



LAKE WORTH
COMMUNITY REDEVELOPMENT AGENCY
 29 SOUTH J STREET
 LAKE WORTH, FLORIDA 33460-3787
 www.lakeworthcra.org

Phone: (561) 493-2550

Fax: (561) 493-2549

MEMORANDUM

TO: Chair, Vice-Chair and Members of the Board

FROM: Joan C. Oliva, Executive Director

DATE: August 11, 2015

SUBJECT: Nomination of a New Vice Chair

EXPLANATION:

According to the CRA By-Laws, the term for both Chair and Vice Chair is two years. The CRA Board nominated and the City Commission approved Madlyn McKendry in August 2011 and again in 2013. According to CRA By-laws, all nominations for Chair and Vice-Chair must be done on or before August 1. Therefore, Staff recommends that the Board either reappoint Ms. McKendry to continue acting as Vice - Chair of the Board or nominate another individual for this position.

The current CRA By-Laws, in Article 2, Officers and Employees, reads as follows:

2.1 Officers and Terms. The officers of the CRA shall be a Chair and a Vice-Chair, of which the term of office shall be two (2) years. If a vacancy occurs, the individual fulfilling the prior Chair's term shall serve for the remainder of the prior member's term until August 1st of the current year. Nominations shall be held on or before August 1 unless otherwise approved by the CRA.

2.2 Chair. The Chair shall be nominated by a majority vote of the members, and a recommendation for appointment shall be sent to the Lake Worth City Commission. The Chair shall preside at all meetings of the CRA and shall execute instruments in the name of the CRA as may be required, appoint such committees from time to time as may be deemed appropriate, and shall have general supervision, direction and control over the business and operations of the CRA.

It is imperative at this time that the Agency has both a Chair and a Vice Chair for the NSP program and the execution of agreements and contracts.

REQUEST:

Staff requests that the Board hold nominations for the position of Board Vice- Chair. Once a Vice- Chair is nominated by a majority of the Board, Staff will forward the resulting nomination to the City Commission for approval and appointment.