MINUTES
CITY OF LAKE WORTH
ELECTRIC UTILITY ADVISORY BOARD AND
COMMUNITY REDEVELOPMENT AGENCY
JOINT MEETING
April 12, 2016 – 6:00 PM

The meeting was called to order by Cary Sabol chairman of the CRA Board on the above date at 6:00 PM Lake Worth Armory Arts Center, located at 1121 Lucerne Avenue, Lake Worth, Florida.

1. **ROLL CALL:**

CRA Board Members roll call done by Emily Theodossakos the recording Secretary.
Joan Oliva CRA Director, and CRA Attorney also present.

EUAB Member Roll Call:

Present were members: Lisa Maxwell, Caroline Clore, Peggy Fisher, Roger St. Martin and Noah Tennyson.

Noah Tennyson and Ibrahim Chalhoub were absent for the roll call. Noah Tennyson joined the meeting at 6:06 p.m.

John Borsch, the Electric Utility Director and Board Liaison, was also present.

Commissioner Andy Amoroso attended the joint meeting.

2. **PLEDGE OF ALLEGIANCE:**

No pledge of allegiance.

3. **AGENDA – Additions/Deletions/Reordering:**

A. Reordering – Approval of Minutes before 26kV presentation.

4. **PRESENTATIONS:**

A. Conservation Rehabilitation Program- Joint Discussion with CRA Board

CRA Director Joan Oliva commenced the presentation on the Conservation Rehabilitation Program.

The Program works in cooperation with the City of Lake Worth's Utility

Department and Non-profit case management services to provide technical and financial assistance to qualified property owners (with residential structures containing one detached dwelling unit) for the purpose of addressing residential energy analyses and possibly urgent/emergency conditions to meet applicable housing and building code standards. In addition, the Program may also address issues related to household stability in an effort to reduce homelessness and promote self-sufficiency. Improvements may include: roofing, electrical, HVAC, plumbing and major structural repairs.

John Borsch stated the City of Lake Worth's Utility Department will work in conjunction with the Conservation Rehabilitation Program to develop a training program designed to educate our customers on the importance of conserving resources. This program is committed to helping citizens conserve precious energy resources and save money on monthly expenses and learn about city's natural habitat and how conservation can help improve the environment for future generations.

A Lengthy discussion ensued.

EUAB, CRA board asked Joan Oliva and John Borsch questions regarding funding, program eligibility and qualification process.

B. 26kV System Upgrade Presentation

The Engineering department attended the EUAB meeting. George Guirguis presented the higher distribution voltage advantages and disadvantages. The Engineering team also discussed the plan to convert the City to 26kV and the budgetary cost associated with the system upgrade.

A lengthy discussion ensued.

EUAB requested a breakdown on what is causing the increase of energy usage from 2014 to 2015.

The EUAB commended the Engineering team on the presentation and work and made recommendations on how to present information to the Commission.

5. BOARD COMMENTS:

Peggy Fisher asked staff on the replacement of Sander Schrantz former EUAB member.

Lisa Maxwell commended John Borsch for bringing the Conservation

Rehabilitation Program forward to the boards to review.

Commissioner Amoroso had concerns on security cameras in the warehouse and the monitoring of merchandise especially with the Siemens project ongoing. The Commissioner Amoroso stated these concerns came from reports provided by the City Internal Auditor.

A lengthy discussion ensued.

EUAB responded to concern by requesting to review Electric Utilities audit reports. Staff responded the report will be provided as soon as it becomes available.

6. **PUBLIC PARTICIPATION OF NON-AGENDAED ITEMS:**
Commissioner Amoroso acknowledged both boards and commended the public on his re-election.

7. **APPROVAL OF MINUTES:**
A. EUAB Minutes 03.21.16

Action: The motion was made by Peggy Fisher to approve the minutes and seconded by Noah Tennyson.

Vote: Unanimous

8. **UNFINISHED BUSINESS:**

A. Contract Award for IFB 16-105 Electric Meter Retirement Services to Vision Metering, LLC

The City of Lake Worth is replacing all of the electric meters and need to have all of the old electric meters go through proper testing. The Electric Utility will be replacing approximately 27,000 electric meters. On December 28, 2015, the City issued Invitation for Bids #16-105 (IFB) for Electric Meter Retirement Services.

In the last meeting, the EUAB requested a copy of the meter retirement policy for calibration and replacement of the electric meters. John Borsch provided the EUAB with a copy of City's meter retirement policy and stated that the meter calibration is regulated by ANSI and IEEE standards for metering.

Peggy fisher questioned why the City is not reselling the meters for profit. Staff responded with it is more expensive in labor to take them apart.

A lengthy discussion ensued.

Action: Peggy Fisher recommended the contract for IFB 16-105 for Electric Meter Retirement Services to Vision Metering LLC in the amount not to exceed $47,250 and seconded by Noah Tennyson.

Vote: Unanimous

9. NEW BUSINESS:

There was no new business on the agenda.

10. BOARD LIAISON REPORTS AND COMMENTS:

No Board Liaison Reports or Comments

11. ADJOURNMENT:

The meeting was adjourned at 8:38 pm.

Lisa Maxwell, Chairperson

ATTEST:

Sugey Moreno, Executive Secretary

Minutes Approved: May 4, 2016

A digital audio recording of this meeting will be available in the Office of the City Clerk.