



## POOL CHECKLIST

NOTE: THIS CHECKLIST MUST BE COMPLETED AND SUBMITTED ALONG WITH THE PERMIT APPLICATION

### ITEMS REQUIRED TO SUBMIT AN APPLICATION:

#### ALL POOLS: (Public and Private)

- 1. Completed permit application form including all signatures and completion of the owner/builder affidavit if applicable.
- 2. Homeowner association or developer approval if applicable
- 3. Completed permit applications for Plumbing and Electrical Work
- 4. A Survey that indicates the following:
  - a) setbacks to pool deck edge and pool inside edge
  - b) location and distance from power line, structures, and sewer lines
  - c) provide lot coverage information
- 5. TWO (2) sets of ENGINEERED PLANS signed and sealed.
- 6. Size of existing electrical service must be indicated on plans.
- 7. Method of compliance with residential pool barrier requirements FBC 424.17 must be specified.

#### PUBLIC POOLS: In addition to the above the following additional items are required:

- 1. Plans must be stamped by Palm Beach County Health Department.
- 2. Soil analysis report must be submitted
- 3. Survey and Site Plan with deck and pool elevations.

NOTE: All pools being constructed in a designated historical district are subject to review by historic preservation staff and may require a Board appearance which will delay permit processing.

**Affidavit:** I hereby certify that I have read and understand the requirements as stated above for a permit and further understand that unless all required items are submitted with the permit application, my application will not be accepted.

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_