



**Addendum #1  
RFP 16-212**

**LAKE WORTH HISTORICAL RESOURCES SURVEY UPDATE, PHASE 1**

Each recipient of this Addendum No. 1 to the Request for Proposal (RFP) who responds to the RFP acknowledges all of the provisions set forth in the RFP and agrees to be bound by the terms thereof. This addendum shall modify, clarify, change or add information and clarification and become part of the above referenced RFP.

**CLARIFICATION:**

1. Item 10 CONTRACT AGREEMENT/ COMPENSATION states – the total contract amount shall not exceed \$35,000. In addition, the city shall provide up to \$1000 in supplies for documentation. Do we need to submit a cost proposal for the labor and a separate estimate for materials? Do we need to list the items needed or only an allowance request?  
***A) The proposer should submit a cost breakdown proposal for the labor and a separate estimate for the materials. Please include an approximate material or printing list for the \$1000 allowance. Based on the Florida Master Site File photography requirements, the City requests that, "The image files must be submitted on disk or CD and as a hard copy printout on plain paper (photo paper or archival processing is not required)." Based on the Florida Master Site File Project Document Requirements, the City requests that all FMSF forms be completed electronically, with the information submitted to the FMSF on a CD or other portable media and in printed hard copy on plain paper, per the FMSF submission guidelines. The City is amenable to other submission types if they are more cost effective, provided that the submission and survey meets all requirements of the FMSF and the Grant Agreement.***
2. Item 13 REFERENCES AND MATERIALS – The proposer should include only one (1) copy of sample material. Would you like only one hard copy or shall we send one original and three copies of the sample material; i.e. one per package (four total hard copies and one electronic copy)? In the submittal of sample material would you like the data sets (digital maps) or a pdf version of the maps?  
***A) The proposer should submit only (1) original hard copy and (1) electronic copy on a CD or flash drive of all sample material. Three additional copies are not required. The proposer should submit a pdf version of the maps. Data sets are not required, however they can be provided as part of the sample material.***



Proposers must acknowledge receipt of this Addendum No. 1 in the space provided below. This Addendum forms an integral part of the RFP documents and therefore must be executed and submitted with you proposal.

Issued By: City of Lake Worth  
Financial Services  
September 12, 2016

Signed By: *Hirut Darge*  
Hirut Darge  
Purchasing Agent

PROPOSER/Company

Company Name: \_\_\_\_\_

Signed By: \_\_\_\_\_ Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_