

**MINUTES  
CITY OF LAKE WORTH  
CITY COMMISSION  
BUDGET WORK SESSION NO. 2  
JULY 26, 2016 – 6:00 PM**

The meeting was called to order by Mayor Triolo on the above date at 6:00 PM in the City Commission Chamber, located at 7 North Dixie Highway, Lake Worth, Florida.

**1. ROLL CALL:**

Present were Mayor Pam Triolo; Vice Mayor Scott Maxwell; and Commissioners Christopher McVoy, Andy Amoroso, and Ryan Maier. Also present were City Manager Michael Bornstein and City Clerk Pamela Lopez.

**2. PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was led by Commissioner Ryan Maier.

**3. UPDATES/FUTURE ACTION/DIRECTION:**

**A. Presentation of the proposed Fiscal Year 2017 budget**

City Manager Bornstein advised that this was a follow-up to the July 12, 2016, budget work session.

**General Fund**

Marie Elianor, Finance Director, said the Fiscal Year 2017's General Fund revenues and expenditures totaled \$32,804,532. She advised that the General Fund's estimated fund balance through September 30, 2016, was \$4,043,984.

Lengthy discussion ensued regarding past fiscal year trends.

Jamie Brown, Public Services Director, explained in detail the recommended personnel and road material changes to the proposed Fiscal Year 2017 budget discussed during the July 12, 2016, budget work session. He announced that the cost for those changes was \$565,785.

He said, with the additional personnel and equipment changes, staff's productivity on road maintenance could increase 2.5 times more than the in the current fiscal year.

Lengthy discussion ensued regarding budgeted road maintenance funds; increasing budgeted funds for road maintenance to approximately \$700,000 and where the increased cost amount for road material was in the budget.

City Manager Bornstein stated that staff was working on road maintenance performance measures. Those measurements would then equate into the cost for roadway per length or cost for each pothole repair.

#### **Informational Technology Fund**

Marie Elianor, Finance Director, explained that the proposed balanced budget for the Information Technology Fund was \$1,362,139, which was a reduction from Fiscal Year 2016.

#### **Fleet Management Fund**

Marie Elianor, Finance Director, explained that the proposed balanced budget for the Fleet Management Fund was \$1,020,702, which was a reduction from Fiscal Year 2016.

Jamie Brown, Public Services Director, announced that all fleet vehicles were on a replacement schedule.

#### **Self-Insurance Fund**

Marie Elianor, Finance Director, explained that the proposed balanced budget for the Self-Insurance Fund was \$12,291,495, which included \$9,513,146 in the reserve fund.

#### **Employee Benefits Fund**

Marie Elianor, Finance Director, explained that the proposed balanced budget for the Employee Benefits Fund was \$8,087,357, which was a reduction from Fiscal Year 2016.

Germaine English, Human Resources Director, announced that the City's medical insurance cost would increase by 9.3%.

#### **Capital Improvement Plan (CIP)**

Marie Elianor, Finance Director, explained that the CIP items to be discussed only impacted the General Fund. She said that other CIP projects, which did not impact the General Fund, would be discussed at future budget work sessions.

#### **Public Services Department**

Jamie Brown, Public Services Director, explained in detail the Road Improvement/Streets Maintenance 2017 CIP items, which totaled \$1,298,181. He also explained in detail the Garage/Fleet 2017 CIP items,

which totaled \$125,000.

Lengthy discussion ensued regarding the definition of roadway rehab and the amount of money budgeted for the 5<sup>th</sup> Avenue South bikeway project.

Marie Elianor, Finance Director, explained that an addendum to the Fiscal Year 2017 capital projects, which impacted the General Fund, totaled \$414,000. She advised that the addendum costs were pending inclusion in the CIP. She commented that \$100,000 of that cost would be funded in Fiscal Year 2016.

Lengthy discussion ensued regarding the purpose of the equipment, setting up a location on City property to dump bulk mulch and mowing/maintenance of alleyways.

Comments/requests summaries:

1. Vice Mayor Maxwell asked if an estimated cost of \$100,000 for Code Compliance was included in the proposed budget.
2. Vice Mayor Maxwell asked if \$25,000 for a Lake Worth High School scholarship program was included in the proposed budget.

City Manager Bornstein replied that he would check if the \$25,000 was included in the proposed budget.

3. Mayor Triolo commented that, during last year's budget work sessions, staff kept track of all requested budget changes. The Commission made no changes to the budget until they reviewed the entire budget.

Ms. Elianor replied that budget change discussions would be scheduled during the August 23, 2016, budget wrap-up work session.

Mr. Brown explained that the amended capital projects, if approved, included a potable irrigation well conversion project, which totaled \$96,000.

Lengthy discussion ensued regarding water discoloration staining buildings and sidewalks and if the potable irrigation project was discussed with the South Florida Water Management District.

Comments/requests summaries:

4. City Manager Bornstein commented that the potable irrigation project would pay for itself due to a reduction in water usage expenditures.

5. Commissioner Amoroso requested the Communication Specialist prepare an explanation of the maintenance responsibilities of property owners who live adjacent to alleyway and easement areas and the reason why the City's tree trimming companies were clearing alleyways and easements.

Commissioner McVoy replied that clarification was needed regarding the City's responsibilities and the responsibilities of the property owner.

City Manager Bornstein replied that clearing up illegal dumping was the responsibility of property owners living adjacent to alleyways and easements

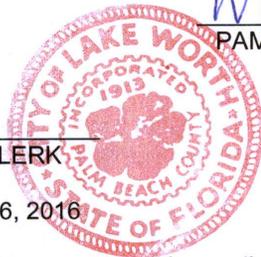
Mayor Triolo announced the next budget work session was scheduled on August 9, 2016.

4. **ADJOURNMENT:**

Consensus: To adjourn the meeting at 6:57 PM.

ATTEST:

  
PAMELA J. LOPEZ, CITY CLERK



  
PAM TRIOLO, MAYOR

Minutes Approved: August 16, 2016

A digital audio recording of this meeting will be available in the Office of the City Clerk.