

City of Lake Worth

Attendance Sheet - Evaluation Meeting

Solicitation No.: RFP 16-213 ANALYSIS OF THE PROPOSED DISTRIBUTION SYSTEM UPGRADE PLANS

Date & Time: Wednesday, November 30, 2016 @ 10:00 AM City Hall Conference Room



NAME - Please Print	COMPANY	CCNA	TELEPHONE NO.	EMAIL ADDRESS
Hirut Darge	CLW	✓	(561) 586-1651	<a href="mailto:hdarge@lakeworth.org">hdarge@lakeworth.org</a>
Michael Jenkins	CLW		(561) 586-1799	<a href="mailto:mjenkins@lakeworth.org">mjenkins@lakeworth.org</a>
Kristina Navumanta	CLW		(561) 586-1629	<a href="mailto:knavumanta@lakeworth.org">knavumanta@lakeworth.org</a>
TAM ST SIMON	CLW		(561) 586-1699	<a href="mailto:TSimon@lakeworth.org">TSimon@lakeworth.org</a>
George Guirguis	CLW		(561) 587-1792	<a href="mailto:gguirguis@lakeworth.org">gguirguis@lakeworth.org</a>
Paul Nicholas	CLW		(561) <del>588</del> -7353	<a href="mailto:pnicholas@lakeworth.org">pnicholas@lakeworth.org</a>
Solie Gonzalez	ECF		(561) 471-4029	<a href="mailto:sgonzalez@ecfconsultants.com">sgonzalez@ecfconsultants.com</a>
Shauna Hawkins	EC Fenwick PA		(561) 420-8211	<a href="mailto:shennell@ecfenwickpa.com">shennell@ecfenwickpa.com</a>
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## *Lake Worth RFP Oath*

**RFP**            **16-213**  
**Title:**        **ANALYSIS OF THE PROPOSED DISTRIBUTION SYSTEM UPGRADE PLANS**  
**Meeting:**    **Wednesday, November 30, 2016 @ 10:00 AM**  
                  **City Hall Conference Room**

I understand that I am serving on an evaluation and selection committee for the above RFP and to the best of my ability will be fair and impartial in my evaluation and decision. By signing this Declaration I certify that:

1. I have read each proposal thoroughly and independently and have evaluated each on its own merits with no assistance from anyone. I will hold proposal information, evaluation discussions, and negotiations confidential and proprietary until released to the public. I will not discuss the content of proposals except as authorized by the Department of Management and Budget.
2. Neither I, nor my partner nor any members of my immediate family holds a position with a proposer such as an officer, director, trustee, partner, or the like, and is not employed in any capacity by any proposer. I have no business affiliation either by ownership or obligation to any of the proposing firms.
3. Neither I, nor my partner nor any member of my immediate family have a pecuniary interest arising from the procurement transaction.
4. I have not been lobbied either written or orally by any of the proposers or members of their team. For purposes of clarification, a team's representatives shall include, but not be limited to, the team's employee, partner, officer, director, consultant, lobbyist, or any actual or potential subcontractor or consultant of the team. This includes letters, phone calls, e-mails or any conversation regarding this RFP. The "No Lobbying Condition" is in effect from the date of publication of the RFP and shall terminate once the contract is signed.
5. I have not and will not accept gifts from any proposer.

I confirm the above declarations are true and correct to the best of my knowledge.

  
\_\_\_\_\_  
Signature

11/30/16  
\_\_\_\_\_  
Date

Paul Nicholas  
\_\_\_\_\_  
Print Name

ELECTRIC UTIL. Eng. Mgr.  
\_\_\_\_\_  
Title/Position

Please sign & date and bring with you to the Selection Committee meeting to turn in.



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*Michael J. Jenkins*  
Signature

*11/30/16*  
Date

*MICHAEL J. JENKINS*  
Print Name

*Energy Delivery Mgr.*  
Title/Position

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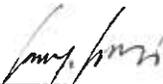
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\_\_\_\_\_  
Signature

11/29/2016  
\_\_\_\_\_  
Date

George Guirguis  
\_\_\_\_\_  
Print Name

Electrical Engineer  
\_\_\_\_\_  
Title/Position

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*[Handwritten Signature]*  
Signature

11/30/2016  
Date

Khrystina Navumenka  
Print Name

Electrical Engineer  
Title/Position

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Jean St Simon  
Signature

11/30/16  
Date

JEAN ST SIMON  
Print Name

T.E. ENGINEER  
Title/Position

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**Minutes - RFP 16-213  
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Evaluation Meeting**

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**Evaluators:**

Paul Nicholas, Engineering Manager  
Michael Jenkins, T&D Manager  
George Guirguis, Substation/P&C Engineer  
Khrystsina Navumenka, Substation/P&C Engineer  
Jean St. Simon, T&D Engineer

**Vendors:**

Jolie Gonzales – E.C. Fennell, PA  
Shauna Hawkins – E.C. Fennell, PA

**Purchasing Agent:**

Hirut Darge

Evaluation was discussed

Final Score 97, Finley Engineering Co. Inc.

Meeting ended at 10:45 AM