

**MINUTES
CITY OF LAKE WORTH
ELECTRIC UTILITY ADVISORY BOARD
MEETING
May 04, 2016 – 6:00 PM**

The meeting was called to order by Lisa Maxwell on the above date at 6:10 PM in the City Hall Conference Room, located at 7 North Dixie Highway, Lake Worth, Florida.

1. ROLL CALL:

Present were members: Lisa Maxwell, Ibrahim Chalhoub, Peggy Fisher, and Roger St. Martin.

Noah Tennyson and Caroline Clore were absent for the roll call.

John Borsch, the Electric Utility Director and Board Liaison, was also present.

2. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Peggy Fisher.

3. AGENDA – Additions/Deletions/Reordering:

There were no additions, deletions or reordering on the agenda.

4. PRESENTATIONS:

John Borsch presented the revised 26kV system upgrade with EUAB suggestions from the previous Board meeting on 4.12.16.

A lengthy discussion ensued.

EUAB requested the positive environmental contributions and cost savings associated with the systems conversion be included in the presentation.

Staff addressed the salt spray concerns and stated treating insulators with silicon spray has proven successful for other Cities.

EUAB inquired on date staff would schedule the 26kV System Upgrade workshop with City Commission. Staff responded presentation will be in Commission Workshop for June 14, 2016.

5. BOARD COMMENTS:

- A. Peggy Fisher stated during the commission meeting on May 3rd some concerns were addressed on scam calls made to residents throughout City requesting payment for their electric utility account and the reading of customer's meters.

EUAB suggested placing announcement on City newsletter to alert the general public.

- B. EUAB inquired on the Village of Palm Springs' invitation to Electric Utility on presenting an update of current capital improvement projects. John Borsch responded he will provide an update to the Village of Palm Springs at their next council meeting.

- C. EUAB inquired on status of the Siemens project.

Staff stated water meters are 13% complete, electric meters completed trial runs and trainings have been scheduled in the meter reader department, street lights are 33% complete and the approval for the FDOT were received. Staff stated project teams are in place to track cost savings for the Siemens project.

A lengthy discussion ensued.

Peggy Fisher reported many residents in the south end of the City approve the new street lights changes.

6. PUBLIC PARTICIPATION OF NON-AGENDAED ITEMS:

Mary Lindsay commended the EUAB for doing a good job.

7. APPROVAL OF MINUTES:

- A. EUAB Minutes 04.12.16

Action: The motion was made by Peggy Fisher to approve the minutes and seconded by Roger St. Martin.

Vote: Unanimous

8. UNFINISHED BUSINESS:

- A. Willdan Financial Services - Economic & Financial Valuation Update

Staff stated Finance provided all information to Willdan Financial Services and staff will provide report to EUAB for review soon as possible.

Board responded by requesting electronic copies of the scope of services and MRV Valuation along with report.

- B. In the last meeting, the EUAB requested a copy of audit report conducted by the City Internal Auditor. John Borsch provided the EUAB a copy of the audit report and addressed the overtime concerns.

Staff explained the high overtime is attributed to the lack of employees, pole inspections performed, the union contract terms on call back time and instructor's compensatory pay for the apprenticeship program.

A lengthy discussion ensued.

John Borsch will draft a letter to the Mayor addressing the audit report findings and staff is currently working on implementing a 4th lineman crew in the Transmission & Distribution division to reduce the overtime hours.

9. NEW BUSINESS:

There are no new business on the agenda.

10. BOARD LIAISON REPORTS AND COMMENTS:

- A. John Borsch reported he was acting City Manager.

- B. City of Lake Worth and Orlando Utility Commission Purchasing Power Agreement

John Borsch reported staff is working on two viable options for the purchase power agreement. First option is to extend the term of Orlando Utility Commission-Lake Worth purchase power agreement. This will allow the City to continue the purchase power agreement with OUC for an additional year at the same terms and conditions as set forth in the "Interlocal agreement for purchase, sale of electric energy and capacity and asset management services between the City of Lake Worth and Orlando Utilities Commission.

The second option is a three year agreement with two optional years for projects.

A lengthy discussion ensued.

EUAB inquired on incorporating City's fuel line costs in the new Purchase Power Agreement.

John Borsch stated staff is currently reviewing an opportunity to develop and be compensated for the use of the fuel, in addition, to a new power plant.

EUAB requested history and cost associated with City's fuel line.

- C. In 2017, staff will hire a consultant to create an RFQ to develop a ten year business plan for Electric Utility.

A lengthy discussion ensued.

EUAB requested copy of resume, past work performed by consultant.

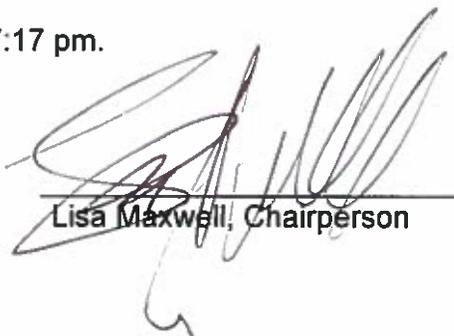
- D. Purchase of four (4) new 55' trucks for Electric Utility

John Borsch reported currently the Transmission & Distribution division have two trucks that have been red tagged due to safety issues. The cost to repair would exceed the value of the vehicle. Consequently, the request to purchase four (4) new trucks are essential to the operational goals of the division and City. The new trucks would promote better equipment reliability, productivity and safety.

A lengthy discussion ensued.

11. ADJOURNMENT:

The meeting was adjourned at 7:17 pm.



Lisa Maxwell, Chairperson

ATTEST:



Sughey Moreno, Executive Secretary

Minutes Approved: June 1, 2016

A digital audio recording of this meeting will be available in the Office of the City Clerk.