



CITY OF LAKE WORTH

7 North Dixie Highway · Lake Worth, Florida 33460 · Phone: 561-586-1600 · Fax: 561-586-1750

**AGENDA
CITY OF LAKE WORTH
CITY COMMISSION MEETING
CITY HALL COMMISSION CHAMBER
TUESDAY, SEPTEMBER 01, 2015 - 6:00 PM**

1. **ROLL CALL:**
2. **INVOCATION:** Pastor Tony Cato, New Hope Baptist Church
3. **PLEDGE OF ALLEGIANCE:** Led by Commissioner Christopher McVoy
4. **AGENDA - Additions/Deletions/Reordering:**
5. **PRESENTATIONS:** (there is no public comment on Presentation items)
 - A. Mango Groves Neighborhood Association update
6. **COMMISSION LIAISON REPORTS AND COMMENTS:**
7. **PUBLIC PARTICIPATION OF NON-AGENDAED ITEMS AND CONSENT AGENDA:**
8. **APPROVAL OF MINUTES:**
 - A. City Commission Budget Work Session - August 11, 2015
 - B. City Commission Meeting - August 18, 2015
9. **CONSENT AGENDA:** (public comment allowed during Public Participation of Non-Agendaed items)
 - A. Resolution No. 43-2015 - refuse collection special assessment for Fiscal Year 2016
 - B. Resolution No. 44-2015 - stormwater special assessment for Fiscal Year 2016
 - C. Resolution No. 49-2015 - grant an ad valorem tax exemption for property located at 728 North Lakeside Drive
 - D. First Amendment to an Easement Agreement with DR Horton, Inc. on property located at 1100 Boutwell Road

Agenda Date: September 1, 2015 Regular Meeting

- E. Change Order No. 1 with Johnson-Davis, Inc. for additional time on the Regional Wastewater Forcemain Air Release Valve Replacement project
- F. Agreement with Image Janitorial Services, Inc. for city-wide janitorial services
- G. Purchase a replacement vehicle for the Electric Utilities Department
- H. Agreement with LV Superior Landscaping, Inc. for city-wide Lawn Maintenance services
- I. Agreement for legal services with the Law Offices of Andrew DeGraffenreidt
- J. Ratify board members to various City advisory boards
- K. Designate the Community Redevelopment Agency's chair and vice-chair for a two year term

10. PUBLIC HEARINGS:

11. UNFINISHED BUSINESS:

12. NEW BUSINESS:

- A. Ordinance No. 2015-09 - First Reading - amend the City's rights-of-way regulations and schedule the public hearing date for September 15, 2015
- B. Ordinance No. 2015-10 - First Reading - amend the City's Health and Sanitation Code and schedule the public hearing date for September 15, 2015
- C. Ordinance No. 2015-11 - First Reading - amend the Unsafe Building Abatement Code and schedule the public hearing date for September 15, 2015
- D. Ordinance No. 2015-12 - First Reading - amend various sections in the City's Land Development Regulations and schedule the public hearing date for September 15, 2015
- E. Resolution No. 46-2015 - establish the rates, fees and charges for the Water System
- F. Resolution No. 47-2015 - establish the rates, fees and charges for the Local Sewer System
- G. Resolution No. 48-2015 - establish the rates, fees and charges for the Subregional Sewer System
- H. Adopt the Public Services Policy and Procedures Manual
- I. Resolution No. 50-2015 - Master Equipment Lease/Purchase Agreement with Banc of America Public Capital Corp and the associated Escrow Agreement

Agenda Date: September 1, 2015 Regular Meeting

J. Energy Services Agreement with Siemens Industry, Inc. Building Technologies Division

K. Work Order with URS for Energy Efficiency Program Construction Management Services

13. LAKE WORTH ELECTRIC UTILITY:

A. **PRESENTATION:** (there is no public comment on Presentation items)

1) Update on the electric utility system

B. **CONSENT AGENDA:** (public comment allowed during Public Participation of Non-Agendaed items)

C. **PUBLIC HEARING:**

D. **NEW BUSINESS:**

14. CITY ATTORNEY'S REPORT:

15. CITY MANAGER'S REPORT:

A. September 15, 2015 draft Commission agenda

16. ADJOURNMENT:

If a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

NOTE: ONE OR MORE MEMBERS OF ANY BOARD, AUTHORITY OR COMMISSION MAY ATTEND AND SPEAK AT ANY MEETING OF ANOTHER CITY BOARD, AUTHORITY OR COMMISSION.



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AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: City Clerk

EXECUTIVE BRIEF

TITLE:

Mango Groves Neighborhood Association Update

SUMMARY:

Mr. Greg Rice, Mango Groves Neighborhood Association President, will advise the Commission on activities in the neighborhoods.

BACKGROUND AND JUSTIFICATION:

At the City Commission meeting on July 20, 2010, the City Commission requested that all neighborhood associations provide an update. The last update from the Mango Groves Neighborhood Association was on September 9, 2014.

MOTION:

Not applicable

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable
Presentation



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AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: Public Services

EXECUTIVE BRIEF

TITLE:

Resolution No. 43-2015 – refuse collection special assessment for Fiscal Year 2016

SUMMARY:

This Resolution will provide for the unchanged special assessment amount of \$245.76 for Fiscal Year 2016. The Special assessment for Solid Waste (Garbage) disposal provide the funding for the solid waste disposal services of the City. The proposed Fiscal Year 2016 budget for the refuse fund is based on the collection of these assessments.

BACKGROUND AND JUSTIFICATION:

On August 18, 2009, the Lake Worth City Commission adopted Ordinance 2009-22, which sets out the process the City uses to establish special assessments for essential services and capital improvements. Pursuant to the Ordinance, the City Commission will need to approve the special assessment for solid waste services by an Annual Resolution.

Since 2009 the City Commission has approved staff's recommendation for use of the County's uniform annual billing & collection method for City residential solid waste fees and stormwater fees. This policy allowed City garbage and stormwater fees to be reflected on the annual property tax bill rather than the City monthly utility bill. This change was made to help address the City's delinquent utility billing levels by ensuring collection of fees from property owners. This resolution, the supplemental notices, and associated costs or professional fees are expected to be funded from the respective solid waste (Garbage) and Stormwater program budgets.

MOTION:

I move to approve/disapprove Resolution No. 43-2015 adopting the City of Lake Worth refuse special assessment fee for Fiscal Year 2016.

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable
Resolution



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AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: Public Services

EXECUTIVE BRIEF

TITLE:

Resolution No. 44-2015 - stormwater special assessment for Fiscal Year 2016 for Fiscal Year 2016

SUMMARY:

This Resolution will set the unchanged Special Assessment fee of \$75.60 per ERU for Stormwater for the upcoming year. The Fiscal Year 2015/2016 budget for the stormwater system fund is predicated on these assessments.

BACKGROUND AND JUSTIFICATION:

On August 18, 2009, the Lake Worth City Commission adopted Ordinance 2009-22, which sets out the process the City uses to establish special assessments for essential services and capital improvements. Pursuant to the Ordinance, the City Commission will need to approve the special assessment for Stormwater services by an annual Resolution.

Since 2009 the City Commission has approved staff's recommendation for use of the County's uniform annual billing & collection method for City residential solid waste fees and stormwater fees. This policy allowed City garbage and stormwater fees to be reflected on the annual property tax bill rather than the City monthly utility bill. This change was made to help address the City's delinquent utility billing levels by ensuring collection of fees from property owners. This resolution, the supplemental notices, and associated costs or professional fees are expected to be funded from the respective solid waste and stormwater program budgets.

MOTION:

I move to adopt/not adopt Resolution No. 44-2015 setting the City of Lake Worth stormwater special assessment for Fiscal Year 2016.

ATTACHMENT(S):

Fiscal Impact Analysis – Not applicable
Resolution



CITY OF LAKE WORTH

7 North Dixie Highway · Lake Worth, Florida 33460 · Phone: 561-586-1600 · Fax: 561-586-1750

AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: Community Sustainability

EXECUTIVE BRIEF

TITLE:

Resolution No. 49-2015 – grant an ad valorem tax exemption for property located at 728 North Lakeside Drive

SUMMARY:

This Resolution will grant a property tax exemption for an increased assessed value as a result of the historic preservation rehabilitation as allowed by Section 23.5-5 of the Land Development Regulations.

BACKGROUND AND JUSTIFICATION:

In September 2013, the property owner obtained Historic Preservation Certificate of Appropriateness approvals for major alterations and improvements to the subject property from the Historic Resources Preservation Board. On August 12, 2015, the HRPB unanimously approved the Completed Work Application and recommended approval of the application to the City Commission. The HRPB approval certifies that the renovation work was completed in accordance with national and local historic preservation guidelines, and meets the criteria for obtaining an Ad Valorem tax exemption approval. The owner has agreed to enter into a Covenant with the City to maintain the qualifying improvements for the exemption period, not to exceed 10 years. The exemption applies only to the increase in assessed value as a result of the improvements and does not relieve the owner of all tax liability. Subsequent to an approval for a municipal tax exemption, the application will be forwarded to Palm Beach County to be reviewed for a county tax exemption. The Historic Preservation Ad Valorem Tax Exemption program is authorized by State statute and is used throughout the State to encourage property improvements in historic districts.

MOTION:

I move to approve/not approve Resolution No. 49-2015 for a Historic Preservation Ad Valorem Property Tax Exemption for the property located at 728 North Lakeside Drive

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable

Resolution

Covenant



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AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: Community Sustainability

EXECUTIVE BRIEF

TITLE:

First Amendment to an Easement Agreement with DR Horton, Inc. on property located at 1100 Boutwell Road

SUMMARY:

This Amendment will allow for a previously approved easement agreement for pedestrian and vehicular access and drainage and utilities to be changed in order to install an entry monument sign on a City easement.

BACKGROUND AND JUSTIFICATION:

The applicant, DR Horton, Inc., through Scott Bachman of Dunay, Miskel, Backman, LLP, is petitioning an amendment to an approved easement agreement. The proposed amendment would be in lieu of an original easement (which will be terminated if this new easement is approved) located to the north of the existing Fire Station #2 at the end of Detroit Street. The previous easement agreement was approved by the City Commission on November 4, 2014.

MOTION:

I move to approve/disapprove the First Amendment to an Easement Agreement with DR Horton, Inc.

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable
First Amendment to Easement Agreement



CITY OF LAKE WORTH
301 College Street · Lake Worth, Florida 33460 · Phone: 561-586-1710

AGENDA DATE: September 1, 2015 Regular Meeting

DEPARTMENT: Water Utilities

EXECUTIVE BRIEF

TITLE:

Change Order No. 1 with Johnson-Davis, Inc. for additional time on the Regional Wastewater Forcemain Air Release Valve Replacement project

SUMMARY:

The Final Change Order will decrease the contract price by \$61,069.70, and increase the contract time by 97 calendar days, as necessary to complete the manhole lining for the Regional Wastewater Forcemain Air Release Valve Replacement project.

BACKGROUND AND JUSTIFICATION:

Johnson-Davis, Inc. was awarded the construction of the Regional Wastewater Forcemain Air Release Valve Replacement project in August 2014. The Notice to Proceed was issued for October 20, 2014. The date for final completion was scheduled to be April 18, 2015. The contract was delayed due to a change in the manhole lining material requirements, as directed by the City. The construction is now complete.

MOTION:

I move to approve/disapprove Change Order No. 1 with Johnson-Davis, Inc. for the Regional Wastewater Forcemain Air Release Valve Replacement project.

Attachments

- 1) Fiscal Analysis
- 2) Contractor Change Order request

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures	(-)61,069.70	0	0	0	0
Operating Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-Kind Match	0	0	0	0	0
Net Fiscal Impact	(-)61,069.70	0	\$0	\$0	\$0

No. of Additional Full-Time Employees	0	0	0	0	0
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B. Recommended Source of Funds/Summary of Fiscal Impact

This change order results in a **credit** of \$61,069.70 to the City in the Regional Sewer Capital Account no. 406-7490-535.62-20.

Utilities/Water Production							
Account Number	Account Description	Project #	FY 2014 Forecast	Amended Budget	Current Balance	Agenda Item Expenditures	Remaining Balance
406-7490-535.62-20	Regional Sewer CIP	RS-1401	\$710,000	N/A	\$0	N/A	\$61,069.70

C. Fiscal Review:

Larry Johnson – Director
 Monica Shaner –Engineer



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AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: Public Services

EXECUTIVE BRIEF

TITLE:

Agreement with Image Janitorial Services, Inc. for city-wide janitorial services

SUMMARY:

This Agreement will provide for custodial services in various City owned buildings.

BACKGROUND AND JUSTIFICATION:

In a continued effort to maintain sanitary and clean city-owned office and indoor public spaces, the City's Public Services Department utilizes the services of highly qualified and experienced custodial service vendors. The current contracted vendor, Image Janitorial Services, has been under contract with the City since 2012 and their contract is set to expire on September 30, 2015.

The City accepted proposals for IFB#15-111 on July 15, 2015 at 3pm and after full review of all of the bid submittals, it was determined that Image Janitorial Services was the lowest, most responsible, and responsive bidder. A total of 13 proposals were submitted.

The total dollar amount of the Custodial Services contract is \$84,480.00 and the contract is for an initial one year term with the ability for two renewals, for a total possible contract length of three years. Staff is recommending award of the contract to Image Janitorial Services.

MOTION:

I motion to approve / not approve an agreement with Image Janitorial Services, Inc. for city-wide custodial services pending the approval of the Fiscal Year 2016 budget.

ATTACHMENT(S):

Fiscal Impact Analysis

IFB#15-111 Bid Tabulation

Image Janitorial Services – Bid submittal

Agreement

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures	0	0	0	0	0
Operating Expenditures	0	84,480	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	84,480	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Pub Services / Gen Government

Account Number	Account Description	Pending FY2016 Budget	Project #	Pre Exp; Balance	Expenditure for this item	Post Exp; Balance
001-5062-519.34-50	Contractual Services / Other Contract. Serv.	56,748	N/A	56,748	56,748	0
410-5081-534.34-50	Contractual Services / Other Contract. Serv.	390	N/A	390	390	0
410-5082-534.34-50	Contractual Services / Other Contract. Serv.	390	N/A	390	390	0
410-5083-534.34-50	Contractual Services / Other Contract. Serv.	390	N/A	390	390	0
408-5090-538.34-50	Contractual Services / Other Contract. Serv.	390	N/A	390	390	0

Water Utilities

Account Number	Account Description	Pending FY2016 Budget	Project #	Pre Exp; Balance	Expenditure for this item	Post Exp; Balance
402-7034-533.34-50	Contractual Services / Other Contract. Serv.	2,544	N/A	2,544	2,544	0
402-7022-533.34-50	Contractual Services / Other Contract. Serv.	2,484	N/A	2,484	2,484	0

Electric Utilities

Account Number	Account Description	Pending FY2016 Budget	Project #	Pre Exp; Balance	Expenditure for this item	Post Exp; Balance
195-6015-531.34-50	Contractual Services / Other Contract. Serv.	2,430	N/A	2,430	2,430	0
401-6010-531.34-50	Contractual Services / Other Contract. Serv.	2,430	N/A	2,430	2,430	0
401-6020-531.34-50	Contractual Services / Other Contract. Serv.	2,430	N/A	2,430	2,430	0
401-6034-531.34-50	Contractual Services / Other Contract. Serv.	2,430	N/A	2,430	2,430	0
401-6033-531.34-50	Contractual Services / Other Contract. Serv.	2,544	N/A	2,544	2,544	0

Leisure Services

Account Number	Account Description	Pending FY2016 Budget	Project #	Pre Exp; Balance	Expenditure for this item	Post Exp; Balance
404-8030-575.34-50	Contractual Services / Other Contract. Serv.	8,880	N/A	8,880	8,880	0

C. Department Fiscal Review: JB



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AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: Public Services

EXECUTIVE BRIEF

TITLE:

Purchase a replacement vehicle for the Electric Utilities Department

SUMMARY:

The Purchase will replace one (1) vehicle due to the current vehicle reaching the end of its useful life and becoming too costly to repair.

BACKGROUND AND JUSTIFICATION:

The Electric Utilities Department is replacing Vehicle #265 (2001 Ford F-450). The vehicle is currently driven by the Transmission and Distribution Division (T&D) and is utilized daily throughout the City. The vehicle has reached the end of its useful life and has become too costly to repair. The replacement vehicle will be a 2015 GMC 2500HD at a cost not to exceed \$37,741.50 and be purchased through the State of Florida's Term Contract cooperative purchase agreement. The purchase cost is being fully funded by Electric Utilities.

Vehicle #265 is considered a "Heavy Equipment Over 1 Ton" classification and the replacement truck will be downsized to a "1/2 Ton to 1 Ton" classification. The result will be the addition of a "1/2 ton to 1 ton" vehicle to the Fleet Internal Service Fund and the removal of a "Heavy Equipment 1 Ton and Over" vehicle, saving on fuel costs, maintenance costs, and operational costs to the Department.

The existing vehicle (#265) will be auctioned off once the new vehicle is delivered to the City.

MOTION:

I motion to approve / not approve the purchase of one new replacement vehicle for the Electric Utilities Department.

ATTACHMENT(S):

Fiscal Impact Analysis

2015 GMC Sierra 2500HD – Dealer quote

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures	37,741.50	0	0	0	0
Operating Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	37,741.50	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Electric Utilities						
Account Number	Account Description	FY2015 Budget	Project #	Pre Exp; Balance	Expenditure for this item	Post Exp; Balance
401-6034-531.46-99	Repair / Maint. Serv. / Internal Service Fund R&R	565,000	N/A	565,000	\$37,741.50	527,258.50

C. Department Fiscal Review: _____



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AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: Public Services

EXECUTIVE BRIEF

TITLE:

Agreement with LV Superior Landscaping, Inc. for city-wide Lawn Maintenance services

SUMMARY:

This Agreement will provide for lawn maintenance services through Fiscal Year 2016

BACKGROUND AND JUSTIFICATION:

IFB#15-113 "Contract for City-wide Lawn Maintenance Services" was bid on July 29, 2015 and is a new agreement that, if approved, will be effective October 1, 2015. The current agreement for city-wide lawn maintenance services is set to expire on September 30, 2015.

The new agreement has been expanded to include additional locations throughout the City including the cemeteries, the landfill, greenway projects, unimproved rights of way, additional vacant lots, and an overall more complete coverage of the entire city. The expanded agreement will allow Ground Division staff to focus on more areas of the City and spend more time with tree management, mulching projects, and enhanced upkeep of the higher profile City owned properties.

A total of seven bid submittals were received and LV Superior Landscaping, Inc. was determined to be the most responsive, lowest and responsible bidder. The agreement will be effective for one year with the option for two additional one year renewals, for a total possible agreement period of up to three years.

MOTION:

I motion to approve/not approve an agreement with LV Superior Landscaping, Inc. pending approval of the Fiscal Year 2016 budget.

ATTACHMENT(S):

Fiscal Impact Analysis

Bid Tabulation

LV Superior Landscaping, Inc. – Bid submittal

IFB#15-113 Bid Package

Agreement

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures	0	0	0	0	0
Operating Expenditures	0	128,300	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	128,300	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Public Services						
Account Number	Account Description	FY2016 Budget	Project #	Pre Exp; Balance	Expenditure for this item	Post Exp; Balance
001-5040-519.34-50	Other Contr. Service	128,300	N/A	128,300	128,300	0

C. Department Fiscal Review: _____



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AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: Legal

EXECUTIVE BRIEF

TITLE:

Agreement for Legal Services with the Law Offices of Andrew DeGraffenreidt.

SUMMARY:

The Agreement allows for the use of the Law Offices of Andrew DeGraffenreidt regarding the defense and prosecution of municipal ordinance cases.

BACKGROUND AND JUSTIFICATION:

For years, the City has been using the Law Offices of Andrew DeGraffenreidt as outside counsel to defend lawsuits and prosecute municipal ordinance violations on behalf of the City. At this time, Mr. DeGraffenreidt is only prosecuting municipal ordinance violations on behalf of the City.

The Finance Department confirmed with the City Clerk's office that the City does not have an existing contract with Mr. DeGraffenreidt. Past payments to him may have been based on a previous contract within the approval limits of the City Manager.

The attached agreement for legal services establishes Mr. DeGraffenreidt's hourly rate at \$150 per hour with the right of either party to terminate the agreement upon written notice. Pursuant to section 2-112(c)(4) of the City's procurement code, the City Attorney recommends Mr. DeGraffenreidt as possessing the expertise and skill necessary to prosecute the municipal ordinance cases.

At this time, the City has received invoices of approximately \$24,480 from Mr. DeGraffenreidt and it is conservatively anticipated that approximately \$15,000 should be reserved for the remainder of the fiscal year. The City is seeing an increase in costs associated with prosecution of municipal ordinance violations which may be due to an increase in requests for trial by the defendants and separately set hearings. The City Attorney is currently working with PBSO to establish a monthly county court first appearance hearing date for all municipal ordinance violations. This should help to reduce the costs to the City to prosecute such violations.

MOTION:

I move to approve / not approve the legal services agreement with the Law Offices of Andrew DeGraffenreidt.

ATTACHMENT(S):

Fiscal Impact Analysis
Legal Services Agreement
Summary of Cases

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures	0	0	0	0	0
Operating Expenditures	15,000	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	15,000	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Legal Services	Law Office of Andrew DeGraffenreidt				
Account Number (s)	Account Description	FY 2015 Budget	Available Balance	Agenda Expenses	Remaining Balance
	Legal Services			\$	

C. Department Fiscal Review: ___SJ_____



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AGENDA DATE: September 1, 2015 Regular Meeting

DEPARTMENT: City Commission

EXECUTIVE BRIEF

TITLE:

Ratify board members to various City advisory boards

SUMMARY:

This item is to ratify the appointment and reappointment of members to the Community Redevelopment Agency and Recreation Advisory, Electric Utility Advisory and City Tree Boards.

BACKGROUND AND JUSTIFICATION:

On February 5, 2013, the Commission adopted an ordinance amending the board member appointment process to allow for the selection of board members by individual elected officials. In accordance with the ordinance, the board appointments would be effective upon ratification by the Commission as a whole.

On November 4, 2014, the Commission adopted an ordinance to provide for an elected official to waive his or her right to make an appointment. It also provides for the next elected official responsible for an appointment to make it.

The following appointments and reappointments are requested to be ratified:

Community Redevelopment Agency:

Mayor's reappointment of Bernard Guthrie for a term ending on August 21, 2018

Recreation Advisory Board:

Mayor's appointment of Paul Pierre for a term ending on July 31, 2018

Electric Utility Advisory Board:

Vice Mayor's reappointment of Peggy Fisher for a term ending on July 31, 2018

City Tree Board:

Mayor's appointment of Katherine Curtis to fill an unexpired term ending on July 31, 2016; and Commissioner Christopher McVoy's reappointment of Richard Stowe for a term ending on July 31, 2018

MOTION:

I move to ratify the Mayor's reappointment of Bernard Guthrie to the Community Redevelopment Agency for a term ending on August 21, 2018 and the appointments of Paul Pierre to the Recreation Advisory Board for a term ending on July 31, 2018 and Katherine Curtis to the City Tree Board to fill an unexpired term ending on July 31, 2016; the Vice Mayor's reappointment of Peggy Fisher to the Electric Utility Advisory Board for a term ending on July 31, 2018; and Commissioner Christopher McVoy's reappointment of Richard Stowe to the City Tree Board for a term ending on July 31, 2018.

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable

Board Membership Applications

Board Logs



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AGENDA DATE: September 1, 2015 Regular Meeting

DEPARTMENT: City Commission

EXECUTIVE BRIEF

TITLE:

Designate the Community Redevelopment Agency's (CRA's) chair and vice-chair for a two year term

SUMMARY:

This item is to designate a chair and vice-chair, from among the CRA members, in accordance with FS 163.356(3)(c).

BACKGROUND AND JUSTIFICATION:

On August 11, 2015, the CRA members unanimously approved the selection of Cary Sabol as chair and Madlyn McKendry as vice-chair for two-year terms. Both individuals have served in this capacity for the previous two years.

The current CRA By-Laws, Article 2, establishes that the CRA officers shall be a chair and a vice-chair, each with a term of two (2) years. In accordance with Florida Statutes, the governing body of the municipality designates the chair and vice-chair.

MOTION:

I move to designate Cary Sabol as chair and Madlyn McKendry as vice-chair for a term of (2) years.

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable
CRA Membership Board Log
CRA memorandum



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AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: Public Services

EXECUTIVE BRIEF

TITLE:

Ordinance No. 2015-09 - First Reading - amend the City's rights-of-way regulations and schedule the public hearing date for September 15, 2015

SUMMARY:

The Ordinance provides for the removal of outdated regulations and enacts new regulations.

BACKGROUND AND JUSTIFICATION:

In an effort to remove outdated sections of Chapter 19 *Streets and Sidewalks* and amend the regulations contained therein, staff from Public Services, Community Sustainability, Electric Utilities, Water Utilities and Leisure Services worked with legal counsel to thoroughly review the existing code and remove and amend accordingly.

The City staff recognizes the importance of administering the right of way and all of the existing and future improvements to it. The ordinance addresses utilities in the rights of way, permitting, protection of facilities, insurance and bonding, communication facilities in the rights of way, indemnification, and uniformity in standards of quality to maintain the necessary utilization of the right of way.

MOTION: I move to approve/disapprove Ordinance No. 2015-09 on first reading and schedule the public hearing date for September 15, 2015.

ATTACHMENT(S):

Fiscal Impact Analysis – Not applicable
Ordinance



CITY OF LAKE WORTH

7 North Dixie Highway · Lake Worth, Florida 33460 · Phone: 561-586-1600· Fax: 561-586-1750

AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: Public Services

EXECUTIVE BRIEF

TITLE:

Ordinance No. 2015-10 - First Reading - amend the City's Health and Sanitation Code and schedule the public hearing date for September 15, 2015

SUMMARY:

The Ordinance provides for the removal of outdated regulations and adopts new amendments.

BACKGROUND AND JUSTIFICATION:

Staff has worked with legal counsel to thoroughly review and amend Chapter 12, Health and Sanitation, and has determined that is in the best interest of the public health, safety and general welfare of the City, its residents and visitors to adopt these amendments.

The amendments include the removal of outdated sections of the chapter inclusive of invalid franchise agreements, invalid franchising procedures and processes, and penalties. The amendments proposed in the ordinance clarify the franchise procedure and regulations for construction and demolition debris roll-off services, dumpster related requirements, collection of vegetative, residential and commercial waste, and enforcement and penalty regulations.

MOTION: I motion to approve / disapprove Ordinance No.2015-10 and schedule the second reading and public hearing for September 15, 2015.

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable
Ordinance



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AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: Community Sustainability

EXECUTIVE BRIEF

TITLE:

Ordinance No. 2015-11 - First Reading - amend the Unsafe Building Abatement Code and schedule the public hearing date for September 15, 2015

SUMMARY:

The Ordinance will clarify the hearing procedures for emergency demolitions, notice provisions, City's authority to restrict permit timelines for unsafe buildings, and remove the requirement for mandatory recording of liens.

BACKGROUND AND JUSTIFICATION:

The City Commission adopted an Unsafe Building Abatement Code (the "UBAC") to address unsafe, dangerous, dilapidated and substandard buildings within the City. As the City continues to demolish unsafe structures in the City, staff, in coordination with the City's Attorney's Office, continues to improve upon the process in order to reduce costs, streamline the administrative requirements and continue to ensure due process requirements are met. To these ends, the following amendments to the UBAC are recommended: (1) To provide additional protection for the City when it meets the notice requirements of the UBAC, but is still unable to reach the owner or an interested party of the property; (2) To clarify what the hearing procedures are for emergency demolitions; (3) to reduce the publication requirements from four (4) weeks to two (2) weeks; (4) to clarify the authority of the special magistrate and the required contents of his or her orders; (5) to address conflicts between orders of the special magistrate and the building official and other established permit deadlines; (6) to remove the requirement that special assessment liens (for unpaid demolition costs) must be recorded; and (7) to clarify the City's remedies in the collection of said liens.

MOTION:

I move to approve/not approve Ordinance No. 2015-11 on first reading and schedule the public hearing date for September 15, 2015.

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable
Ordinance



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AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: Community Sustainability

EXECUTIVE BRIEF

TITLE:

Ordinance No. 2015-12 - First Reading - amend various sections in the City's Land Development Regulations and schedule the public hearing date for September 15, 2015

SUMMARY:

The Ordinance amends Chapter 23, Land Development Regulations, of the City's Code of Ordinances including two (2) articles of the Land Development Regulations: Administration, and Zoning Districts.

BACKGROUND AND JUSTIFICATION:

On August 6, 2013, the City of Lake Worth adopted Chapter 23, Land Development Regulations (LDRs), of the Code of Ordinances. The LDRs include six (6) articles governing all development within the City. As use of the adopted LDRs progress, some provisions require clarification and edits/additions to provide consistency, improve understanding and facilitate implementation as well as address issues that have arisen since adoption.

The proposed amendments provide clarification, edits and additions to the following sections of the LDRs: Article 2 - Division 1: Administration, Section 23.2-36 – Rezoning of Land and Future Land Use Map (FLUM); Article 3 - Division 2: Zoning Districts, Residential Districts, Section 23.3-7 – SF-R – Single-Family Residential; Article 3 – Division 6: Planned Development, Section 23.3-25(e) – Mixed Use Urban Planned Development..

On August 5, 2015, the Planning & Zoning Board, at its regularly scheduled meeting, discussed the proposed amendments to the LDRs and voted 7-0 to recommend approval to the City Commission.

On August 12, 2015, the Historic Resources Preservation Board, at its regularly scheduled meeting, discussed the proposed amendments to the LDRs and voted 6-0 to recommend approval to the City Commission.

MOTION:

I move to approve/disapprove Ordinance No. 2015-12 on first reading and schedule the public hearing date for September 15, 2015.

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable
Ordinance
P&Z Board Staff Reports
HRPB Staff Reports



CITY OF LAKE WORTH

7 North Dixie Highway · Lake Worth, Florida 33460 · Phone: 561-586-1600 · Fax: 561-586-1750

AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: Water Utility Department

EXECUTIVE BRIEF

TITLE:

Resolution No. 46-2015 - establish the rates, fees and charges for the Water System

SUMMARY:

This Resolution establishes the rates and charges for the City water utility, which, according to the 2015-16 rate sufficiency analysis, recommends that the City increase water rates 3.5% in FY 2016.

BACKGROUND AND JUSTIFICATION:

The City of Lake Worth contracts with Burton & Associates on an ongoing basis to provide a yearly Revenue Sufficiency Analysis. This analysis provides a multi-year projection of the sufficiency of revenues for the Water Utility to meet current and projected financial requirements and determine the level of revenue increases necessary in each year to provide adequate revenues to fund all identified cost requirements.

A Cost of Service Study and Rate Design Analysis were performed by Burton & Associates beginning in FY 2008 and provided a diagnostic evaluation whereby the Water Utility rate structure was reviewed for conformance with objectives, such as equity among rate classes, conservation initiatives, and industry practice. A detailed billing analysis provided the assurance that the new rate structure adopted at that time would satisfy the appropriate criteria while providing adequate revenues to satisfy existing cost requirements.

The results of the current FY 2015-16 rate sufficiency analysis have shown that a rate increase projected in previous years and reconfirmed this year is necessary. The needed capital improvement projects for water production, water transmission lines and replacement of 2" steel water lines, which are included in the long range capital improvement plan require additional revenues, which cannot be fully offset by operational improvements. These capital improvements require a rate increase of 3.5% for FY2016, which is lower than the projected increase shown in previous rate analysis.

Future costs for the Water Utility will be to a large extent driven by expenditures related to the long term capital improvements required in the water transmission and distribution piping within the City, as well as projects to improve the resilience of the water production system to potential salinity increases in the future. The projected rates include loans from the State Revolving Fund Loan Program for replacement of the 2 inch steel water pipes over a five year period of time. These loans have lower interest rates than commercial revenue bonds, which allows the projected rate increase to be lower.

Continued conservation efforts including water conservation education materials and the City's block rate structure will assure that the City remains a leader in water conservation efforts.

MOTION:

I move to approve/disapprove Resolution No. 46-2015 establishing the Fiscal Year 2016 rates and charges for the City water utility.

ATTACHMENT(S):

Resolution 46-2015

Burton Revenue Sufficiency Analysis for FY 2016

Presentation

A. Fiscal Review:

Larry Johnson – Director

Nerahoo Hemraj – Finance Director



CITY OF LAKE WORTH

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AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: Water Utility Department

EXECUTIVE BRIEF

TITLE:

Resolution No. 47-2015 - establish the rates, fees and charges for the Local Sewer System.

SUMMARY:

This Resolution establishes the rates and charges for the City local sewer system, which, according to the 2015-16 rate sufficiency analysis, recommends the City increase local sewer rates 5% in FY2016.

BACKGROUND AND JUSTIFICATION:

The City of Lake Worth contracts with Burton & Associates on an ongoing basis to provide a yearly Revenue Sufficiency Analysis. This analysis provides a multi-year projection of the sufficiency of revenues for the Local Sewer Utility to meet current and projected financial requirements and determine the level of revenue increases necessary in each year to provide adequate revenues to fund all identified cost requirements.

A Cost of Service Study and Rate Design Analysis were performed by Burton & Associates beginning in FY 2008 and provided a diagnostic evaluation whereby the Local Sewer Utility rate structure was reviewed for conformance with objectives, such as equity among rate classes, conservation initiatives, and industry practice. A detailed billing analysis provided the assurance that the new rate structure adopted at that time would satisfy the appropriate criteria while providing adequate revenues to satisfy existing cost requirements.

The results of the current FY 2015-16 rate sufficiency analysis have shown that a rate increase identified this year is necessary. The proposed increase is largely due to the increased flow charges from the East Central Region Wastewater Facility and Palm Beach County for planned capital improvement projects. These capital improvements require a rate increase of 5% for FY2016.

Future costs for the local sewer utility will be to a large extent driven by expenditures related to the long term capital improvements required in the local sewer system, and the planned capital improvements for the East Central Region Wastewater Facility. These projects are needed to maintain the reliability and environmental requirements of the sewer system.

MOTION:

I move to approve/disapprove Resolution No. 47-2015 establishing the Fiscal Year 2016 rates and charges for the City local sewer utility.

ATTACHMENT(S):

Resolution
Burton Revenue Sufficiency Analysis for FY 2015

A. Fiscal Review:

Larry Johnson – Director
Nerahoo Hemraj – Finance Director



CITY OF LAKE WORTH

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AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: Water Utility Department

EXECUTIVE BRIEF

TITLE:

Resolution No. 48-2015 - establish the rates and charges for the City sub-regional sewer utility for FY 2016.

SUMMARY:

The Resolution establishes rates and charges for the sub-regional sewer utility based upon the recommendations of the sub-regional board for FY 2016. The rates include operations and maintenance charges, rehabilitation and replacement charges and a capital reserve charge to collect funds required for a Palm Beach County shared force main rehabilitation project. Rates are included in the attached rate resolution.

BACKGROUND AND JUSTIFICATION:

The Lake Worth Sub-Regional System is made up of collection systems that connect to the Lake Worth system and include the City of Lake Worth and seven other entities (Town of Lantana, City of Atlantis, Town of Manalapan, Town of South Palm Beach, Village of Palm Springs, Town of Lake Clark Shores, and Palm Beach State College).

The sub-regional system transports the other entities' wastewater through the City's sub-regional system to the East Central Regional Waste Water Treatment Facility (ECR). The Lake Worth Sub-regional System includes several major gravity interceptors, a master pump station (MPS) located in Bryant park, a 36-inch force main, a Re-Pump station (RPS) located north of 2nd Avenue North, a pump station at Palm Beach State College and a second section of 36-inch force main that transfers flow to the Palm Beach County portion of the regional system and eventually to the ECR.

The operating agreement approved on March 5, 2013 contained a rate calculation methodology for use during the term of the agreement. The proposed rates were calculated in accordance to this method.

The City has held two meetings with the Sub-Regional Customer Member Board to discuss these rates as required under the new agreements. All members attended and the Board is recommending approval of the rates.

MOTION:

I move to approve/disapprove Resolution No. 48-2015 – establish the fiscal year 2016 rates and charges for the City sub-regional sewer utility.

ATTACHMENT(S):

Resolution

Subregional Board Chair letter

A. Department Fiscal Review:

Larry Johnson

Nerahoo Hemraj



CITY OF LAKE WORTH

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AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: Public Services

EXECUTIVE BRIEF

TITLE:

Adopt the Public Services Policy and Procedures Manual

SUMMARY:

The Policy and Procedures Manual addresses all Public Services Divisions and details all of their procedures and processes.

BACKGROUND AND JUSTIFICATION:

In an effort to maintain effective communication and a transparent governmental operation, the Public Services Department has finalized its Policy and Procedure Manual (PPM) for staff level personnel, vendors conducting business with the Department, and information for the general public. The PPM is intended to be a comprehensive resource that accompanies the City's municipal code and can be updated as needed.

The PPM addresses in detail the following areas of Public Services:

- Administration
- Grounds and Cemetery Division
- Facilities Maintenance Division
- Refuse and Recycling Division
- Fleet Maintenance Division
- Streets and Stormwater Division
- Construction standards and procedures
- Developer guidelines
- Contractor Pre-qualification procedure
- Emergency Management

MOTION:

I motion to approve / disapprove the adoption of the Public Services Policy and Procedure Manual

ATTACHMENT(S):

Fiscal Impact Analysis – not applicable
Policy and Procedure Manual



CITY OF LAKE WORTH

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AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: City Manager

EXECUTIVE BRIEF

TITLE: Resolution No. 50-2015 - Master Equipment Lease/Purchase Agreement with Banc of America Public Capital Corp and the associated Escrow Agreement

SUMMARY: The Master Equipment Lease/Purchase Agreement provides the funding for the installation of energy savings measures by Siemens Industry, Inc., Building Technologies Division

BACKGROUND AND JUSTIFICATION:

This item is related to the proposed Energy Services Agreement with Siemens Industry, Inc., Building Technologies Division and provides the funding source.

Pursuant to section 489.125, Florida Statutes, the City is authorized to utilize an equipment lease/purchase agreement to fund the installation of energy savings measures. The proposed Master Equipment Lease/Purchase Agreement with Bank of America Public Capital Corp is an annual lease agreement which automatically renews each year unless there is an event of non-appropriation (i.e., the City fails to appropriate the funds necessary to make the lease payments). The non-appropriation provision is required in order for the Master Equipment Lease/Purchase Agreement to be approved by the City Commission.

Under the proposed Master Equipment Lease/Purchase Agreement, the funding for the energy savings measures will be deposited into an escrow account (in accordance with the associated Escrow Agreement). The City will make draws from the escrow account to make payments to Siemens and for direct equipment purchases during the installation period (540 days). Payments under the Master Equipment Lease/Purchase Agreement will commence upon the completion of the project and continue for a term of 15 years.

The anticipated funding amount is roughly \$23M which covers the City direct purchase equipment costs (\$11M) and Siemens cost of the work for installation (\$12M). The City's closings costs will also be included in the funding amount.

Attached are the proposed Master Equipment Lease/Purchase Agreement and associated Escrow Agreement. City staff and bond counsel believe the attached documents are substantially complete; however, further modifications may be necessary to make them consistent with the Energy Services Agreement and to finalize for closing. If further modifications are necessary, City staff is requesting authorization for the Mayor and City Clerk to execute (as modified) the Energy Services Agreement (including the exhibits) as approved by the City Attorney and City Manager. City staff will report back to the Commission on any substantive changes.

MOTION: Move to approve Resolution No. 50-2015 approving the Master Equipment Lease/Purchase Agreement and associated Escrow Agreement with Banc of America Public Capital Corp with authorization to the Mayor and City Clerk to execute the documents as may be modified hereafter with the approval of the City Attorney and City Manager.

ATTACHMENT(S):

Fiscal Impact Analysis

Resolution

Master Equipment Lease/Purchase Agreement

Escrow Agreement



CITY OF LAKE WORTH

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AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: City Manager

EXECUTIVE BRIEF

TITLE: Energy Services Agreement with Siemens Industry, Inc., Building Technologies Division

SUMMARY: The Energy Services Agreement provides for the installation of energy savings measures as detailed in Siemens' Technical Energy Audit.

BACKGROUND AND JUSTIFICATION:

After a competitive solicitation process consistent with section 489.145, Florida Statutes, on April 1, 2014, the City approved an Energy Audit Agreement with Siemens Industry, Inc., Building Technologies Division ("Siemens") to conduct an energy audit of the City's major facilities and systems. Earlier this year, Siemens presented a draft of its Technical Energy Audit to City staff for review. City staff requested revisions to the Technical Energy Audit and a proposed Energy Services Agreement for the installation of the energy savings measures detailed in the Technical Energy Audit. Through a collaborative process, City staff and Siemens have finalized the Technical Energy Audit and a proposed Energy Services Agreement.

The Energy Services Agreement proposes the installation and implementation of four major Facility Improvement Measures ("FIMs"): (1) Facility Retrofits (lighting, occupancy sensors, water conservation measures and HVAC replacement); (2) Solar Array at Landfill; (3) Advanced Meter Infrastructure; and (4) LED Street Lights. The total cost of the project to the City is projected to be \$32.5M which includes: City direct purchase equipment costs (\$11M); Siemens cost of the work for installation (\$12M); Performance Assurance Services Program costs of \$1.3M (paid to Siemens over 15 year term); third party maintenance agreements costs of \$1.6M (paid to Tantalus and N. Harris over 15 year term); and, the remainder being interest payments on the Bank of America equipment lease loan to fund the direct purchase and installation costs. Siemens is guaranteeing that the City will obtain \$33.4M in savings during construction and through the 15 year term (roughly \$900,000 above the total project cost). The savings are calculated from a baseline during construction and each year of the 15 year term. If the guaranteed savings are not reached during construction or any year of the 15 year term, the City is entitled to receive the difference between what was guaranteed versus what was actually obtained based on the contracted baseline.

Contingent upon the Energy Services Agreement being effective is the approval and closing of a Bank of America equipment lease loan to pay for the equipment and installation costs (\$23M). Once funded, the monies will be deposited into an escrow account from which the City will make draws to pay Siemens and make the direct equipment purchases.

The City is agreeing to make the direct equipment purchases for the major equipment to be installed by Siemens. This is authorized under section 212.08, Florida Statutes, and results in significant tax savings for the project. Siemens is responsible for creating a list of all equipment to be purchased by the City and specifying the vendor. It is proposed that once monies are deposited into the escrow account, the City will make direct purchases from

the identified vendors without a separate competitive process. Pursuant to section 2-112(j) of the City's purchasing code, the City Commission may waive competitive selection procedures upon the recommendation of the City Manager. The City Manager and City Attorney are recommending a waiver in order for the City to rely on Siemens for identifying the specific equipment and vendor and in order to expedite the purchase and acquisition of all equipment for the project. The project schedule is 540 days; delays in purchasing the equipment will have a detrimental impact on the schedule and potential savings.

Attached are the proposed Energy Services Agreement (53 pages) and the exhibits thereto (126 pages). The City also has a copy of the finalized Technical Energy Audit (355 pages); copies are available at the City Clerk's office. City staff and Siemens believe the documents are substantially complete; however, further modifications may be necessary to make the Energy Services Agreement consistent with the requirements of the Bank of America equipment lease. If further modifications are necessary, City staff is requesting authorization for the Mayor and City Clerk to execute (as modified) the Energy Services Agreement (including the exhibits) as approved by the City Attorney and City Manager. City staff will report back to the Commission on any substantive changes.

MOTION: Move to approve the Energy Services Agreement with Siemens Industry, Inc., Building Technologies Division, including a waiver as provided in section 2-112(j) of the City's purchasing code and with authorization to the Mayor and City Clerk to execute the Energy Services Agreement as may be modified hereafter with the approval of the City Attorney and City Manager.

ATTACHMENT(S):

Fiscal Impact Analysis

Energy Services Agreement with exhibits



CITY OF LAKE WORTH

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AGENDA DATE: September 1, 2015, Regular Meeting

DEPARTMENT: Water Utility Department

EXECUTIVE BRIEF

TITLE:

Work Order with URS for Energy Efficiency Program Construction Management Services

SUMMARY:

Approve a draft work order and authorize the Mayor to approve the final Work Order with URS, a division of AECOM, for Construction Management Services during the Siemens Energy Efficiency Project for a not-to-exceed amount of \$299,403.

BACKGROUND AND JUSTIFICATION:

The Siemens Energy Efficiency Program includes the procurement and construction of multiple Facility Improvement Measures (FIMs) over an 18 month schedule, with a total cost exceeding \$22 million. This work order will provide the City with construction management services to oversee these projects and fulfill the City's responsibilities during construction. URS has specialized experience with energy efficiency programs needed to oversee this project. The Work Order is approximately 1.4% of the projected Energy Services Agreement.

MOTION:

I move to approve/disapprove the draft work order with URS for Energy Efficiency Program Construction Management Services for a not-to-exceed amount of \$299,403, and authorize the Mayor to approve the final documents.

ATTACHMENT(S):

Fiscal Impact Analysis
Draft Work Order

C: Nerahoo Hemraj

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures	0	\$299,403	0	0	0
Operating Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact: Funds will be included in project loan funds.

C. Department Fiscal Review: _____