





**City of Lake Worth**  
Evaluation Matrix

FINANCE OFFICE  
7 North Dixie Highway  
Lake Worth, FL 33460

RFP 15-103

City Fleet Supply & Delivery of Parts & Accessories

Evaluation Meeting: Tuesday, January 27, 2015 at 10:00AM

TOTAL AVERAGE WEIGHTED SCORE

RANKED:

Evaluation Criteria Score Sheet:	Weight	TOTAL AVERAGE WEIGHTED SCORE									
		Tire Soles DBA ELPEx	General GMC Truck	TPH-The Parts House	Total Truck Parts	AI Packer Ford Lincoln	NAPA Auto Parts	Uni-Select USA, Inc.			
1 Experience providing similar services	30	30	30	30	30	30	30	30	30	30	30
2 Inventory capabilities, Accessibility / Response Time / Implementation Plan	40	35	35	40	38	35	39	40			
3 Price	30	0	0	25	24	20	0	28			
<b>TOTAL AVERAGE POSSIBLE POINTS</b>	100	65	65	95	92	85	69	98			
<b>Total Points Received:</b>		0	0	0	0	0	0	0			
	Exhibit (B, C, D, E)	YES	YES	YES	NO C	YES		YES			
	City Fleet Parts List Addendum #1	NO	NO	YES/PARTIAL	NO	YES/PARTIAL	NO	YES			
	Electronic Copy (CD)	YES	YES	NO	YES	NO	YES	YES			

*[Handwritten signature]* 1/27/15



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RANKED:

① ② ③ ④ ⑤ ⑥ ⑦ ⑧

TOTAL AVERAGE WEIGHTED SCORE

Evaluation Criteria Score Sheet:	Weight	Tire Soles DBA EPEX	General GMC Truck	TPH-The Parts House	Total Truck Parts	AI Packer Ford Lincoln	NAPA Auto Parts	Uni-Select USA, Inc.
1 Experience providing similar services	30	0 30	0 28	0 30	0 29	0 28	30 0	29 0
2 Inventory capabilities, Accessibility / Response Time / Implementation Plan	40	0 25	0 30	0 39	0 39	0 37	40 0	35 0
3 Price	30	0 1	0 1	0 29	0 29	0 27	29 0	27 0
TOTAL AVERAGE POSSIBLE POINTS	100	0	0	0	0	0	0	0
Total Points Received:		0 56	0 59	0 98	0 97	0 92	0 99	0 94
Exhibit (B, C, D, E)	YES	NO	YES	YES	NO/C	YES	YES	YES
City Fleet Parts List Addendum #1	NO	NO	NO	YES/PARTIAL	YES/PARTIAL	YES/PARTIAL	YES	YES
Electronic Copy (CD)	NO	NO	YES	NO	YES	YES	YES	YES

*[Handwritten Signature]*  
1/27/15

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RFP 15-103  
City Fleet Supply & Delivery of Parts & Accessories  
Evaluation Meeting: Tuesday, January 27, 2015 at 10:00AM

EVALUATOR: Chuck Laing, Garage Supervisor

Evaluation Criteria Score Sheet:		RANKED:							
	Weight	Tire Sales DBA ELPEX	General GMC Truck	TPH-The Parts House	Total Truck Parts	Al Packer Ford Lincoln	NAPA Auto Parts	Uni-Select USA, Inc.	
1	Experience providing similar services	30	25	25	15	25	15	15	15
2	Inventory capabilities, Accessibility / Response Time / Implementation Plan	40	40	35	20	35	20	20	20
3	Price	30	25	25	15	25	20	20	20
TOTAL POINTS RECEIVED		(100)	90	85	50	85	55	55	55

*Chuck Laing*  
1/27/15

**City of Lake Worth  
RFP Oath**



**RFP** 15-103  
**Title:** City Fleet Supply & Delivery of Parts & Accessories  
**Meeting:** Thursday, January 27, 2015 at 10:00AM  
City Hall Conference Room

I understand that I am serving on an evaluation and selection committee for the above RFP and to the best of my ability will be fair and impartial in my evaluation and decision. By signing this Declaration I certify that:

1. I have read each proposal thoroughly and independently and have evaluated each on its own merits with no assistance from anyone. I will hold proposal information, evaluation discussions, and negotiations confidential and proprietary until released to the public. I will not discuss the content of proposals except as authorized by the Department of Management and Budget.
2. Neither I, nor my partner nor any members of my immediate family holds a position with a proposer such as an officer, director, trustee, partner, or the like, and is not employed in any capacity by any proposer. I have no business affiliation either by ownership or obligation to any of the proposing firms.
3. Neither I, nor my partner nor any member of my immediate family have a pecuniary interest arising from the procurement transaction.
4. I have not been lobbied either written or orally by any of the proposers or members of their team. For purposes of clarification, a team's representatives shall include, but not be limited to, the team's employee, partner, officer, director, consultant, lobbyist, or any actual or potential subcontractor or consultant of the team. This includes letters, phone calls, e-mails or any conversation regarding this RFP. The "No Lobbying Condition" is in effect from the date of publication of the RFP and shall terminate once the contract is signed.
5. I have not and will not accept gifts from any proposer.

I confirm the above declarations are true and correct to the best of my knowledge.

Signature 

Date 1/27/15

Print Name Jamie Brown

Title/Position Public Services Director

Please sign & date and bring with you to the Selection Committee meeting to turn in.

**City of Lake Worth  
RFP Oath**



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**Title: City Fleet Supply & Delivery of Parts & Accessories**  
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Signature   
Print Name Felipe Lozano

Date 1/27/15  
Title/Position Ass't Dir. Public Services

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**City of Lake Worth  
RFP Oath**



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\_\_\_\_\_  
Signature

1-27-15  
\_\_\_\_\_  
Date

Chuck Laing  
\_\_\_\_\_  
Print Name

Garage Supervisor  
\_\_\_\_\_  
Title/Position

Please sign & date and bring with you to the Selection Committee meeting to turn in.

**Minutes - RFP 15-103 City Fleet Supply & Delivery of Parts & Accessories**

January 27, 2015 at 10:00 AM

City Hall Conference Room

**Evaluators:**

Jamie Brown – Director of Public Services

Felipe Lafaso – Assistant Director of Public Services

Chuck Laing – Garage Supervisor

**Purchasing Agent:**

Hirut Darge

**Vendor:**

Joel St. Pierre – The Parts House

**OIG:**

Mike Kennedy – PBC OIG

Evaluation was discussed

Total Average Possible Point – Team decided to use all vendors

Meeting ended at 10:20 am