchy and adjust as determined to show compensation at 50th and 75th percentile of the market rates and present findings to the City Manager and Leadership Team and possibly the City Commission.
- Recommend pay grades; grad pricing and salary ranges for all classifications including non bargaining unit, bargaining unit and executive.
- Recommend an appropriate salary structure including minimum, midpoint, and maximum and the difference between each salary step.
- Recommend compensation administration practices to include considerations of merit-based pay and reward strategies suitable to designated city job classifications within governmental and statutory limitations, as well as the City's financial constraints.
- Develop and present to the Leadership Team strategic recommendations and budgetary impact studies including the cost (if any) of a multiyear compensation plan with attentive policies for implementation on October 1, 2014. In addition, develop an alternative plan for implementation beginning on October 1, 2015.

MOTION:

I move to approve/not approve a contract with Springsted, Inc. at an amount not to exceed \$55,750.

ATTACHMENT(S):

Fiscal Impact Analysis

Contract

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2014	2015	2016	2017	2018
Capital Expenditures	0	0	0	0	0
Operating Expenditures	55,750	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	55,750	0	0	0	0

No. of Addn'l Full-Time Employee Positions	0	0	0	0	0
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B. Recommended Sources of Funds/Summary of Fiscal Impact:
SEE ATTACHED SPREADSHEET FOR PAYMENT ALLOCATION BY DEPARTMENTS

C. Department Fiscal Review: _____



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AGENDA DATE: July 1, 2014, Regular Meeting

DEPARTMENT: Public Services

EXECUTIVE BRIEF

TITLE:

Purchase Order with the State of Florida Department of Management Services for bulk fuel, gasoline, and diesel

SUMMARY:

The Purchase Order authorizes the purchase and delivery of fuel for various departments using the State of Florida Department of Management Services' contract.

BACKGROUND AND JUSTIFICATION:

The Public Services Department is responsible for the purchase, management, and distribution of fuel to all the various departments within the City. Additionally, in the event of an emergency, the City's fuel stock needs to be filled and topped off to ensure City services are maintained. This Purchase Order allows the City to achieve its fuel purchase needs at a contracted rate and maintain Procurement policy within the City.

The Florida Department of Management Services currently has in place a Bulk Fuel, Gasoline and Diesel purchase contract that offers the opportunity for municipalities and counties to piggyback. The City recently bid its own "Term Contract for the Purchase and delivery of Unleaded and Diesel Fuel" on May 13, 2014 and the bid pricing submittals were much higher than that of the State's Contract. Pursuant to the terms of the State contract, the City will issue a Purchase Order to purchase the fuel and take advantage of the State's Contract including its terms and conditions.

MOTION:

I move to approve/disapprove a Purchase Order with the Florida Department of Management Services

ATTACHMENT(S):

Fiscal Impact Analysis
Florida Department of Management Services Contract
Southern District (PBC) Price List
Bid Results from the City's Invitation For Bid

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2014	2015	2016	2017	2018
Capital Expenditures	0	0	0	0	0
Operating Expenditures	210,000	620,000	625,000	630,000	635,000
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	210,000	620,000	625,000	630,000	635,000

No. of Addn'l Full-Time Employee Positions	0	0	0	0	0
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B. Recommended Sources of Funds/Summary of Fiscal Impact:

PUBLIC SERVICES						
Account Number	Account Description	FY2014 Budget	Project #	Pre Exp; Balance	Expenditure for this item	Post Exp; Balance
530-0000-141.04-00	City Garage Fund - Diesel Fuel	360,000		15,688.55	125,000	Inventory Account Fluctuates w/ Purchases
530-0000-141.03-00	City Garage Fund - Unleaded Fuel	240,000	N/A	44,821.70	85,000	

C. Department Fiscal Review: Jamie Brown



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AGENDA DATE: July 1, 2014, Regular Meeting

DEPARTMENT: Water Utilities

EXECUTIVE BRIEF

TITLE:

Purchase Order with D S Eakins Construction Corp. to replace a collapsed sewer

SUMMARY:

The Purchase Order authorized an emergency purchase to replace a collapsed sewer line in the alley between North A and B Streets from 10th Avenue North to 11th Avenue North.

BACKGROUND AND JUSTIFICATION:

The City Commission approved an agreement with D S Eakins Construction Corp. on November 5, 2013, for Crews with Equipment for Specialized Underground Utility Repairs. The Water Utilities Department has previously identified the subject 400 foot section of gravity sewer to be replaced, due to its age, poor condition, previous break, and difficult access. The project was bid in 2014, but the bid was rejected due to high cost.

The Department responded to a customer's complaint on July 12, 2014, and discovered that the concrete gravity sewer line was collapsed in multiple locations. This line was installed in the 1940s and is approximately eight feet deep in places. The sewer is adjacent to electric distribution poles and is under both water and natural gas lines. Due to the difficult access and depth of the line, a specialized construction company is required for the work, which includes replacement of the potable water line as well as the sewer line, to provide access for construction.

An emergency purchase order, PO 169095, approved by the Department Director and City Manager, was issued for the quoted price of \$112,986, on June 18, 2014, to replace the sewer and restore permanent sewer service to the residents. Approval of the purchase order by the Commission is needed because it exceeds \$25,000.

MOTION:

I move to approve/disapprove a Purchase Order with D S Eakins to replace a collapsed sewer line for \$112,986.

ATTACHMENT(S):

Fiscal Impact Analysis
2013 Agreement
Proposal from D S Eakins
Purchase Order

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2014	2015	2016	2017	2018
Capital Expenditures	\$112,986	0	0	0	0
Operating Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	\$112,986	0	0	0	0

No. of Addn'l Full-Time Employee Positions	0	0	0	0	0
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B. Recommended Sources of Funds/Summary of Fiscal Impact:

Water Utilities /Water Distribution							
Account Number	Account Description	Project #	FY 2014 Proposed Budget	FY2014 Amended Budget	Current Balance	Agenda Item Expenditures	Remaining Balance
403-7231-535-63-15	LS Capital Infrastructure			\$1,343,733	\$1,110,000	-\$112,986	\$997,014

Budgeted amount of \$125,000 for Project 1407 will be used in account 403-7231-535-6315.

C. Department Fiscal Review:

Larry Johnson
 Clyde Johnson
 Doug Wood
 Michael Bornstein



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AGENDA DATE: July 1, 2014, Regular Meeting

DEPARTMENT: City Clerk's Office

EXECUTIVE BRIEF

TITLE:

Ratify board members to the various City advisory boards

SUMMARY:

This item is to ratify the following appointments / reappointments:

City Recreation Advisory Board:

Mayor's reappointment of Jamas Ward for a term ending on July 31, 2017

City Tree Board:

Mayor's appointment of Deborah Crawford to fill an unexpired term ending on July 31, 2016

Historic Resources Preservation Advisory Board:

Commissioner Amoroso's reappointment of Wes Blackman for a term ending on July 31, 2017

Commissioner Szerdi's appointment of Darrin Engel to fill an unexpired term ending in July 31, 2017

Planning and Zoning Board:

Commissioner Amoroso's appointment of Cynthia Brown to fill an unexpired term ending on July 31, 2015

Firefighters' Trust Fund Board of Trustees:

Vice Mayor's reappointment of Valerie Hurley for a term ending in July 31, 2016

BACKGROUND AND JUSTIFICATION:

On February 5, 2013, the Commission adopted an ordinance amending the board member appointment process to allow for the selection of board members by individual elected officials. In accordance with the ordinance, the board appointments would be effective upon ratification by the Commission as a whole.

MOTION:

I move to ratify Mayor Pam Triolo's reappointment of Jamas Ward to the City Recreation Advisory Board for a term ending in July 31, 2017, and Deborah Crawford to the City Tree Board for an unexpired term ending in July 31, 2016; ratify Commissioner Andy Amoroso's reappointment of Wes Blackman to the Historic Resources Preservation Board for a term ending in July 31, 2017, and appointment of Cynthia Brown to the Planning and Zoning Board for an unexpired term ending in July 31, 2015; Commissioner Szerdi's appointment of Darrin Engel to the Historic Resources Preservation Board for an unexpired term ending in July 31, 2017; and Vice Mayor's Scott Maxwell's reappointment of Valerie Hurley to the Firefighters' Trust Fund Board of Trustees for a term ending in July 31, 2016.

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable

Board Membership Applications



CITY OF LAKE WORTH

7 North Dixie Highway · Lake Worth, Florida 33460 · Phone: 561-586-1600 · Fax: 561-586-1750

AGENDA DATE: July 1, 2014, Regular Meeting

DEPARTMENT: Community Sustainability

EXECUTIVE BRIEF

TITLE:

Release of easement agreement of restrictions, cross access easement and unified use; authorize a new cross access agreement

SUMMARY:

These items will release certain restrictions on use and easements between the subject property and adjoining properties and create a new cross access easement in order to develop a Value Place Hotel located at 2171 10th Avenue North

BACKGROUND AND JUSTIFICATION:

The applicant, Kimley Horn and Associates, Inc. through Mark Rickards, is petitioning to release easement agreement of restrictions, cross access easement and unified use; and approval of a new cross access agreement. The applicant has applied to the City of Lake Worth Planning and Zoning Board for major site plan approval of a four (4) story, +/- 46,492 square foot extended stay hotel at 2171 10th Avenue North in the MU-W, Mixed Use - West zoning district.

The site was annexed in 1984, which was intended to be the western half of an existing shopping center development including a nightclub/restaurant building, office and parking garage. The release of the agreement of restrictions will enable the property to be developed in accordance with the City's current LDRs and the new cross access agreement will further the City's code.

The original agreement was entered among Elk Associates, Lennard J. Klinger, Helen L. Moss and the City of Lake Worth dated November 29, 1983 and recorded in Official Records Book 4192, page 1277. The agreement placed certain restrictions on the use, and easements between, the subject property, the adjoining property and the Moss property, described specifically in exhibits "A" through "C".

The request for the release is being made because a Value Place Hotel, which is an extended stay facility, is to be constructed on the subject property. Release of the agreement is required as it is a condition of approval of the site plan for construction of the extended stay hotel building. The site plan and conditional land use of the project have been reviewed by the City's Site Plan Review Committee on April 14, 2014 and the Planning & Zoning Board on May 21, 2014. The Planning and Zoning Board voted 5-0 to approve the project.

MOTION:

I move to approve/disapprove the release of easement agreement of restrictions, cross access easement, and unified use; and approve/disapprove a cross access easement agreement.

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable

Original Agreement of Restrictions, Cross Easement and Unified Use

Release of Agreement of Restrictions, Cross Access Easement and Unified Use

Cross Access Easement Agreement



CITY OF LAKE WORTH

7 North Dixie Highway · Lake Worth, Florida 33460 · Phone: 561-586-1600· Fax: 561-586-1750

AGENDA DATE: July 1, 2014, Regular Meeting

DEPARTMENT: Finance

EXECUTIVE BRIEF

TITLE:

Ordinance No 2014-19 - Second Reading and Public Hearing - update the Police Retirement System to comply with the Internal Revenue Service Code and favorable ruling on the Police Retirement System

SUMMARY:

The Ordinance for the City's pension systems are reviewed and updated periodically.

BACKGROUND AND JUSTIFICATION:

The attorney for the General Employees and Police Retirement Systems provides a review of the governing ordinances to ensure compliance with the IRS and Florida State Statutes. Changes in either result in an update to these ordinances.

MOTION:

I move to approve/not approve Ordinance No. 2014-19 on second reading.

ATTACHMENT(S):

Fiscal Impact Analysis – Not Applicable
Ordinance



CITY OF LAKE WORTH

7 North Dixie Highway · Lake Worth, Florida 33460 · Phone: 561-586-1600 · Fax: 561-586-1750

AGENDA DATE: July 1, 2014, Regular Meeting

DEPARTMENT: Finance

EXECUTIVE BRIEF

TITLE:

Ordinance No. 2014-20 - Second Reading and Public Hearing - update the General Employees Retirement System to comply with the Internal Revenue Service Code and favorable ruling on the Employees Retirement System

SUMMARY:

The Ordinance for the City's pension system is reviewed and updated periodically.

BACKGROUND AND JUSTIFICATION:

The attorney for the Employees and Police Retirement Systems provides a review of the governing ordinances to ensure compliance with the IRS and Florida State Statutes. Changes in either result in an update to these ordinances.

MOTION:

I move to approve/not approve Ordinance No. 2014-20 on second reading.

ATTACHMENT(S):

Fiscal Impact Analysis – Not Applicable
Ordinance



CITY OF LAKE WORTH

7 North Dixie Highway · Lake Worth, Florida 33460 · Phone: 561-586-1600 · Fax: 561-586-1750

AGENDA DATE: July 1, 2014, Regular Meeting

DEPARTMENT: Finance

EXECUTIVE BRIEF

TITLE:

Ordinance No. 2014-21 - Second Reading and Public Hearing - provide for the annual payment from Division II to Division I of the Police Pension System

SUMMARY:

The Ordinance provides for the annual transfer of funds to be a recurring event without further action by the City Commission and addresses when all Division II employees have retired.

BACKGROUND AND JUSTIFICATION:

The City Commission has approved the annual transfer of \$202,000 from the Division II to Division I Pension System to offset some of the costs of the Police Pension System. Additionally, Chapter 185 monies will be applied to the Division I Plan in order to fund any remaining unfunded liabilities of the Plan.

MOTION:

I move to approve/not approve Ordinance 2014-21 on second reading.

ATTACHMENT(S):

Fiscal Impact Analysis – Not Applicable
Ordinance



CITY OF LAKE WORTH

7 North Dixie Highway · Lake Worth, Florida 33460 · Phone: 561-586-1600 · Fax: 561-586-1750

AGENDA DATE: July 1, 2014, Regular Meeting

DEPARTMENT: City Commission

EXECUTIVE BRIEF

TITLE:

Designate a voting delegate to the Florida League of Cities Annual Business Meeting in Hollywood, Florida

SUMMARY:

This item is to select a voting delegate for the Florida League of Cities' Annual Business Meeting held during their annual conference in Hollywood, Florida on August 14-16, 2014.

BACKGROUND AND JUSTIFICATION:

Annually, the Florida League of Cities holds a conference to provide opportunities for networking among officials from across the state as well as conducting the annual business meeting. Numerous presentations and panel discussions help officials stay current on important issues affecting local government. Especially important is staying familiar with activities and actions of the Florida State government. Attendees engage in discussing specific problems with their peers, identifying solutions and sharing ideas.

This year, the Florida League of Cities will be celebrating "Cities take on Technology," which will provide valuable educational opportunities to help Florida's municipal officials serve their citizenry more effectively. A voting delegate needs to be appointed to represent the City during the business meeting.

On August 6, 2013, the City Commission appointed Mayor Triolo to serve as the voting delegate

MOTION:

I move to appoint _____ as the voting delegate for the Florida League of Cities Annual Business meeting at the Florida League of Cities annual conference on August 14-16, 2014 in Hollywood, Florida.

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable

Florida League of Cities 88th Annual Conference information