

**LAKE WORTH COMMUNITY REDEVELOPMENT AGENCY
REGULAR MEETING
CITY OF LAKE WORTH
CONFERENCE ROOM
TUESDAY, FEBRUARY 10, 2015
6:00 P.M.**

I. ROLL CALL:

The Recording Secretary called the meeting to order at 6:01 p.m. on the above date in the City of Lake Worth Conference Room located at 7 North Dixie Highway, Lake Worth, Florida.

Present were CRA Members Madyln McKendry, Kim Hanson, Oswaldo Ona, Chip Guthrie, John Paxman, Cary Sabol & Leah Foertsch.

Also present was CRA Director, Joan Oliva

II. PLEDGE OF ALLEGIANCE:

III. AGENDA – ADDITIONS/DELETIONS/REORDERING:

IV. PUBLIC PARTICIPATION ON NON-AGENDAED ITEMS (3 minute limit):

V. PRESENTATIONS :

a. 5TH Avenue South Bikeway Project

Staff gave a brief update on the 5th Avenue South Bikeway Project.

VI. ACTION AGENDA:

a. Task Order #1: 5th Ave. South Bike Way Design Service

In April 2013, the CRA and City Staff successfully applied for and received over \$765,000 from the Florida Department of Transportation (FDOT) and Metropolitan Planning Organization's (MPO) Transportation 2013 Transportation Alternatives Program Grant (TAP).

The federal funding from this program will be used for construction services along the 5th Ave. South right-of-way to build a new non-motorized bikeway/pedestrian trail. The proposed project will consist of a 10' wide asphalt path with native landscaping, irrigation, benches, bike racks and raised crosswalks with flashers along the 5th Ave. South unimproved right-of-way. The trail will extend over 1,500' beginning at 'A' Street and ending at 'F' Street.

The funds will also be used to stripe new bike lanes along South 'B' & South 'E' Streets from 6th Ave. South to Lake Avenue (approximately 1 new mile of bike lanes). The City Commission, CRA Board, Neighborhood Associations and local residents provided their full support of the project in 2013.

No matching funds are required to receive the funding, however, the FDOT funds cannot be used toward preliminary design, engineering and planning. Funding from the FDOT TAP grant can only be used for actual construction, materials, labor and inspection services associated with construction. Construction funds will not be

released by FDOT until fiscal year 2016/17.

As a result, the CRA will be issuing the attached Task Order this month for design services to one of our continuing services providers. The Task Order will be presented to Kimley-Horn & Associates Inc. due to their existing qualifications with FDOT on similar projects which require Local Agency Program (LAP) certification and project development and environmental studies (PD&E).

Staff recommended the Board review and approve the Task Order for Design & Engineering Services of the 5th Ave. South Bikeway Project. If Kimley-Horn & Associates provides a proposal by February 26th, the CRA will negotiate a contract for services. Kimley-Horn is one of six design and engineering continuing contract firms selected by the CRA in 2014 (RFQ 03-13/14). A final agreement for services will be presented to the Board in late March or early April for approval. Funds for design services have been budgeted for fiscal year 2014/2015.

Action: Motion was made by Mr. Paxman to approve Task Order #1 for design and engineering services of the 5th Ave. South Bikeway Project seconded by Ms. Foertsch.

Vote: All Ayes

b. MPO Grant Resoultion 2015-02

In January of this year, the CRA was presented with an opportunity to apply for funding from the Palm Beach MPO and Florida Department of Transportation as part of the 2015 cycle of Local Initiative Programs (LI).

The CRA (acting as the lead applicant) and City of Lake Worth, will be applying for up to \$900,000 to be used for the purchase, fabrication and installation of new directional way-finding signage in the City. Last year, the CRA and City identified the need to improve directional and welcome signage throughout the City. As a result, the CRA selected a way-finding design firm to inventory the existing signage, identify locations for future signage and to create new designs for signage throughout the City. City and CRA Staff have been closely working with the firm for the past 6 months to develop a final product.

The goal of the way-finding project is to create a consistent and cohesive signage system throughout the City and to safely and efficiently direct residents and visitors to places of interest within the downtown core.

The submittal date for this year's funding is February 27th. Awards are expected to be announced this summer and all funding will be provided to awardees during the 2020/21 fiscal year (or possibly earlier).

As with most competitive grants, the strength of an application is greatly enhanced when support from multiple agencies and organizations is established. An approved Resolution from the CRA (EXHIBIT 'A') supports the submission of the grant application and identifies the CRA's initial responsibilities and expectations of improving the circulation of motorized and non-motorized vehicles within the District.

If our application is fortunate enough to be awarded funding, the CRA's responsibilities could be expanded to include tasks such as:

- Assisting with outreach to residents and the business community
- Project management support
- Technical support
- An concentrated working relationship and partnership with FDOT

Staff requested that the Board review and execute the Resolution (#2015-02) supporting the submission of a grant application to the Palm Beach County Metropolitan Planning Organization and the FDOT Local Initiatives Program (LI).

Action: Motion was made by Mr. Guthrie to approve Resolution (#2015-02) supporting the submission of a grant application to the Palm Beach County Metropolitan Planning Organization and the FDOT Local Initiatives Program (LI) seconded by Mr. Paxman.

Vote: All Ayes

c. Budget Amendment-TRNA Fitness Park

On September 2, 2014, the CRA approved the 2014/15 budget. On an ongoing basis, Staff continues to look for grant funds to help fund not only the Tropical Ridge Fitness Park, but other CRA initiatives. We are happy to report that Chris Dabros applied and received \$10K for the park from the Walter and Adi Blum Foundation. These funds will be used for further improvements to the park.

Because the receiving of the funds happened after the budget was passed and we did not include revenues we didnt know we would definitely receive, this \$10K and was not accounted for in the approved budget. Therefore, Staff has produced a revised budget for the Boards review and approval.

Staff recommended the Board approve the budget amendment that includes the following:

- Revenue - Miscellaneous / Donations -\$10,000
- Expenditure - Community Development / Land & Parks -\$10,000

Action: Motion was made by Mr. Guthrie to approve the budget amendment seconded by Ms. McKendry.

Vote: All Ayes

VII. EXECUTIVE DIRECTORS' REPORT:

- a. Power 2 Give- Screen on the Green
- b. Board Retreat

VIII. BOARD MEMBERS' COMMENTS:

Chip Guthrie- Happy to see that the lights are being fixed on the Gateways.

John Paxman- No comment.

Kim Hanson- Interested in learning more about the small business loan program.

Ozzie Ona- Praised staff for their efforts.

Madlyn McKendry- Excited that Benzaiten's grand opening was successful.

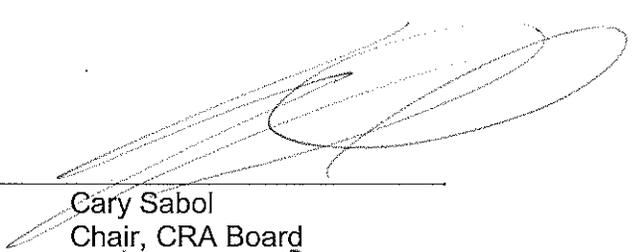
Leah Foertsch- No comment.

Cary Sabol- No comment.

IX. ADJOURNMENT:

Meeting adjourned at 6:42 p.m.

Minutes Approved 04.14.15



Cary Sabol
Chair, CRA Board



Emilia Theodossakos
Recording Secretary