

**MINUTES
CITY OF LAKE WORTH
CITY COMMISSION
BUDGET WORK SESSION NO. 1
JULY 12, 2016 – 6:00 PM**

The meeting was called to order by Mayor Triolo on the above date at 6:00 PM in the City Commission Chamber, located at 7 North Dixie Highway, Lake Worth, Florida.

1. ROLL CALL:

Present were Mayor Pam Triolo, Vice Mayor Scott Maxwell, and Commissioners Andy Amoroso and Ryan Maier. Commissioner Christopher McVoy was absent. Also present were City Manager Michael Bornstein and Records and Information Manager Deborah M. Andrea.

2. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Commissioner Amoroso.

3. UPDATES/FUTURE ACTION/DIRECTION:

A. Discuss the Fiscal Year 2017 proposed budget

City Manager Bornstein said he was excited to start the budget process, staff was working hard, and there were a lot of issues staff was grappling with. He said staff was looking for Commission direction. He advised that the three general priorities staff needed to deal with were:

1. An uptick in criminal activity and lawlessness and a need for more Palm Beach Sheriff Office (PBSO) "boots on the ground";
2. Code issues such as getting properties into compliance, especially rental properties, and property owners not getting rental licenses; and
3. Streets and potholes such as how to fix and maintain the roads.

General Fund

Marie Elianor, Finance Director, distributed the budget work session presentation. She announced the millage rate would remain at the same 5.4945 mil, which had not changed in four years. The Municipal Services Taxing Unit (MSTU) would also remain the same at 3.4581 mils. She said there was an 11.65% increase in assessed property values and an increase of ad valorem revenue of \$586,947.

She explained in detail the major budget factors included a 2% increase to the PBSO contract and a projected 10% increase in medical, property, casualty and liability insurances. She said the budget included uncontrollable costs such as police services, fire services, pension plan, and

insurance increases that had legal commitments. She announced that the City's controllable costs decreased as the uncontrollable increased.

She commented that the auditors completed the City's Comprehensive Annual Financial Report, and the City had a balance of about \$4 million.

City Manager Bornstein explained that the \$4 million balance may have come from unfilled employee positions.

Palm Beach County Sheriff's Office

Captain Todd Baer provided information on the number of service calls between 2011 and 2015, self initiated activity between the City of Lake Worth and City of Boynton Beach, and manpower comparison between 2008 and 2015.

He proposed the following three options for Fiscal Year 2017:

1. Add dedicated beach/park deputy on both dayshift squads (2 deputies);
2. Add beach/park deputies and two deputies on night squads (4 deputies);
and/or
3. Add one deputy to each squad and beach/park deputies (6 deputies).

He advised that the City was in negotiations with PBSO to amend their contract. He said it would cost about \$115,000 for every officer added.

The Commission supported the additional officers; however, no change to the proposed budget was made.

Community Sustainability

Code Compliance Division:

William Waters, Community Sustainability Director, explained in detail commercial and residential business licenses, compliance issues, and inspections. He said staff requested a Neighborhood Liaison Officer be added to the budget.

Commissioner Amoroso left the meeting at 6:59 p.m. and returned at 7:00 p.m.

Lengthy discussion ensued regarding providing a list of landlord/tenant Florida Statutes and a list of resources available to tenant.

Vice Mayor Maxwell left the meeting at 7:10 p.m. and returned at 7:11 p.m.

City Manager Bornstein commented that the below two options for code compliance initiatives and commercial/residential business license enforcement were:

1. Adopt a model much like the City of Delray Beach, which would cost about \$866,000 for the first year and include six new positions; or
2. Redefine the Code Compliance Division's priorities toward aggressive enforcement of commercial and residential business license requirements, which would cost about \$110,000 for a Neighborhood Liaison Officer and new vehicle. After the first year, the annual cost would be \$82,000 plus benefits.

No changes to the proposed budget were made.

Public Services

Jamie Brown, Public Services Director, explained in detail the following changes to the proposed budget.

Streets Division:

Change two part-time Maintenance Technician positions to full-time and add three full-time Traffic Maintenance Technicians.

Stormwater Division:

Add one full-time Stormwater Technician 1 position.

Grounds Maintenance Division:

Change two part-time Groundskeeper 1 positions to full-time Groundskeeper 2 positions, add two full-time Equipment Operator 2 positions, and add one full-time Irrigation Technician position.

Lengthy discussion ensued regarding equipment and staff, fixing potholes and streets, budgeting for street maintenance, and purchasing new versus used equipment.

Comment/request summary:

1. Commissioner Amoroso requested information on the cost for personnel and equipment.

Mr. Brown replied that he would research the cost of equipment and provide it to the Commission.

Marie Elianor, Finance Director, replied that the cost for each personnel was \$54,000 plus benefits.

The Commission supported all Public Services position changes as requested by staff.

Miscellaneous:

Marie Elianor, Finance Director, announced that the tentative millage rate resolution was scheduled on the July 19, 2016, agenda. She thanked her staff for their roles in preparing the budget.

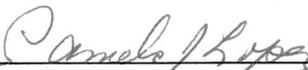
City Manager Bornstein thanked the Finance Director and acknowledged the many staff members from all departments who were attending this meeting.

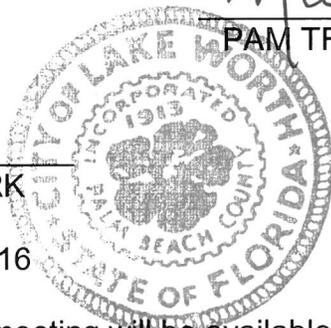
Mayor Triolo announced the passing of Peter Timm and asked for a moment of silence.

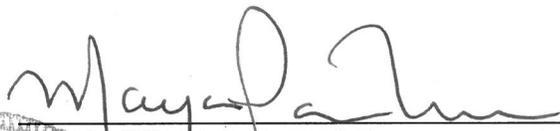
4. ADJOURNMENT:

Consensus: To adjourn the meeting at 7:38 p.m.

ATTEST:


PAMELA J. LOPEZ, CITY CLERK




PAM TRIOLO, MAYOR

Minutes Approved: August 2, 2016

A digital audio recording of this meeting will be available in the Office of the City Clerk.