



City of Lake Worth
Evaluation Matrix

FINANCE OFFICE
7 North Dixie Highway
Lake Worth, FL 33460

RFP 15-207
PURCHASE OF CITY OF LAKE WORTH SURPLUS PROPERTIES
Evaluation Meeting: Thursday, December 10, 2015 at 11:00AM 1900
Second Avenue

TOTAL AVERAGE WEIGHTED SCORE

Evaluation Criteria Score Sheet:	Weight	RANKED:				TOTAL AVERAGE POSSIBLE POINTS	Total Points Received:
		Martha Morgan & Don West					
1 Proposed purchase price of property	25	25	25	25	25	25	
2 Proposed use of the property	25	15	10	18	15	22	
3 The individual's or entity's proposed schedule for improvement	15	3	3	3	3	12	
4 Financial ability to purchase and improve	20	5	5	5	5	10	
5 Capability References	5	5	5	5	5	5	
6 Owner occupied as primary residence	5	0	0	0	0	0	
7 Lake Worth property owner	5	5	5	5	5	5	
TOTAL AVERAGE POSSIBLE POINTS	100	58	53	62	58	78	
		175	160	185	175	235	

Exhibit A - Property Available for Purchase	YES	NO	YES	NO	YES	NO	YES-no price
Exhibit B - Registration Form	NO	YES	NO	YES	NO	YES	YES
Exhibit C - Proposer Information Page	YES						
Exhibit D - Drug Free Workplace	YES						
Exhibit E - References	YES						
Addendum #1	YES	YES	YES	YES	YES	YES	NO
Electronic Copy (CD)	YES	YES	YES	YES	YES	YES	NO

* Agreed to waive 70 point minimum score to be qualified as all proposals received were for different properties without any competing proposals and all proposals lacked some required information.

#	Address	PCN	Notes	Legal Description	2015 Value	Martha Morgan & Don West	Alicia Heine & Frudertich Lummis
1	313 North M Street	38-43-44-21-15-092-0260	RFP with Historic New Construction Covenant	TOWN OF LAKE WORTH LT 26 BLK 92	\$22,579	NO BID	NO BID
2	622 North H Street	38-43-44-21-15-182-0110	RFP	TOWN OF LAKE WORTH LT 11 BLK 182	\$12,533	NO BID	NO BID
3	601 North E Street	38-43-44-21-15-190-0320	RFP	TOWN OF LAKE WORTH LT 32 BLK 190	\$8,927	NO BID	NO BID
4	639 Washington Avenue	38-43-44-34-01-000-0380	RFP	OSBORNE ADD AMND LT 38	\$9,333	NO BID	NO BID
5	711 North L Street	38-43-44-21-15-218-0140	RFP with Historic New Construction Covenant	TOWN OF LAKE WORTH LT 14 BLK 218	\$33,093	NO BID	NO BID
6	416 3 rd Avenue South 1	38-43-44-21-15-093-0013	RFP with Historic New Construction Covenant	TOWN OF LAKE WORTH E 45 FT OF LTS 1 & 2 BLK 93	\$18,028	\$ 20,101.00	NO BID
7	1203 18 th Avenue North	38-43-44-16-06-003-0310	RFP with Multiple Parcel Potential	LAKE WORTH HGTS LTS 31, 33 & UNNUMBERED LT IN SE COR OF BLK 3	\$35,640	\$ 39,739.00	NO BID
8	1506 South J Street	38-43-44-27-01-080-0030	RFP	ADD 1 TO TOWN OF LAKE WORTH LT 3 BLK 80	\$12,073	NO BID	NO BID
9	431 North K Street	38-43-44-21-15-114-0170	RFP with Historic New Construction Covenant	TOWN OF LAKE WORTH LTS 17 & 18 BLK 114	\$42,660	NO BID	NO BID
10	624 Highland Avenue	38-43-44-21-10-001-0140	RFP	HIGHLANDS LT 14 BLK 1	\$17,604	\$ 19,628.00	NO BID
11	1526 Wingfield Street	38-43-44-34-01-000-0630	RFP	OSBORNE ADD AMND LT 63	\$13,106	NO BID	NO BID
12	1756 14 th Avenue South	38-43-44-33-46-000-0030	RFP	LEPORE ADDN TO CITY OF LAKE WORTH LT 3	\$19,455	NO BID	NO BID
13	1101 South E Street	38-43-44-21-15-295-0080	RFP	TOWN OF LAKE WORTH LT 8 BLK 295	\$22,997	NO BID	NO BID
14	626 Latona Avenue	38-43-44-34-02-000-0070	RFP	AMENDED PL OF LATONA COURT LT 7	\$7,000	NO BID	NO BID
15	628 North K Street	38-43-44-21-15-176-0140	RFP with Historic New Construction Covenant	TOWN OF LAKE WORTH LTS 14 & 15 BLK 176	\$45,158	NO BID	\$ 50,010.00
16	629 South H Street	38-43-44-21-15-203-0160	RFP	TOWN OF LAKE WORTH LT 16 BLK 203	\$9,612	\$ 10,717.00	
17	1527 South Douglas Street	38-43-44-34-01-000-0570	RFP with Multiple Parcel Potential	OSBORNE ADD AMND LTS 57 TO 60 INC	\$27,670	NO BID	NO BID
18	304 South F Street	38-43-44-21-15-123-0130	RFP	TOWN OF LAKE WORTH LTS 13 & 14 & S 10 FT OF LT 15 BLK 123	\$31,258	NO BID	NO BID
19	732 South C Street	38-43-44-21-15-233-0010	RFP with Multiple Parcel Potential	TOWN OF LAKE WORTH LTS 1 & 2 BLK 233	\$13,860	NO BID	NO BID

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Evaluation Meeting: Thursday, December 10, 2015 at 11:00AM 1900 Second Avenue

EVALUATOR William Waters-Director for Community Sustainability

Evaluation Criteria Score Sheet:	Weight	RANKED:				
		1	1	1	1	1
	Properties	416 3rd Avenue South	1203 18th Avenue South	624 Highland Avenue	629 South H Street	628 North K Street
1 Proposed purchase price of property	25	25	25	25	25	25
2 Proposed use of the property	25	15	15	15	15	20
3 The individual's or entity's proposed schedule for improvement	15	5	5	5	5	10
4 Financial ability to purchase and improve	20	0	0	0	0	10
5 Capability References	5	5	5	5	5	5
6 Owner occupied as primary residence	5	0	0	0	0	0
7 Lake Worth property owner	5	5	5	5	5	5
TOTAL POINTS RECEIVED (100)		55	53	52	53	50
Exhibit A - Property Available for Purchase		YES	YES	YES	YES	YES
Exhibit B - Registration Form		NO	NO	NO	NO	YES
Exhibit C - Proposer Information Page		YES	YES	YES	YES	YES
Exhibit D - Drug Free Workplace		YES	YES	YES	YES	YES
Exhibit E - References		YES	YES	YES	YES	YES
Addendum #1		YES	YES	YES	YES	YES
Electronic Copy (CD)		YES	YES	YES	YES	NO

55/100
53/100
52/100
53/100
50/100

12/10/15
12/10/15

RFP 15-207
PURCHASE OF CITY OF LAKE WORTH SURPLUS PROPERTIES
Evaluation Meeting: Thursday, December 10, 2015 at 1:00PM-1:00 Second Avenue

EVALUATOR: Maxime Ducoste-Planning & Preservation Manager

Maxime Ducoste
12/10/2015

Evaluation Criteria Score Sheet:	Weight	RANKED:				
		1	1	1	1	1
	Properties	416 3rd Avenue South	1203 18th Avenue South	624 Highland Avenue	629 South H Street	628 North K Street
1 Proposed purchase price of property	25	25	25	25	25	25
2 Proposed use of the property	25	15	15	15	15	20
3 The individual's or entity's proposed schedule for improvement	15	5	5	5	5	10
4 Financial ability to purchase and improve	20	0	0	0	0	10
5 Capability References	5	5	5	5	5	5
6 Owner occupied as primary residence	5	0	0	0	0	0
7 Lake Worth property owner	5	5	5	5	5	5
TOTAL POINTS RECEIVED		53/100	53/100	64/100	58/100	78/100

Exhibit A - Property Available for Purchase	YES	NO	YES	NO	YES	NO	YES	NO	YES-no price
Exhibit B - Registration Form	YES	NO	YES	NO	YES	NO	YES	NO	YES
Exhibit C - Proposer Information Page	YES								
Exhibit D - Drug Free Workplace	YES								
Exhibit E - References	YES								
Addendum #1	YES	NO							
Electronic Copy (CD)	YES	NO							

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City of Lake Worth
Evaluation Matrix

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Lake Worth, FL 33460

RFP 15-207
PURCHASE OF CITY OF LAKE WORTH SURPLUS PROPERTIES
Evaluation Meeting: Thursday, December 10, 2015 at 11:00AM 1900 Second Avenue

EVALUATOR: Dolores Key - Economic Development Manager

Evaluation Criteria Score Sheet:	Weight	RANKED:					
		1	1	1	1	1	
	Properties	416 3rd Avenue South	1203 18th Avenue South	624 Highland Avenue	629 South H Street	628 North K Street	
1 Proposed purchase price of property	25	25	25	25	25	25	
2 Proposed use of the property	25	15	0	25 25	15	25	
3 The individual's or entity's proposed schedule for improvement	15	0	0	0	0	15	
4 Financial ability to purchase and improve	20	15	15	15	15	10	
5 Capability References	5	5	5	5	5	5	
6 Owner occupied as primary residence	5	0	0	0	0	0	
7 Lake Worth property owner	5	5	5	5	5	5	
TOTAL POINTS RECEIVED		(100)	65	50	80	65	85

Exhibit A - Property Available for Purchase	YES	YES	YES	YES	YES
Exhibit B - Registration Form	NO	NO	NO	NO	YES-no price
Exhibit C - Proposer Information Page	YES	YES	YES	YES	YES
Exhibit D - Drug Free Workplace	YES	YES	YES	YES	YES
Exhibit E - References	YES	YES	YES	YES	YES
Addendum #1	YES	YES	YES	YES	NO
Electronic Copy (CD)	YES	YES	YES	YES	NO

Dolores A. Key
12/10/2015



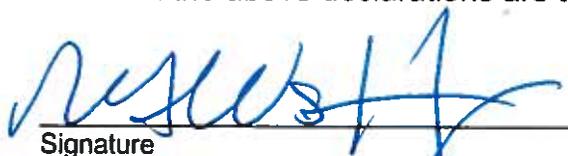
**City of Lake Worth
RFP Oath**

RFP 15-207
Title: **PURCHASE OF CITY OF LAKE WORTH SURPLUS PROPERTIES**
Meeting: **Thursday, December 10, 2015 at 11:00AM**
 1900 Second Ave Community Sustainability Conference Room

I understand that I am serving on an evaluation and selection committee for the above RFP and to the best of my ability will be fair and impartial in my evaluation and decision. By signing this Declaration I certify that:

1. I have read each proposal thoroughly and independently and have evaluated each on its own merits with no assistance from anyone. I will hold proposal information, evaluation discussions, and negotiations confidential and proprietary until released to the public. I will not discuss the content of proposals except as authorized by the Department of Management and Budget.
2. Neither I, nor my partner nor any members of my immediate family holds a position with a proposer such as an officer, director, trustee, partner, or the like, and is not employed in any capacity by any proposer. I have no business affiliation either by ownership or obligation to any of the proposing firms.
3. Neither I, nor my partner nor any member of my immediate family have a pecuniary interest arising from the procurement transaction.
4. I have not been lobbied either written or orally by any of the proposers or members of their team. For purposes of clarification, a team's representatives shall include, but not be limited to, the team's employee, partner, officer, director, consultant, lobbyist, or any actual or potential subcontractor or consultant of the team. This includes letters, phone calls, e-mails or any conversation regarding this RFP. The "No Lobbying Condition" is in effect from the date of publication of the RFP and shall terminate once the contract is signed.
5. I have not and will not accept gifts from any proposer.

I confirm the above declarations are true and correct to the best of my knowledge.



Signature

12/10/2015

Date

WILLIAM WEBER

Print Name

DIRECTOR

Title/Position

Please sign & date and bring with you to the Selection Committee meeting to turn in.

**City of Lake Worth
RFP Oath**



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Meeting: Thursday, December 10, 2015 at 11:00AM
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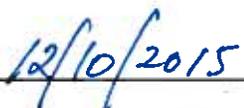
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I confirm the above declarations are true and correct to the best of my knowledge.



Signature



Date



Print Name



Title/Position

Please sign & date and bring with you to the Selection Committee meeting to turn in.



**City of Lake Worth
RFP Oath**

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Title: PURCHASE OF CITY OF LAKE WORTH SURPLUS PROPERTIES
Meeting: Thursday, December 10, 2015 at 11:00AM
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I confirm the above declarations are true and correct to the best of my knowledge.

Dolores A. Key
Signature

12.10.2015
Date

Dolores A. Key
Print Name

Economic Dev. Manager
Title/Position

Please sign & date and bring with you to the Selection Committee meeting to turn in.

Minutes - RFP 15-207 Purchase of City Lake Worth Surplus Properties

December 10, 2015 11:00 AM

Evaluators:

William Waters-Director for Community Sustainability

Maxime Ducoste-Planning & Preservation Manager

Dolores Key-Economic Development Manager

Christy Goddeau-City Attorney

Vendors:

Alicia Heine

Frederick Lummis

Ann Levie-Citizen

Purchasing Agent:

Hirut Darge

Evaluation was discussed

Final Score – Agreed to waive 70 point minimum score to be qualified as all proposals received were for different properties without any competing proposals and all proposals lacked some required information.

Meeting ended at 12:30 PM