

**MINUTES  
CITY OF LAKE WORTH  
ELECTRIC UTILITY ADVISORY BOARD  
MEETING  
March 21, 2016 – 6:00 PM**

The meeting was called to order by Lisa Maxwell on the above date at 6:00 PM in the City Hall Conference Room, located at 7 North Dixie Highway, Lake Worth, Florida.

**1. ROLL CALL:**

Present were members: Lisa Maxwell, Caroline Clore, Peggy Fisher, Roger St. Martin and Noah Tennyson.

Noah Tennyson and Ibrahim Chalhoub were absent for the roll call. Noah Tennyson joined the meeting at 6:10 p.m.

John Borsch, the Electric Utility Director and Board Liaison, was also present.

**2. PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was led by Peggy Fisher.

**3. AGENDA – Additions/Deletions/Reordering:**

There were no additions, deletions or reordering on the agenda.

**4. PRESENTATIONS:**

There were no presentations on the agenda.

**5. BOARD COMMENTS:**

Peggy Fisher inquired on rescheduling for the 26kV System Upgrade workshop with the City Commission. Staff responded with a date has not been set and will attempt to get it on the Commission agenda as soon as possible.

Lisa Maxwell asked the new board member, Roger St. Martin to introduce himself.

**6. PUBLIC PARTICIPATION OF NON-AGENDAED ITEMS:**

There was no public participation of non-agendaed items.

**7. APPROVAL OF MINUTES:**

A. EUAB Minutes 02.03.16

**D. Contract Award for IFB 16-110 Purchase 2 MVA Step-Up Pad mount Transformer to Gresco**

The Electric Transmission and Distribution division requests to purchase two 750KVA, 26KV Primary Voltage, 277 / 480 Secondary Voltage, Pad Mount Transformers for the new construction of the Boutwell Business Center located at 7th Ave North and Boutwell Road. These transformers are necessary to support the electrical load of the Boutwell Business Center and necessary in the operation of the City electrical infrastructure.

**Action:** The motion was made by Peggy Fischer to recommend the purchase of two 750KVA, 26KV, 277/480 Pad Mount Transformers from Gresco \$30,990.00 and motion second by Caroline Clore.

**Vote:** Unanimous

**10. BOARD LIAISON REPORTS AND COMMENTS:**

- A. John Borsch reported 1<sup>st</sup> quarter revenue of \$670, 000 ahead of schedule. He stated it may be attributed to the warm winter.
- B. The Electric Utility is adding personnel to Customer Service and transitioning the division into Customer Resolution.
- C. The Electric Utility is working with CRA and Family Services on starting a Conservation Rehabilitation Program. Staff is requesting a joint meeting on April 12<sup>th</sup>, 2016 at 6pm with EUAB. Staff will confirm meeting location.  
  
EUAB suggested staff to review other possible items the board can present in the joint meeting.

- D. The Siemens project is progressing well on the meter trial runs. Three trials have been conducted and all were successful. The new air conditioning went into 1900 building and light installations. Siemens have ordered 4,155 street lights and some of the 25,000 water meter and electric meters.

Christie Goddeau from the City Attorney's office is currently reviewing terms and conditions with the manufacturer on Solar Panels project. John Borsch reported project significantly ahead of schedule and on budget. Solar Fields may not allow the project to be finished by the end of the year due to City site change permits which may not be completed in December.

Street lights will be changed in the next couple of weeks. EUAB members inquired on whether it will be completed by end of summer. Mr. Borsch responded yes. The new colored lights are ready to be installed at the shuffle board courts.

John Borsch reported staff is gathering cost on decorative poles and standardize color of light poles throughout the City. Board member inquired where the photometric for the light short or long. John answered lights do not cover enough inside.

A lengthy discussion ensued.

The EUAB addressed some concerns on the Dark Skies topic brought up by residents in past commission meetings.

E. John Borsch announced that Rossalind Breland is the new Budget Analyst and Sugey Moreno is the new Executive Secretary for Electric Utilities and will be new the board secretary.

F. John Borsch discussed last week meeting with engineers and Commissioner McVoy suggestions on the 13 or 26kV conversion.

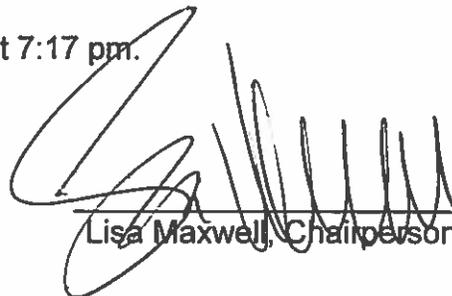
Lengthy discussion ensued.

Peggy Fisher requested a Board meeting to be scheduled to layout science behind the conversion before the Commission Workshop takes place.

Board requested facilitator attend the 26kV workshop to address some of the concerns on the conversion.

**11. ADJOURNMENT:**

The meeting was adjourned at 7:17 pm.



Lisa Maxwell, Chairperson

ATTEST:



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Sugey Moreno, Executive Secretary

Minutes Approved: April 12, 2016

A digital audio recording of this meeting will be available in the Office of the City Clerk.