City of Lake Worth

Evaluation Matrix

FINANCE OFFICE
7 North Dixie Highway
Lake Worth, FL 33460

RFQ 15-303

2-INCH WATERMAIN REPLACEMENT PROGRAM
ENGINEERING DESIGN, BID AND CONSTRUCTION PHASE SERVICES

Evaluation Meeting: Wednesday, October 7, 2015 at 1:00PM City Hall Conference Room

TOTAL AVERAGE WEIGHTED SCORE

	Evaluation Criteria Score Sheet:	Weight	Craven Thompson & Assoc., Inc.	Calvin, Giordano & Associates, Inc.	Carnahan, Proctor and Cross, Inc.	CPH, Inc.	Craig A. Smith & Associates	Mock Roos	A.D.A. Engineering, Inc.	Wantman Group, Inc.	Chen Moore and Associates	Erdman Anthony	URS Corporation Southern A wholly-owned subsidiary of AECOM	Mathews Consulting, Inc.
	RANKED:		1	12	9	11	7	2	4	5	8	10	6	3
	QUALIFICATION EVALUATION CRITERIA													
1	**Evidence of personnel capability, experience and skill:** Emphasis will be placed on individual past experience with similar projects within the past five years in the City and in Palm Beach County; individual's ability to have similar projects completed on time and within budget; and, knowledge of state, County and City codes and regulations.	35	32	19	29	22	26	32	29	31	26	26	28	31
2	**Evidence of firm's successful past performance for similar projects:** Emphasis will be placed on firm's past experience with similar projects within the past five years in the City and in Palm Beach County; similar projects being completed on time and within budget, and, knowledge of state, County and City codes and regulations.	35	32	25	25	22	28	32	31	29	28	25	29	30
3	**Evidence of adequate personnel to perform:** Emphasis will be placed on firm's identification of individuals to provide services and their availability for the same.	10	9	7	7	8	8	8	8	9	7	8	9	8
4	**Completeness and responsiveness of Qualifications**	5	5	5	5	4	5	5	5	5	5	5	5	5
5	**Terminations and/or litigation**	5	4	3	4	3	5	5	5	4	3	4	4	5
6	**Evidence of required license(s) and certification(s)**	5	5	5	5	5	5	5	5	5	5	5	5	5
7	**Evidence of small or minority business enterprise**	5	4	0	3	0	5	3	5	3	5	4	4	5
	TOTAL AVERAGE POSSIBLE POINTS	**100**	**91**	**63**	**78**	**64**	**81**	**90**	**88**	**85**	**79**	**77**	**83**	**89**
	Total Points Received:		**273**	**189**	**235**	**193**	**243**	**271**	**264**	**256**	**238**	**231**	**248**	**267**
	Exhibit B - Registration Form		YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
	Exhibit C - Proposer Information Page		YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
	Exhibit D - Drug Free Workplace		YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
	Exhibit E - References		YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
	Addendum #1		YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
	Required Licenses		YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
	Electronic Copy (CD)		YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES

City of Lake Worth

Evaluation Matrix

FINANCE OFFICE
7 North Dixie Highway
Lake Worth, FL 33460

RFQ 15-303
2-INCH WATERMAIN REPLACEMENT PROGRAMENGINEERING DESIGN, BID AND CONSTRUCTION PHASE SERVICES
Evaluation Meeting: Wednesday, October 7, 2015 at 2:00PM City Hall Conference Room

EVALUATOR: Larry Johnson-Water & Sewer Utilities Director

		RANKED:	1	12	10	10	5	4	2	3	5	9	5	8
	Evaluation Criteria Score Sheet:	**Weight**	**Craven Thompson & Assoc., Inc.**	**Calvin, Giordano & Associates, Inc.**	**Carnahan, Proctor and Cross, Inc.**	**CPH, Inc.**	**Craig A. Smith & Associates**	**Mock Roos**	**A.D.A. Engineering, Inc.**	**Wantman Group, Inc.**	**Chen Moore and Associates**	**Erdman Anthony**	**URS Corporation Southern A wholly-owned subsidiary of AECOM**	**Mathews Consulting, Inc.**
1	Evidence of personnel capability, experience and skill: Emphasis will be placed on individual past experience with similar projects within the past five years in the City and in Palm Beach County; individual's ability to have similar projects completed on time	35	32	21	23	23	25	30	30	31	25	23	28	27
2	Evidence of firm's successful past performance for similar projects Emphasis will be placed on firm's past experience with similar projects within the past five years in the City and in Palm Beach County; similar projects being completed on time and within budget, and, knowledge of	35	33	21	20	23	25	28	29	28	27	23	25	25
3	Evidence of adequate personnel to perform: Emphasis will be placed on firm's identification of individuals to provide services and their availability for the same.	10	8	5	5	7	8	7	8	8	7	7	8	5
4	Completeness and responsiveness of Qualifications	5	5	5	5	3	5	5	5	5	5	5	5	5
5	Terminations and/or litigation	5	4	2	3	2	5	5	5	3	3	3	3	5
6	Evidence of required license(s) and certification(s)	5	5	5	5	5	5	5	5	5	5	5	5	5
7	Evidence of small or minority business enterprise	5	3	0	2	0	4	0	5	3	5	3	3	~~0~~ 5
	TOTAL POINTS RECEIVED	(100)	90	59	63	63	77	80	87	83	77	69	77	~~72~~ 77

Exhibit B - Registration Form	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Exhibit C - Proposer Information Page	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Exhibit D - Drug Free Workplace	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Exhibit E - References	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Addendum #1	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Required Licenses	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Electronic Copy (CD)	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES

Larry Johnson
10/7/15.

City of Lake Worth Water Utilities Department

2 inch Watermain Replacement Project RFQ: Year 2 Design

Points	Qualification Evaluation Criteria	Carnahan Proctor & Cross	Chen Moore	Craven Thompson	URS	KOA Engineering	Wantman Group	Edman Anthony	Mock Roos	Calvin Giordano	CPH	Craig A Smith	Mathews Consulting
	Evidence of personnel capability, experience and skill:												
35	Emphasis will be placed on individual past experience with similar projects within the past five years in the City and in Palm Beach County; individual's ability to have similar projects completed on time and within budget; and, knowledge of state, County and City codes and regulations.	33	24	32	22	26	28	24	31	25	19	24	31
	Evidence of firm's successful past performance for similar projects												
35	Emphasis will be placed on firm's past experience with similar projects within the past five years in the City and in Palm Beach County; similar projects being completed on time and within budget; and, knowledge of state, County and City codes and regulations.	24	26	32	29	32	26	21	33	23	19	30	30
	Evidence of adequate personnel to perform												
10	Emphasis will be placed on firm's identification of individuals to provide services and their availability for the same.	9	8	9	8	7	10	8	7	7	10	7	9
5	**Completeness and responsiveness of Qualifications**	5	5	5	5	5	5	5	5	5	5	5	5
5	**Terminations and/or litigation**	3	2	3	3	5	3	4	5	2	3	5	5
5	**Evidence of required license(s) and certification(s)**	5	5	5	5	5	5	5	5	5	5	5	5
5	**Evidence of small or minority business enterprise**	5	5	3	3	5	3	5	5	0	0	5	5
	Total Points	84	75	89	75	85	80	72	91	67	61	81	90

Name of Evaluator: Monica Shaner

Signature: [signature]

Date: 10/6/15

City of Lake Worth Water Utilities Department

2 inch Watermain Replacement Project RFQ: Year 2 Design

Points	Qualification Evaluation Criteria	Carnahan Proctor & Cross	Chen Moore	Craven Thompson	URS	ADA Engineering	Wantman Group	Erdman Anthony	Mock Roos	Calvin Giordano	CPH	Craig A Smith	Mathews Consulting
	Evidence of personnel capability, experience and skill:												
35	Emphasis will be placed on individual past experience with similar projects within the past five years in the City and in Palm Beach County; individual's ability to have similar projects completed on time and within budget; and, knowledge of state, County and City codes and regulations.	32	30	33	33	32	33	32	35	30	25	28	35
	Evidence of firm's successful past performance for similar projects												
35	Emphasis will be placed on firm's past experience with similar projects within the past five years in the City and in Palm Beach County; similar projects being completed on time and within budget; and, knowledge of state, County and City codes and regulations.	30	30	33	33	32	33	30	35	30	25	28	35
	Evidence of adequate personnel to perform												
10	Emphasis will be placed on firm's identification of individuals to provide services and their availability for the same.	8	7	10	10	8	9	8	10	8	8	9	10
5	Completeness and responsiveness of Qualifications	5	5	5	5	5	5	5	5	5	3	5	5
5	Terminations and/or litigation	5	4	5	5	5	5	5	5	5	3	5	5
5	Evidence of required license(s) and certification(s)	5	5	5	5	5	5	5	5	5	5	5	5
5	Evidence of small or minority business enterprise	3	5	5	5	5	3	5	5	0	0	5	5
	Total Points	88	86	96	96	92	93	90	100	83	69	85	100

Name of Evaluator: Bobby Jenkins

Signature: Bobby Jenkins

Date: 10/7/2015

City of Lake Worth
RFP Oath

RFP **15-303**
Title: **2-INCH WATERMAIN REPLACEMENT PROGRAM**
ENGINEERING DESIGN, BID AND CONSTRUCTION PHASE SERVICES
Meeting: **Wednesday, October 7, 2015 at 2:00PM**
City Hall Conference Room

I understand that I am serving on an evaluation and selection committee for the above RFP and to the best of my ability will be fair and impartial in my evaluation and decision. By signing this Declaration I certify that:

1. I have read each proposal thoroughly and independently and have evaluated each on its own merits with no assistance from anyone. I will hold proposal information, evaluation discussions, and negotiations confidential and proprietary until released to the public. I will not discuss the content of proposals except as authorized by the Department of Management and Budget.

2. Neither I, nor my partner nor any members of my immediate family holds a position with a proposer such as an officer, director, trustee, partner, or the like, and is not employed in any capacity by any proposer. I have no business affiliation either by ownership or obligation to any of the proposing firms.

3. Neither I, nor my partner nor any member of my immediate family have a pecuniary interest arising from the procurement transaction.

4. I have not been lobbied either written or orally by any of the proposers or members of their team. For purposes of clarification, a team's representatives shall include, but not be limited to, the team's employee, partner, officer, director, consultant, lobbyist, or any actual or potential subcontractor or consultant of the team. This includes letters, phone calls, e-mails or any conversation regarding this RFP. The "No Lobbying Condition" is in effect from the date of publication of the RFP and shall terminate once the contract is signed.

5. I have not and will not accept gifts from any proposer.

I confirm the above declarations are true and correct to the best of my knowledge.

Signature: Larry A. Johnson Date: 10/5/2015

Print Name: Larry A. Johnson Title/Position: Water Utility Director

Please sign & date and bring with you to the Selection Committee meeting to turn in.

City of Lake Worth
RFP Oath

RFQ **15-303**
Title: **2-INCH WATERMAIN REPLACEMENT PROGRAM**
ENGINEERING DESIGN, BID AND CONSTRUCTION PHASE SERVICES

Meeting: **Wednesday, October 7, 2015 at 1:00PM**
City Hall Conference Room

I understand that I am serving on an evaluation and selection committee for the above RFP and to the best of my ability will be fair and impartial in my evaluation and decision. By signing this Declaration I certify that:

1. I have read each proposal thoroughly and independently and have evaluated each on its own merits with no assistance from anyone. I will hold proposal information, evaluation discussions, and negotiations confidential and proprietary until released to the public. I will not discuss the content of proposals except as authorized by the Department of Management and Budget.

2. Neither I, nor my partner nor any members of my immediate family holds a position with a proposer such as an officer, director, trustee, partner, or the like, and is not employed in any capacity by any proposer. I have no business affiliation either by ownership or obligation to any of the proposing firms.

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5. I have not and will not accept gifts from any proposer.

I confirm the above declarations are true and correct to the best of my knowledge.

Signature _____ Date 10/6/15

MONICA SHANER
Print Name

ASSISTANT WATER UTILITIES DIRECTOR
Title/Position

Please sign & date and bring with you to the Selection Committee meeting to turn in.

City of Lake Worth
RFP Oath

RFQ **15-303**
Title: **2-INCH WATERMAIN REPLACEMENT PROGRAM**
ENGINEERING DESIGN, BID AND CONSTRUCTION PHASE SERVICES

Meeting: **Wednesday, October 7, 2015 at 1:00PM**
City Hall Conference Room

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5. I have not and will not accept gifts from any proposer.

I confirm the above declarations are true and correct to the best of my knowledge.

Bobby Jenkins Jr
Signature

10-7-2015
Date

Bobby Jenkins Jr
Print Name

Finance & Budget Analyst
Title/Position

Please sign & date and bring with you to the Selection Committee meeting to turn in.