MINUTES
CITY OF LAKE WORTH
CITY COMMISSION
BUDGET WORK SESSION NO. 3
JULY 7, 2014 – 6:00 PM

The meeting was called to order by Vice Mayor Maxwell on the above date at 6:00 PM in the City Commission Chamber, located at 7 North Dixie Highway, Lake Worth, Florida.

1. ROLL CALL:

Present were Vice Mayor Scott Maxwell and Commissioners Andy Amoroso and John Szerdi. Mayor Pam Triolo and Commissioner Christopher McVoy were absent. Also present were City Manager Michael Bornstein and City Clerk Pamela Lopez.

2. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Commissioner John Szerdi.

3. UPDATES/FUTURE ACTION/DIRECTION:

A. Discuss the Fiscal Year 2015 proposed budget

1) General Fund

City Manager Bornstein said the budget was still in its early process, the numbers were not balanced, and staff was continuing to hone the budget. He said the Commission would receive the departments' personnel organizational charts.

He provided comparison information on the following:

- Revenues versus expenditures between Fiscal Years 2004 through the Fiscal Year 2014 forecast and requested Fiscal Year 2015 budgets;

- Expenditures on personnel services, operating expenses, capital outlay, and other uses between Fiscal Years 2011 through the Fiscal Year 2014 forecast and requested Fiscal Year 2015 budgets;

- Revenues from ad valorem, federal/state/local, utility/franchise fees, local generated revenues, enterprise contributions, and transfers in/reimbursement between Fiscal Years 2011 through Fiscal Year 2014 forecast and requested Fiscal Year 2015 budgets; and

- Controllable versus uncontrollable costs between Fiscal Years 2012 through Fiscal Year 2014 forecast and requested Fiscal Year 2015 budgets.

Lengthy discussion ensued regarding not reducing the electric rate next fiscal year, focus on marketing the City's reduction in electric rates because the public was not aware of it, and reducing contributions to the General Fund from the Enterprise Funds.

Douglas Wood, Finance Director, explained in detail the General Fund's revenue source and use of funds between Fiscal Years 2012 through Fiscal Year 2014 forecast and requested Fiscal Year 2015 budgets.

Request/comment summary:

1. Vice Mayor Maxwell requested detailed information on budget increases between Fiscal Years 2012 and 2015.

a. Recreation Division

Juan Ruiz, Leisure Services Director, and Stephen Haugh, Recreation Supervisor, explained in detail the personnel organization chart, current programs, and facility rental comparisons between Fiscal Years 2011 and June 2014.

Lengthy discussion ensued regarding pavilion revenue, status of part-time positions if grant money to fund them was not received, and verifying the Sunset Ridge Park revenues.

Request/comment summary:

1. Commissioner Amoroso requested information on how or why some parks generated revenue while others did not.

2. Commissioner Amoroso suggested staff market the City's pavilion and park facilities.

3. Vice Mayor Maxwell requested information on how many participants in recreation programs were residents and non-residents.

4. Vice Mayor Maxwell suggested reaching out to professional athletes who were former Lake Worth program participants, remind them about how they were helped along their way, and to cultivate a relationship with them.

5. Commissioner Amoroso requested mid-budget personnel changes be made by the City Commission.

Special Events

Juan Ruiz, Leisure Services Director, and Dottie Carson, Special Events Manager, explained in detail the personnel organization chart, operating and personnel expenses, and individual events' cost versus revenue.

Commissioner Amoroso left the meeting at 7:32 PM and returned at 7:35 PM.

Request/comment summary:

1. Vice Mayor Maxwell suggested in-depth discussion about recreation and special events be scheduled during regular work sessions and not during budget work sessions.

Commissioner Szerdi left the meeting at 7:39 PM and returned at 7:42 PM.

b. Community Sustainability

William Waters, Community Sustainability Director, explained in detail their mission statement; personnel organization charts for Administration, Business License, Planning/Zoning and Historic Preservation, Code Compliance, and Building Divisions; each division's responsibilities; and proposed Fiscal Year 2015 budget changes.

Vice Mayor Maxwell left the meeting at 7:46 PM and passed the gavel to Vice Mayor Pro Tem Amoroso.

Vice Mayor Maxwell returned to the meeting at 7:47 PM and resumed the gavel.

Lengthy discussion ensued regarding increased revenues.

Request/comment summary:

1. Vice Mayor Maxwell requested information on the net increase/decrease between Fiscal Years 2014 and 2015.

2. Commissioner Szerdi requested a better informational breakdown on the changes.

Commissioner Amoroso left the meeting at 8:26 PM and returned at 8:28 PM.

Vice Mayor Maxwell left the meeting at 8:30 PM and passed the gavel to Vice Mayor Pro Tem Amoroso.

2) Refuse and Stormwater Funds

Jamie Brown, Public Services Director, explained in detail the Administration, Grounds and Cemetery, Refuse, Facilities, Fleet, and Stormwater/Street Divisions' mission statements, responsibilities, staffing, and equipment.

Vice Mayor Maxwell returned to the meeting at 8:36 PM and resumed the gavel.

Request/comment summary:

1. Vice Mayor Maxwell requested information on the net differences between Fiscal Years 2014 and 2015 for all departments.

Douglas Wood, Finance Director, explained in detail the Stormwater and Refuse Funds' revenue sources and use of funds between Fiscal Years 2012 through Fiscal Year 2014 forecast and requested Fiscal Year 2015 budgets.

3) Road Improvement Fund

Douglas Wood, Finance Director, explained in detail the Road Improvement Fund's revenue source and use of funds between Fiscal Years 2012 through Fiscal Year 2014 forecast and requested Fiscal Year 2015 budgets.

4. <u>ADJOURNMENT:</u>

<u>Consensus</u>: To adjourn the meeting at 9:12 PM.

PAM TRIOLO, MAYOR

ATTEST:

PAMELA J. LOPEZ, CITY CLERK

Minutes Approved: August 19, 2014

A digital audio recording of this meeting will be available in the Office of the City Clerk.