



**AGENDA  
CITY OF LAKE WORTH  
CITY COMMISSION MEETING  
CITY HALL COMMISSION CHAMBER  
TUESDAY, MARCH 22, 2016 - 6:00 PM**

- 1. ROLL CALL:**
- 2. INVOCATION OR MOMENT OF SILENCE:** Offered by Pastor Kris Vos, Sunlight Community Church, on behalf of Mayor Triolo
- 3. PLEDGE OF ALLEGIANCE:** Led by Vice Mayor Scott Maxwell
- 4. AGENDA - Additions/Deletions/Reordering:**
- 5. DESIGNATE APPOINTMENTS:**
  - A. Vice Mayor and Vice Mayor Pro Tem
  - B. Various organizational appointments:
    - 1) Metropolitan Planning Organization liaison
    - 2) Palm Beach County League of Cities liaison
    - 3) Treasure Coast Regional Planning Council liaison
    - 4) Florida Municipal Power Agency liaison
    - 5) Downtown Cultural Alliance
    - 6) Community Redevelopment Agency liaison
    - 7) Lake Worth Sister City Board liaison
    - 8) Neighborhood Association Presidents' Council liaison
- 6. PRESENTATIONS:** (there is no public comment on Presentation items)

- A. Board of Trustees for the Police Retirement System update
- B. Proclamation declaring April 2016 as Florida Water Professionals month
- C. Proclamation declaring April 2016 as Water Conservation month
- D. Proclamation declaring April 2016 as Autism Awareness month

**7. COMMISSION LIAISON REPORTS AND COMMENTS:**

**8. PUBLIC PARTICIPATION OF NON-AGENDAED ITEMS AND CONSENT AGENDA:**

**9. APPROVAL OF MINUTES:**

- A. City Commission Work Session - February 9, 2016
- B. City Commission - March 1, 2016

**10. CONSENT AGENDA: (public comment allowed during Public Participation of Non-Agendaed items)**

- A. Contract with seven (7) companies for Fleet Supply and Delivery of Parts and Accessories
- B. Contract with eleven (11) companies for external Fleet Services
- C. Purchase four new replacement trucks for the Water Utilities Department
- D. Ratify a member to the Historic Resources Preservation Board
- E. Appoint a member to the Police and Employee Retirement Pension Boards
- F. 2" Watermain Replacement - Phase 1A Construction Agreement with Everglades Contracting, LLC
- G. 2 " Watermain Replacement - Phase 1A - Construction Phase Engineering Services, Task Order No. 026
- H. Resolution 16-2016 to Consider Abandonment of the right of way located at the Fun Depot property
- I. Tropical Drive & Barton Road Infrastructure Improvements - Construction Phase Engineering Services

**11. PUBLIC HEARINGS:**

**12. UNFINISHED BUSINESS:**

- A. Extension of Tolling Agreement with REG and Morganti to June 7, 2016

**13. NEW BUSINESS:**

- A. Ordinance No. 2016-14- First Reading - revise the code enforcement lien reduction procedure and schedule the public hearing date for April 5, 2016

**14. LAKE WORTH ELECTRIC UTILITY:**

- A. **CONSENT AGENDA:** (public comment allowed during Public Participation of Non-Agendaed items)

- B. **PUBLIC HEARING:**

- C. **NEW BUSINESS:**

**15. CITY ATTORNEY'S REPORT:**

**16. CITY MANAGER'S REPORT:**

- A. April 5, 2006 - draft Commission agenda

**17. ADJOURNMENT:**

If a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

NOTE:ONE OR MORE MEMBERS OF ANY BOARD, AUTHORITY OR COMMISSION MAY ATTEND AND SPEAK AT ANY MEETING OF ANOTHER CITY BOARD, AUTHORITY OR COMMISSION.



**AGENDA DATE:** March 22, 2016, Regular Meeting

**DEPARTMENT:** City Clerk

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**EXECUTIVE BRIEF**

**TITLE:**

Appointment of Vice Mayor and Vice Mayor Pro Tem

**SUMMARY:**

According to City Charter Article III, Section 3, the City Commission shall annually elect from among its members a Vice Mayor and Vice Mayor Pro Tem at the first regular City Commission meeting after the election.

**BACKGROUND AND JUSTIFICATION:**

This is the first regular City Commission meeting after the Mayor and Commissioners from District 1 and District 3 were administered the oath of office. On March 24, 2015, the City Commission appointed Scott Maxwell to serve as Vice Mayor and Andy Amoroso to serve as Vice Mayor Pro Tem.

**MOTION:**

I move to appoint \_\_\_\_\_ as Vice Mayor.

I move to appoint \_\_\_\_\_ as Vice Mayor Pro Tem.

**ATTACHMENT(S):**

Fiscal Impact Analysis-not applicable



**AGENDA DATE:** March 22, 2016, Regular Meeting

**DEPARTMENT:** City Clerk

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**EXECUTIVE BRIEF**

**TITLE:**

Appoint members to various organizations and board

**SUMMARY:**

Historically, the City Commission has appointed, from its members, City liaisons to various organizations and boards at the first regular City Commission meeting following the election.

**BACKGROUND AND JUSTIFICATION:**

This is the first regular City Commission meeting after the Mayor and Commissioners from District 1 and District 3 were administered the oath of office. On March 24, 2015, the City Commission made the following appointments:

**1. Metropolitan Planning Organization – Mayor Pam Triolo**

They provide a cooperative, comprehensive, and continuing transportation planning and decision-making process. The process encompasses all modes and covers both short-range and long-range transportation planning.

**2. Palm Beach County League of Cities – Commissioner Scott Maxwell**

Their purpose is to promote and advance the collective interest of the municipalities of the County to study municipal issues and seek desired results through cooperative effort, to respect the principles of Home Rule, to encourage and enhance the quality of life of the citizens of the County, and/or to engage in any other lawful purpose not for profit.

**3. Treasure Coast Regional Planning Council – Commissioner Ryan Maier**

This is a regional forum where elected and appointed leaders regularly come together to discuss complex regional issues, develop strategic regional responses for resolving them, and build consensus for setting and accomplishing regional goals.

**4. Florida Municipal Power Agency – Commissioner Christopher McVoy**

This is a wholesale power agency owned by municipal electric utilities. They provide economies of scale in power generation and related services to support community-owned electric utilities.

**5. Downtown Cultural Alliance – Commissioner Andy Amoroso**

This is a membership organization of downtown businesses, galleries, merchants and restaurants formed to enhance the downtown corridor. Their mission is to organize and promote events that will benefit the entire community.

**6. Community Redevelopment Agency – Commissioner Andy Amoroso**

The Agency is responsible for formulating and implementing projects that are consistent with the Lake Worth Redevelopment Plan to assist in revitalizing and redeveloping portions of the City.

**7. Sister City Board – Commissioner Ryan Maier**

The Board initiates, plans, sponsors, organizes, and promotes cultural exchanges. It also provides support for international economic development programs and acts as the City’s official hosts for international guests. For the past several years, this Board has had no active members appointed and currently does not meet.

**8. Neighborhood Association Presidents’ Council – Mayor Pam Triolo**

The Council supports and promotes their members’ neighborhood associations and serve as an umbrella type organization with no opinion on how each association individually chooses to decide matters.

**MOTION:**

- I move to appoint \_\_\_\_\_ to serve as liaison to the Metropolitan Planning Organization.
- I move to appoint \_\_\_\_\_ to serve as liaison to the Palm Beach County League of Cities.
- I move to appoint \_\_\_\_\_ to serve as liaison to the Treasure Coast Regional Planning Council.
- I move to appoint \_\_\_\_\_ to serve as liaison to the Florida Municipal Power Agency.
- I move to appoint \_\_\_\_\_ to serve as liaison to the Downtown Cultural Alliance.
- I move to appoint \_\_\_\_\_ to serve as liaison to the Community Redevelopment Agency.
- I move to appoint \_\_\_\_\_ to serve as liaison to the Lake Worth Sister City Board.
- I move to appoint \_\_\_\_\_ to serve as liaison to the Neighborhood Association Presidents’ Council.

**ATTACHMENT(S):**

Fiscal Impact Analysis – not applicable



**AGENDA DATE:** March 22, 2016, Regular Meeting

**DEPARTMENT:** City Clerk

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**EXECUTIVE BRIEF**

**TITLE:**

Board of Trustees for the Police Retirement System update

**SUMMARY:**

At the City Commission visioning workshop meeting on June 17, 2006, the City Commission requested that all boards and committees provide an update as part of the accountability and communications vision.

On November 6, 2007, the City Commission readdressed the issue of boards and committees providing updates on a regular, rotating basis. During the meeting, the City Commission, by motion, approved staff scheduling updates from each board and committee twice a year.

**BACKGROUND AND JUSTIFICATION:**

The last update from the Police Retirement System was on October 21, 2014.

**MOTION:**

Not applicable

**ATTACHMENT(S):**

Fiscal Impact Analysis – not applicable

## PROCLAMATION

**WHEREAS**, the Florida Water & Pollution Control Operators Association, organized in 1941, is a non-profit trade organization that promotes the sustainability of Florida's water utility industry through workforce development to protect the health of Florida's citizens and to preserve the state's water resources; and

**WHEREAS**, this organization offers water and wastewater treatment plant operator and water distribution system operator training courses required for the State of Florida's operator licenses, eight voluntary certification programs, and continuing education programs for operator license renewal; and

**WHEREAS**, this organization, in recognizing the importance of the Florida Statutes and Administrative Code that regulate the water industry, acts as liaison between the Florida Department of Environmental Protection and industry personnel; and

**WHEREAS**, each year the Florida Water & Pollution Control Operators Association recognizes all those who have played a significant part in operating and maintaining drinking water, wastewater, and stormwater systems in Florida by celebrating *Florida Water Professionals Month*, which applauds their constant efforts to protect our health and environment.

**NOW, THEREFORE, I, PAM TRIOLO**, Mayor of the City of Lake Worth, Florida, by virtue of the authority vested in me, do hereby proclaim:

**APRIL 2016**

**as**

**FLORIDA WATER PROFESSIONALS MONTH**

**IN WITNESS WHEREOF**, I have set my hand and caused the seal of the City of Lake Worth, Florida, to be affixed this 22<sup>nd</sup> day of April, 2016.

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Pam Triolo, Mayor

ATTEST:

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Pamela J. Lopez, City Clerk

**PROCLAMATION**

- WHEREAS,** water is a basic and essential need of every living creature; and
- WHEREAS,** the State of Florida, Water Management Districts and the City of Lake Worth are working together to increase awareness about the importance of water conservation; and
- WHEREAS,** April, typically a dry month when water demands are highest, is annually designated as Water Conservation Month, to educate citizens about how they can help save Florida’s precious water resources; and
- WHEREAS,** the City of Lake Worth encourages and supports water conservation, through various educational programs and special events; and
- WHEREAS,** every business, industry, school and citizen can make a difference and help by efficiently using water, thus promoting a healthy economy and community.

**NOW, THEREFORE,** I, Pam Triolo, Mayor of the City of Lake Worth, Florida, by virtue of the authority vested in me, do hereby proclaim

**April 2016**

as

**“WATER CONSERVATION MONTH”**

and call upon each citizen and business in the City of Lake Worth to help protect our precious resource by practicing water saving measures and becoming more aware of the need to save water.

**IN WITNESS WHEREOF,** I have hereunto set my hand and caused the Seal of the City of Lake Worth, Florida to be affixed this 22<sup>nd</sup> day of March, 2016.

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Pam Triolo, Mayor

ATTEST:

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Pamela J. Lopez, City Clerk

## **PROCLAMATION**

**WHEREAS**, autism is a complex neurobiological disorder that typically lasts throughout a person's lifetime, and it is part of a group of disorders known as Autism Spectrum Disorders (ASD); and

**WHEREAS**, autism affects all persons regardless of race, religion, socio-economic status or geography; and

**WHEREAS**, ASD are the fastest growing serious developmental disability, making these disorders more common than pediatric cancer, diabetes, and AIDS combined; and

**WHEREAS**, individuals with ASD and their families face tremendous and overwhelming challenges in accessing and navigating the complex programs and services for these disorders; and

**WHEREAS**, individuals with ASD are valuable and talented citizens.

**NOW, THEREFORE**, I, Pam Triolo, Mayor of the City of Lake Worth, Florida, by virtue of the authority vested in me, do hereby proclaim

**April 2016**

as

### **AUTISM AWARENESS MONTH**

and recognize and commend the talents, abilities and contributions of the individuals in our community diagnosed with ASD and their parents, relatives, and professionals that provide valued services.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Lake Worth, Florida to be affixed this 22<sup>nd</sup> day of April, 2016.

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Pam Triolo, Mayor

**ATTEST:**

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Pamela J. Lopez, City Clerk



**AGENDA DATE:** March 22, 2016, Regular Meeting

**DEPARTMENT:** Public Services

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**EXECUTIVE BRIEF**

**TITLE:**

Contract with seven (7) companies for Fleet Supply and Delivery of Parts and Accessories

**SUMMARY:**

These contracts provide for fleet part and accessory supply and delivery services. Each contract has an initial term of three years with the option for two additional one-year period renewals for a total possible contract of five years.

**BACKGROUND AND JUSTIFICATION:**

The City and the Fleet Maintenance Division owns and is responsible to maintain over 200 pieces of equipment consisting of passenger cars, light duty, heavy duty, and heavy equipment stock. The procurement of parts and accessories in a manner which is consistent with the City's Procurement Policies is necessary and provides the City with a cost effective and efficient manner in which to conduct Fleet Maintenance operations.

On October 18, 2015, the City issued a Request for Proposals for Fleet Supply and Delivery of Parts and Accessories. Seven (7) vendors submitted proposals on or before November 18, 2015. The submitting vendors are:

Burck Oil Company, Inc.  
AutoNation Chevrolet of Greenacres  
Ramar Enterprises of Broward, Inc.  
Gator Ford Trucks  
Delray Motor Parts Distribution Center  
IEH Auto Parts LLC  
Cold Air Distributors Warehouse of Florida.

Public Services recommends entering a non-exclusive contract with each of the seven (7) vendors submitting a proposal. Since the vendors' proposed prices vary, the Fleet Maintenance Division will review all vendors' pricing prior to making a purchase to ascertain which vendor provides the best value to the City.

As the City improves its average age and condition of the vehicle and equipment stock, the expenditures on parts and accessories should decrease accordingly.

Attached is the proposed standard City contract with the vendors. Each vendor's pricing is not included with this item but is available for review at the City Clerk's office.

**FISCAL IMPACT ANALYSIS**

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	139,848	0	0	0	0
Operating Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	139,848	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Public Services						
Account Number	Account Description	FY2016 Budget	Project #	Pre Exp; Balance	Expenditure for this item	Post Exp; Balance
530-9010-549.64-30	Machinery and Equipment / Vehicles	1,087,296	N/A	581,249.81	139,848	441,401.81

C. Department Fiscal Review: \_\_\_\_\_



**AGENDA DATE:** March 22, 2016, Regular Meeting

**DEPARTMENT:** Public Services

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**EXECUTIVE BRIEF**

**TITLE:**

Contract with eleven (11) companies for external Fleet Services

**SUMMARY:**

These Contracts provide services ranging from light duty repairs to vehicle washing. Each contract has an initial term of three years with the option of two additional one-year period renewals for a total possible contract of five years.

**BACKGROUND AND JUSTIFICATION:**

The Fleet Maintenance Division consists of five staff members with various skill sets in the maintenance of light duty, heavy duty, and heavy equipment stock. The City owns and is responsible to maintain over 200 pieces of equipment, some of which are high priority in nature and cannot be put out of service due to their function. The partial contracting out of repairs and services assists and compliments the existing staff levels and maintains an efficient Fleet Maintenance Division operation.

On October 18, 2015, the City issued a Request For Letters of Interest and Professional Qualifications and responses were received from the following vendors on or before November 18, 2015:

Construction Hydraulics of Lake Worth  
Wallace Ford/Steve Moore Chevrolet LLC  
Steve's Towing and Wrecker Services  
Regan's Small Engine Service, Inc.  
Lake Worth Tropical Car Wash  
GT Supplies, Inc.  
Mako Hose and Rubber, Inc.  
Speedy Transmission  
RTS Fleet Services  
Al Packer Ford-Lincoln  
Priority Towing, Inc.

Public Services recommends entering a non-exclusive contract with each of the eleven (11) vendors submitting a proposal. Since the vendors' proposed prices and services vary, the Fleet Maintenance Division will review all vendors' pricing prior to making a purchase to ascertain which vendor provides the best value to the City.

Attached is the proposed standard City contract with the vendors. Each vendor's pricing and services is not included with this item but is available for review at the City Clerk's office.

**MOTION:**

I move to approve / disapprove a contract with Construction Hydraulics of Lake Worth, Wallace Ford/Steve Moore Chevrolet LLC, Steve's Towing and Wrecker Services, Regan's Small Engine Service, Inc., Lake Worth Tropical Car Wash, GT Supplies, Inc., Mako Hose and Rubber, Inc., Speedy Transmission, RTS Fleet Services, Al Packer Ford-Lincoln, Priority Towing, Inc., not to exceed \$96,097 and \$496,046 respectively (as identified in the fiscal analysis below).

**ATTACHMENT(S):**

Fiscal Impact Analysis  
RFQ 16-300 for City Fleet Services  
Standard City Contract



**AGENDA DATE:** March 22, 2016, Regular Meeting

**DEPARTMENT:** City Commission

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**EXECUTIVE BRIEF**

**TITLE:**

Ratify a member to the Historic Resources Preservation Board

**SUMMARY:**

This item is to ratify the appointments of Madeleine Burnside to the Historic Resources Preservation Board.

**BACKGROUND AND JUSTIFICATION:**

On February 5, 2013, the Commission adopted an ordinance amending the board member appointment process to allow for the selection of board members by individual elected officials. In accordance with the ordinance, the board appointments would be effective upon ratification by the Commission as a whole.

On November 4, 2014, the Commission adopted an ordinance to provide for an elected official to waive his or her right to make an appointment after 30 days of being notified of the vacancy. It also provides for the next elected official responsible for an appointment to make it.

The following appointment is requested to be ratified:

**Historic Resources Preservation Board:**

Mayor's appointment of Madeleine Burnside to fill an unexpired term ending on July 31, 2017.

**MOTION:**

I move to ratify the Mayor's appointment of Madeleine Burnside to the Historic Resources Preservation Board to fill an unexpired term ending on July 31, 2017.

**ATTACHMENT(S):**

Fiscal Impact Analysis – not applicable  
Board Membership Applications  
Board Logs



**AGENDA DATE:** March 22, 2016 – Regular Meeting

**DEPARTMENT:** City Commission

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**EXECUTIVE BRIEF**

**TITLE:** Appoint a member to the Police and Employee Retirement Pension Boards

**SUMMARY:** This item is to appoint Finance Director Marie Elianor to the Police and Employee Retirement Pension Boards as the senior management staff board member.

**BACKGROUND AND JUSTIFICATION:** On December 1, 2010, the City Commission adopted Ordinance No. 2010-20 which amended the Police Retirement Pension Board and Employee Retirement Pension Board composition to replace the Finance Director as a member to a senior management staff appointed by the City Commission. This member has no term expiration and continues to serve at the pleasure of the City Commission.

**MOTION:** I move to appoint Marie Elianor to the Police Retirement Pension Board and to the Employee Retirement Pension Board as the senior management staff board member.

**ATTACHMENT(S):** Fiscal Impact Analysis – not applicable



**AGENDA DATE:** March 22, 2016

**DEPARTMENT:** Water Utilities

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**EXECUTIVE BRIEF**

**TITLE:**

2" Watermain Replacement - Phase 1A Construction Agreement with Everglades Contracting, LLC

**SUMMARY:**

Award competitively bid construction contract for 2" Watermain Replacement – Phase 1A to Everglades Contracting, LLC, for \$382,944.34.

**BACKGROUND AND JUSTIFICATION:**

The City Water Utility Department has planned the replacement of approximately 17 miles of 2 inch steel water lines that are corroded and failing within the city water distribution system. This project was included as a high priority in the five year capital improvement plan (CIP) in FY 2015 because of the risk associated with the heavily corroded piping. The Commission directed staff to fund the capital improvement through water system revenue financing. Estimated engineering, construction and financing costs for the six year project are \$16.9 million. Resolution No. 21-2015, relating to the State Revolving Fund (SRF) Loan Program; authorized the SRF Request for Inclusion; the loan application; the loan agreement; established pledged revenues; authorized the representative to execute the loan agreement and provided assurances.

The construction agreement for Phase 1A was competitively bid, IFB- 16-12, and the bid tabulation is attached. Mock Roos has recommended award to the low responsive bidder, Everglades Contracting, LLC.

The replacement of the 2" steel water lines in Phase 1A are located in the southeast portion of the city, District 4. Phase 2, which will replace piping in the northeast portion (District 3) is currently being designed. Replacement of the 2" steel lines will improve the quantity and quality of potable water to homes, reduce broken water lines, and reduce the amount of water flushing required to maintain water quality in the water distribution system.

**MOTION:**

I move to approve/disapprove award of the construction contract for 2" Watermain Replacement – Phase 1A to Everglades Contracting, LLC, for \$382,944.34

**ATTACHMENT(S):**

Fiscal Impact Analysis  
Resolution 21-2015  
Bid Tabulation  
Recommendation of Award  
Bid Form

**FISCAL IMPACT ANALYSIS**

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	\$382,944	\$0	\$0	\$0	\$0
Operating Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	\$382,944	\$0	\$0	\$0	\$0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Drinking Water State Revolving Fund Loan paid from water system revenue funds, Account 402- 7034-533.63-15.

Water & Sewer		Everglades Contracting				
Account Number (s)	Account Description	Project #	FY 2016 Budget	Balance	Agenda Expense	Balance
402-7034-533-63-15	2" Watermain Capital	Wt 1506	3,196,000	2,856,310	(382,944)	2,473,366

C. Department Fiscal Review:

Larry Johnson  
 Clyde Johnson  
 Marie Elianor



**AGENDA DATE:** March 22, 2016

**DEPARTMENT:** Water Utilities

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**EXECUTIVE BRIEF**

**TITLE:**

2 " Watermain Replacement - Phase 1A - Construction Phase Engineering Services, Task Order No. 026

**SUMMARY:**

Approve Task Order No. 026 of the Continuing Engineering Services Agreement (RFQ 12-13-302) with Mock Roos & Associates, Inc., for 2" Watermain Replacement – Phase 1A Construction Phase Services for \$45,867.

**BACKGROUND AND JUSTIFICATION:**

The City Water Utility Department has planned the replacement of approximately 17 miles of 2 inch steel water lines that are corroded and failing within the city water distribution system. This project was included as a high priority in the five year capital improvement plan (CIP) in FY 2015 because of the risk associated with the heavily corroded piping. The Commission directed staff to fund the capital improvement through water system revenue financing. Estimated engineering, construction and financing costs for the six year project are \$16.9 million.

Task Order No. 026, provides for engineering services during the construction phase of the 2 "Watermain – Phase 1A construction project, including review of submittals, onsite inspections, review of pay requests and approval by the Engineer of Record.

The replacement of the 2" steel water lines in Phase 1A are located in the southeast portion of the city, District 4. Phase 2, which will replace piping in the northeast portion (District 3) is currently being designed. Replacement of the 2" steel lines will improve the quantity and quality of potable water to homes, reduce broken water lines, and reduce the amount of water flushing required to maintain water quality in the water distribution system.

**MOTION:**

I move to approve/disapprove Task Order No. 026 of the Continuing Engineering Services Agreement (RFQ-12-13-302) with Mock Roos & Associates, Inc., for 2" Watermain Replacement – Phase 1A Construction Phase Services for \$45,867.

**ATTACHMENT(S):**

Fiscal Impact Analysis  
Task Order No. 26

**FISCAL IMPACT ANALYSIS**

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	\$45,867	\$0	\$0	\$0	\$0
Operating Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	\$45,867	\$0	\$0	\$0	\$0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Drinking Water State Revolving Fund Loan paid from water system revenue funds, Account 402- 7034-533.63-15.

Water & Sewer		Mock Roos & Associates				
Account Number (s)	Account Description	Project #	FY 2016 Budget	Balance	Agenda Expense	Balance
402-7034-533-63-15	2" Watermain Capital Exp	Wt 1506	3,196,000	2,473,366	(45,867)	2,427,499

C. Department Fiscal Review:

Larry Johnson  
 Clyde Johnson  
 Marie Elianor



**AGENDA DATE:** March 22, 2016

**DEPARTMENT:** Public Services

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**EXECUTIVE BRIEF**

**TITLE:**

Resolution 16-2016 to Consider Abandonment of the right of way located at the Fun Depot property and to set a public hearing date.

**SUMMARY:** Pursuant to the request of the adjacent property owner, staff recommends consideration of the abandonment of a small portion of City owned right-of-way property and to set a public hearing for the abandonment.

**BACKGROUND AND JUSTIFICATION:** The Fun Depot property, located at 2003 10<sup>th</sup> Ave North, is undergoing future renovation work and additional amenities are being proposed. The south 25' x 143.24' of this property is being requested by the applicant for abandonment by the City.

The right of way was originally privately owned by the Fun Depot's predecessor and deeded to the City of Lake Worth in 1988 for the purposes of a future roadway. Since that time, the City has not performed any roadway work nor has the City utilized the right of way for any public purpose, and there are no future plans to develop the parcel which is landlocked.

The Public Services Dept., Community Sustainability Dept., Water Utilities Dept., and the Electric Utilities Dept. have all reviewed the request and have no issue with said abandonment. There are no conflicts or utilities that will be affected by way of the abandonment.

**MOTION:** I move to approve/disapprove the Resolution to Consider the Abandonment of the right of way and set a public hearing for the Resolution for Abandonment.

**ATTACHMENT(S):**

Fiscal Impact Analysis – None

Letter from Applicant

Proposed Site Plan

Resolution

Right of Way Abandonment application



**AGENDA DATE:** March 22, 2016

**DEPARTMENT:** Water Utilities

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**EXECUTIVE BRIEF**

**TITLE:**

Tropical Drive & Barton Road Infrastructure Improvements - Construction Phase Engineering Services

**SUMMARY:**

Approve Task Order No. 02 for Standard Professional Consulting Services Agreement (RFQ 12-13-211) with URS Corporation a division of AECOM for Tropical Drive & Barton Road Infrastructure Improvements Construction Phase Services for \$155,707.

**BACKGROUND AND JUSTIFICATION:**

This project was included as a top priority project in the approved five year CIP Plan and was designed in FY 2015. This project is a priority because of the lack of fire protection to Barton Elementary School and the needed improvements to the sidewalks that children use to walk to school. This project was identified as an urgent improvement in the Fire Hydrant Presentation that was given to commission in October 2015.

This project will include the construction of a new 8-inch and 12-inch watermain with fire hydrants, new services, meters and meter boxes, lining of the 8-inch gravity sanitary sewer main and service laterals, roadway milling and resurfacing, sidewalk installation and minor restoration work. The water meters and meter boxes are new as they are being removed from the rear of the properties. Task Order No. 02 provides for finalizing design to 100% documents, engineering services during the construction phase of the project, including review of submittals, onsite inspections, review of pay requests and approval by the Engineer of Record.

The stormwater and roadway portion of the project is being funded by a Community Development Block Grant (CDBG) by Palm Beach County. Attached is the agreement. The water and sewer portion is being funded by the FY2016 Water Distribution and Sewer Collection capital funds.

The City of Lake Worth Utilities department will solicit bids from contractors for the construction of the project following approval of this proposal to complete the design and contract documents.

**MOTION:**

I move to approve/disapprove Task Order No. 02 of the Standard Professional Consulting Services Agreement (RFQ-12-13-211) with URS Corporation a division of AECOM for Tropical Drive & Barton Road Infrastructure Improvements Construction Phase Services for \$155,707.

**ATTACHMENT(S):**  
Fiscal Impact Analysis  
Task Order 02  
CDBG Agreement

**FISCAL IMPACT ANALYSIS**

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	\$155,707	0	0	0	0
Operating Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	\$155,707	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Utilities							
Account Number	Account Description	Project #	FY 2016 Proposed Budget	Amended Budget	Current Balance	Agenda Item Expenditures	Remaining Balance
402-7034-533.63-60	W Dist CIP	MP1601	\$2,134,158	\$1,744,158	\$1,302,032.75	\$84,081.78	\$1,217,950.97
403-7231-535.63-15	S Coll CIP	LS1610	\$2,577,031	\$4,103,415	\$2,905,440.08	\$71,625.22	\$2,833,814.86

C. Department Fiscal Review: \_\_\_\_\_

Brian Shields  
 Clyde Johnson  
 Marie Elianor



**AGENDA DATE:** March 22, 2016 Regular Meeting    **DEPARTMENT:** City Attorney

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**EXECUTIVE BRIEF**

**TITLE:**

Extension of Tolling Agreement with REG Architects, Inc., and The Morganti Group, Inc.

**SUMMARY:**

This item seeks to extend the Tolling Agreement with REG Architects, Inc., and The Morganti Group, Inc., to June 7, 2016.

**BACKGROUND AND JUSTIFICATION:**

In May 2015, the City attended pre-suit mediation with REG Architects, Inc. (REG) and The Morganti Group, Inc. (Morganti) to resolve issues related to the design and construction of the Casino Building. The mediation resulted in a Tolling Agreement between the parties to stay any applicable statute of limitations and to allow the parties time to resolve the issues without litigation.

On February 16, 2016, the City Commission heard a request from City staff to declare REG, Morganti and Morganti's surety in default. City staff made the request due to a lack of responsiveness from either REG or Morganti on a proposed solution for the issues. The City Commission tabled the request to its March 1, 2016 meeting. On March 1, 2016, the City Commission agreed to extend the Tolling Agreement to March 22, 2016.

Since March 1, 2016, the City's outside counsel, Michael Kennedy, the City's retained expert and representatives of REG have met on a proposed solution by REG to correct drainage issues on the Casino Building's second story deck. Resolving the drainage issue may be key to resolving other issues at the Casino Building. After reviewing the proposed solution and discussing the same with REG, the City's retained expert agrees that the proposed solution appears viable and the best course of action is to install the proposed solution at the northeast corner of the deck as a mockup. The parties can then test the proposed solution for viability prior to proceeding further with the proposed solution. It is anticipated that the installation of the mockup and actual testing will take approximately 6-8 weeks. Accordingly, City staff recommends that the Tolling Agreement be extended to June 7, 2016.

At the City Commission's June 7, 2016 meeting, City staff will provide an update on the status of this matter and provide a recommendation for the next step.

**MOTION:**

I move to extend the Tolling Agreement with REG Architects, Inc. and The Morganti Group, Inc., to June 7, 2016.

**ATTACHMENT(S):**

None

## **FISCAL IMPACT ANALYSIS**

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	0	0	0	0	0
Operating Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review: \_\_\_\_\_



**AGENDA DATE:** March 22, 2016, Regular Meeting

**DEPARTMENT:** Community Sustainability

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**EXECUTIVE BRIEF**

**TITLE:**

Ordinance No. 2016-14- First Reading - revise the code enforcement lien reduction procedure and schedule the public hearing date for April 5, 2016

**SUMMARY:**

The Ordinance requires an applicant for a lien reduction to, under certain circumstances, conduct a lien search to determine whether the applicant meets the criteria for a lien reduction and to clarify what is considered a documented expense.

**BACKGROUND AND JUSTIFICATION:**

Pursuant to section 2-69.3.1 "Lien reductions and release of liens" of the Code of Ordinances, an applicant may apply for a lien reduction hearing before the Special Magistrate if they meet several criteria. One of the criteria is that all applicant-owned properties located within the City of Lake Worth must not have any active code enforcement cases in process. To assist staff in making this determination, the Ordinance requires an applicant to submit with the application a list of all properties he or she owns within the City. The Ordinance also provides that if the list includes more than three properties, the City may now require the applicant to submit a lien search request through the City Clerk's Office to determine whether any code enforcement cases exist on the list of properties. Further, the current process provides that as part of the analysis of a proper reduction of a lien, the Special Magistrate may consider any documented expenses incurred by the applicant to bring the property into compliance. The Ordinance clarifies that documented expenses include the cost of any permit required to bring the property into compliance, but any government penalties or fines should not be included.

**MOTION:**

I move to approve / not approve Ordinance No. 2016-xx on first reading and schedule the public hearing date for April 5, 2016.

**ATTACHMENT(S):**

Fiscal Impact Analysis – not applicable  
Ordinance